

PROPOSED MPA SELECTION TIMELINE

Week of May 16

- Designate a MPA Selection Committee.
- The Selection Committee reviews the 3 RFPs and makes the decision to interview the two lowest bid firms or all three.
- Selection Committee notifies firms and schedules interviews with each firm on the same day, back to back.

Week of May 30

- Hold MPA interviews.
- Interviews would be one hour long (30 minute presentation with a 20 minute Q & A).
- Selection Committee rates each firm using the ranking rubric after conducting the interviews, calling references (past project owner), and discussion.
- Once an MPA is initially selected, negotiate final services and fee. Selection Committee would then recommend to the Board of Education the MPA for approval.

Week of June 6

- The board would approve the MPA at the June 9 board meeting.

Week of June 13

- MPA would meet with the Facilities Committee and services can begin.

From the RFP:

§ 1.1.1.4 The selected Contractor will have access to prior facilities maintenance assessment reports but shall not rely solely on the findings of the prior assessment reports in performing the Services under this Agreement.

§ 1.1.1.5 The selected Contractor shall present an initial assessment to the Owner's Facilities Committee and Board of Education. The presentation will take place over three (3) Facilities Committee meetings and two (2) Board of Education meetings. The Contractor shall incorporate any input, requests for refinements and revisions offered by the Facilities Committee or the Board of Education to the initial assessment before submitting its final assessment to the Owner.