ANNUAL SCHOOL DISTRICT MEETING

BEEKMANTOWN CENTRAL SCHOOL DISTRICT

July 10th, 1962

The Annual School District Meeting of the inhabitants of Central School District No.1, Towns of Beekmantown, Plattsburgh, Chazy and Altona, Clinton County, New York, was held in the Beekmantown Central School Gymnasium on Tuesday, July 10th, 1962, at 7:30 P. M.,EDST.

The meeting was called to order by Board Member Sidney Duquette, temporary chairman, who asked for nominations for permanent chairman of the meeting.

Upon motion made by Frank Landmesser and seconded by William Thompson, Dr. Earl Harlan was nominated for permanent chairman of the meeting.

A motion that nominations be closed was made by Carmin D'Gregory, seconded by Willard Flynt, and so carried.

Dr. Harlan was then duly elected permanent chairman by unanimous voice vote, and thereupon took charge of the meeting.

Dr. Harlan then read the official call of meeting as advertised in the Plattsburgh Press-Republican in accordance with the State Education Law.

Upon motion made by Ruth Winter, seconded by Frank Landmesser, and adopted by voice vote, the Chairman was authorized to appoint the necessary assistant clerks, inspectors of elections etc.

Whereupon, Chairman Harlan appointed the following:

Assistant Clerk : Mrs. Marilyn Bartosek

Inspectors of Election: A. F. Winter
Carmin D'Gregory
Frank Landmesser
Ralph Sanger

The above inspectors met and named A. F. Winter chief inspector.

The Clerk then read the 'Qualifications of Voters'.

Also read by the Clerk was the Annual Financial Report for the school year 1961-62, followed by the reading of the Anticipated Budget for the school year 1962-63.

RESOLUTION BY
WILLARD FLYNT:

That the budget for the school year 1962-63, including anticipated expenditures and balance, in the total amount of $1,346,892 be approved as read and submitted for vote by ballot.

SECONDED BY
WILLIAM THOMPSON

Resolution adopted by voive vote.

The ballot for the election of Board Members was then read by the Chairman.

He also announced that on June 26th, 1962, a petition nominating Mrs. Teresa Jubert for candidate for member of the Board of Education had been filed with the Clerk.

On June 27th Mrs. Jubert submitted a letter requesting the withdrawal of her petition as a candidate, and that the Board of Education, by resolution, had complied with Mrs. Jubert's request.

RESOLUTION BY
EDGAR PENFIELD:

That the ballot for the election of Board Members be accepted as read and submitted for vote.

SECONDED BY
JOAN DUQUETTE

Resolution adopted by voice vote.

Chairman Harlan then declared the polls open for voting by ballot at 7:55 P. M.

After determining that all eligible voters present who wished to vote had voted, the Chairman declared the polls closed at 8:45 P. M.

Immediately upon the closing of the polls, the inspectors of election proceeded with the canvass of the votes.

The report of the election and voting was given to the Chairman who announced the results as follows:

ADOPTION OF THE 1962-63 BUDGET:

Number of registered voters: 100
Number of votes cast: 100

AYES: 98
NOES: 2
VOID: 0

Budget resolution declared adopted.

ELECTION OF MEMBERS OF BOARD OF EDUCATION:

Number of registered voters: 100
Number of ballots cast: 100

Elected for a term of 5 years:

Philomena Harlan: AYES: 94
VOID: 2
BLANK: 4

Sidney W. Duquette: AYES: 82
VOID: 2
BLANK: 14
WRITE IN VOTES : 2
for William Burgess.

Mrs. Harlan and Mr. Duquette were thereupon declared duly elected Members of the Board of Education for a term of 5 years.

RESOLUTION BY
ROBERT LYON:
That the proceedings of the meeting and the results of the voting be accepted as reported by the Chairman.

SECONDED BY
RALPH SANGER

Resolution adopted by voice vote.

A motion for adjournment was made by Harold Luck at 9:10 P.M., seconded by Kenneth Channell and so carried.

ATTEST: [signature]
Clerk of the Meeting

[signature]
Chairman of the Meeting

DATED: JULY 10th, 1962

THE UNIVERSITY OF THE STATE OF NEW YORK
THE STATE EDUCATION DEPARTMENT
DIVISION OF SCHOOL BUSINESS MANAGEMENT
ALBANY 1

Name of district CENTRAL SCHOOL DISTRICT #1 TOWNS OF BEEKMANTOWN, PLATTSBURG CHAZY, AND ALTONA *County* CLINTON COUNTY

District number ..... *Town of* ..... *Supervisory district* .....

Type of district (check one) ☐ Central ☐ Union Free ☐ Common

ANNUAL SCHOOL BUDGET†

FOR USE IN VILLAGE, CENTRAL, UNION FREE AND LARGER COMMON SCHOOL DISTRICTS

1962–63

SCHEDULE A

Expenditures as Estimated by Board of Education

BUDGET ITEMS	TENTATIVE BUDGET	FINAL BUDGET
General control	$ 15,750	$ [illegible]
Instructional service	636,087	
Operation of plant	79,320	
Maintenance of plant	18,750	
Auxiliary agencies	180,150	
Fixed charges	132,982	
I. Total current expenses	$ 1,063,039	$
II. Debt service	210,553	
III. Capital outlay	23,300	
Total expenditures	$ 1,296,892	$ *
IV. Balance expected to be on hand July 1, 1963, for use during 1963–64	50,000	**
V. Money to be transferred to Repair Reserve Fund	-	***
‡VI. Money to be transferred to Capital Reserve Fund	-	****
Total expenditures, balance and transfers — Schedule B	$ 1,346,892	$

The detailed estimates upon which this budget is based are to be found in Schedule B.

BUDGET RESOLUTION: *Resolved,* That the Board of Education of School District Number 1, Town(s) of Beekmantown, Plattsburgh, Chazy and Altona in the County(ies) of Clinton be authorized to expend the sums set forth above in the total amount of $ 1,296,892 ,* to accumulate the balance under Part IV $ 50,000 ,** to transfer Part V $ ----- *** to the Repair Reserve Fund and to transfer Part VI $ ----- **** to the Capital Reserve Fund during the school year 1962–63 and to levy the necessary tax therefor.

Ayes 98 Date of School Meeting July 10, 1962

Noes 2 [*Signed*] Earl Hanlon
Chairman of Annual Meeting

Mary L. O'Brien
Clerk of Annual Meeting

† Two copies of this budget, completely filled in, shall be sent to the superintendent of schools. Copies should also be filed with the clerk of the board of education and with the principal of the district. All superintendents shall forward one copy to the Division of School Business Management, State Education Department.

‡ Before provision for such a transfer may be made the voters must have adopted a resolution establishing a specific Capital Reserve Fund. The district superintendent should be consulted.

Bf236-O61-4000(46858)*

GENERAL INFORMATION

TYPE OF ORGANIZATION (please check): 8-4..... 6-3-3..... 6-6..... Other.....

Estimate for 1962–63

ENROLLMENT, SEPTEMBER 30, 1962

Kindergarten, ½ day	220
Kindergarten, full day	-
Grades 1–6	1037
Grades 7–12	743
Postgraduates	
Total enrollment	2000

AVERAGE DAILY ATTENDANCE

Kindergarten, ½ day	200
Kindergarten, full day	-
Grades 1–6	943
Grades 7–12	676
Postgraduates	
Total average daily attendance	1819

NUMBER OF INSTRUCTIONAL STAFF

Superintendents and assistant superintendents	0
Principals	4
Assistant principals and/or supervisors	1½
Teachers, Grades K–6[1]	48
Teachers, Grades 7–12[1]	38
Health service teachers	2
Total instructional staff	93½

ADULT EDUCATION

Number enrolled	80
Number of teachers	6

NUMBER OF NONINSTRUCTIONAL STAFF

Custodians	7
Maintenance personnel	3
Busdrivers and mechanics	39
Clerks and stenographers	6
School lunch personnel	16
Teacher aids[2]	0
Others	1
Total noninstructional personnel	72

BUILDING INFORMATION

	NUMBER OF BUILDINGS	TOTAL PUPIL CAPACITY
Grades K–12	1	1150
Grades K–6	1	200
Grades 7–12		
Grades 7–9		
Grades 10–12		
Grades K–8		
Grades 9–12		
One-room schools		
Other (*Itemize*)		
Temporary	1	270
Temporary	4	100
Total		

TEACHER ABSENCES

What is the board's policy with regard to teacher absences?

10 days sick leave per year cumulative to 90 days.
3 days death or serious illness in immediate family.

What is the rate of pay for substitute teachers for 1962–63?

Grades K–6	$24.00-25.50
Grades 7–12	$24.00-25.5

Estimated number of days of teacher absence in 1962–63:

Grades K–6	200
Grades 7–12	200

Assessed valuation of property	$ 14,570,187
Full valuation of property[3]	$ 29,439,330
Tax levy	$
Tax rate on full valuation[3]	$ 9.50

Outstanding bonded indebtedness, June 30, 1963[4]	$ 2,820,000
Outstanding indebtedness of former districts, June 30, 1963	$ ---
Indebtedness for schoolbuses, June 30, 1963	$ 63,786
Temporary indebtedness, June 30, 1963	$ ---

[1] Include and prorate special teachers, librarians, and board of cooperative educational services teachers.
[2] This position is defined by chapter 794 of the laws of 1961.
[3] Be sure to include this item. Use *New York State Board of Equalization and Assessment Bulletin for "rates of assessment."*
[4] Exclude amount of indebtedness of former districts.

SCHEDULE B — EXPENDITURES

GENERAL CONTROL	LEDGER CODE	TENTATIVE BUDGET	FINAL BUDGET
School elections	2:1	$ 200	$ Same
Board of Education:			
Clerk's and business manager's salaries	2:2	4,600	
Treasurer's salary	2:2	2,400	
Collector's salary (if on salary basis)	2:2	750	
Legal fees	2:2	2,000	
Auditing etc.	2:2	300	
Other expenses (supplies, travel etc.)	2:3, 2:6	1,500	
Attendance supervision — salaries	2:10		
Census enumeration — salaries	2:10	650	
Other expenses of attendance service (supplies, travel etc.)	2:11	50	
Cooperative board (administrative expenses)	2:12	3,300	
Village superintendencies:			
Superintendent's salary	2:7		
Deputy and assistant superintendents' salaries	2:7		
Office assistants' salaries	2:7		
Other expenses of superintendent's office	2:8–9		
Total — General Control		$ 15,750	$

INSTRUCTIONAL SERVICES — REGULAR DAY SCHOOLS	LEDGER CODE	TENTATIVE BUDGET	FINAL BUDGET
Supervision and administration:			
Salaries of principals	3:3	$ 25,000	$
Salaries of assistant principals and supervisors	3:1	17,000	
Salaries of clerical and other help	3:4	17,337	
Other expenses (include supplies, travel etc.)	3:2, 3:5–8	4,000	
Salaries of teachers: Grades K-6	3:9	291,000	
Salaries of teachers: Grades 7–12	3:9	234,200	
Salaries of substitutes	3:9	9,000	
Textbooks	3:10	14,900	
Supplies used in instruction[1]	3:11	14,000	
Cooperative board (service expenses)	3:12		
County vocational board	3:12		
Tuition to other districts: Grades K-6	3:13	650	
Tuition to other districts: Grades 7–12	3:13		
Other expenses of instruction[2]	3:14	7,000	
Total — Instructional Services for Regular Day Schools		$ 634,087	$

Instructional Services — Special Schools[3]	LEDGER CODE	TENTATIVE BUDGET	FINAL BUDGET
Salaries of principals and supervisors	3:1, 3	$ 500	$
Salaries of office assistants	3:4		
Salaries of teachers	3:9	1,200	
Textbooks	3:10		
Supplies used in instruction	3:11	300	
Other expenses of instruction	3:14		
Total — Instructional Services for Special Schools		$ 2,000	$

[1] Include: workshops, physical and vocational education supplies, testing supplies etc.
[2] Include: commencement, rental or visual and other instructional aids, assembly programs etc.
[3] Part-time and continuation, Americanization, adult, summer, evening vocational and other vocational school or classes not operated as part of the regular day school program.

SCHEDULE B (*continued*)

OPERATION OF PLANT	LEDGER CODE	TENTATIVE BUDGET	FINAL BUDGET
Salaries of custodians and others	4:1	$ 45,520	$ Same
Fuel	4:2	15,000	
Water	4:3		
Light and power	4:4	11,500	
Custodial supplies	4:5	5,000	
Services other than personal (telephone, cartage, laundry, piano tuning etc.)	4:7	2,300	
Other expenses of operation (*Itemize*)	4:11		
Total — Operation of Plant		$ 79,320	$

MAINTENANCE OF PLANT			
Upkeep of grounds	5:1	$ 2,500	$
Repair of buildings	5:2	6,000	
Repair and replacement of: Heating, plumbing and electrical equipment	5:3	7,500	
Instructional equipment	5:4	1,050	
Furniture	5:5	200	
Other equipment	5:6	1,500	
Other expenses of maintenance[1] (*Itemize*)	5:11		
Total — Maintenance of Plant		$ 18,750	$

AUXILIARY AGENCIES			
Library service: Salaries	9:1	$ 15,300	$
Repair and replacement of books, periodicals etc.	9:2	1,000	
Other expenses for libraries (supplies)	9:3	500	
Health service: Medical service — salaries	9:4	5,400	
Nurse service — salaries	9:5	11,100	
Dental service — salaries	9:6		
Other expenses (supplies, travel etc.)	9:7	450	
Transportation of pupils[2] resident	9:8	126,300	
Transportation of pupils[2] nonresident	9:8		
School lunch — salaries, milk, supplies etc.	9:10	2,000	
Community lectures and social centers	9:11		
Recreation (summer playgrounds, school camps, sports, uniforms etc.)	9:12	4,000	
Payments to other schools and institutions[3]	9:14		
Other expenses of auxiliary agencies (*Itemize*)	9:13	1,000	
Guidance Director & Psychologist		13,100	
Total — Auxiliary Agencies		$ 180,150	$

[1] Include salaries of full-time maintenance personnel under 5:11, "Other expenses of maintenance."
[2] Include here: contract, garage and all operating expenses. Exclude "transportation insurance" (Fixed Charges), "bus notes" and "interest on bus notes" (Debt Service) and "buses-cash payments" (Capital Outlay).
[3] Do not include tuition payments.

SCHEDULE B (*concluded*)

FIXED CHARGES	LEDGER CODE	TENTATIVE BUDGET	FINAL BUDGET
Pensions — State Teachers Retirement 14.8%	6:1	$ 77,374	$ same
Pensions — Supplemental	6:1	5,333	
Pensions — City or State retirement	6:1		
Pensions — Supplemental	6:1		
Pensions — Social Security — district expense	6:1	20,700	
Rent [buildings (exclude garages), grounds, non-instructional apparatus and equipment etc.]	6:2	10,000	
Insurance on buildings and contents	6:3	4,300	
Trans. insurance (incl. driver compensation ins.)	6:3	3,000	
Other insurance (health, compensation, general liability, surety bonds, boiler etc.)	6:3	10,000	
Taxes or assessments	6:4		
Membership — State School Boards Assn.	6:5	275	
Other expenses of fixed charges	6:6		
Total — Fixed Charges		$ 132,982	$
TOTAL CURRENT EXPENDITURES		$ 1,063,039	$
DEBT SERVICE			
Redemption of: Bonds for capital construction	7:1	$ 105,000	$
Capital notes and/or bonds for buses	7:2	15,229	
Capital notes for other purposes	7:2		
Budget, revenue and tax ant. notes[1]	7:3		
Interest on: Bonds for capital construction	7:4	87,680	
Capital notes and/or bonds for buses	7:5	1,544	
Capital notes for other purposes	7:5		
Budget, revenue and tax ant. notes	7:6	450	
Refunds	7:7	300	
Other expenses (bank service charges etc.)	7:8	350	
Total — Debt Service		$ 210,553	$
CAPITAL OUTLAY Excluding bond moneys and bond anticipation notes other than bus loans			
Land site	8:1	$ 1,500	$
Improvement of grounds	8:2		
Architect's fees	8:3		
Engineer's fees	8:3		
New buildings and building equipment	8:4-8		
Alteration of buildings	8:9	1,000	
Heating, plumbing and electrical equipment	8:10		
Furniture, instructional and other equipment	8:11-13	7,100	
Other expenses of capital outlay	8:14	1,200	
New library books	8:15	7,500	
Buses — payments from loan moneys	8:16		
Buses — cash payments	8:17	5,000	
Total — Capital Outlay		$ 23,300	$
TOTAL EXPENDITURES FOR THE YEAR		$ 1,296,892	$
Balance at close of year, June 30, 1963		50,000	
Money to be transferred to Repair Reserve Fund[2]			
Money to be transferred to Capital Reserve Fund[3]			
Total expenditures, balance and transfers		$ 1,346,892	$

[1] Omit loans received and paid back during the school year.
[2] Section 6-d, General Municipal Law.
[3] Sections 3651 and 3652, Education Law.

SCHEDULE C — RECEIPTS

SOURCE	TENTATIVE BUDGET	FINAL BUDGET
Balance on hand, July 1, 1962	$ 122,500 ✓	$
State aid: Public money (formerly from county treasurer)	755,731	*
Amount deducted by State from public money for teachers' retirement — 14.8% of 1961–62 salaries	77,374	†
Amount deducted by State from public money for retired teachers	5,333	††
Amount deducted from teachers' salaries for retirement — 4%, 6½%, 9%, 5% or 8% of 1962–63 salaries[1]	45,135	
Former district debt State aid quota[2]		
Current building quota, 3603-c and 3603-d aid		
Board of Cooperative Educational Services	4,000	
Federal allotment for vocational education	500	
Tuition from districts under contract: K-6		
Tuition from districts under contract: 7–12		
Tuition from individual pupils		
Tax on property (*Exclude tax for public library*)[3]	279,819	
Tax on former districts on account of debt service[4]		
Returned tax from County Treasurer		
Interest on deposits and/or investments	8,000	
Transportation of nonresident pupils		
Capital notes and/or bonds for buses		
Amount transferred from Repair Reserve Fund		
All other sources (*Itemize*)		
PL 874	44,000	
NDEA	2,500	
Misc.	2,000	
Total receipts and balance[5]	$ 1,346,892	$

*PUBLIC MONEY (Formerly from County Treasurer)

Gross State aid[7]		$ 882,071
Retirement deductions: †District's contribution — 14.8% of 1961–62 salaries	$ 77,374	
††Retired teachers	$ 5,333	
Teachers' contribution — 4%, 6½%, 9%, 5%, 8% of 1961–62 salaries	$ 43,633	
Less total deductions		—$ 126,340
Public money (formerly from county treasurer)		*$ 755,731

DETERMINATION OF AMOUNT OF TAX TO BE LEVIED[6]

Total expenditures, balance and transfers (Total of Schedule A should be identical with the total of Schedule B.)	$ 1,346,892
Less total estimated receipts other than tax on property	1,067,073
Amount to be raised by tax[3]	$ 279,819

[1] For all teachers becoming members on or after July 1, 1948, deduct 5% of total salary. For all teachers who were members prior to July 1, 1948, deduct 4% of total salary. For teachers electing the 55-year retirement plan deduct 6½% from 4% teachers and 8% from 5% teachers. Teachers whose basic rate is 4%, and who elect both the 55-year and the 1/120th retirement plans, will pay 9% beginning the 26th year of service if both options are continued.

[2] Applies to central districts only.

[3] These two items should be identical.

[4] Tax levy for indebtedness which was incurred prior to July 2, 1947, by former districts, now in central districts, should be for the amount of principal and interest due up to and including a 2-mill tax on true valuation. All over 2 mills paid as special quota by State.

[5] This total must equal the "*Total expenditures, balance and transfers,*" listed at end of Schedule B at the bottom of page 5.

[6] On the basis of the appropriations authorized and the estimated receipts other than tax on property, the board of education computes the tax to be levied.

