

MAYOR AND SELECTMEN'S MEETING AGENDA

June 6 @ 7:00 PM

Putnam Municipal Complex

Room 109

200 School Street

Putnam, CT

Via: Zoom Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/83053986777>

Meeting ID: 830 5398 6777

+1 646 558 8656 US (New York)

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1. Call to Order by the Presiding Officer
 2. Pledge of Allegiance
 3. Public Comment – 3 – minute maximum per person
 4. Approval of the Minutes
 - A. Minutes from May 16, 2022, Board of Selectmen's Meeting
 5. Petitions & Communications
 6. Reports of Standing Committees
 - A. General Government Committee
 7. Reports of Special Committees
 8. Unfinished Business
 9. Grant Considerations and Updates
 10. New Business
 - A) Resignation of David Pomes from the Inland & Wetlands Commission
 - B) Resignation of Robert Greene from the Inland & Wetlands Commission
 - C) Consideration of Ordinance regarding Building Permits with respect to Delinquent taxes and Water & Sewer bills.
 - D) Consideration of Ordinance for procedure for disposition of surplus real estate
 - E) School Security
 - F) Installation of EV Charging Stations
 11. Public Comment – 3- minute maximum per person
 12. Adjournment

To Be Approved
 Mayor and Board of Selectman Meeting
 May 16, 2022
 Via Zoom ID# 829 0928 1462

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TOPIC		DISCUSSION
PRESENT:	Mayor Seney, Deputy Mayor Simmons, Selectman Rawson, Selectman Pempek, Selectman Paquin, Selectwoman Marion, Selectman Hayes	
ABSENT:	None	
1.	Call to Order	Mayor Seney called the meeting to order at 7:00 PM
2.	Pledge of Allegiance	Led by Mayor Seney
3.	Public Comment	<p>3 minute maximum per person</p> <p>Owner of Record shop in Montgomery Ward spoke about the need for parking in front of property and the hurt of outdoor dining on business. Specifically, no ideal locations for record drop off.</p> <p>Owner of Arts & Framing spoke about themselves, and other retail businesses opposed to outdoor dining as it hurts retail.</p> <p>Owner of Antiques Marketplace spoke about the concern of restricting parking for picking up orders from the shop.</p>
4.	Approval of the Minutes	<p>A. Minutes from May 2, 2022 Board of Selectman Meeting</p> <p>Selectman Rawson made a motion to approve the minutes from May 2, 2022 Board of Selectman Meeting as presented. The motion was seconded by Selectman Paquin and passed with Selectman Hayes abstaining.</p>

			Deputy Mayor Simmons made a motion to add item 11.A (License Agreement) to new business. Selectman Paquin seconded the motion and passed unanimously.
5.	Petitions & Communications		None
6.	Reports of Standing Committees	A.	General Government Committee
7.	Reports of Special Committees		None
8.	Town Administrator Reports		Town Administrator Sistare reviewed her report with the Selectmen.
9.	Unfinished Business	A.	<p>Outdoor Dining</p> <ol style="list-style-type: none"> 1. Stomping Ground 2. Courthouse Bar and Grille <p>Deputy Mayor Simmons made a motion to give the Stomping Ground and the Courthouse Bar and Grille three parking spaces each with three open on either outside end. Selectman Hayes seconded the motion and passed unanimously.</p> <p>Deputy Mayor Simmons made a motion to enforce the no parking sign outside of the Courthouse Bar and Grille, ending curbside delivery. Selectman Hayes seconded the motion, all voted aye, and it passed.</p>
10.	Grant Considerations and Updates		None
11.	New Business	A.	<p>Item 11.A</p> <p>Selectman Paquin made a motion to approve License Agreement between the Town and RBC Realty, LLC. Selectman Pempek seconded the motion, which passed unanimously.</p>
12.	Public Comment		None

7.	Adjournment		Selectman Pempek made a motion to adjourn at 7:43pm. The motion was seconded by Selectman Hayes and passed unanimously.
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05/12/2022

Mr Mayor

After careful consideration I have come to the conclusion I can no longer act as chairman of the inland wetland commission.

