

**Minutes of the  
April 18, 2022  
Regular Meeting of the  
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, April 18, 2022. Superintendent Dr. Marc Faulkner, Deputy Superintendent Dr. Kevin Pitts, Assistant Superintendent of Curriculum, Instruction & Assessment Jennifer Crook, Executive Director of Finance Brenda Poteet, Executive Director of Special Programs Lisa Howard, Executive Director of Human Resources Leslie Smith, Max Rutherford, Rob Rogers, Nickolas Smith, Heather Jenkins, and Kristin Dutschmann met with the following trustees: Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley, and Travis Louge.

**1. Call to Order**

Rick Hines called the meeting to order at 6:00 p.m. noting that a quorum of board members was present. He also noted that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

**2. Prayer**

The prayer was led by Chris Gerick.

**3. Pledge of Allegiance**

The pledge was led by FCCLA leaders in attendance at the meeting.

**4. China Spring ISD Mission and Vision statements**

**A. MISSION STATEMENT**

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

**B. VISION STATEMENT**

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

**C. BELIEF STATEMENT**

Our educational system promotes a shared culture serving all stakeholders.

Rick Hines read the statements.

**5. Staff Recognition**

Dr. Faulkner presented staff recognition plaques to Sarah Magnuson - Elementary Faculty Member of the Month, Olivia Suter – Secondary Faculty Member of the Month and Shelia Kerby, Staff Member of the Month.

**6. Public Comment**

There was no public comment.

**7. Consideration, discussion, and possible approval of the minutes from the March 21, 2022 regularly scheduled board meeting (Action Item)**

Holly Dunham moved and Travis Louge seconded the motion to accept the minutes for the March 21, 2022 regular board meeting as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Travis Louge voted in favor of the motion. The motion carried unanimously.

**8. Reports to the Board (Information Item)**

**A. Extra-curricular/student organizations**

1. Athletics
2. Band
3. FFA
4. FCCLA Report

**B. Campus Principal Reports**

**C. Executive Director of Finance**

**D. Assistant Superintendent of Curriculum, Instruction, and Assessment**

**E. Executive Director of Special Programs**

**F. Executive Director of HR**

**G. Deputy Superintendent**

**H. Superintendent**

- A. Coach Gregory highlighted athletic happenings. Mr. Nichelson reported on band successes and events. Mr. Day reported on FFA successes. FCCLA officers reported on their FCCLA state & national achievements.
- B. Principals highlighted campus happenings.
- C. Executive Director of Finance Brenda Poteet presented the Executive Director of Finance Report which included the Quarterly Investment Report for the period ended March 31, 2022.
- D. Assistant Superintendent of Curriculum, Instruction & Assessment Jennifer Crook highlighted the recent success of the CSISD Destination PD day.
- E. Executive Director of Special Programs Lisa Howard highlighted district ESY planning and other Special Ed happenings.
- F. Executive Director of HR Leslie Smith reported on updating district website and other HR happenings.
- G. Deputy Superintendent Kevin Pitts highlighted happenings in maintenance, transportation and food service areas.
- H. Dr. Faulkner gave the Superintendent's report:
  - 1. Retirements – Sara Blair (Diagnostician) and Holly Johnson (2<sup>nd</sup> grade)  
Resignations – Dr. Faulkner reported on resignations: Kameran Beaty (2<sup>nd</sup>); Brooke Jackson (MS Intervention); Megan Pedelty (5<sup>th</sup> Intervention); Sara Shiels (HS Counselor); John Ghazzagh (7<sup>th</sup> Science); and Amanda Headrick (ES Counselor)
  - 2. Construction Report – Aron Lee with Claycomb updated on Elementary Construction and HS Gymnasium projects
  - 3. Dr. Faulkner highlighted the Tarleton State University Distinguished High School Program

**9. Review district purchases of supplies and personal property (Information Item)**

There were no questions on district purchases of supplies.

**10. Consideration, discussion, and possible approval of resurfacing the track, adding an additional runway with jumping pits, adding a shot put ring, and relocating the high jump apron to the north end zone. (Action Item)**

The board approved the track project last year, but it was unable to be completed due to COVID restrictions/timing so Dr. Faulkner brought the motion back to the board to restart the project. Texas Sports Builders was the bid winner and has agreed to honor the previous bid. Bubba Galvan moved and Trey Oakley seconded the motion to approve the proposed track renovations using Texas Sports Builders at a cost not to exceed \$282,800 utilizing a BuyBoard contract as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Travis Louge voted in favor of the motion. The motion carried unanimously.

**11. Report on the Student Health Advisory Committee (SHAC) yearly meetings and possible recommendations (Information Item)**

Dr. Pitts made a short presentation on the Student Health Advisory Committee yearly meetings and recommendations for next year.

**12. Executive Session, Govt. Code 551.074, 551.0821, 551.071**

- A. Consideration, discussion, and possible approval of current teacher contracts for the 2022-2023 school year (Action Item)
- B. Consideration, discussion, and possible approval of new teacher contracts for the 2022-2023 school year (Action Item)
- C. Discussion of a matter regarding a student or that would reveal personally identifiable information of a student, TEA Docket No. 067-DM-0422
- D. Consultation with legal counsel regarding pending student matter, TEA Docket No. 067-DM-0422

The Board went into Executive Session at 7:26 p.m. and returned at 9:28p.m. with no action taken.

**13. Action arising from Executive Session (Action Item)**

- A. Dr. Faulkner presented the lists of contracts for returning staff members. Chris Gerick made a motion and Holly Dunham seconded the motion to approve the contracts as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Travis Louge voted in favor of the motion. The motion carried unanimously.
- B. Dr. Faulkner presented the following new employee probationary contracts for approval:

1 year 10 month contracts: Baylee Hollingsworth, HS FCS; Suzanne Risinger, HS Spanish; Madison Dach, MS Math; Lauren Clinger, 6<sup>th</sup> Grade ELAR; Katherine James, ES Music; Kelsey Meyer, 3<sup>rd</sup> Grade ELAR; Kristi Pickens, 2<sup>nd</sup> Grade; Laura Johansen, 4<sup>th</sup> Grade Math; Rebekah Kahle, 2<sup>nd</sup> Grade; Beth Hull, 3<sup>rd</sup> Grade Math; Courtney Carlile, 2<sup>nd</sup> Grade  
1 year 10.5 month contract: Cody Yeager, MS Health/HS Coach

Trey Oakley made a motion and Travis Louge seconded the motion to approve the contracts as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Travis Louge voted in favor of the motion. The motion carried unanimously.

**14. Consideration, discussion, and possible approval of authorizing the superintendent to offer employment contracts starting April 19, 2022 and inform the board monthly through July 2022 (Action Item)**

Jeff Bradburn moved and Holly Dunham seconded the motion to approve the authorization for the superintendent to offer employment contracts starting April 19, 2022 through July 2022 with an information report provided to the board for new contracts offered. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Travis Louge voted in favor of the motion. The motion carried unanimously.


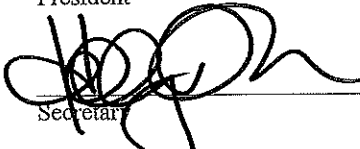
**15. Discussion of future agenda items (Information Item)**

Report on contracts of new hires for 2022-2023 school year  
Budget Update  
Reorganize the board  
Approve the recommended food service contract  
IMA Certification Form

**16. Adjourn (Action Item)**

Bubba Galvan moved and Chris Gerick seconded the motion to adjourn the meeting. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Travis Louge voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 9:31p.m.

  
\_\_\_\_\_  
President  
  
\_\_\_\_\_  
Secretary