[7] Exclude former district debt State aid quota, current building quota, 3603-c and 3603-d aid.

SCHEDULE D — TRANSPORTATION ANALYSIS

TRANSPORTATION	LEDGER CODE	TENTATIVE BUDGET	FINAL BUDGET
Auxiliary agencies			
Private contracts (including feeders)[1]	14:11	$ 2,500	$
Public service[1]	14:11	--	
Drivers' wages[1]	14:12	77,650	
Gas and oil[1]	14:13	14,850	
Tires and chains[1]	14:13	3,000	
Maintenance — salaries, labor, parts and materials[1]	14:14, 15	25,650	
Storage (rent of garage)[1]	14:16	150	
Operation of district-owned garage[1] (fuel, light etc.)	14:16	1,500	
Other expenses (*Itemized*)[1]		1,000	
Subtotal		$ 126,300	$
Fixed charges — insurance			
Bus liability and property damage[2]	14:2	4,000	
Bus, fire, theft, collision and driver compensation[2]	14:2	1,000	
Subtotal		$ 5,000	$
Debt service			
Redemption of capital notes and/or bonds for buses[3]	14:19	15,229	
Interest on capital notes and/or bonds for buses[3]	14:20	1,544	
Subtotal		$ 16,773	$
Capital outlay			
Buses — cash payments[4]	14:9		
Total transportation expense		$ 148,073	$

[1] These items are included in Auxiliary Agencies of this Budget.
[2] These items are included in Fixed Charges of this Budget.
[3] These items are included in Debt Service of this Budget.
[4] This item is included in Capital Outlay of this Budget.

SCHEDULE E — ANALYSIS OF EXPENDITURES

Exclude from this analysis any expenditures made from bond money

BUDGET ITEMS	TENTATIVE BUDGET		FINAL BUDGET	
	Percent of Total Current Expenses	Per Pupil in Average Daily Attendance	Percent of Total Current Expenses	Per Pupil in Average Daily Attendance
General control	1.48 %	$ 8.63	%	$
Instructional services	59.83	349.70		
Operation of plant	7.47	43.61		
Maintenance of plant	1.77	10.31		
Auxiliary agencies (excluding Transportation)	5.06	29.61		
Transportation	11.88	69.44		
Fixed charges	12.51	73.10		
Total current expenses	100%	$ 584.40	100%	$
	Percent of Total Payments	Per Pupil in Average Daily Attendance	Percent of Total Payments	Per Pupil in Average Daily Attendance
Current expenses	81.96 %	$ 584.40	%	$
Debt service	16.24	115.76		
Capital outlay	1.80	12.80		
Total	100%	$ 712.96	100%	$

BUDGET CHECKLIST *

This checklist is designed to identify for members of boards of education and administrators those budgetary practices which are generally accepted as desirable. Each district should analyze its own procedures in terms of this list and consider such modifications as may seem feasible.

RESPONSIBILITY FOR THE BUDGET:

- .....Board members are familiar with the board's responsibilities for budgeting under the law. (Education Law, section 1716 or 2516)
- .....A clearly defined statement of the purposes and objectives of the school system has been approved by the board.
- .....The purposes and objectives of the school system are reflected in the policies established by the board.
- .....Board members recognize their primary role in budgeting to be that of legislation or policy determination.
- .....The policies established by the board are reasonably comprehensive for the size and type of district involved.
- .....Policies are reviewed and amended from time to time to meet changing conditions.
- .....The board seeks the counsel of its chief school officer in arriving at policy determinations.
- .....The budgeting process is recognized as involving educational as well as program planning.
- .....The accepted goal of budgeting is the provision of quality educational opportunities for all children.
- .....Economy is a guiding principle in budget preparation — in the sense that waste is eliminated and the greatest return for funds invested is received.
- .....Board members recognize their responsibilities to the people of the State in that they are operating one unit of a state-wide educational program under authority granted by enactments of the State Legislature.
- .....Board members recognize that they are serving as the elected representatives of the people of the school district and that the educational program reflects the support provided by the community.
- .....Since the schools are basically dependent upon public support and understanding, the need for leadership is recognized and provided for in the budgeting process.

INITIATION OF THE BUDGET:

- .....The board charges the district administrator with responsibility for initiation of the annual budgeting process.
- .....A budget calendar is used to identify the various steps and to insure that sufficient time is available for each.
- .....Budgeting is viewed as a continuous rather than a seasonal function.
- .....A long-term budget projection serves as one basis for preparation of the annual budget.

PREPARATION OF THE ANNUAL BUDGET:

- .....An educational plan is available as a basis for financial planning.
- .....The budgeting process makes systematic use of the collective knowledge and judgment of the staff.
- .....Board policy identifies by position the staff members who are to participate in budgeting.
- .....Staff members are alerted at an early date as to their responsibilities in budgeting.
- .....Concise instructions are issued to subordinate administrators and staff members explaining their part in budgeting.
- .....Budget request forms are designed to secure essential information and to facilitate administrative review and central office processing.
- .....A standard supply list is available for use in preparing budget requests for commonly used items.
- .....Budget requests generally indicate in detail the supplies, equipment, and services deemed necessary or desirable.
- .....Budget requests are reasonable as to the type, quantity, and quality of the items recommended.
- .....Budget requests take into account the existing inventory of supplies and equipment.
- .....Per-pupil cost estimates are used as a guide to insure reasonable and equitable support for the various divisions of the school district's program.
- .....Budget planning provides for financial emphasis proportionate to program significance.
- .....Consideration is given in the budgeting process to economy measures, such as the elimination of programs which have outlived their usefulness.

THE DETAILED BUDGET DOCUMENT:

- .....Is organized by character classifications as established by the State system of budgeting, accounting, and reporting
- .....Includes such breakdowns within each State budget code as may be adopted locally for purposes of cost analysis
- .....Provides for appropriations by building units in multiple building districts
- .....Contains detailed identification of all large items entering into appropriations
- .....Documents appropriations for salaries, insurance, debt service, supplies, etc. by use of detailed lists, tables, or schedules
- .....Undocumented, lump sum appropriations are avoided.
- .....Provides comparative statistics for recent years
- .....Serves as a basis for purchasing, when approved
- .....Contains a detailed revenue plan
- .....Provides a table of contents or index
- .....Is used by board members and administrators, and is available to citizens who request more detailed financial information than is provided in the popularized budget

THE POPULARIZED BUDGET DOCUMENT:

- .....Contains a statement of the philosophy and objectives of the school system
- .....Provides an overview of the educational and service program of the district
- .....Outlines the expenditure plan in as much detail as provided by the State budget form
- .....Reveals services and activities made possible by suggested appropriations throughout
- .....Is expressed in nontechnical language
- .....Utilizes pictures, graphs, tables, and charts to provide an attractive and interesting format
- .....Provides comparative statistics for at least one prior year with respect to expenditures, income, enrollments, valuations, and tax rates
- .....Explains the bases for substantial increases in appropriations by reference to enrollment data, inflationary effects, program expansion, etc.
- .....Focuses attention on successful efforts to provide economy and efficiency in the district's operation
- .....Clarifies the relationship of this year's budget to any long-range programs in such areas as buildings, transportation, insurance, or program expansion
- .....Mentions any budget recommendations which are being deferred for future consideration
- .....Contains directory devices to facilitate finding specific information
- .....Provides a listing of anticipated receipts
- .....Explains State aid in general terms
- .....Indicates the amount to be raised by local tax and the estimated rate
- .....Explains the basis for equalization of taxes, if applicable
- .....Is widely distributed to citizens throughout the school district, meeting legal requirements. (Education Law, section 1716 or section 2516)

PUBLIC UNDERSTANDING OF THE BUDGET:

- .....The board recognizes that public understanding and participation are the basis of support.
- .....The board regards public support as essential, whether or not the budget is subject to a popular vote.
- .....Periodicals, special bulletins, public meetings, the press, radio, and television are used as channels of communication to explain the program and its needs.
- .....Information is disseminated to the community on a continuous basis throughout the year.
- .....The entire staff is made conscious of its responsibilities for public relations.
- .....Citizens' committees are used in the study of budgetary matters.
- .....Citizens' committees are broadly representative of the community, are oriented as to their role, include fair-minded opponents as well as school supporters, are assigned specific areas for study, are not permanent, and are of reasonable size.
- .....Public hearings or informational meetings are conducted well in advance of the annual meeting.
- .....The board takes cognizance of strong currents of public sentiment.

APPROVAL OF THE BUDGET:

- .....The board of education makes the final determination as to the content of the tentative budget proposed for voter approval.
- .....The board informally agrees upon budget prior to the public hearings.
- .....Consideration is given to separate budget votes on particularly controversial items.
- .....The board is aware of the legal options which may be used for budget voting and selects the one judged best.
- .....The board understands the possibilities and implications of successive votes in the event of a negative vote.
- .....The board is familiar with the significance of sections 2023 and 2024 of the Education Law as they affect minimum or "contingent" budgets.

EXECUTION OF THE BUDGET:

- .....When a budget is legally adopted by vote or otherwise, the district administrator is held responsible for its execution.
- .....The district administrator notifies the staff of the ways in which the adopted budget deviates from the budget requests as previously approved on the administrative level.
- .....The budget serves as the basis for purchasing as well as for the recruitment of additional staff, if any.
- .....The board recognizes its responsibility under section 205, subdivision g, of the Regulations of the Commissioner of Education, viz: "To keep the incurred obligations in each school year within the amounts of the total appropriations voted or authorized for that year for current expenses, debt service and capital outlay."
- .....The district administrator is responsible for operating the school system within the appropriations for each budget code, such as 3:11 — instructional supplies, unless transfers are authorized by the board.
- .....The district administrator is empowered to approve budgetary transfers from a surplus appropriation for one building to another.

*** This checklist was prepared by the Division of School Business Management for use in the document entitled "Improvement of Budget Preparation," published by the New York State Council of School Superintendents, the New York State Association of School District Administrators, and the New York State Association of Central School Principals.**

JULY 17th, 1962

The Annual Reorganization Meeting of the Board of Education of the Beekmantown Central School District was held in the Board Room of the Main School Building on Tuesday, July 17th, at 8:00 P. M.

The meeting was called to order by the Clerk at 8:10 P. M.
Upon roll call of the Board the following were:
Present: Philomena Harlan, Kathryn Grube, Sidney Duquette, Edgar Penfield, Harold Luck, Joseph Lavorando and Clarence Phair.
Absent: Kenneth Channell and Robert Lyon.
Also present was Principal Francis Ryan.

The Clerk then asked for nominations for President of the Board of Education.

Upon motion made by Harold Luck and seconded by Joseph Lavorando, Sidney Duquette was nominated for President of the Board of Education for the school year 1962-63.
Nominations for president were closed upon motion made by Joseph Lavorando, seconded by Edgar Penfield and so carried.
A voice vote was taken on the above nomination, whereupon Sidney Duquette was unanimously elected President of the Board of Education.

President Duquette then continued with the business of the meeting.

Upon motion made by Joseph Lavorando and seconded by Harold Luck, Edgar Penfield was nominated for Vice President of the Board for the school year 1962-63.
As no other nominations were offered, a voice vote was taken and Mr. Penfield was unanimously elected Vice President of the Board of Education.

The Board then proceeded with the appointments for the 1962-63 school year.

RESOLUTION BY
PHILOMENA HARLAN:
That Mary L. D'Gregory be re-appointed Clerk of the District for the school year 1962-63, at an annual salary of $4,600.00, effective July 1st, 1962.

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

RESOLUTION BY
JOSEPH LAVORANDO:
That Frank R. Landmesser be re-appointed School District Treasurer for the school year 1962-63, at an annual salary of $2,400.00 effective July 1st, 1962.

SECONDED BY
KATHRYN GRUBE

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

RESOLUTION BY
HAROLD LUCK:
That, pending her acceptance, Mrs. Adrienne Gonyo be re-appointed School Tax Collector for the school year 1962-63 at an annual salary of $750.00 effective July 1st, 1962.

SECONDED BY
CLARENCE PHAIR

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

RESOLUTION BY
PHILOMENA HARLAN:
That Attorney B. Loyal O'Connell be re-appointed Attorney for the Board of Education for the school year 1962-63 at an annual retainer fee of $1,300.00, effective July 1st, 1962.

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

RESOLUTION BY
JOSEPH LAVORANDO:
That Dr. George Boolukos be re-appointed School Physician for the school year 1962-63, effective July 1st, 1962, at an annual salary of $2,000.00 to be paid on the basis of $1.00 per pupil examination and $2.00 for cafeteria workers, bus drivers etc. and be it further
RESOLVED, that if the number of examinations total a number over 2,000 his salary be adjusted in June to cover the additional services.

SECONDED BY
PHILOMENA HARLAN

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

RESOLUTION BY
PHILOMENA HARLAN:
That the Manufacturers National Bank, North Country Office, be designated the official depository for all school district funds.

SECONDED BY
KATHRYN GRUBE

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

Board Member Robert Lyon entered the meeting at 8:25 P. M.

RESOLUTION BY
JOSEPH LAVORANDO:
That the schedule of payroll dates for the school year 1962-63 be adopted as follows:

July	- 13th & 31st	January	- 15th & 31st
August	- 15th & 31st	February	- 15th & 28th
September	- 14th & 28th	March	- 15th & 29th
October	- 15th & 31st	April	- 11th & 30th
November	- 15th & 30th	May	- 15th & 29th
December	- 14th & 20th	June	- 14th & 21st

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(8 yes,0 opposed1 absent)

The minutes of the special meeting of June 27th were read and accepted as read upon motion made by Harold Luck, seconded by Kathryn Grube, and so carried.

The minutes of the Annual District Meeting held on July 10th were read, and accepted as read upon motion made by Philomena Harlan, seconded by Kathryn Grube, and so carried.

The monthly Financial Reports of the Clerk and Treasurer were read, covering all district funds for the period from July 1st, 1961 to June 30th, 1962.
The reports were accepted as read upon motion made by Joseph Levorando, seconded by Harold Luck, and so carried.

The monthly Schedules of Claims and Payrolls were then presented for discussion and approval.
Mr. Lyon and the Transportation Committee asked that the bill from V. S. Jerry & Sons (General Fund) be held over to a later date until further information can be obtained regarding it.
Also during the discussion the Board asked that more information be shown on Architect's Certificates so they will know what items or services are being paid for on each certificate.
The remaining bills were then approved as submitted.

RESOLUTION BY
JOSEPH LAVORANDO:
That the following Schedules of Claims and Payroll be approved, and paid as submitted in the amounts stated:

General Fund Schedule No.1 in the total amount of $10,737.78
Internal Schedule No.1 in the total amount of $298.57
Construction Fund Schedule No.1 in the total amount of $10,513.96
General Fund Payroll No.1 in the gross amount of $5,366.80 (7-13-62)

SECONDED BY
CLARENCE PHAIR

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

INCREMENTS & SALARIES
1962 - '63

		1961 - '62	Increments	1962 - '63
Clerical				
Bartosek, Marilyn		3,320.00	422.00	3,742.00
Chapman, Margaret J.		3,185.00	395.00	3,580.00
Friedel, Esther		2,895.00	395.00	3,290.00
Fuller, Judith		2,895.00	395.00	3,290.00
Sanger, Carol		2,895.00	540.00	3,435.00
Custodians				
Anderson, Harry		3,360.00	120.00	3,480.00
Atwood, Lawrence		3,120.00	120.00	3,240.00
Barber, Laurence		4,520.00	120.00	4,640.00
Corron, Victor		3,360.00	120.00	3,480.00
Gonyea, Victor		4,720.00	120.00	4,840.00
Hinds, Richard		3,360.00	120.00	3,480.00
McLean, Charles		3,840.00	120.00	3,960.00
Maslak, Edward		3,600.00	120.00	3,720.00
Mattoon, Irwin		3,720.00	120.00	3,840.00
Mooney, Harry		3,350.00	120.00	3,470.00
Hughes, Wendell		3,120.00	--	3,120.00
Mechanics				
Lapham, Milton		4,840.00	560.00	5,400.00
Rock, Ellis		4,080.00	120.00	4,200.00
Stone, Jean		3,960.00	--	3,960.00
Drivers**				
Anderson, Charles		2,050.00	100.00	2,150.00
Bordeau, Gerald		1,500.00	100.00	1,600.00
Bulriss, Willard	K*	3,050.00	100.00	3,150.00
Burdo, Reginald	DS*	2,550.00	100.00	2,650.00
Castine, Marshall	DS*	2,450.00	100.00	2,550.00
Chauvin, William		2,050.00	100.00	2,150.00
Collins, Michael	K*	3,050.00	100.00	3,150.00
Coupal, John		1,400.00	100.00	1,500.00
Covey, Orville	DS*	2,400.00	100.00	2,500.00
Defayette, Philmore	DS*	2,600.00	100.00	2,700.00
Favreau, Armand		1,950.00	100.00	2,050.00
Flanagan, Steve		1,300.00	100.00	1,400.00
Goodale, Walter	DS*	2,700.00	100.00	2,600.00

		1961 - '62	Increments	1962 - '63
Drivers (cont.)				
Gonyo, William		1,200.00	100.00	1,300.00
Hagar, Luther		1,950.00	100.00	2,050.00
Hindes, Bernard	K*	2,400.00	100.00	2,500.00
LaDuke, Gordon		1,950.00	100.00	2,050.00
Lamos, John		1,850.00	100.00	1,950.00
LaPier, Raymond	K*	3,050.00	100.00	3,150.00
LaPierre, Orville	K*	3,050.00	100.00	3,150.00
Latrielle, John	K(only)*	1,000.00	--	1,000.00
McLean, Charles	K(only)*	1,000.00	--	1,000.00
LaVigne, Fred		1,500.00	100.00	1,600.00
Manor, Joseph	DS*	2,950.00	100.00	3,050.00
Barnes, Charles		1,200.00	--	1,200.00
Patnode, Raymond		1,300.00	100.00	1,400.00
Ross, Kenneth		1,300.00	100.00	1,400.00
Sanger, Donald		2,050.00	100.00	2,150.00
Taylor, Homer		2,050.00	100.00	2,150.00
Taylor, Jerome		2,050.00	100.00	2,150.00
Tetrault, Arthur		1,700.00	100.00	1,800.00
Toner, Harold	K*	2,400.00	100.00	2,500.00
Relation, Robert		1,350.00	100.00	1,450.00
Cafeteria				
Barcomb, Ione		1,700.00	100.00	1,800.00
Barcomb, Marlene		1,400.00	100.00	1,500.00
Rivers, Margaret		2,600.00	100.00	2,700.00
Sears, Helen		1,400.00	100.00	1,500.00
Soper, Elizabeth		1,700.00	100.00	1,800.00

*K - Kindergarten ($1,000)
*DS - Double Session ($1,000)
**Subject to passing physical examination and approval of District Superintendent.

RESOLUTION BY
CLARENCE PHAIR:
That the salaries for non-teaching personnel be approved as listed on the sheets attached to the minutes of this meeting.

SECONDED BY
JOSEPH LAVORANDO
Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

RESOLUTION BY
JOSEPH LAVORANDO:
That authorization be given to employ the services of Donald J. Coffey, Plattsburgh, N. Y. to do the annual audit of the accounts of the Beekmantown Central School District for the year 1961-62.

SECONDED BY
HAROLD LUCK
Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

RESOLUTION BY
KATHRYN GRUBE:
That a Surety Bond in an amount equal to fifteen percent (15%) of the 1962-63 budget of $1,346,892 (15% = $202,033.) be provided on the School District Treasurer, and be it further

RESOLVED, that a Surety Bond for the full amount of the 1962-63 Tax Levy of $279,819 be provided on the School District Tax Collector, both Bonds to be purchased from Sharron & Hart Insurance Company, Plattsburgh, N. Y.