Effective immediately please accept this letter of resignation.

It is my wish to hand over the chair to vice chair Robert Greene to assume the responsibilities until the board takes further action.

Thank you for the last two years and it has been a pleasure to serve the residents of Putnam.

Regards

David Pomes

Chairman

A handwritten signature in black ink, appearing to read 'David Pomes', written over a horizontal line.

TOWN CLERK - PUTNAM CT
Sue Jones
2022 MAY 12 P 4: 23

Sara Seney

From: Brenda Roy
Sent: Thursday, May 12, 2022 1:52 PM
To: Sara Seney
Subject: FW: inland/wetlands board

A

From: Robert Greene <rwg428@yahoo.com>
Sent: Thursday, May 12, 2022 1:39 PM
To: Brenda Roy <brenda.roy@putnamct.us>
Subject: inland/wetlands board

I robert greene resign from the Inland wetlands effective today May 12 2022. I will not be able to attend the meetings because of other commitments

2022 MAY 12 P 2/11
S Seney
TOWN CLERK - PUTNAM CT

BUILDING PERMITS WITH RESPECT TO REAL PROPERTY FOR WHICH REAL PROPERTY TAXES AND/OR
WATER SEWER CHARGES ARE DELINQUENT

“BE IT ORDAINED, that pursuant to Chapter 98 Section 7 -148 (c)(2)(B) C.G.S. the following procedure is established authorizing the withholding of the issuance of building permits upon any property as to which taxes and/or water sewer charges are delinquent:

- a) The Tax Collector and Water Pollution Control Authority shall transmit to the Building Official and Zoning Enforcement Officer of the Town a list of all delinquent property taxes, identifying thereon the property owner and address of each such property. The Tax Collector and Water Pollution Control Authority shall compile and transmit such list as soon as reasonably possible after August 1 and February 1 of each year.
- b) The Building Official shall issue no building permit as to any property on such list until the property owner(s) has provided satisfactory evidence of payment of the delinquent taxes and/or water and sewer charges shown on such list. Notwithstanding the foregoing, the Building Official may issue a building permit to protect the health and safety of the public or occupants in case of emergency even though there are taxes due on the property.”

AGENDA ITEM COVERSHEET

Submitted by: Bruce Fitzback

Date for Consideration: June 6, 2022

Town Attorney Review Required: Yes, Completed

Item Summary: Proposed Ordinance for Selectmen Review and Action regarding procedure for disposition of surplus real estate.

Financial Summary: Negligible. The properties that would be applicable to this proposed ordinance would be those with an assessor-determined value of less than \$5,000.

Staff Recommendation: Bruce Fitzback, Land Use Agent

Elaine Sistare, Town Administrator

Board Action Required: Yes. Requesting approval. Requesting setting Public Hearing and Special Town Meeting for June 20, 2022 (before BOS meeting).

Suggesting for June 20, 2022:

6PM Public Hearing

6:30PM Special Town Meeting

[Followed by normal BOS at 7PM]

Supporting Materials (if yes, list attachments): Ordinance (2 pages). Special Town Meeting Notice.

Ordinance Regarding the Disposition of Surplus Real Estate

§ 1. Purpose.

This ordinance is adopted for the purpose of establishing a process for the sale or disposition of real estate not used or reserved for Town purposes, including any such real estate which may have been acquired through a tax sale, tax foreclosure, or deed in lieu of tax foreclosure.

§ 2. Authorization to dispose of or sell.

The sale of any interest in real estate not used for Town purposes shall be subject to the relevant provisions of the Town Charter. This ordinance shall not apply to real property or interests in real property which have been granted to the Town as open space in approved subdivisions or as conservation or preservation easements. Further, this ordinance shall only apply to parcels of real estate for which the Town assessor has determined the fair market value to be less than Five Thousand Dollars (\$5,000.00) on the most recent grand list.

§ 12.7-3. Procedure for sale or disposition of surplus real estate.

The following procedures shall be followed unless and until the Board of Selectmen determines that another means of disposal serves the best interests of the Town.

- (1) The Board of Selectmen shall consult with other Town agencies including without limitation the Superintendent of Schools, the Highway Superintendent, the Recreation Director, the Recreation Committee, Redevelopment Agency, and the Planning Commission to determine whether the property has any potential use for Town purposes.
- (2) In the event the foregoing entities do not believe the property can be used for Town purposes and the manner in which the property was acquired by the Town is uncertain, a title search shall be conducted in order to determine whether the property is subject to any restrictions or encumbrances that would prohibit its sale or disposition.
- (3) The Board of Selectmen shall forward the proposal to sell or dispose of the property to the Planning Commission for its review under CGS § 8-24.
- (4) If applicable, the Board of Selectmen shall hold a public hearing on the proposed sale or disposition of the property as provided in CGS § 7-163e.
- (5) The Board of Selectmen shall publish notice of the proposed sale of the property in a newspaper of general circulation and may advertise the sale of the property on the Town's website or other means and shall accept sealed bids for the purchase of such property.
- (6) Publication shall contain a detailed description of the property and shall set forth the terms and conditions of the sale, including but not limited to, the minimum bid, if any, and the amount and form of the deposit payment necessary to accompany a bid or offer to purchase. The notice shall also include the place, date and time when such bids shall be due.
- (7) The Board of Selectmen shall have the right to reject any and all bids submitted.

- (8) The Board of Selectmen may waive any irregularities or informalities in any bids submitted.
- (9) If all bids are rejected or no bids are received, the property shall remain in Town ownership and shall remain subject to the provisions of the Charter and this ordinance, unless the Board of Selectmen approve another manner for the sale or disposition of real estate not used or reserved for Town purposes.
- (10) In addition to the bid price, successful bidders shall be responsible for reimbursing the Town for any legal expenses associated with the preparation of the transaction documents and conveying title. Reimbursement of legal expenses may be waived by the Board of Selectmen if they determine that doing so is in the best interests of the Town.

Denise Geeza

From: Barney Seney
Sent: Tuesday, May 31, 2022 3:16 PM
To: Denise Geeza; Elaine Sistare
Subject: FW: EV Charging Station at The Crossings

From: Adam Reynolds <areynoldselectric@gmail.com>
Sent: Tuesday, May 31, 2022 11:05 AM
To: Barney Seney <Barney.Seney@putnamct.us>
Subject: Re: EV Charging Station at The Crossings

Mayor Seney,

I hope you had a good long weekend. I am reaching out regarding The Crossings to see if you have any questions.

Your letter is needed to facilitate the the grant process through Eversource. These grants are for a limited timeframe.

Please feel free to call either Adam (860-945-9525) or myself (860-882-8092) if we can be of further assistance.

Sincerely,
Jennifer Horner

On Thu, May 19, 2022 at 2:54 PM Adam Reynolds <areynoldselectric@gmail.com> wrote:

Mayor Seney,

Good afternoon. As you know, The Crossings is looking to install a 2 port EV charging station at their restaurant. Much of the cost of this will be defrayed through a grant from Eversource.

As part of the grant application, Eversource requires an authorized letter from the owner of the property the charger will be installed on. As The Crossings does not own the parking spaces utilized by its customers, they cannot provide this authorization.

Is this something you can assist with?

The Eversource application also asks for the total number of parking spaces in that area. If you could provide this number, we would appreciate that as well.

Please let me know if you have any questions. Thank you for your time.

Sincerely,
Jennifer Horner

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VP Internal Operations
A. Reynolds Electric LLC