SECONDED BY
PHILOMENA HARLAN
Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

RESOLUTION BY
ROBERT LYON:
That Plan 2, as outlined in Finance Pamphlet 2, be adopted by the Board in the accounting and auditing of the Extra-classroom Activity Funds, and be it further

RESOLVED, that the following officers be re-appointed for the school year 1962-63, with all checks drawn to be signed by the Central Treasurer:

Chief Faculty Counselor - John P. Glasgow
Central Treasurer - Francis T. Ryan
Faculty Auditor - Marton C. Bromley

SECONDED BY
JOSEPH LAVORANDO
Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

Mrs. Harlan then reported concerning an interview with Mrs. Cora Mischler whom the Committee recommended as a replacement for Mrs. Nancy Glode, Secondary English Teacher who is on leave.

RESOLUTION BY
PHILOMENA HARLAN:
That Mrs. Cora S. Mischler, 2 Sherman Street, Plattsburgh, N. Y., be employed as a full time substitute for Mrs. Nancy Glode for the school year 1962-63, and be placed on Grade III, Step 1 on the salary schedule at an annual salary of $5,100.00.

SECONDED BY
JOSEPH LAVORANDO
Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

It was reported that Richard Hinds had passed his Civil Service examination and the following action was taken.

RESOLUTION BY
HAROLD LUCK:
That Mr. Richard Hinds be given a probationary appointment as Custodian in the District, effective July 18th, 1962.

SECONDED BY
JOSEPH LAVORANDO
Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

Principal Ryan then read a letter from Mr. Wilfred Povier, RD#2, Plattsburgh, asking for employment as custodian or night watchman.

The Board asked that an application be sent to him to fill out, and also one to Mr. Clifford Locklin, Mounted Route #8, Plattsburgh, who had talked to Mr. Duquette regarding custodial work.

Mr. Ryan also read a letter from Mr. John A. Demary quoting a price for painting the lines for parking spaces in the parking lot.

He would furnish the paint and quoted a price of $160.00.

The Board asked that he be contacted and offered a price of $100.00 for the work. If he will accept that price authorization was given to employ him to do the work.

A letter from the State Education Department was read stating the reimbursement rate for milk for next year.

If milk is sold at 2¢ the reimbursement will be 3½¢; if sold at 1¢ the rate will be 4¢.

The sale price of 2¢ was recommended and decided upon for the school year 1962-63.

Principal Ryan also reported that Sgt. C. R. Bradley, who lives near the Cumberland Head School Site, had written a letter to Fletcher-Murnane complaining about the construction, blasting etc. at the site, and about the effect it would have on his well etc.

An answer to the letter written by School Attorney B. Loyal O'Connell was also read. The letter was sent To Robert T. Booth, Attorney for Sgt. Bradley stating that little if any further blasting is expected. He also assured them that great pains had been taken by the school architects to plan a system for sewage disposal which in no way would interfere with the rights of neighboring land owners.

He stated that he felt that Sgt. Bradley need not further worry about the situation, and offered to discuss the detailed plan for the sewage disposal system with them at any time.

Mr. Luck then briefly discussed the well at the Cumberland Head Site. He stated that they had dug 200 feet and were now getting water which is definitely sulphur water. He stated that Mr. Holmes will be here tomorrow at which time tests will be taken for number of gallons per minute etc.

Principal Ryan reported that the use of mobil classroom units has been approved by the State Education Department.

The installations, covered passage-ways etc. were then briefly discussed by the Board.

A motion for adjournment was made by Harold Luck at 9:50 P. M., seconded by Clarence Phair, and so carried.

ATTEST: Mary K. McGregor
Clerk of the Board

DATED: July 17th, 1962

REPORT OF CLERK
to
BOARD OF EDUCATION

from July 1, 1962 **to** July 31, 1962

RECEIPTS

ITEMS OF RECEIPTS Receiving Officer — Source	Estimated Receipts for School Year	Total Receipts Year to Date	Amounts Still to be Received	REMARKS
Balance on Hand	$ 122,500.00	122,653.50		
Public Money	755,731.00			
Fed. Allot. Vocational Education	500.00			
N.D.E.A.	2,500.00			
Federal Aid — P. L. 874	44,000.00			
Tuition from Districts Under Contract: K-6				
Tuition from Districts Under Contract: 7-12				
Tuition from Individual Pupils				
Tax on Property (Exclude tax for Public Library)	279,819.00			
Returned Taxes (From County Treasurer)				
Interest on Deposits	8,000.00			
Transportation of Non-Resident Pupils				
Short Term Loans				
Proceeds of Insurance Adjustments				
Refunds to Districts				
Sales of Property				
Miscellaneous	2,000.00			
Board of Coop. Educational Services	4,000.00			
TOTAL CASH RECEIPTS	$ 1,219,050.00	$ 122,653.50	$	
Non-Cash Pension Deducted by State (Teacher Retirement)	77,374.00			
Non-Cash Pension Deducted by State (Retired Teachers)	5,333.00			
Non-Cash Pension Deductions by Board of Education	45,135.00			
Non-Cash Transfers from Other Funds		225.32		
TOTAL AVAILABLE RECEIPTS	$ 1,346,892.00	$ 122,878.82	$	

REPORT OF RECEIPTS, DISBURSEMENTS AND BALANCE

RECEIPTS	General Fund Account	Internal Fund Account	EWH Fund ~~Interest~~ Account	Bond Money Account
TOTAL RECEIPTS, JULY 1 TO DATE	$ 122,878.82	237.79	1,814.77	39,033.25
DISBURSEMENTS				
TOTAL EXPENDITURES, JULY 1 TO DATE	21,501.17	193.10	1,374.60	10,193.96
BALANCE ON HAND	$ 101,377.65	44.69	440.17	28,839.29

Received by the Board of Education entered as a part of the minutes of the board meeting held Aug. 14, 1962

Signed Mary A. O'Gregary
Clerk of Board of Education

Form No. S-140 Williamson Law Book Co., Rochester, N. Y.

MONTHLY FINANCIAL STATEMENT
of the
BOARD OF EDUCATION

	BUDGET CLASSIFICATIONS	Budget Appropriation	Transfers	Revised Budget Appropriations	Expenditures to Date	Unexpended Balance to Date	Estimated Unpaid Bills	Unencumbered Balance
	GENERAL CONTROL							
2:1	School Elections	200.00			37.80	162.20		
2:2	Board of Education—Clerk's Salary	4600.00			383.32	4216.68		
2:2	Board of Education—Treasurer's Salary	2400.00			200.00	2200.00		
2:2	Board of Education—Collector's Salary	750.00			—	750.00		
2:2	Legal Fees, ~~Auditing~~ etc.	2000.00			108.32	1891.68		
2:3-2:6	Other Expenses (Supplies, Travel, etc.)	1500.00			106.55	1393.45		
2:10	~~Attendance Supervision—Salaries~~ Auditing	300.00			—	300.00		
2:10	Census Enumeration—Salaries	650.00			—	650.00		
2:11	Other Expenses of Attendance Service	50.00			—	50.00		
2:12	Cooperative Board (Administrative Expenses)	3300.00			—	3300.00		
2:7	Superintendent's Salary Village Superintendencies							
2:7	Deputy and Assistant Supt's. Salaries							
2:7	Office Assistant's Salaries							
2:8-9	Other Expenses of Superintendent's Office							
	Other Expenses of General Control							
	Total—General Control	15,750.00			835.99	14,914.01		
	INSTRUCTIONAL SERVICES— REGULAR DAY SCHOOLS							
3:3	Salaries of Principals	25,000.00			2083.32	22,916.68		
3:1	Assistant Principals and Supervisors	17,000.00			772.72	16,227.28		
3:4	Clerical and Other Help	17,337.00			1444.70	15,892.30		
3:2	Other Expenses (Supplies, Travel, etc.)	4000.00			14.86	3985.14		
3:5-8								
3:9	Salaries of Teachers: Grades K-6	291,000.00			—	291,000.00		
3:9	Salaries of Teachers: Grades 7-12	234,200.00			—	234,200.00		
3:9	Salaries of Substitutes	9000.00			—	9000.00		
3:10	Textbooks	14,900.00			—	14,900.00		
3:11	Supplies Used in Instruction	14,000.00			62.41	13,937.59		
3:12	Cooperative Board (Service Expenses)							
3:12	County Vocational Board							
3:13	Tuition to Other Districts: Grades K-6	650.00			—	650.00		
3:13	Tuition to Other Districts: Grades 7-12							
3:14	Other Expenses of Instruction	7000.00			211.06	6788.94		
	Total—Instructional Services for Regular Day Schools	634,087.00			4589.07	629,497.93		
	INSTRUCTIONAL SERVICES— SPECIAL SCHOOLS							
3:1, 3	Salaries of Principals and Supervisors	500.00			—	500.00		
3:4	Salaries of Office Assistants							
3:9	Salaries of Teachers	1200.00			—	1200.00		
3:10	Textbooks							
3:11	Supplies Used in Instruction	300.00			—	300.00		
3:14	Other Expenses of Instruction							
	Total—Instructional Services for Special Schools	2000.00				2000.00		
	OPERATION OF PLANT							
4:1	Salaries of Custodians and Others	45,520.00			3936.42	41,583.58		
4:2	Fuel	15,000.00			—	15,000.00		
4:3	Water	—			—	—		
4:4	Light and Power	11,500.00			1062.01	10,437.99		
4:5	Custodial Supplies	5000.00			89.10	4910.90		
4:7	Services Other Than Personal (Telephone, Cartage, Laundry, Piano Tuning, etc.)	2300.00			7.95	2292.05		
4:11	Other Expenses of Operations							
	Total—Operation of Plant	79,320.00			5095.48	74,224.52		
	MAINTENANCE OF PLANT							
5:1	Upkeep of Grounds	2500.00			—	2500.00		
5:2	Repair of Buildings	6000.00			264.30	5735.70		
5:3	Repair and Replacement—Heating, Plumbing-Electrical Equipt.	7,500.00			—	7500.00		
5:4	Repair and Replacement—Instructional Equipt.	1,050.00			3.50	1046.50		
5:5	Repair and Replacement—Furniture	200.00			—	200.00		
5:6	Repair and Replacement—Other Equipt.	1500.00			53.24	1446.76		
5:11	Other Expenses of Maintenance							
	Total—Maintenance of Plant	18,750.00			321.04	18,428.96		

Report for the Month Ending July 31, 1962

	BUDGET CLASSIFICATIONS	Budget Appropriation	Transfers	Revised Budget Appropriations	Expenditures to Date	Unexpended Balance to Date	Estimated Unpaid Bills	Unencumbered Balance
	Sub Total Carried Forward	749,907.00			10,841.58	739,065.42		
	AUXILIARY AGENCIES							
9:1	Library Service—Salaries	15,300.00			—	15,300.00		
9:2	Repair and Replacement of Books, Periodicals, etc.	1,000.00			—	1000.00		
9:3	Other Expenses of Libraries (Supplies)	500.00			—	500.00		
9:4	Medical Service—Salaries	5400.00			—	5400.00		
9:5	Nurse Service—Salaries	11,100.00			—	11,100.00		
9:6	Dental Service—Salaries							
9:7	Other Health Service Expenses (Supplies, Travel, etc.)	450.00			4.34	445.66		
9:8	Transportation of Pupils (Resident)	126,300.00			1867.65	124,432.35		
9:8	Transportation of Pupils (Non-Resident)	—						
9:10	School Lunch—Salaries, Milk, Supplies, etc.	2000.00			3.00	1.997.00		
9:11	Community Lectures and Social Centers							
9:12	Recreation (Summer Playgrounds, etc.)	4000.00			557.70	3442.30		
9:14	Payments to Other Schools and Institutions							
9:13	Other Expenses of Auxiliary Agencies	1000.00				1000.00		
	Guidance Dir. + Psychologist	13,100.00			440.90	12,659.10		
	Total—Auxiliary Agencies	180,150.00			2873.59	177,276.41		
	FIXED CHARGES							
6:1	State Teachers Retirement	77,374.00			—	77,374.00		
6:1	Supplemental	5333.00			—	5333.00		
6:1	City or State Retirement							
6:1	Supplemental							
6:1	Social Security—District Expense	20,700.00			—	20,700.00		
6:2	Rent of Buildings, Grounds, etc.	10,000.00			—	10,000.00		
6:3	Insurance on Buildings and Contents	4,300.00			4292.00	8.00		
6:3	Transportation Insurance (Incl. Driver Comp.)	5000.00			750.00	4250.00		
6:3	Other Insurance (Health, Comp., General Liab., etc.)	10,000.00			1647.28	8352.72		
6:4	Taxes or Assessments							
6:5	Membership—State School Boards Assoc.	275.00			—	275.00		
6:6	Other Expenses of Fixed Charges							
	Total—Fixed Charges	132,982.00			6689.28	126,292.72		
	DEBT SERVICE							
7:1	Redemption of Bonds for Capital Construction	105,000.00			—	105,000.00		
7:2	Redemption of Capital Notes—Bonds for Buses	15,229.00			—	15,229.00		
7:2	Redemption of Capital Notes for Other Purposes	-				-		
7:3	Redemption of Budget, Revenue and Tax Ant. Notes	-				-		
7:4	Interest on Bonds for Capital Construction	87,680.00			—	87,680.00		
7:5	Interest on Capital Notes—Bonds for Buses	1544.00			—	1544.00		
7:5	Interest on Capital Notes for Other Purposes							
7:6	Interest on Budget, Revenue and Tax Ant. Notes	450.00			—	450.00		
7:7	Refunds	300.00			—	300.00		
7:8	Other Expenses (Bank Charges, etc.)	350.00			—	350.00		
	Total—Debt Service	210,553.00				210,553.00		
	CAPITAL OUTLAY							
8:1	Land Site							
8:2	Improvement of Grounds	1500.00			285.75	1214.25		
8:3	Architect's and Engineer's Fees							
8:4-8	New Buildings and Building Equipment							
8:9	Alteration of Buildings	1000.00			—	1000.00		
8:10	Heating, Plumbing and Electrical Equipment							
8:11-13	Furniture, Instructional and Other Equipment	7100.00			705.00	6395.00		
8:14	Other Expenses of Capital Outlay	1200.00			—	1200.00		
8:15	New Library Books	7500.00			105.97	7394.03		
8:16	Buses—Payment from Loan Moneys							
8:17	Buses—Cash Payments	5000.00			—	5000.00		
	Total—Capital Outlay	23,300.00			1096.72	22,203.28		
	TOTAL EXPENDITURES	1,296,892.00			21,501.17	1,275,390.83		

PAYROLL ACCOUNT: RECEIPTS: $8,849.70

EXPENDITURES: Same

BALANCE: None

INVESTMENT ACCOUNT: AMOUNT INVESTED: $862,000.00

(8-1-62) " WITHDRAWN: 115,000.00 (Cert.of Dep.#870)

BALANCE INVESTED: $747,000.00

GENERAL FUND

TREASURER'S MONTHLY REPORT

For the period

From July 1, 1962 to July 31, 1962

Total available balance as reported at the end of preceding period . . $ 122653.50

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
		$

Total Receipts . . . . . $ None

Total Receipts, including balance . . . . $ 122653.50

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 2512 To Check No. 2550 $ 21275.85

By Debit Charge $ None

(Total amount of checks issued and debit charges) $ 21275.85

Cash Balance as shown by records . . . $ 101377.65

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . . $ 105820.19

Less total of outstanding checks . . . . . $ 4442.54

(See list on reverse side of report)

Net balance in bank . . . . . $ 101377.65

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 101377.65

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

August 14, 1962

Mary A. O'Brien
Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

F. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
2519	39	21						
2528	4292	00						
2529	72	42						
2538	6	75						
2542	3	00						
2548	29	16						
TOTAL	$ 4442	54	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

INTERNAL SCHOOL FUND

TREASURER'S MONTHLY REPORT

For the period

From July 1, 1962 to July 31, 1962

Total available balance as reported at the end of preceding period . . $ 237.79

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
		$

Total Receipts . . . . . $ None

Total Receipts, including balance . . . . $ 237.79

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 67 To Check No. 68 $ 193.10

By Debit Charge $ None

(Total amount of checks issued and debit charges) $ 193.10

Cash Balance as shown by records . . . $ 44.69

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . . $ 429.26

Less total of outstanding checks . . . . . $ 384.57

(See list on reverse side of report)

Net balance in bank . . . . . $ 44.69

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 44.69

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

August 14, 1962

Mary A. O'Brien
Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

T. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No..	Amount		Check No.	Amount		Check No.	Amount	
35	384	57						
TOTAL	$ 384	57	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

EMPLOYEES WITHHOLDING FOR S.S. FUND

TREASURER'S MONTHLY REPORT

For the period

From July 1, 1962 to July 31, 1962

Total available balance as reported at the end of preceding period . . $ None

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
7/ 6/62	Construction Fund	$ 169.80
7/12/62	General Fund	800.13
7/20/62	Construction Fund	56.60
7/31/62	General Fund	788.24

Total Receipts . . . . . $ 1814.77

Total Receipts, including balance . . . . $ 1814.77

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 79 To Check No. $ 1374.60

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 1374.60

Cash Balance as shown by records . . . $ 440.17

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 4945.47

Less total of outstanding checks . . . . . $ 4505.30

(See list on reverse side of report)

Net balance in bank . . . . . $ 440.17

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 440.17

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

August 14, 1962

Mary L. O'Gregory
Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

F. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N. Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
76	3130	70						
79	1374	60						
TOTAL	$ 4505	30	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

CONSTRUCTION FUND

TREASURER'S MONTHLY REPORT

For the period

From July 1, 1962 to July 31, 1962

Total available balance as reported at the end of preceding period . . $ 39033.25

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
		$

Total Receipts . . . . . $ None

Total Receipts, including balance . . . . $ 39033.25

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 620 To Check No. 628 $ 10193.96

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 10193.96

Cash Balance as shown by records . . . $ 28839.29

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 28839.29

Less total of outstanding checks . . . . . $ None

(See list on reverse side of report)

Net balance in bank . . . . . $ 28839.29

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 28839.29

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

August 14, 1962

Mary L. O'Gregory
Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

F. R. Landmann
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No..	Amount	Check No.	Amount	Check No.	Amount
TOTAL	$	TOTAL	$	TOTAL	$

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$	

A regular meeting of the Board of Education of the Beekmantown Central School District was held in the Board Room of the Main School Building on Tuesday, August 14, 1962, at 8:00 P. M.

The meeting was called to order by President Sidney Duquette at 8:10 P. M.

Roll call of the Board was taken.

Present were: Philomena Harlan, Sidney Duquette, Harold Luck, Robert Lyon, Joseph Laverando and Kenneth Channell.

Absent: Kathryn Grube, Edgar Penfield and Clarence Phair.

Also present was Principal Francis T. Ryan.

The minutes of the Annual Reorganization meeting held on July 17th, 1962, were read, and accepted as read upon motion made by Joseph Laverando, seconded by Harold Luck, and so carried.

The monthly Financial Reports of the Clerk and Treasurer were read, including all District funds and covering the period from July 1st to July 31st, 1962.

The Financial Reports were accepted as read upon motion made by Philomena Harlan, seconded by Joseph Laverando, and so carried.

The bond resolution for borrowing money when the new school buses arrive was then presented and discussed.

RESOLUTION BY
HAROLD LUCK:

That the formal bond resolution prepared by Attorney S. Loyal O'Connell be adopted by the Board, providing for the issuance of bonds in the amount of $28,738.72 for the purchase of four (4) new school buses, with the entire resolution attached to the minutes of this meeting.

SECONDED BY
ROBERT LYON

Resolution adopted by roll call vote.(6 yes,0 opposed,3 absent)

AYES: (6) Philomena Harlan
Sidney Duquette
Harold Luck
Robert Lyon
Joseph Laverando
Kenneth Channell

NOES: None

ABSENT: Kathryn Grube
Edgar Penfield
Clarence Phair

The monthly Schedules of Claims and Payrolls were then presented for discussion and approval.

RESOLUTION BY
ROBERT LYON:

That the following Schedules of Claims and Payrolls be approved and paid as submitted in the amounts stated:

General Fund Schedule No.2 in the total amount of $30,923.72
Internal Fund Schedule No.2 in the total amount of $13.50
Construction Fund Schedule 2 in the total amount of $95,315.40

General Fund Payroll No.2 in the gross amount of $5,298.59 (7-31-62)
" " Payroll No.3 " " " " " 5,705.29 (8-15-62)

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

The following communications were then read by Principal Ryan:

a) A letter from the Beekmantown Fire Department Auxiliary thanking the Board for the use of the school cafeteria on the day of the Firemen's Convention.

b) A letter from the Beekmantown Fire Department thanking the Board for the use of the school grounds and facilities made available also on the day of their Convention.

Board Member Kathryn Grube entered the meeting at 8:35 P. M.

c) A letter from the Fireman's Mutual Insurance Company regarding the survey done by them on the Cumberland Head School, listing their recommendations etc.

(This letter was referred to the Insurance Committee for further study.)

d) A letter of resignation from Mr. Loyal Canning, 6th grade teacher.

RESOLUTION BY
KENNETH CHANNELL:

That the resignation of Mr. Loyal Canning, effective July 1st, 1962, be accepted by the Board.

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote.(7 yes, 0 opposed, 2 absent)

e) A letter from the Office Staff expressing thanks and appreciation for the increase in salary granted them by the Board.

Applications for bus driver positions were presented from the following people and referred to the Transportation Committee:

Ewart S. McLennan	Rodney C. Dock
Irvin R. LaPier	Hanford Williams
Charles E. LaDuke	Rudolph Mesec

Inasmuch as the physical examinations for drivers are being held next week, the Board agreed that the above men should be notified to come at that time so they will have had their physical if they are approved and hired.

Another safety meeting for drivers was suggested , to be held before school opens in September.

Mr. Luck, Chairman of the Building & Grounds Committee then reported concerning applications received from Mr. Donald Gagnier for carpenter work, and one from Mr. Bernard Hindes for carpenter's helper. He recommended them for the building of the passage-way leading to the mobile classroom units.

RESOLUTION BY
HAROLD LUCK:

That Mr. Donald Gagnier, RD#1, Plattsburgh, be hired to do the carpenter work on the passage-ways at a salary of $3.80 per hour, and be it further

RESOLVED, that Mr. Bernard E. Hindes, RD#1, Plattsburgh, be hired as Carpenter's helper for the above work at a salary of $2.25 per hour.

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

Principal Ryan then read price quotations on gas tanks and propane gas for the mobile classroom units.

Arnold J. Filion, RD#1, Plattsburgh, quoted a total installation cost of $100.00 and a gas price of 18½¢ per gallon or 4.37¢ per pound.

George Ryan , Quick Flame Gas Corp. quoted no cost for installation of 4-100 gallon cylinders with the actual cost of the tubing to connect the tanks to the heaters; the cost of the gas 18¢ per gal. or $ .04148 per pound.

RESOLUTION BY
HAROLD LUCK:

That the contract for the installation of tanks and the propane gas for the mobil classroom units be awarded to Quick Flame Gas Corp.,Plattsburgh, N. Y. at their quoted cost of 18¢ per gallon.

SECONDED BY
KATHRYN GRUBE

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

A Building and Grounds Committee meeting was tentatively decided upon for some day during the last week of August.

Mrs. Harlan then reported concerning teacher candidates interviewed and recommended by the Teachers Committee.

RESOLUTION BY
PHILOMENA HARLAN:
That Mr. James A. Mitchell, 175 Oak Street, Plattsburgh, N. Y., be given a three year probationary appointment as teacher in the Elementary Tenure Area and be placed on Grade II, Step III on the salary schedule, at an annual salary of $5,200.00 for the school year 1962-63.

SECONDED BY
JOSEPH LAVORANDO
Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

RESOLUTION BY
PHILOMENA HARLAN:
That Miss Barbara Gunzenhauser, 612 Locust Street, Mount Vernon, N. Y. be given a three year probationary appointment as Elementary Speech Teacher, and be placed on Grade II, Step I on the salary schedule at an annual salary of $4,800.00 for the school year 1962-63.

SECONDED BY
JOSEPH LAVORANDO
Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

Principal Ryan reported that Mrs. Nina Toner, 5th grade teacher, had suffered a severe back injury and may have to be out for 2 or 3 months. A substitute will be needed until she is able to return.
Mr. Ryan stated that he had interviewed Mrs. Carol Gammage and recommended her as a substitute for Mrs. Toner.

RESOLUTION BY
PHILOMENA HARLAN:
That Mrs. Carol Gammage, Mounted Route #8, Plattsburgh, N. Y. be hired as a regular substitute teacher for Mrs. Toner, and be paid on the basis of an annual salary of $6,200.00, effective September 1, 1962.

SECONDED BY
KATHRYN GRUBE
Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

Principal Ryan then discussed the proposed purchase of a 30 unit language laboratory for use in the school. The cost would be approximately $3,900 - $4,000 with half of the purchase cost to be subsidized by N.D.E.A. aid. He asked for authorization to advertise for bids and then the Board can decide whether or not they wish to purchase one.

RESOLUTION BY
ROBERT LYON:
That authorization be given to advertise for bids for a 30 Unit Language Laboratory, with said bids to be opened August 28th, 1962, at 8:00 P. M.

SECONDED BY
PHILOMENA HARLAN
Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

In regard to the school bus color station wagons, Principal Ryan reported that they will not be available until the next awarding of the State Contract in October.

There was then a brief discussion regarding transportation of trainable children to Elizabeth Street School.

RESOLUTION BY
ROBERT LYON:
That authorization be given to advertise for bids for transportation of the trainable children living in the district to Elizabeth Street School in the City of Plattsburgh, said bids to be opened at 8:00 P. M., August 28th, 1962.

SECONDED BY
JOSEPH LAVORANDO
Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

Applications for custodial work from Mr. Wilfred Poirier, Mr. John R. Latrielle and Mr. Clifford Locklin were then presented and referred to the Building and Grounds Committee.

Principal Ryan then read and discussed the lease agreements for the mobile classroom units. The lessor agrees to carry the fire insurance on the units, and the district carries the liability and property damage insurance. Mr. Ryan asked Mrs Grube to contact Mr. Culley regarding this insurance.

RESOLUTION BY
JOSEPH LAVORANDO:

That the Lease Agreements for the Mobile Classroom Units be referred to Attorney B. Loyal O'Connell for review and his approval, and be it further

RESOLVED, that authorization be given for the President of the Board to sign the Lease Agreements if approved by Attorney O'Connell.

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

Mr. Lavorando then reported concerning a meeting held by the Cafeteria Committee, Mrs. Whalen and Mrs. Rivers with Mr. Parks from Architect Parker Dodge's office. The purpose of the meeting was to discuss and decide upon cafeteria equipment for the cafeteria in the Cumberland Head School.

It was also reported that the well at the Cumberland Head School is finished and is pumping 35-40 gallons per minute on a five hour test, and that it is definitely sulphur water.

A motion for adjournment was made by Kenneth Channell at 9:50 P. M., seconded by Harold Luck, and so carried.

ATTEST: Mary E. McGregory
Clerk of the Board

DATED: August 14, 1962

BOND RESOLUTION ADOPTED AUGUST 14th, 1962, AUTHORIZING THE ISSUANCE AND SALE OF SERIAL BONDS OF CENTRAL SCHOOL DISTRICT NO. 1, TOWNS OF BEEKMANTOWN, PLATTSBURGH, CHAZY AND ALTONA, COUNTY OF CLINTON, STATE OF NEW YORK, IN THE AMOUNT OF $28,738.72 FOR THE PURPOSE OF PURCHASING FOUR (4) SCHOOL BUSES.

WHEREAS, the voters of Central School District No. 1, Towns of Beekmantown, Plattsburgh, Chazy and Altona, County of Clinton, State of New York, at the special meeting duly called and held at the Gymnasium of the Beekmantown Central School, Beekmantown, New York, at 7:30 P. M. on the 12th day of June, 1962, did duly vote and adopt a resolution by more than a two-thirds majority, authorizing the Board of Education of Central School Districts No. 1, Towns of Beekmantown, Plattsburgh, Chazy and Altona, Clinton County, New York, to purchase four (4) buses and authorize the expenditure therefore of a sum not exceeding Thirty Thousand ($30,000.00) Dollars, which resolution reads as follows:

"Resolved, that the Board of Education of Central School District No. 1, Towns of Beekmantown, Plattsburgh, Chazy and Altona, Clinton County, is hereby authorized and directed to purchase four school buses and expend therefore a sum of not exceeding $30,000 as follows:

1 school bus at a cost not exceeding $7,500
1 school bus at a cost not exceeding $7,500
1 school bus at a cost not exceeding $7,500
1 school bus at a cost not exceeding $7,500

which and total sum of $30,000, or so much thereof as may be necessary, shall be raised by tax on the taxable property of the school district to be collected in annual installments, and to issue obligations of the district therefor in accordance with the Education and Local Finance Law."

WHEREAS, the said resolution was adopted by more than two-thirds of the qualified voters present and voting at the meeting above mentioned; and

WHEREAS, the proposed bond issue for the above mentioned

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ATTORNEYS AT LAW
24 CLINTON STREET
PLATTSBURGH, NEW YORK

school buses will not bring the district's total bond indebtedness above 10% of the aggregate value of the real property, within the bounds of the district.

NOW, THEREFORE, BE IT RESOLVED, this 14th day of August, 1962, by the Board of Education of Central School District No. 1, Towns of Beekmantown, Plattsburgh, Chazy and Altona, County of Clinton, State of New York, as follows:

SECTION ONE: For the object and purpose of purchasing four (4) school buses for use in the Central School District No. 1, Towns of Beekmantown, Plattsburgh, Chazy and Altona, County of Clinton, State of New York, and to provide funds to defray the cost thereof, which cost amounts to Twenty-Eight Thousand Seven Hundred Thirty-Eight and 72/100 ($28,738.72) Dollars, the general obligation serial bonds of the said school district to be in the terms, form and content hereinafter provided for, shall be issued pursuant to the provisions of the Local Finance Law of the State of New York.

SECTION TWO: Thirty Thousand ($30,000.00) Dollars is estimated as the maximum cost of the object or purpose for which such serial bonds are to be issued, to wit: the purchase of four (4) school buses for said school district.

SECTION THREE: The plan for financing of such object or purpose, to wit: the purchase of four (4) school buses, consists of the issuance of serial bonds of the said school district in the said principal sum of Twenty-Eight Thousand Seven Hundred Thirty-Eight and 72/100 ($28,738.72) Dollars.

SECTION FOUR: It is hereby determined that the object or purpose for which said bonds are to be issued falls within sub-

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24 CLINTON STREET
PLATTSBURGH, NEW YORK

paragraph 29 of sub-division (a) of Section 11.00 of the Local Finance Law and that the period of probable usefulness of said object or purpose, i.e., of each school bus, is five (5) years.

SECTION FIVE: The said Twenty-Eight Thousand Seven Hundred Thirty-Eight and 72/100 ($28,738.72) Dollars in serial bonds shall be of the denomination of Five Thousand Seven Hundred except one bond shall be $5,747.76 Forty-Seven and 74/100 ($5,747.74) Dollars each, dated December 14, 1962, and numbered one to five inclusive, maturing in numerical order, in the amount of Five Thousand Seven Hundred Forty-Seven and 74/100 ($5,747.74) Dollars annually on the 14th day of December in the years 1963 to 1967, inclusive; shall bear interest at a rate not exceeding 3-1/8 (%) per annum, payable annually on the 14th day of December, each year, to be evidenced by notation of such payment on the bond itself. That said bonds shall be signed on behalf of the district by the President of the Board of Education and sealed with the seal of the district; and both principal of and interest on said bonds shall be payable in lawful money of the United States of America at the Manufacturers National Bank in Plattsburgh, New York.

SECTION SIX: Except as herein expressly provided, the said bonds shall be of the terms, form and content as the President of the Board of Education shall determine, consitent, however, with the provisions of the Local Finance Law.

SECTION SEVEN: The President of the Board of Education of Central School District No. 1, Towns of Beekmantown, Plattsburgh, Chazy and Altona, is hereby authorized and directed to sell such bonds at private sale in the manner required by law.

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24 CLINTON STREET
PLATTSBURGH, NEW YORK

SECTION EIGHT: When said bonds will have been duly sold, the same shall be delivered by the President of the Board of Education to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Board of Education shall be a full acquittance to said purchaser, who shall not be obliged to account for the application of the purchase money.

SECTION NINE: The faith and credit of said Central School District are hereby pledged to the payment of the principal of said bonds and the interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said school district for the year and the said bonds shall not be renewed.

SECTION TEN: This bond resolution is adopted in compliance with a vote of the duly qualified voters of Central School District No. 1, Towns of Beekmantown, Plattsburgh, Chazy and Altona, at a special meeting duly held on the 12th day of June, 1962.

SECTION ELEVEN: This resolution shall take effect immediately.

ADOPTED: August 14, , 1962.

O'CONNELL & LEWIS
ATTORNEYS AT LAW
24 CLINTON STREET
PLATTSBURGH, NEW YORK

STATE OF NEW YORK)

COUNTY OF CLINTON)

CENTRAL SCHOOL DISTRICT NO. 1, Towns of Beekmantown, Plattsburgh, Chazy and Altona

I, MARY L. D'GREGORY, Clerk of the Central School District No. 1, Towns of Beekmantown, Plattsburgh, Chazy and Altona, in the County of Clinton, New York, do hereby certify that I have compared the preceding copy of a resolution with the original thereof, duly adopted by the Board of Education of said School District at a special meeting of such Board held on Aug. 14, 1962, and that the same is a true copy of such resolution and of the whole thereof.

And I do further certify that said resolution was adopted by the affirmative vote of a majority of the members of said Board of Education.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said School District this 21st day of November, 1962.

Mary L. D'Gregory
School District Clerk

O'CONNELL & LEWIS
ATTORNEYS AT LAW
24 CLINTON STREET
PLATTSBURGH, NEW YORK

****

In the Matter of the Special Meeting of Central School District No. 1, Towns of Beekmantown, Plattsburgh, Chazy and Altona, County of Clinton, State of New York, held on the 14th day of August, 1962.

****

STATE OF NEW YORK)
) SS.:
COUNTY OF CLINTON)

MARY L. D'GREGORY, being duly sworn, deposes and says:

That she resides in the Town of Plattsburgh, New York, and is the School District Clerk of Central School District No. 1, Towns of Beekmantown, Plattsburgh, Chazy and Altona,; that on the 12th day of June , 1962, at a special meeting duly called the following resolution was passed by more than two-thirds of the qualified voters of said Central School District who were present as said meeting.

"Resolved, that the Board of Education of Central School District No. 1, Towns of Beekmantown, Plattsburgh, Chazy and Altona, Clinton County, is hereby authorized and directed to purchase four school buses and expend therefore a sum of not exceeding $30,000.00 as follows:

1 school bus at a cost not exceeding $7,500.
1 school bus at a cost not exceeding $7,500.
1 school bus at a cost not exceeding $7,500.
1 school bus at a cost not exceeding $7,500.

which and total sum of $30,000, or so much thereof as may be necessary, shall be reaised by tax on the taxable property of the school district to be collected in annual installments, and to issue obligations of the district therefor in accordance with the Education and Local Finance Law."

Mary L. D'Gregory
School District Clerk

Sworn to, before me, this
24 day of August, 1962.

Notary Public

My Commission Expires March 30, 1964

O'CONNELL & LEWIS
ATTORNEYS AT LAW
24 CLINTON STREET
PLATTSBURGH, NEW YORK

REPORT OF CLERK
to
BOARD OF EDUCATION

from July 1st, 1962 **to** August 31st, 1962

RECEIPTS

ITEMS OF RECEIPTS Receiving Officer — Source	Estimated Receipts for School Year	Total Receipts Year to Date	Amounts Still to be Received	REMARKS
Balance on Hand	$ 122,500.00	$ 122,653.50		
Public Money	755,731.00			
Fed. Allot. Vocational Education	500.00			
N.D.E.A.	2,500.00	450.00		NDEA Title V-A
Federal Aid — P. Law 874	44,000.00			
Tuition from Districts Under Contract: K-6				
Tuition from Districts Under Contract: 7-12				
Tuition from Individual Pupils				
Tax on Property (Excludes tax for Public Library)	279,819.00			
Returned Taxes (From County Treasurer)				
Interest on Deposits	8,000.00	115.00		
Transportation of Non-Resident Pupils				
Short Term Loans				
Proceeds of Insurance Adjustments				
Refunds to Districts				
Sales of Property				
Miscellaneous	2,000.00			
Board of Coop. Educational Services	4,000.00			
TOTAL CASH RECEIPTS	$ 1,219,050.	$ 123,218.50	$	
Non-Cash Pension Deducted by State (Teacher Retirement)	77,374.			
Non-Cash Pension Deducted by State (Retired Teachers)	5,333.			
Non-Cash Pension Deductions by Board of Education	45,135.			
Non-Cash Transfers from Other Funds — Current years teachers retirement		450.64		
TOTAL AVAILABLE RECEIPTS	$ 1,346,892.	$ 123,669.14	$	

REPORT OF RECEIPTS, DISBURSEMENTS AND BALANCE

RECEIPTS	General Fund Account	Internal Fund Account	EWH Fund Interest* Account	Bond Money Account
TOTAL RECEIPTS, JULY 1 TO DATE	$123,669.14	$ 1,735.09	$ 3,665.79	$154,033.25
DISBURSEMENTS				
TOTAL EXPENDITURES, JULY 1 TO DATE	64,386.17	312.07	2,771.80	105,829.36
BALANCE ON HAND	$ 59,282.97	1,423.02	893.99	48,203.89

Received by the Board of Education entered as a part of the minutes of the board meeting held 9-11- 19 62

Signed Mary T. A. Gregory
Clerk of Board of Education

Form No. S-180 Williamson Law Book Co. Rochester, N. Y.

MONTHLY FINANCIAL STATEMENT
of the
BOARD OF EDUCATION

	BUDGET CLASSIFICATIONS	Budget Appropriation	Transfers	Revised Budget Appropriations	Expenditures to Date	Unexpended Balance to Date	Estimated Unpaid Bills	Unencumbered Balance
	GENERAL CONTROL							
2:1	School Elections	200.00			83.80	116.20		
2:2	Board of Education—Clerk's Salary	4600.00			766.64	3833.36		
2:2	Board of Education—Treasurer's Salary	2400.00			400.00	2000.00		
2:2	Board of Education—Collector's Salary	750.00			—	750.00		
2:2	Legal Fees, Auditing, etc.	2000.00			216.64	1783.36		
2:3-2:6	Other Expenses (Supplies, Travel, etc.)	1500.00			202.46	1297.54		
2:10	~~Attendance Supervision—Salaries~~ Auditing	300.00			—	300.00		
2:10	Census Enumeration—Salaries	650.00			650.00	—		
2:11	Other Expenses of Attendance Service	50.00			—	50.00		
2:12	Cooperative Board (Administrative Expenses)	3300.00			—	3300.00		
2:7	Superintendent's Salary Village Superintendencies							
2:7	Deputy and Assistant Supt's. Salaries							
2:7	Office Assistant's Salaries							
2:8-9	Other Expenses of Superintendent's Office							
	Other Expenses of General Control							
	Total—General Control	15,750.00			2319.54	13,430.46		
	INSTRUCTIONAL SERVICES— REGULAR DAY SCHOOLS							
3:3	Salaries of Principals	25,000.00			4166.64	20,833.36		
3:1	Assistant Principals and Supervisors	17,000.00			1545.44	15,454.56		
3:4	Clerical and Other Help	17,337.00			2889.40	14,447.60		
3:2	Other Expenses (Supplies, Travel, etc.)	4000.00			26.86	3973.14		
3:5-8								
3:9	Salaries of Teachers: Grades K-6	291,000.00			—	291,000.00		
3:9	Salaries of Teachers: Grades 7-12	234,200.00			—	234,200.00		
3:9	Salaries of Substitutes	9000.00			—	9000.00		
3:10	Textbooks	14,900.00			—	14,900.00		
3:11	Supplies Used in Instruction	14,000.00			62.41	13,937.59		
3:12	Cooperative Board (Service Expenses)							
3:12	County Vocational Board							
3:13	Tuition to Other Districts: Grades K-6	650.00			—	650.00		
3:13	Tuition to Other Districts: Grades 7-12							
3:14	Other Expenses of Instruction	7000.00			211.06	6788.94		
	Total—Instructional Services for Regular Day Schools	634,087.00			8901.81	625,185.19		
	INSTRUCTIONAL SERVICES— SPECIAL SCHOOLS							
3:1, 3	Salaries of Principals and Supervisors	500.00			—	500.00		
3:4	Salaries of Office Assistants							
3:9	Salaries of Teachers	1200.00			—	1200.00		
3:10	Textbooks							
3:11	Supplies Used in Instruction	300.00			—	300.00		
3:14	Other Expenses of Instruction							
	Total—Instructional Services for Special Schools	2000.00			—	2000.00		
	OPERATION OF PLANT							
4:1	Salaries of Custodians and Others	45,520.00			7803.66	37,716.34		
4:2	Fuel	15,000.00			37.50	14,962.50		
4:3	Water	—						
4:4	Light and Power	11,500.00			1463.88	10,036.12		
4:5	Custodial Supplies	5000.00			141.77	4858.23		
4:7	Services Other Than Personal (Telephone, Cartage, Laundry, Piano Tuning, etc.)	2300.00			193.50	2106.50		
4:11	Other Expenses of Operations							
	Total—Operation of Plant	79,320.00			9640.31	69,679.69		
	MAINTENANCE OF PLANT							
5:1	Upkeep of Grounds	2500.00			104.80	2395.20		
5:2	Repair of Buildings	6000.00			1407.64	4592.36		
5:3	Repair and Replacement—Heating, Plumbing-Electrical Equipt.	7500.00			73.15	7426.85		
5:4	Repair and Replacement—Instructional Equipt.	1050.00			3.50	1046.50		
5:5	Repair and Replacement—Furniture	200.00			10.90	189.10		
5:6	Repair and Replacement—Other Equipt.	1500.00			193.56	1306.44		
5:11	Other Expenses of Maintenance							
	Total—Maintenance of Plant	18,750.00			1793.55	16,956.45		

Report for the Month Ending August 31 1962

	BUDGET CLASSIFICATIONS	Budget Appropriation	Transfers	Revised Budget Appropriations	Expenditures to Date	Unexpended Balance to Date	Estimated Unpaid Bills	Unencumbered Balance
	Sub Total Carried Forward	749,907.00			22,655.21			
	AUXILIARY AGENCIES							
9:1	Library Service—Salaries	15,300.00			—	15,300.00		
9:2	Repair and Replacement of Books, Periodicals, etc.	1000.00			—	1000.00		
9:3	Other Expenses of Libraries (Supplies)	500.00			—	500.00		
9:4	Medical Service—Salaries	5400.00			—	5400.00		
9:5	Nurse Service—Salaries	11,100.00			—	11,100.00		
9:6	Dental Service—Salaries							
9:7	Other Health Service Expenses (Supplies, Travel, etc.)	450.00			4.34	445.66		
9:8	Transportation of Pupils (Resident)	126,300.00			4077.09	122,222.91		
9:8	Transportation of Pupils (Non-Resident)	—						
9:10	School Lunch—Salaries, Milk, Supplies, etc.	2000.00			3.00	1997.00		
9:11	Community Lectures and Social Centers							
9:12	Recreation (Summer Playgrounds, etc.)	4000.00			557.70	3442.30		
9:14	Payments to Other Schools and Institutions							
9:13	Other Expenses of Auxiliary Agencies	1000.00			43.00	957.00		
	Guidance Dir. & Psychologist	13,100.00			881.80	12,218.20		
	Total—Auxiliary Agencies	180,150.00			5566.93	174,583.07		
	FIXED CHARGES							
6:1	State Teachers Retirement	77,374.00			—	77,374.00		
6:1	Supplemental	5333.00			—	5333.00		
6:1	City or State Retirement							
6:1	Supplemental							
6:1	Social Security—District Expense	20,700.00			—	20,700.00		
6:2	Rent of Buildings, Grounds, etc.	10,000.00			—	10,000.00		
6:3	Insurance on Buildings and Contents	4300.00			4292.00	8.00		
6:3	Transportation Insurance (Incl. Driver Comp.)	5000.00			4737.71	262.29		
6:3	Other Insurance (Health, Comp., General Liab., etc.)	10,000.00			1934.94	8065.06		
6:4	Taxes or Assessments							
6:5	Membership—State School Boards Assoc.	275.00			—	275.00		
6:6	Other Expenses of Fixed Charges							
	Total—Fixed Charges	132,982.00			10,964.65	122,017.35		
	DEBT SERVICE							
7:1	Redemption of Bonds for Capital Construction	105,000.00			—	105,000.00		
7:2	Redemption of Capital Notes—Bonds for Buses	15,229.00			—	15,229.00		
7:2	Redemption of Capital Notes for Other Purposes	—			—	—		
7:3	Redemption of Budget, Revenue and Tax Ant. Notes	—			—	—		
7:4	Interest on Bonds for Capital Construction	87,680.00			22,950.00	64,730.00		
7:5	Interest on Capital Notes—Bonds for Buses	1544.00			—	1544.00		
7:5	Interest on Capital Notes for Other Purposes	—						
7:6	Interest on Budget, Revenue and Tax Ant. Notes	450.00			—	450.00		
7:7	Refunds	300.00			—	300.00		
7:8	Other Expenses (Bank Charges, etc.)	350.00			90.25	259.75		
	Total—Debt Service	210,553.00			23,040.25	187,512.75		
	CAPITAL OUTLAY							
8:1	Land Site							
8:2	Improvement of Grounds	1500.00			285.75	1214.25		
8:3	Architect's and Engineer's Fees							
8:4-8	New Buildings and Building Equipment							
8:9	Alteration of Buildings	1000.00			830.51	169.49		
8:10	Heating, Plumbing and Electrical Equipment							
8:11-13	Furniture, Instructional and Other Equipment	7100.00			847.99	6252.01		
8:14	Other Expenses of Capital Outlay	1200.00			—	1200.00		
8:15	New Library Books	7500.00			194.88	7305.12		
8:16	Buses—Payment from Loan Moneys							
8:17	Buses—Cash Payments	5000.00			—	5000.00		
	Total—Capital Outlay	23,300.00			2159.13	21,140.87		
	TOTAL EXPENDITURES	1,296,892.00			64,386.17	1,232,505.83		

PAYROLL ACCOUNT:	RECEIPTS:	$18,904.44
	EXPENDITURES:	Same
	BALANCE:	None

INVESTMENT ACCOUNT:	ORIGINAL INVESTMENT:	$862,000.00
	WITHDRAWN 8-1-62 :	115,000.00
		$ 747,000.00
	WITHDRAWN 9-1-62 :	- 125,000.00
	BALANCE 9-1-62 :	$ 622,00.00

GENERAL FUND

TREASURER'S MONTHLY REPORT

For the period

From August 1, 1962 to August 31, 1962

Total available balance as reported at the end of preceding period . . $ 101377.65

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
8/ 1/62	Interest on Certificate of Deposit #870	$ 115.00
8/14/62	National Defense Education Act - Title V - A	450.00

Total Receipts . . . . . $ 565.00

Total Receipts, including balance . . . . $ 101942.65

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 2551 To Check No. 2596 $ 42659.68

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 42659.68

Cash Balance as shown by records . . . $ 59282.97

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 59290.77

Less total of outstanding checks . . . . . $ 7.80

(See list on reverse side of report)

Net balance in bank . . . . . $ 59282.97

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 59282.97

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

September 11, 1962

Mary L. O'Gregory
Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

F. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N. Y.

Table 1

List of outstanding checks.

Check No.,	Amount		Check No.	Amount		Check No.	Amount	
2542	3	00						
2556	4	80						
TOTAL	$ 7	80	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

INTERNAL SCHOOL FUND

TREASURER'S MONTHLY REPORT

For the period

From August 1, 1962 to August 31, 1962

Total available balance as reported at the end of preceding period . . $ 44.69

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
8/ 6/62	School Lunch Program - June 1962 Reimbursement.	$ 1497.30

Total Receipts . . . . . $ 1497.30

Total Receipts, including balance . . . . $ 1541.99

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 69 To Check No. 71 $ 118.97

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 118.97

Cash Balance as shown by records . . . $ 1423.02

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 1807.59

Less total of outstanding checks . . . . . $ 384.57

(See list on reverse side of report)

Net balance in bank . . . . . $ 1423.02

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 1423.02

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

September 11, 1962

Mary F. L. Gregory
Clerk of Board of Education

F. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N. Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
35	384	57						
TOTAL	$ 384	57	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

EMPLOYEES WITHHOLDING FOR S.S. FUND

TREASURER'S MONTHLY REPORT

For the period

From August 1, 1962 to August 31, 1962

Total available balance as reported at the end of preceding period . . $ 440.17

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
8/ 3/62	Construction Fund	$ 56.60
8/15/62	General Fund	817.39
8/17/62	Construction Fund	56.60
8/31/62	General Fund	863.83
8/31/62	Construction Fund	56.60

Total Receipts . . . . . $ 1851.02

Total Receipts, including balance . . . . $ 2291.19

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 80 To Check No. 81 $ 1397.20

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 1397.20

Cash Balance as shown by records . . . $ 893.99

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 893.99

Less total of outstanding checks . . . . . $ None

(See list on reverse side of report)

Net balance in bank . . . . . $ 893.99

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 893.99

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

September 11, 1962

Mary L. S. Gregory
Clerk of Board of Education

T. R. Landmann
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
TOTAL	$		TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

CONSTRUCTION FUND

TREASURER'S MONTHLY REPORT

For the period

From August 1, 1962 to August 31, 1962

Total available balance as reported at the end of preceding period . . $ 28839.29

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
8/1/62	Proceeds from Certificate of Deposit #870	$ 115000.00

Total Receipts . . . . . $ 115000.00

Total Receipts, including balance . . . . $ 143839.29

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 629 To Check No. 639 $ 95635.40

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 95635.40

Cash Balance as shown by records . . . $ 48203.89

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 48203.89

Less total of outstanding checks . . . . . $ None

(See list on reverse side of report)

Net balance in bank . . . . . $ 48203.89

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 48203.89

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

September 11, 1962

Mary A. O'Gregory
Clerk of Board of Education

F. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
TOTAL	$		TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

A regular meeting of the Board of Education of the Beekmantown Central School District was held in the Board Room of the Main School Building on Tuesday, September 11, 1962, at 8:00 P. M.

The meeting was called to order by President Sidney Duquette at 8:10 P. M.

Roll call of the Board was taken.

Present were: Sidney Duquette, Edgar Penfield, Philomena Harlan, Kathryn Grube, Kenneth Channell and Harold Luck.

Absent: Joseph Lovarando, Robert Lyon and Clarence Phair.

Also present: Principal Francis Ryan and Attorney B. L. O'Connell.

The minutes of the regular meeting of August 14, 1962, were read and accepted as read upon motion made by Harold Luck, seconded by Philomena Harlan, and so carried.

The monthly Financial Reports of the Clerk and Treasurer were read, including all district funds and covering the period from July 1, 1962 to August 31, 1962.

The reports were accepted as read upon motion made by Philomena Harlan, seconded by Kathryn Grube, and so carried.

RESOLUTION BY
KATHRYN GRUBE:

That authorization be given to transfer $127.00 from 2:3 (Other expenses of General Control) to 2:2 (Auditing) in the 1962-63 budget.

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

The report of the audit of the School District Funds by Mr. John McCaully, CPA, was then presented to the Board.

RESOLUTION BY
PHILOMENA HARLAN:

That the Audit Report from Mr. John H. McCaully, CPA, concerning the examination of all School District Accounts for the school year 1961-62, be accepted by the Board.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

The monthly Schedules of Claims and Payrolls were then presented for discussion and approval.

RESOLUTION BY
PHILOMENA HARLAN:

That the following Schedules of Claims and Payrolls be approved, and paid as submitted in the amounts stated:

General Fund Schedule of Claims No.3 in the total amount of $28,533.02
Internal " " " " No.3 " " " " " $ 284.00
Construction Fund " " " No.3 " " " " " $46,773.99

General Fund Payroll No.4 in the gross amount of $ 6,255.99 (8-31-62)
" " " No.5 " " " " " $35,624.50 (9-14-62)
Internal Fund " No.1 " " " " " $ 695.53 (9-14-62)

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

Principal Ryan then distributed copies of,and discussed with the Board,the census and enrollment figures as of September 6, 1962.

The enrollment as of that date was 2,064.

He then reported concerning the opening of the bids for the Language Laboratory and transportation to Elizabeth Street School.

The bids for the Language Laboratory were as follows:

Rasmussen & Reece
Amsterdam, New York — Total price: $4,965.00

Sigma Electric Company
23 E. 16th St., New York, N. Y. — " " $3,901.05

American Seating Company
Syracuse 4, New York — " " $4,354.00

Ray Supply, Inc.
Upper Glen St.,Glens Falls, N. Y. — " " $4,600.00

The fact that the Fleetwood, bid by the American Seating Co. was the only one meeting all specifications, prompted the following action.

RESOLUTION BY
PHILOMENA HARLAN:
Inasmuch as there was only one bid meeting all specifications, therefore be it
RESOLVED, that the contract to purchase a Language Laboratory be awarded to American Seating Co., Syracuse, N. Y. in accordance with their bid price of $4,354.00.

SECONDED BY
HAROLD LUCK
Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

As to bids for the transportation of trainable children, Mr. Ryan reported that only one bid was submitted from Plattsburgh City Taxi, Inc.

RESOLUTION BY
KATHRYN GRUBE:
That the contract to transport trainable children from our district to Elizabeth Street School in the City of Plattsburgh be awarded to Plattsburgh City Taxi, Inc., at their bid price of $1,800.00 for the school year 1962-63.

SECONDED BY
KENNETH CHANNELL
Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

Principal Ryan then discussed with the Board the assessed and full value, ratios, equalized tax rate etc. in the towns in the school district. The figures were as follows:

Town	A. V.	Ratio	F. V.	A. V. Rate per M	Tax to be raised
Altona	$ 46,198	56	$ 82,496	16.35	$ 735.39
Chazy	1,320,971	52	2,540,329	17.60	23,252.96
Beekmantown	3,919,224	54	7,257,822	16.94	66,399.45
Plattsburgh	9,523,355	46	20,702,946	19.89	189,419.79
	$14,809,748		30,583,593		* 279,823.72

(*The final computed figures were approved by District Sup't.E. Allen.)

The Tax Warrant was then read to the Board and the following action taken.

RESOLUTION BY
PHILOMENA HARLAN:
RESOLVED, that the school taxes as extended on the tax list of this district be and the same hereby are accepted and confirmed, and be it further
RESOLVED, that said taxes so extended against the taxable real property within said district as appears on said tax list be and the same hereby are levied, and be it further
RESOLVED, that the Board of Education hereby execute a warrant to said tax roll dated September 14, 1962, at 10:00 A. M.,EDST, in the amount of $90,403.93. Collection period to end November 12, 1962, and after said warrant is executed to deliver the same to the tax collector of this district.

SECONDED BY
HAROLD LUCK

Roll call vote taken.(6 yes,0 opposed,3 absent)

RESOLUTION BY
KATHRYN GRUBE:

RESOLVED, that the school taxes as extended on the tax list of this district be and the same hereby are accepted and confirmed, and be it further

RESOLVED, that said taxes so extended against the taxable real property within said district as appears on said tax list be and the same hereby are levied, and be it further

RESOLVED, that the Board of Education hereby execute a warrant to said tax roll dated September 14, 1962, at 10:00 A. M., EDST, in the amount of $189,419.79. Collection period to end November 12, 1962, and after said warrant is executed to deliver the same to the tax collector of the Town of Plattsburgh.

SECONDED BY
KENNETH CHANNELL

Roll call vote taken.(6 yes,0 opposed,3 absent)

Roll call votes on both the above resolutions as follows:

AYES:(6)	Sidney Duquette	NOES: None	
	Edgar Penfield		
	Philomena Harlen	ABSENT:(3)	Robert Lyon
	Kathryn Grube		Clarence Phair
	Harold Luck		Joseph Lavorando
	Kenneth Channell		

Both above resolutions declared adopted at 9:45 P. M.,EDST, on September 11, 1962.

The tax warrants were then signed by all Board Members present.

Principal Ryan then took the names of the members planning to attend the New York State School Boards Convention in Syracuse on October 21-23, and reminded them that a deposit for the rooms has to be paid in advance.

RESOLUTION BY
KENNETH CHANNELL:

That authorization be given to pay a deposit in advance (as soon as amount is known) for Board Members planning to attend the School Boards Convention in Syracuse.

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(6 yes,0 opposed, 3 absent)

There was then a brief discussion in regard to housing for buses in West Chazy, formerly kept in Mr. Goodale's garage. The garage has been sold to Mr. Lamoy who is willing to rent the space for the buses.

RESOLUTION BY
KENNETH CHANNELL:

That authorization be given to rent garage space for two or three buses from Mr. Bernard Lamoy, West Chazy, at a rental cost of $15.00 per month per bus ($150.00 per year) effective September, 1962.

SECONDED BY
KATHRYN GRUBE

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

Inasmuch as the new buses have not arrived and additional bus space is needed,Mr. Ryan reported that Chazy Central Rural School is willing to lease a bus until the new ones arrive.
The Board agreed and took the following action.

Board Member Edgar Penfield left the meeting at 10:10 P. M.

RESOLUTION BY
PHILOMENA HARLAN:
That authorization be given to lease a bus from Chazy Central Rural School at a cost of $25.00 per month until the new buses are delivered.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(5 yes,0 opposed,4 absent)

Principal Ryan then reported that he had had a verbal request from Mr. Bernard Hindes for use of the school gymnasium for a dance to be given by the Beckmantown Youth Commission on October 11, 1962.
He added that he had asked Mr. Hindes for a written request which he has not as yet received.

RESOLUTION BY
KENNETH CHANNELL:
That use of the school gymnasium be granted to the Beckmantown Youth Commission for holding a dance on October 11, 1962, with two school custodians on duty during the entire time the building is being used.

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(5 yes,0 opposed,4 absent)

Mr. Ryan also reported that stones had been thrown through two school bus windows by vandals. The incident was reported to the State Police but we have heard nothing from them since that time.
However, the insurance claim has already been received in the amount of $37.41.

There also was a discussion in regard to the need for substitute bus drivers.

RESOLUTION BY
KENNETH CHANNELL:
That the following be employed as substitute bus drivers,subject to passing their physical examination and approval of District Supt. Everest Allen:
Mr. Donald Hill - RD #1, West Chazy
Mr. Clarence Golden - RD#2, West Chazy
Mr. John Boire - West Chazy
Mr. Charles LaDuke - RD#2, West Chazy

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(5 yes,0 opposed,4 absnet)

An application for work in the school cafeteria from Mrs. Florence Goodman was presented and referred to the Cafeteria Committee.

Principal Ryan reported that Mr. John Latriette who had formerly been a regular bus driver and had since been doing substitute driving, was returning as a regular driver and asked if the Board felt that he should be given a regular increment.
Inasmuch as he had never completely left our employ, they felt that he should receive the increment.

RESOLUTION BY
KENNETH CHANNELL:
That Mr. John Latriette, RD #1, Plattsburgh, be employed as regular bus driver at an annual salary of $1,400.00 plus the regular $1,000.00 for kindergarten driving, for the school year 1962-63.

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(5 yes,0 opposed,4 absent)

Principal Ryan reported that the replacement cost of refrigerators in the Home Economics room used to be $25.00 but that Mr. Traynor has notified him that the cost this year was $50.00.
The Board's decision was that no exchange be made at this time and that the refrigerators be kept for another year.

Principal Ryan then asked the opinion of the Board in regard to the use of metered mail equipment, which he felt would be very helpful both as a time-saver and a savings in postage.

The Board agreed and took the following action.

RESOLUTION BY
KENNETH CHANNELL:

That authorization be given for the purchase of and use of metered mail equipment in the school office, the purchase price of the No.5500 Mailing Machine $211.65, plus the yearly rental of the No.5300 Postage Meter of $86.40.

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(5 yes,0 opposed,4 absent)

There was then a brief discussion in regard to days off for non-teaching personnel. The following days were approved.

RESOLUTION BY
KENNETH CHANNELL:

That the following days off for non-teaching personnel for the school year 1962-63 be approved by the Board:

Office Staff:	Custodians: & Mechanics:
July 4th	July 4th
Labor Day	Labor Day
October 12 (Columbus Day)	*October 12 (part of staff on)
Thanksgiving Day	Thanksgiving
Christmas - December 24 & 25	*Christmas - December 24 & 25 (part of staff on)
New Years Day	* New Years Day - Dec.31 & Jan.1 (part of staff on)
February 22 (Washington's B'Day)	* February 22 (part of staff on)
April 12 (Good Friday)	April 12 - Good Friday
Memorial Day	Memorial Day

* Choice between Oct.12 & Feb.22, also between Dec.24 & 25 or Dec.31 & Jan.1. If a day off falls on Friday they may leave at noon and not come back on Saturday.

SECONDED BY
PHILOMENA HARLAN

Resolution adopted by voice vote.(5 yes,0 opposed,4 absent)

A motion for adjournment was made by Kenneth Channell at 10:45 P. M., seconded by Kathryn Crube, and so carried.

ATTEST: Mary [illegible]
Clerk of the Board

DATED: September 11, 1962

October 9, 1962

A regular meeting of the Board of Education of the Beekmantown Central School District was held on Tuesday, October 9, 1962, in the Board Room of the main school building at 8:00 P. M.

The meeting was called to order by President Sidney Duquette at 8:02 P. M.

Roll call of the Board was taken.

Present were: Sidney Duquette, Philomena Harlan, Edgar Penfield, Clarence Phair, Joseph Lavorando, Robert Lyon and Kenneth Channell.

Absent: Kathryn Grube and Harold Luck.

Also present: Principal Francis Ryan, Mr. R. Holmes from the office of W. Parker Dodge Associates, Mr. Duane Dewan, Mr. David Miller and Mr. Edward Oakley, residents of West Chazy.

Mr. Holmes then reported concerning the opening of bids for Cafeteria equipment for the Cumberland Head School, at which meeting the following were present: W. Parker Dodge, R. Holmes, Principal Ryan, and Board Members J. Lavorando, P. Harlan, K. Grube, K. Channell and Clarence Phair. Two bidders were also present, Mr. Homer LaFountain, Plattsburgh, N. Y. and Mr. George Frank, Columbus, Ohio.

The bids submitted were as follows:

Name of Bidder:	Base Bid No.1	Base Bid No.2	Time:
Horton and Company, Albany	$28,912.00	$2,100.00	60-90 days
Johnson Restaurant & Supply Syracuse, N. Y.	27,651.00	None	90 days
Lewis Equipment Co.,Albany	None	2,130.00	30 days
Peters & Co.,Boston, Mass.	30,497.00	None	90 days
Plattsburgh Food Service	31,055.00	2,183.00	60 days
Repss Restaurant Supply Plattsburgh, N. Y.	None	2,800.00	30 days
Rueslander & Sons,Inc.,Buffalo	27,981.00	None	As required
Stainless Equipment Fabricators Hempstead, Long Island, N. Y.	32,995.00	2,706.00	120-150 days

RESOLUTION BY JOSEPH LAVORANDO:

That the contracts for Cafeteria Equipment be awarded to the low bidders as follows:

Base Bid No.1 to Johnson Restaurant & Supply, Syracuse, N. Y. at their bid price of $27,651.00

Base Bid No.2 to Horton & Company, Albany, N. Y. at their bid price of $2,100.00

SECONDED BY PHILOMENA HARLAN

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

Mr. Holmes then discussed the floor for the all-purpose room in the Cumberland Head Elementary School.

He reported that they had been shown a new wood finish which they had been told would cost very little more than the asphalt tile.

They since found out the quoted price for the floor to be $4,779 which is considerabely more than the cost of the tile.

Board Members Kathryn Grube and Harold Luck entered the meeting at 8:10 P. M.

Mr. Holmes went on to say that they were not satisfied with the price given for the wood floor, and want to check it again before any decision is made by the Board. He explained that the contractor could go ahead with the pouring of the floor leaving a ¼" or 3/8" span to provide for the tile or wood finish to be put on later.

The Board agreed with his recommendation that the wood finish would be much more preferable than the asphalt tile if the cost was-nft too great.

Mr. Holmes also stated that he is taking a water sample back to Albany with him for analysis afterwhich recommendations will be made for treatment of the sulpher water.

He then left the meeting at 8:25 P. M.

Mr. Dewan then spoke as a representative of a group from West Chazy who would like to re-open the Dodge Library at West Chazy permanently. He stated that they have the money to start with if they can get a charter.

From the discussion that followed it seemed evident that different information had been given from Albany to the West Chazy people than had been given to the Attorney and the Board.

There also seems to be a question now as to the ownership of the Library. West Chazy feels that according to the will, the Central School District never did own it.

They were also told that only residents of old Chazy District #5 would have to vote, while the Board was told that a vote of the entire Central District would be required to lease it to the Town.

Following further discussion Mr. Penfield stated that a Miss Vedder from the State Library Division in Albany will be in West Chazy on November 8, and suggested that the Board meet with her at that time.

The Board agreed that they and the School Attorney should meet with the West Chazy residents and Miss Vedder on November 8th at 8:00 P. M. at the West Chazy School, and attempt to arrive at a final decision concerning the entire matter

Mr. Dewan, Mr. Miller and Mr. Oakley left the meeting at 8:40 P.M.

The minutes of the regular meeting held September 11, 1962, were read and accepted as read upon motion made by Philomena Harlan, seconded by Kenneth Channell, and so carried.

The monthly Financial Reports of the Clerk and Treasurer were then read, including all district funds, and covering the period from July 1 through September 30, 1962.

The reports were accepted as read upon motion made by Harold Luck, seconded by Joseph Lavorando, and so carried.

The Clerk then reported concerning the re-investment of the $365,000 bond money which had come due on October 1st. As none of it was needed during October it was re-invested as follows:

$125,000 - Certificate of Deposit - 1% interest - due November 1,1962.
125,000 - " " " - 1% " - due December 1, 1962
115,000 - Time Savings Account - 3½% " - due January 1, 1963

The monthly Schedules of Claims and Payrolls were then presented for discussion and approval.

RESOLUTION BY
CLARENCE PHAIR:

That the following Schedules of Claims and Payrolls be paid as submitted in the amounts stated:

General Fund Schedule No.4 in the total amount of $36,071.32
Internal School Fund Schedule No.4 in the total amount of $5,040.47
Construction Fund Schedule No.4 in the total amount of $16,469.31

General Fund Payroll No.6 (9-28-62) in the gross amount of $36,439.28
" " " No.7 (10-15-62) " " " " " 35,698.21
Internal " " No.2 (9-28-62) " " " " " 963.87
" " " No.3 (10-15-62) " " " " " 987.49

SECONDED BY
KENNETH CHANNELL

Resolution agopted by voice vote.(9 yes,0 opposed,0 absent)

Principal Ryan then read letters of request for maternity leave from Mrs. Shirley Berger and Mrs. Ellen Lavorando, both teaching at West Chazy School.

RESOLUTION BY
KENNETH CHANNELL:
That Mrs. Shirley Berger be granted a maternity leave in conformance with Board Policy, effective February 1, 1963.

SECONDED BY
CLARENCE PHAIR

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

RESOLUTION BY
PHILOMENA HARLAN:
That a maternity leave be granted to Mrs. Ellen Lavorando in conformance with Board Policy.

SECONDED BY
ROBERT LYON

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

Mr. Ryan then reported that the State Contract for No.6 fuel oil has been awarded to Copeland Terminals, Inc., Plattsburgh, and that the present price is .0679 per gallon.

In regard to requests for attending meetings the following actions were taken.

RESOLUTION BY
CLARENCE PHAIR:
That authorization be given for High School Principal John Glasgow to attend the Secondary Principals Meeting in Syracuse, December 8, 9, & 10, with expenses to be reimbursed by the District.

SECONDED BY
ROBERT LYON

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

RESOLUTION BY
CLARENCE PHAIR:
That authorization be given for Guidance Director Merton Bromley to attend the Conference of Guidance Personnel and College Deans of Admissions at Grossinger's, Liberty, N. Y., November 4, 5, & 6, 1962, with expenses to be reimbursed by the District.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

RESOLUTION BY
PHILOMENA HARLAN:
That authorization be given for the following to attend a one day conference on reading at Saratoga Springs, N. Y.,on Saturday, October 20, 1962, with registration ($5.00 per person) and other necessary expenses to be reimbursed by the District:

Francis T. Ryan, John Glasgow, James Sears, William Frandino, Joan Duquette, Mary Horrigan, Joan Murray, Jonathan Berger, Doris Dashnaw, Norbert Yakey, Evelyn Sanger, Mary Long and Katherine Snide.

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

RESOLUTION BY
HAROLD LUCK:
That authorization be given to issue a check in the amount of $65.00 for registration fees for the above named persons ($5.00 per person) prior to their leaving for the Conference.

SECONDED BY
ROBERT LYON

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

RESOLUTION BY
KENNETH CHANNELL:
That authorization be given for Miss Constance Durkee to attend the Physical Education Conference at Buffalo, N. Y., January 18-21, 1963, with expenses to be reimbursed by the District.

SECONDED BY
ROBERT LYON

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

Principal Ryan then read a letter from Mrs. Nina Toner who is out on sick leave, stating that she was having further X-rays at the end of the month and was uncertain as to when she will be able to return.

Mr. Ryan also reported concerning a Central School Study Group Meeting to be held at Elizabethtown on Wednesday, October 17 at 3:30 P. M. and a Dinner Meeting at 6:30 P. M. He read the topics to be discussed and asked if anyone was interested in attending.

He also took the names of those planning to attend the New York States School Boards Meeting in Syracuse October 21-23. The time of departure was set for 9:30 A. M., Sunday, October 21.

He then discussed items that Board Members might wish to consider when attending the meeting, including the equipment display for items needed currently and items which will be on bid for the new school.

Principal Ryan reported a change in teaching assignments effective October 8, 1962. Mrs. Helen Lefeve is now teaching Latin I in place of Mrs. Lorraine Leuft, who now has Mrs. Lefeve's study hall group.

There was then a discussion concerning substitute teachers, afterwhich a Teachers Committee meeting was suggested and planned for the near future.

Board Member Robert Lyon left the meeting at 10:00 P. M.

There was then a discussion in regard to the $511.00 in Federal Funds to be received for extension of guidance services for 1962-63.

RESOLUTION BY
PHILOMENA HARLAN:

That authorization be given for the Guidance Office to be kept open one night per week from 7:00 - 9:30 P. M. during the months of October through May, for the purpose of the Guidance Director meeting with the parents and students, and be it further

RESOLVED, that Guidance Director Merton Bromley be paid an additional amount of $480.00 for these services.

SECONDED BY
CLARENCE PHAIR

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

There was then a brief discussion about additional help to make out permanent census cards, afterwhich the following action was taken.

RESOLUTION BY
JOSEPH LAVORANDO:

That authorization be given to employ Mrs. Janeann Luck as part time Clerk to make out permanent census cards (completeion time about four weeks) at a salary of $1.50 per hour.

SECONDED BY
KATHRYN GRUBE

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

RESOLUTION BY
KENNETH CHANNELL:

That Denis Taylor, R.F.D.#2, Plattsburgh, be hired as a regular bus driver, at an annual salary of $1,200.00 for the school year 1962-63, and be it further

RESOLVED, that Mark Turner, Mounted Route #8, Plattsburgh, be hired as a regular bus driver, at an annual salary of $1,350 for the school year 1962-63.

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

RESOLUTION BY
CLARENCE PHAIR:

That Mrs. Marie Hobbs, R.F.D.#1, Plattsburgh, and Mr. Rodney Rock, Morrisonville, N. Y. be approved and hired as substitute bus drivers at the rate of $7.00 per day, subject to passing their physical examination, and approval of District Sup't. Everest Allen.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

There was then a brief discussion in regard to the offer by General Electric for exchange of refrigerators in the Home Economics Room. Only one refrigerator is now wanted in the Home Ec. Room, so the tentative decision was to move the refrigerators around where they were most needed.

Also discussed was the new playground equipment needed at West Quincy School. As to the new fence needed at West Quincy, Mr. Ryan read a price quotation for cyclone fence from Vermont Structural Steel Co., the only one submitting a price.

The cost for 120 lineal feet of fence was $127.00, thirteen posts for $76.49 and top rail for $37.90, or a total of $241.29 delivered.

RESOLUTION BY
HAROLD LUCK:

That authorization be given to order the cyclone fence, posts and top rail from Vermont Structural Steel Corp. at their price quoted above (total $241.29 delivered), and proceed with erecting the fence upon delivery.

SECONDED BY
CLARENCE PHAIR

Resolution adopted by voice vote. (8 yes, 0 opposed, 1 absent)

Mr. Lavorando also suggested that some thought be given to putting up some kind of wire or something to protect the slate roof on Mr. LaBounty's barn which was damaged last year, and has been again this year by children playing at the school.

The Building & Grounds Committee was asked to see what can be done to prevent further damage.

Principal Ryan then asked the Board's opinion in regard to the immunization of all employees against Asian Flu.

He stated that he had discussed it with Dr. Boolukos and had been told that the cost including the vaccine would be approximately $1.00 per person.

The Board agreed that this should be done, but on a voluntary basis on the part of the employee.

RESOLUTION BY
JOSEPH LAVORANDO:

That authorization be given to provide immunization against Asian Flu to the entire teaching and non-teaching school staff, on a voluntary basis, and at the expense of the District.

SECONDED BY
CLARENCE PHAIR

Resolution adopted by voice vote. (8 yes, 0 opposed, 1 absent)

Mr. Ryan then presented a request from the faculty for a Coke machine in the faculty room to be operated by the student council.

RESOLUTION BY
JOSEPH LAVORANDO:

That permission be given to install a soft drink machine in the faculty room, to be operated by the student council.

SECONDED BY
CLARENCE PHAIR

Resolution adopted by voice vote. (8 yes, 0 opposed, 1 absent)

Principal Ryan also reported on the amount of taxes collected to date which is 40% of the total levy.

He also reported the enrollment of 2,051 as of this date.

A motion for adjournment was made by Harold Luck at 10:55 P.M., seconded by Kenneth Chennell, and so carried.

ATTEST: _____
Clerk of the Board

DATED: October 9, 1962

REPORT OF CLERK
to
BOARD OF EDUCATION

from July 1, 1962 to September 30, 1962

RECEIPTS

ITEMS OF RECEIPTS Receiving Officer — Source	Estimated Receipts for School Year	Total Receipts Year to Date	Amounts Still to be Received	REMARKS
Balance on Hand	$ 122,500.00	$ 122,653.50		Final Tax Warrant:
Public Money	755,731.00	210,823.57		$279,823.72
Fed. Allot. Vocational Educ.	500.00		Less Comp. error	- 7.62
(Title V-A) N. D. E. A.	2,500.00	450.00		$279,816.10
Federal Aid — Public Law 874	44,000.00	16,579.00		
Tuition from Districts Under Contract: K-6				
Tuition from Districts Under Contract: 7-12				
Tuition from Individual Pupils				
Tax on Property (Exclude tax for Public Library)	279,819.00	30,122.55		
Returned Taxes (From County Treasurer)				
Interest on Deposits	8,000.00	347.64		
Transportation of Non-Resident Pupils				
Short Term Loans				
Proceeds of Insurance Adjustments		37.41		
Refunds to Districts				
Sales of Property				
Miscellaneous	2,000.00			
Board of Coop. Educ. Services	4,000.00			
Board Members Hospitalization		99.12		
TOTAL CASH RECEIPTS	$ 1,219,050.	$ 381,112.79	$	
Non-Cash Pension Deducted by State (Teacher Retirement)	77,374.			
Non-Cash Pension Deducted by State (Retired Teachers)	5,333.			
Non-Cash Pension Deductions by Board of Education	45,135.			
Non-Cash Transfers from Other Funds — Current years teachers retirement		4,423.38		
TOTAL AVAILABLE RECEIPTS	$ 1,346,982.	$ 385,536.17	$	

REPORT OF RECEIPTS, DISBURSEMENTS AND BALANCE

RECEIPTS	General Fund Account	Internal Fund Account	EWH Fund ~~Interest~~ Account	Bond Money Account
TOTAL RECEIPTS, JULY 1 TO DATE	$385,536.17	$ 5,902.62	$17,678.58	$279,033.25
DISBURSEMENTS				
TOTAL EXPENDITURES, JULY 1 TO DATE	159,308.41	2,255.47	2,771.80	158,154.35
BALANCE ON HAND	$226,227.76	$ 3,647.15	$ 14,906.78	$120,878.90

Received by the Board of Education entered as a part of the minutes of the board meeting held Oct. 9 1962

Signed [signature] Clerk of Board of Education

Form No. S-100 Williamson Law Book Co., Rochester, N. Y.

MONTHLY FINANCIAL STATEMENT
of the
BOARD OF EDUCATION

	BUDGET CLASSIFICATIONS	Budget Appropriation	Transfers	Revised Budget Appropriations	Expenditures to Date	Unexpended Balance to Date	Estimated Unpaid Bills	Unencumbered Balance
	GENERAL CONTROL							
2:1	School Elections	200.00			83.80	116.20		
2:2	Board of Education—Clerk's Salary	1600.00			1149.96	3,450.04		
2:2	Board of Education—Treasurer's Salary	2400.00			600.00	1,800.00		
2:2	Board of Education—Collector's Salary	750.00			75.00	675.00		
2:2	Legal Fees, Auditing, etc.	2000.00			324.96	1675.04		
2:3-2:6	Other Expenses (Supplies, Travel, etc.)	1500.00	−127.00	1373.00	226.67	1146.33		
2:10	~~Attendance Supervision—Salaries~~ Guidance	300.00	+127.00	427.00	427.00	—		
2:10	Census Enumeration—Salaries	650.00			650.00	—		
2:11	Other Expenses of Attendance Service	50.00			31.04	18.96		
2:12	Cooperative Board (Administrative Expenses)	3300.00			—	3300.00		
2:7	Superintendent's Salary Village Superintendencies							
2:7	Deputy and Assistant Supt's. Salaries							
2:7	Office Assistant's Salaries							
2:8-9	Other Expenses of Superintendent's Office							
	Other Expenses of General Control							
	Total—General Control	15,750.00			3568.43	12,181.57		
	INSTRUCTIONAL SERVICES—REGULAR DAY SCHOOLS							
3:3	Salaries of Principals	25,000.00			6249.96	18,750.04		
3:1	Assistant Principals and Supervisors	17,000.00			3090.88	13,909.12		
3:4	Clerical and Other Help	17,337.00			4334.10	13,002.90		
3:2	Other Expenses (Supplies, Travel, etc.)	4000.00			870.18	3129.82		
3:5-8								
3:9	Salaries of Teachers: Grades K-6	291,000.00			27,179.52	263,820.48		
3:9	Salaries of Teachers: Grades 7-12	234,200.00			21,689.62	212,510.38		
3:9	Salaries of Substitutes	9000.00			1024.50	7975.50		
3:10	Textbooks	14,900.00			8513.01	6386.99		
3:11	Supplies Used in Instruction	14,000.00			2670.76	11,329.24		
3:12	Cooperative Board (Service Expenses)							
3:12	County Vocational Board							
3:13	Tuition to Other Districts: Grades K-6	650.00			—	650.00		
3:13	Tuition to Other Districts: Grades 7-12							
3:14	Other Expenses of Instruction	7000.00			334.00	6,666.00		
	~~Total—Instructional Services for Regular Day Schools~~	634,037.00			75956.53	558,130.47		
	INSTRUCTIONAL SERVICES—SPECIAL SCHOOLS							
3:1, 3	Salaries of Principals and Supervisors	500.00			50.00	450.00		
3:4	Salaries of Office Assistants							
3:9	Salaries of Teachers	1200.00			—	1200.00		
3:10	Textbooks							
3:11	Supplies Used in Instruction	300.00			—	300.00		
3:14	Other Expenses of Instruction							
	~~Total—Instructional Services for Special Schools~~	2000.00			50.00	1950.00		
	OPERATION OF PLANT							
4:1	Salaries of Custodians and Others	45,500.00			11,322.60	34,177.40		
4:2	Fuel	15,000.00			103.20	14,896.80		
4:3	Water	—						
4:4	Light and Power	11,500.00			1865.75	9634.25		
4:5	Custodial Supplies	5000.00			1979.51	3020.49		
4:7	Services Other Than Personal (Telephone, Cartage, Laundry, Piano Tuning, etc.)	2300.00			360.65	1939.35		
4:11	Other Expenses of Operations							
	Total—Operation of Plant	79,300.00			15,631.71	63,668.29		
	MAINTENANCE OF PLANT							
5:1	Upkeep of Grounds	3500.00			105.27	3394.73		
5:2	Repair of Buildings	6000.00			1511.15	4488.85		
5:3	Repair and Replacement—Heating, Plumbing-Electrical Equipt.	7500.00			186.96	7313.04		
5:4	Repair and Replacement—Instructional Equipt.	1050.00			3.50	1046.50		
5:5	Repair and Replacement—Furniture	300.00			10.90	189.10		
5:6	Repair and Replacement—Other Equipt.	1500.00			397.91	1102.09		
5:11	Other Expenses of Maintenance							
	Total—Maintenance of Plant	18,750.00			2,215.67	16,534.33		
		749,907.00			97,422.36	652,484.64		

Report for the Month Ending September 30, 1962

	BUDGET CLASSIFICATIONS	Budget Appropriation	Transfers	Revised Budget Appropriations	Expenditures to Date	Unexpended Balance to Date	Estimated Unpaid Bills	Unencumbered Balance
	Sub Total Carried Forward	749,907.00			97,422.36	652,484.64		
	AUXILIARY AGENCIES							
9:1	Library Service—Salaries	15,300.00			1416.66	13,883.34		
9:2	Repair and Replacement of Books, Periodicals, etc.	1000.00			387.03	612.97		
9:3	Other Expenses of Libraries (Supplies)	500.00			13.90	486.10		
9:4	Medical Service—Salaries	5400.00			200.00	5200.00		
9:5	Nurse Service—Salaries	11,100.00			1008.32	10,091.68		
9:6	Dental Service—Salaries							
9:7	Other Health Service Expenses (Supplies, Travel, etc.)	450.00			184.66	265.34		
9:8	Transportation of Pupils (Resident)	136,300.00			13,745.61	112,554.39		
9:8	Transportation of Pupils (Non-Resident)	—			—			
9:10	School Lunch—Salaries, Milk, Supplies, etc.	2000.00			627.57	1372.43		
9:11	Community Lectures and Social Centers							
9:12	Recreation (Summer Playgrounds, etc.)	4000.00			2051.84	1948.16		
9:14	Payments to Other Schools and Institutions							
9:13	Other Expenses of Auxiliary Agencies	1000.00			43.00	957.00		
	Guidance Dir. + Psychologist	13,100.00			2046.92	11,053.08		
	Total—Auxiliary Agencies	180,150.00			21,725.51	158,424.49		
	FIXED CHARGES							
6:1	State Teachers Retirement	77,374.00			—	77,374.00		
6:1	Supplemental	5333.00			—	5,333.00		
6:1	City or State Retirement							
6:1	Supplemental							
6:1	Social Security—District Expense	20,700.00			—	20,700.00		
6:2	Rent of Buildings, Grounds, etc.	10,000.00			1080.00	8920.00		
6:3	Insurance on Buildings and Contents	4,300.00			4292.00	8.00		
6:3	Transportation Insurance (Incl. Driver Comp.)	5000.00			4737.71	262.29		
6:3	Other Insurance (Health, Comp., General Liab., etc.)	10,000.00			3174.45	6825.55		
6:4	Taxes or Assessments							
6:5	Membership—State School Boards Assoc.	275.00			—	275.00		
6:6	Other Expenses of Fixed Charges							
	Total—Fixed Charges	132,982.00			13,284.16	119,697.84		
	DEBT SERVICE							
7:1	Redemption of Bonds for Capital Construction	105,000.00			—	105,000.00		
7:2	Redemption of Capital Notes—Bonds for Buses	15,229.00			—	15,229.00		
7:2	Redemption of Capital Notes for Other Purposes	—				-		
7:3	Redemption of Budget, Revenue and Tax Ant. Notes	—				-		
7:4	Interest on Bonds for Capital Construction	87,680.00			22,950.00	64,730.00		
7:5	Interest on Capital Notes—Bonds for Buses	1544.00			—	1544.00		
7:5	Interest on Capital Notes for Other Purposes	—			—	-		
7:6	Interest on Budget, Revenue and Tax Ant. Notes	450.00			—	450.00		
7:7	Refunds	300.00			—	300.00		
7:8	Other Expenses (Bank Charges, etc.)	350.00			90.25	259.75		
	Total—Debt Service	210,553.00			23,040.25	187,512.75		
	CAPITAL OUTLAY							
8:1	Land Site							
8:2	Improvement of Grounds	1500.00			285.75	1214.25		
8:3	Architect's and Engineer's Fees	-						
8:4-8	New Buildings and Building Equipment							
8:9	Alteration of Buildings	1000.00			983.34	16.66		
8:10	Heating, Plumbing and Electrical Equipment	-						
8:11-13	Furniture, Instructional and Other Equipment	7100.00			1648.35	5451.65		
8:14	Other Expenses of Capital Outlay	1200.00			571.06	628.94		
8:15	New Library Books	7500.00			248.51	7251.49		
8:16	Buses—Payment from Loan Moneys							
8:17	Buses—Cash Payments	5000.00			—	5000.00		
	Total—Capital Outlay	23,300.00			3737.01	19,562.99		
	TOTAL EXPENDITURES	1,296,892.00			159,209.29			
	Board Members Hospitalization	99.12			99.12			
		1,296,991.12			159,308.41	1,137,682.71		

PAYROLL ACCOUNT:	RECEIPTS *	$73,030.33
	EXPENDITURES	Same
	BALANCE *	None
INVESTMENT ACCOUNT:	ORIGINAL INVESTMENT:	$862,000.00
	AMOUNT WITHDRAWN:	240,000.00
	BALANCE INVESTED:	622,000.00

GENERAL FUND

TREASURER'S MONTHLY REPORT

For the period

From September 1, 1962 to September 30, 1962

Total available balance as reported at the end of preceding period . . $ 59282.97

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
9/ 4/62	Interest on Certificate of Deposit #871	$ 232.64
9/10/62	Federal Aid under Public Law 874 - Balance 1961-62 School Year	16579.00
9/14/62	Insurance Claim on Damaged Busses	37.41
9/17/62	State Aid - 1st. installment 1962-63 Schoool Year	210823.57
9/25/62	1962-63 School Taxes	6818.81
9/25/62	Blue Cross - Blue Shield Premium for September and October 1962 from Channell and Luck	65.68
9/25/62	1962-63 School Taxes	3885.59
9/28/62	Blue Cross - Blue Shield Premium for September and October 1962 from Lyon	33.44
9/28/62	1962-63 School Taxes	19418.15

Total Receipts . . . . . $ 257894.29

Total Receipts, including balance . . . . $ 317177.26

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 2597 To Check No. 2756 $ 90949.50

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 90949.50

Cash Balance as shown by records . . . $ 226227.76

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 232963.28

Less total of outstanding checks . . . . . $ 6735.52

(See list on reverse side of report)

Net balance in bank . . . . . $ 226227.76

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 226227.76

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

October 9, 1962

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Mary A. E. Gregory
Clerk of Board of Education

F. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No..	Amount		Check No.	Amount		Check No.	Amount	
2542	3	00	2706	285	35			
2602		62	2708	52	50			
2604	63	55	2709	132	72			
2605	5	29	2710	76	31			
2608	3	85	2711	427	94			
2616	14	00	2712	11	85			
2631	26	63	2713	68	59			
2638	7	20	2714	20	00			
2639	62	23	2715	200	61			
2649	29	16	2716	2	00			
2651	38	91	2717	15	00			
2654	48	05	2719	9	00			
2656	15	00	2720	8	00			
2657	7	00	2722	2	97			
2660	173.	71	2726	18	00			
2664	11	19	2727	177	85			
2666	32	40	2729	10	00			
2668	50	74	2730	318	03			
2670	6	00	2732	2	97			
2671	16	49	2733	244	36			
2673	28	74	2734	312	68			
2678	13	26	2737	457	09			
2679	11	41	2738	14	00			
2682	9	34	2739	16	00			
2683	72	88	2740	30	00			
2684	16	00	2741	18	13			
2687	25	54	2743	5	25			
2689	9	00	2745	7	50			
2690	17	25	2746	295	01			
2692	65	08	2750	44	19			
2693	8	50	2752	267	75			
2698	30	00	2753	30	00			
2699	260	14	2756	1899	36			
2700	2	78						
2703	3	55						
2705	66	02						
TOTAL	$		TOTAL	$ 6735	52	TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

INTERNAL SCHOOL FUND

TREASURER'S MONTHLY REPORT

For the period

From September 1, 1962 to September 30, 1962

Total available balance as reported at the end of preceding period . . $ 1423.02

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
9/10/62	Cafeteria Receipts	$ 974.20
9/17/62	" "	1591.54
9/25/62	" "	1601.79

Total Receipts . . . . . $ 4167.53

Total Receipts, including balance . . . . $ 5590.55

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 72 To Check No. 79 $ 1943.40

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 1943.40

Cash Balance as shown by records . . . $ 3647.15

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 4046.44

Less total of outstanding checks . . . . . $ 399.29

(See list on reverse side of report)

Net balance in bank . . . . . $ 3647.15

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 3647.15

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

October 9, 1962

Mary L. O'Gregory
Clerk of Board of Education

F. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.,	Amount		Check No.	Amount		Check No.	Amount	
35	384	57						
79	14	72						
TOTAL	$ 399	29	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

EMPLOYEES WITHHOLDING FOR S.S. FUND

TREASURER'S MONTHLY REPORT

For the period

From September 1, 1962 to September 30, 1962

Total available balance as reported at the end of preceding period . . $ 893.99

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
9/14/62	Construction Fund	$ 56.60
9/14/62	General Fund	6669.43
9/14/62	Internal Fund	130.17
9/28/62	Construction Funs	56.60
9/28/62	Construction Fund	90.00
9/28/62	General Fund	6832.74
9/28/62	Internal Fund	177.25

Total Receipts . . . . . $ 14012.79

Total Receipts, including balance . . . . $ 14906.78

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. To Check No. $ None

By Debit Charge $ None

(Total amount of checks issued and debit charges) $ None

Cash Balance as shown by records . . . $ 14906.78

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 14906.78

Less total of outstanding checks . . . . . $ None

(See list on reverse side of report)

Net balance in bank . . . . . $ 14906.78

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 14906.78

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

October 9, 1962

Mary A. O'Gregory
Clerk of Board of Education

F. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO. ROCHESTER, N. Y.

Table 1

List of outstanding checks.

Check No..	Amount		Check No.	Amount		Check No.	Amount	
TOTAL	$		TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

CONSTRUCTION FUND

TREASURER'S MONTHLY REPORT

For the period

From September 1, 1962 to September 30, 1962

Total available balance as reported at the end of preceding period . . $ 48203.89

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
9/4/62	Proceeds from Certificate of Deposit #871	$ 125000.00

Total Receipts . . . . . $ 125000.00

Total Receipts, including balance . . . . $ 173203.89

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 640 To Check No. 655 $ 52324.99

By Debit Charge $ None

(Total amount of checks issued and debit charges) $ 52324.99

Cash Balance as shown by records . . . $ 120878.90

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 120878.90

Less total of outstanding checks . . . . . $ None

(See list on reverse side of report)

Net balance in bank . . . . . $ 120878.90

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 120878.90

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

October 9, 1962

Mary A. O'Gregory
Clerk of Board of Education

T. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.,	Amount		Check No.	Amount		Check No.	Amount	
TOTAL	$		TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

October 30, 1962

A special meeting of the Board of Education of the Beekmantown Central School District was held in the Board Room of the Main School Building on Tuesday, October 30, 1962, at 8:00 P. M.

The purpose of the meeting was to discuss air raid shelter preparations in case of attack, and recommendations from the State Education Department and State Civil Defense Commission.

The meeting was called to order by Vice President Edgar Penfield at 8:05 P. M.

Roll call of the Board was taken.

Present were: Edgar Penfield, Philomena Harlan, Kathryn Grube, Harold Luck, Clarence Phair and Kenneth Channell.

Absent: President Sidney Duquette, Joseph Lavorando and Robert Lyon.

Also present was Principal Francis T. Ryan.

Upon motion made by Harold Luck and seconded by Clarence Phair, the reading of the minutes of October 9th was postponed until the next meeting. (Motion carried)

Principal Ryan then reviewed the shelter areas in the school buildings, which are the Gymnasium and Auditorium in the Main School Building, the All-purpose room and corridors at West Chazy and the corridors at the school bus garage.

He also explained that the State has changed its policy in regard to the 'Go Home Plan' which is NOT to be used until so ordered by the local civil defense director.

In case of an actual attack the civil defense authorities take over completely.

Also in regard to shelter areas, basements and areas where there are boilers should not be used.

Principal Ryan then read a communication from the Commissioner of Education, along with a checklist to be completed by the schools and returned to the civil defense director. Some of the questions to be answered were whether or not the buildings are stocked with a two weeks supply of food, a two weeks supply of drinking water, additional medical and sanitary supplies, planned emergency operations, battery operated radios in each building, auxiliary lighting etc.

Principal Ryan also read communications in regard to radiation and fallout shelters. If necessary he stated that shelters COULD be built underneath the main school building.

Board Member Joseph Lavorando entered the meeting at 8:35 P. M.

The entire problem was discussed at length, and everyone agreed that the sewage disposal would be the most difficult problem.

During the discussion the Board decided that some of the things that can and should be done now are as follows:

a) Provide each building with battery operated radios and flashlights or other auxiliary lighting.

b) Check the well and condensation pumps and hook up to the auxiliary unit.

c) Run a line from the auxiliary power unit to the main central communications unit.

A copy of the memorandum sent out by Principal Ryan to all personnel is attached to the minutes of this meeting.

The Board agreed that much more information and advice should be given out by the civil defense authorities as to procedure, kind of food, cost, etc.

There was then a brief discussion in regard to the fuel oil to be used at the Cumberland Head School until the auxiliary unit is decided upon and installed.

When the unit is in the decision had been to use #6 oil, but until that time the decision was that #4 oil should be used.

Board Member Kathryn Grube left the meeting at 8:55 P. M.

After further discussion, a motion for adjournment was made by Joseph Lavorando, seconded by Clarence Phair, at 9:25 P. M., and so carried.

ATTEST: Mary A. O'Gregory
Clerk of the Board

DATED: October 30, 1962

Memorandum To: All Personnel

From: Francis T. Ryan, District Principal

Subject: Air Raid Alert and Plan to be followed in the Beekmantown Central School.

Date: November 1st, 1962

I met with the Board of Education this week for the purpose of reviewing our air raid shelter plan in light of the policy set up by the Board on recommendations from the State Education Department and the State Civil Defense Commission.

The changes in procedure from "go home" to "stay where you are" until authorization by the local civil defense commission authorizes us to send pupils home, is no change for the Beekmantown Central School. This has always been our plan.

The New York State Civil Defense Emergency Act authorizes and empowers school districts to assign teachers and staff members to school shelter duties in the event a national emergency occurs during school hours. This applies to each member of our teaching and non-teaching staff.

In case of a national emergency, the civil defense authorities take full charge of all activities.

The directives for "take cover" in our school buildings are the same as in the past. The shelter areas in the main building are the gymnasium and auditorium; West Chazy Building are the corridors and general all-purpose room; Bus Garage are the corridors. I believe that at the West Chazy Building that the storage room off the boiler room has been used during air raid alerts. This area may no longer be used because of proximity to the boiler.

Each school building will be provided with battery operated radios. Each school building will be supplied with several auxiliary lights. Each building has ample supply of drinking water. In regard to medical supplies and food supplies, you will be informed about these two items later.

If civil defense authorities require the use of our vehicles, bus drivers and mechanics will be expected to be on call. Please notify Mr. Sears where you can be located in an emergency.

I am sure that you realize, as I do, that the above plan leaves much to be desired. Since the Cuban Crisis has apparently aroused the American public from its apathy, Federal and State agencies will undoubtedly take steps to see that more adequate protection is afforded in public shelter areas such as schools.

As has been pointed out by the Association of School Administrators, providing protection against the fall-out hazards of nuclear bombing attacks is a total community responsibility and not that of the Board of Education, school administrators, teaching staff and non-teaching staff alone.

It is hoped that we will now get a clearer picture of what is expected and to provide further aid and more adequate shelter facilities than we now have. You will be kept informed from time to time of the progress which will be made in solving some of this dilemma.

HFF/ms

The regular meeting of the Board of Education of Beekmantown Central School District (postponed from November 13th due to a meeting in Albany) was held in the Board Room of the Main School Building on Tuesday, November 20, 1962, at 8:00 P. M.

The meeting was called to order by President Sidney Duquette at 8:05 P. M.

Roll call of the Board was taken.

Present were: Sidney Duquette, Edgar Penfield, Philomena Harlan, Kathryn Grube, Harold Luck, Clarence Phair, Joseph Lavorando, Robert Lyon and Kenneth Channell.

Absent: None

Also present was Principal Francis Ryan and Tax Collector Mrs. Adrienne Sonyo.

Mrs. Sonyo then read the Tax Collector's Report for the school year 1962-63. * Total tax levy - $279,816.11 (Original am't.$279,823.72)
Total collected- $239,744.89 Interest collected-$176.97
Total returned - $ 40,071.22 " returned - 266.14

(* The total tax levy shown above is the corrected figure after withdrawal of the tax list and warrant for correction by consent and approval of the Commissioner of Education. The errors were $7.62 in the Town of Beekmantown and 1¢ in the Town of Plattsburgh.)

RESOLUTION BY
HAROLD LUCK:
That the Report of the Tax Collectors for the school year 1962-63 be accepted by the Board.

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

(A copy of the Tax Collector's Report is attached to the minutes of this meeting.)

RESOLUTION BY
PHILOMENA HARLAN:
That the Board certify the unpaid tax list of the Beekmantown Central School District for the school year 1962-63 to be returned to the County Treasurer in the amount of $40,071.22 (Town of Plattsburgh $26,755.81, Towns of Beekmantown, Chazy and Altona $13,315.41) and interest added to the returned taxes in the amount of $266.14.

SECONDED BY
HAROLD LUCK

Roll call vote taken.(9 yes,0 opposed,0 absent)

AYES: Philomena Harlan, Kathryn Grube, Sidney Duquette, Edgar Penfield, Harold Luck, Clarence Phair, Joseph Lavorando, Robert Lyon, Kenneth Channell

NOES: None

ABSENT: None

Resolution declared adopted.

Following the adoption of the above resolution the unpaid tax list of each town to be returned to the County Treasurer was signed by all Members of the Board.

Mrs. Adrienne Sonyo left the meeting at 8:30 P. M.

The minutes of the regular meeting held October 9, 1962, were read and accepted as read upon motion made by Kenneth Channell, seconded by Harold Luck and so carried.

The minutes of the special meeting held October 30, 1962, were read, and accepted as read upon motion made by Kathryn Grube, seconded by Philomena Harlan, and so carried.

The monthly Financial Reports of the Clerk and the Treasurer were read, covering the period from July 1st to October 31st, 1962 and including all district funds.

The reports were accepted as read upon motion made by Philomena Harlan, seconded by Harold Luck, and so carried.

RESOLUTION BY
KENNETH CHANNELL:
That authorization be given to transfer $15.00 from 2:3 (other expenses of General Control) to 2:11 (other expenses of Attendance Service).

SECONDED BY
CLARENCE PHAIR

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

The monthly Schedules of Claims and Payrolls were presented for discussion and approval.

RESOLUTION BY
KATHRYN GRUBE:
That the following Schedules of Claims and Payrolls be approved, and paid as submitted in the amounts stated:

General Fund Schedule No.5 in the total amount of $15,536.40
Internal Fund Schedule No.5 in the total amount of $6,414.50
Construction Fund Schedule No.5 in the total amount of $201,273.00

General Fund Payroll No.8 (10-31-62) in the gross amount of $36,619.26
" " Payroll No.9 (11-15-62) " " " " " $35,573.91
Internal Fund Payroll No.4 (10-31-62) in the gross amount of $1,058.60
" " Payroll No.5 (11-15-62) " " " " " $1,106.06

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

The following communications were read by Principal Ryan.

a) Request for maternity leave from Mrs. Evelyn Sanger, 1st grade teacher.

RESOLUTION BY
PHILOMENA HARLAN:
That a maternity leave in accordance with Board Policy be granted to Mrs. Evelyn Sanger, effective at the end of the first semester.

SECONDED BY
ROBERT LYON

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

b) Letter of resignation from Mrs. Stella Neubauer, Elem. Librarian.

RESOLUTION BY
PHILOMENA HARLAN:
That the resignation of Mrs. Stella Neubauer be accepted by the Board, effective December 20, 1962.

SECONDED BY
KATHRYN GRUBE

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

c) A letter of resignation from Mrs. Norma Harvey, Elem. Librarian.

RESOLUTION BY
PHILOMENA HARLAN:
That the resignation of Mrs. Norma Harvey be accepted by the Board, effective December 20, 1962.

SECONDED BY
ROBERT LYON

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

d) A letter from Mr. John E. Whitcraft, Chief of the Bureau of Business and Distributive Education. He also read the enclosed report of Mr. Hunting Sherrill following his visit to the school in regard to the Adult Education Program. (Both letter and report on file in the school office.)

e) A report from the Firemen's Mutual Insurance Company in regard to a fire inspection at West Chazy School. The one recommendation was for provision of automatic sprinklers in the attic of the main building.

f) A letter from the Blue Bird Sales Division in regard to the damage in transit to one of the new school buses (#47). They assumed the responsibility and will reimburse the school for the cost of the repairs. The damage was appraised by Mr. Martin Bromley at $38.00 and a bill for that amount has been sent to the Blue Bird Company.

Mr. Ryan also reported that all four buses have been received and are now in operation.

g) A report from Miss K. S. Lamson in regard to her visit to the school cafeteria on October 2nd. Suggestions and recommendations were made for further development of the School Lunch Program. (A copy of this report is also on file in the school office.)

h) A letter from Mrs. Carol Gammage, who is moving from the area, and terminating her services as substitute teacher as of 10-31-62.

i) A letter from the Clinton County Agricultural Department requesting the use of a room in the school bus garage on December 4th for about fifty dairymen, for demonstration to them of the operational procedures of milking machine equipment.

RESOLUTION BY
JOSEPH LAVORANDO:

That permission be granted to the Clinton County Agricultural Extension Service for the use of the all-purpose room in the school bus garage on December 4, 1962, for demonstration to the dairymen of milking machine equipment.

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

j) Letters of request to attend conferences, with the following actions taken.

RESOLUTION BY
PHILONENA HARLAN:

That authorization be given for Mr. James Seers and Mr. William Frandino to attend the Elementary Principals Conference in Syracuse on December 1-4, 1962, with expenses to be reimbursed by the School District.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

RESOLUTION BY
HAROLD LUCK:

That authorization be given for Mr. Benjamin Davies to attend the NYSSMA Conference at the Concord Hotel, Kiamesha Lake, N. Y., December 2-5, 1962, with expenses to be reimbursed by the School District.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

RESOLUTION BY
JOSEPH LAVORANDO:

That authorization be given for Mr. Lawrence Raville to attend the Physical Education Conference in Buffalo N. Y., on January 19-21, 1962, with expenses to be reimbursed by the School District.

SECONDED BY
ROBERT LYON

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

Principal Ryan and the Board Members who attended, then reported concerning the meeting in Albany with Messrs. Francis Griffin and Donald Benedict in regard to becoming a village superintendency. Two of the things necessary in establishing a superintendency are a vote of the Board and an enrollment of 2000 pupils.

Also, when the Supervisory Districts are reorganized, and if we have established a village superintendency, the Board can vote not to belong to the Board of Cooperative Educational Services.

The matter was discussed at length and the following action taken.

RESOLUTION BY
PHILOMENA HARLAN:

WHEREAS the Central School District #1 of the Towns of Beekmantown, Plattsburgh, Chazy and Altona in the County of Clinton, State of New York, has investigated the possibility and feasibility of establishing what is referred to as a village superintendency so that the School District might employ its own superintendent and

WHEREAS the committee studying this matter has reported back favorably to the Board of Education and has requested that the Board of Education take the necessary action to establish its own superintendency,

NOW, THEREFOR, BE IT RESOLVED that the Central School District #1 of the Towns of Beekmantown, Plattsburgh, Chazy and Altona proceed to take all of the steps necessary to create its own superintendency and further

BE IT RESOLVED that the Board of Education of Central School District #1 of the Towns of Beekmantown, Plattsburgh, Chazy and Altona request and hereby does request that the Commissioner of Education authorize and direct that an enumeration of said School District be made for the purpose of acquiring the necessary statistics to determine whether or not said School District might qualify for a superintendency and

BE IT FURTHER RESOLVED that the Central School District #1 of the Towns of Beekmantown, Plattsburgh, Chazy and Altona shall undertake the cost of the enumeration if, in fact, any costs are incurred, and

BE IT FURTHER RESOLVED that in the event the Commissioner of Education authorizes and allows the School District #1 of the Towns of Beekmantown, Plattsburgh, Chazy and Altona to create its own superintendency the District shall continue to employ different persons in each of the following positions:

Superintendent of Schools
Principal of High School
Principal of Elementary School
Director of Guidance
Director of Attendance

SECONDED BY
ROBERT LYON

Roll call vote taken.(9 yes,0 opposed,0 absent)

AYES:(9) Sidney Duquette, Harold Luck, Kathryn Grube, Robert Lyon, Edgar Penfield, Clarence Phair, Philomena Harlan, Kenneth Channell, Joseph Lavorando

NOES: None

ABSENT: None

Resolution declared adopted.

Board Members Sidney Duquette, Edgar Penfield, Robert Lyon and Attorney B. Loyal O'Connell met also with Miss Eastman in Albany in regard to the Dodge Library. Attorney O'Connell wrote a letter summarizing the information obtained in Albany, which letter was read to the Board by Principal Ryan and is on file in the school office.

The Board asked that a copy of Mr. O'Connell's letter be sent to Mr. Frank Landmesser, Chairman of the Dodge Library Board, and to Mr. Duane Dewan, Chairman of the Citizens' Committee.

The Board wished to express their willingness to cooperate in every way to help re-register and reactivate the Dodge Library, and the following action was taken.

RESOLUTION BY
ROBERT LYON:

BE IT RESOLVED that the Board of Education of Beekmantown Central School District memorialize the existing Board of Trustees of the old West Chazy School District #5 that they urgently set about acquiring the formal re-registration of the Dodge Library, and solicit the cooperation of local residents in endeavoring to get the library in operation, and be it further

RESOLVED, that the Board of Education of the Beekmantown Central School District express its willingness to assist the library and the West Chazy Community in the foregoing endeavors by all legal and proper means, and be it also

RESOLVED, that the Clerk of the Board send copies of this resolution to the Trustees of the Former Chazy School District #5 and to Mr. Duane Dewan of the West Chazy citizens' group.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

Mr. Luck, Chairman of the Building and Grounds Committee then reported concerning the financial status as of November 15, 1962, in regard to the Cumberland Head School.

A cost sheet prepared by the Architect was read to the Board.

It showed an additional $12,050.00 for rock excavation which was unforseen. The acceptance of several alternates also changed contract costs, resulting in a shortage of money to finish and equip the building. After discussion, the decision of the Board was to call another District Meeting to vote to raise the necessary additional money.

RESOLUTION BY
HAROLD LUCK:

That authorization be given to proceed with preparing and advertising a notice of a special district meeting to be held on Monday, January 7, 1963, between the hours of 2:00 and 9:00 P. M.,EST, to vote on the proposition of authorizing the Board of Education to expend an additional sum of $70,000.00, or so much thereof as may be necessary, for the completion of constructing and equipping the new Cumberland Head Elementary School now under construction.

SECONDED BY
KENNETH CHANNELL

Roll call vote taken.(9 yes,0 opposed,0 absent)

AYES:(9)	Kenneth Channell	Harold Luck	NOES: None
	Sidney Duquette	Robert Lyon	
	Kathryn Grube	Edgar Penfield	ABSENT: None
	Philomena Harlan	Clarence Phair	
	Joseph Lavarendo		

Resolution declared adopted.

Principal Ryan then presented requests for the use of a school bus for ski trips by Mr. Bailey, and also for use of part of the school grounds near the garage for a skating rink.

Mr. Gagnier, Chairman of the Beekmantown Youth Commission, told President Duquette that the Youth Commission would cooperate fully with the maintenance and use of the skating rink. He stated that they would supervise the rink out of school hours, at which time it would be covered by their insurance.

RESOLUTION BY
CLARENCE PHAIR:

That authorization be given to use one of the school buses for ski trips, and be it further

RESOLVED, that permission be given to build a skating rink near the bus garage to be under the supervision of the Beekmantown Youth Commission 'out of school hours', and that permission also be given for students to use the toilet facilities and a warm up room in the bus garage, with the stipulation that the field be left in the same condition that it is in now.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

Principal Ryan then explained and discussed with the Board the State Education Department Cooperative Review Service for evaluating the quality and effectiveness of school systems. He stated that it was really a self evaluation program with an aim to raising the quality of instruction, and recommended that it be used.

A report written by Mr. Merton Bromley concerning the Speed Reading Program was then presented, a copy of which was given to each Board Member.

A list of 'Certification of Eligibles' from the Clinton County Civil Service Commission for Custodian-Custodian Bus Driver was presented, concerning Mr. Lawrence Atwood and Mr. Clifford Locklin who have successfully passed the Civil Service Examination.

RESOLUTION BY
HAROLD LUCK:

That Mr. Lawrence Atwood, West Chazy, N. Y. be given a probationary appointment (eight week probationary period) as custodian in the District, effective November 21, 1962, at an annual salary of $3,120.00 for the school year 1962-63.

SECONDED BY
ROBERT LYON

Resolution adopted by voice vote.(9 yes,0 opposed, 0 absent)

No action was taken on Mr. Clifford Locklin, whose application is on file in the school office.

A motion for adjournment was made at 10:55 P. M. by Joseph Lovorando, seconded by Clarence Phair, and so carried.

ATTEST: Mary A. O'Gregory
Clerk of the Board

DATED: November 20, 1962

The University of the State of New York

Education Department

I, JAMES E. ALLEN, JR., Commissioner of Education of the State of New York, pursuant to the authority conferred upon me by law, do hereby consent to and approve of the withdrawal by the Board of Education of Central school district No. 1 of the Town(s) of Beekmantown, Plattsburgh, Chazy and Altona, Clinton County

of the tax list and warrant from the collector of such district, issued to him on the 15th day of September 19.62., so as to correct and amend such tax list, and when such correction and amendment have been made, and after refunding all moneys which may have been improperly collected on such tax list prior to such correction and amendment, the said Board of Education shall redeliver the said amended and corrected tax list and warrant to the collector of such district for the collection of such tax.

In witness whereof, I have hereunto set my hand and affixed the seal of the State Education Department at Albany this 16th day of October 19.62.

Commissioner of Education

W622-061-300(46844)*

THE UNIVERSITY OF THE STATE OF NEW YORK
THE STATE EDUCATION DEPARTMENT
ALBANY 1

COLLECTOR'S REPORT

UNION FREE AND CENTRAL SCHOOLS

19 62 -19 63

Date report submitted November 15 19 62 District No. 1

Date warrant ended November 15 19 62 Town of Beekmantown

TOWN	ASSESSED VALUE[1]	TAX RATE PER $1000	AMOUNT TAX LEVY[2]	TOTAL TAXES COLLECTED	TOTAL TAXES RETURNED TO COUNTY[3]	TOTAL INTEREST ADDED TO RETURNED TAXES
Altona	46,198	16.35	755.39	746.80	8.59	.17
Chazy	1,320.971	17.60	23,249.09	20,764.85	2,484.24	49.46
Beekmantown	3,919,224	16.94	66,391.83	55,569.25	10,822.58	216.51
				Interest on taxes not returned		176.97 ~~(171.06)~~
Total	5,286,393	xxxx	90,396.31	77,080.90	13,315.41	266.14

[1] Assessment must be same as that on original warrant unless corrected by permission of Commissioner of Education.
[2] Sum of next to last two columns must equal the "Tax Levy."
[3] Include State land, if any.

Amount of fees (if any) received by Tax Collector ..... $ None

Date tax claim returned to county November 21, 19 62

NOTE. Return tax claim should be made only after approval of this report.

Adrienne Sonys
[Collector's signature]

Approved: Sidney E. Duquette
[President or Clerk of Board of Education]

Note for district superintendents. Three copies of this form are provided for each of your union free and central school districts. Please forward these to boards of education or directly to the collectors with instructions to fill out the information called for immediately after the tax warrant has ended. One copy should be kept by the collector, one by the clerk and one forwarded promptly to the district superintendent.

THE UNIVERSITY OF THE STATE OF NEW YORK
THE STATE EDUCATION DEPARTMENT

COLLECTOR'S REPORT
FOR
UNION FREE AND CENTRAL SCHOOL

Date report submitted Nov. 14 1962 District No. 1

Date warrant ended Nov. 12 1962 Town of Plattsburgh

TOWN	ASSESSED VALUE[1]	TAX RATE PER $1000	AMOUNT TAX LEVY[2]	TOTAL TAXES COLLECTED	TOTAL TAXES RETURNED TO COUNTY[3]
Plattsburgh	9,523,355	19.89	189,419.80	162,663.99	26,755.81

[1] Assessment must be same as that on original warrent unless corrected by permission of Commissioner of Education.
[2] Sum of last two columns must equal the "Tax Levy."
[3] Include state land, if any.

Date tax claim returned to county 11/21 1962

Irene C. Robare
[Collector's signature]

NOTE. Return tax claim should be made only after approval of this report.

Approved: Sidney W. Duquette
[President or Clerk of Board of Education]

Note for district superintendents. Three copies of this form are provided for each of your union free and central school districts. Please forward these to boards of education or directly to the collectors with instructions to fill out the information called for immediately after the tax warrant has ended. One copy should be kept by the collector, one by the clerk and one forwarded promptly to the district superintendent.

B1567-Ja49-3500(29267)*

REPORT OF CLERK
TO
BOARD OF EDUCATION

from July 1, 1962 to October 31, 1962

RECEIPTS

ITEMS OF RECEIPTS Receiving Officer — Source	Estimated Receipts for School Year	Total Receipts Year to Date	Amounts Still to be Received	REMARKS
Balance on Hand	$ 120,500.00	$129,653.50		
Public Money	795,731.00	210,823.57		
Federal Allot. Vocational Educ.	500.00	460.00		
(Title V-A) N.D.E.A.	2,500.00			
Federal Aid — Public Law 874	44,000.00	16,579.00		
Tuition from Districts Under Contract: K-6				
Tuition from Districts Under Contract: 7-12				
Tuition from Individual Pupils				Final Tax Warrant
Tax on Property (Exclude tax for Public Library)	279,819.00	205,367.01	Less Comp. error	$279,823.72 - 7.62
Returned Taxes (From County Treasurer)				$279,816.10
Interest on Deposits	8,000.00	3,541.39		
Transportation of Non-Resident Pupils				
Short Term Loans				
Proceeds of Insurance Adjustments		37.41		
Refunds to Districts		53.66		
Sales of Property				
Miscellaneous	2,000.00			
Bd.of Coop. Educ. Services	4,000.00			
Board Members Hospitalization		148.68		
TOTAL CASH RECEIPTS	$ 1,219,050.	$ 569,644.22	$	
Non-Cash Pension Deducted by State (Teacher Retirement)	77,374.			
Non-Cash Pension Deducted by State (Retired Teachers)	5,333.			
Non-Cash Pension Deductions by Board of Education	45,135.			
Non-Cash Transfers from Other Funds — Current years Teachers Retirement		8,474.73		
TOTAL AVAILABLE RECEIPTS	$ 1,346,982.	$ 568,118.95	$	

REPORT OF RECEIPTS, DISBURSEMENTS AND BALANCE

RECEIPTS	General Fund Account	Internal Fund Account	EWH ~~Interest~~ Account	Bond Money Account
TOTAL RECEIPTS, JULY 1 TO DATE	$568,118.95	$12,960.14	$33,785.10	$279,033.25
DISBURSEMENTS				
TOTAL EXPENDITURES, JULY 1 TO DATE	273,610.44	9,342.03	30,789.84	249,556.66
BALANCE ON HAND	$ 294,508.51	3,618.11	2,995.26	29,476.59

Received by the Board of Education entered as a part of the minutes of the board meeting held Nov. 16 19 62

Signed Mary A. McEnaney
Clerk of Board of Education

Form No. S-100 Williamson Law Book Co., Rochester, N. Y.

MONTHLY FINANCIAL STATEMENT
of the
BOARD OF EDUCATION

	BUDGET CLASSIFICATIONS	Budget Appropriation	Transfers	Revised Budget Appropriations	Expenditures to Date	Unexpended Balance to Date	Estimated Unpaid Bills	Unencumbered Balance
	GENERAL CONTROL							
2:1	School Elections	200.00			83.80	116.20		
2:2	Board of Education—Clerk's Salary	4600.00			1533.28	3066.72		
2:2	Board of Education—Treasurer's Salary	2400.00			800.00	1600.00		
2:2	Board of Education—Collector's Salary	750.00			150.00	600.00		
2:2	Legal Fees, Auditing, etc.	2000.00			433.28	1566.72		
2:3-2:6	Other Expenses (Supplies, Travel, etc.)	1500.00	- 127.00	1373.00	528.95	844.05		
2:10	~~Attendance Supervision—Salaries~~ Auditor	300.00	+127.00	427.00	427.00	—		
2:10	Census Enumeration—Salaries	650.00			650.00	—		
2:11	Other Expenses of Attendance Service	50.00			46.00	4.00		
2:12	Cooperative Board (Administrative Expenses)	3300.00			—	3300.00		
2:7	Superintendent's Salary Village Superintendencies							
2:7	Deputy and Assistant Supt's. Salaries							
2:7	Office Assistant's Salaries							
2:8-9	Other Expenses of Superintendent's Office							
	Other Expenses of General Control							
	Total—General Control	15,750.00			4652.31	11,097.69		
	INSTRUCTIONAL SERVICES—REGULAR DAY SCHOOLS							
3:3	Salaries of Principals	25,000.00			8333.28	16,666.72		
3:1	Assistant Principals and Supervisors	17,000.00			4636.32	12,363.68		
3:4	Clerical and Other Help	17,337.00			5778.86	11,558.20		
3:2	Other Expenses (Supplies, Travel, etc.)	4000.00			1409.37	2590.63		
3:5-8								
3:9	Salaries of Teachers: Grades K-6	291,000.00			54,613.64	236,386.36		
3:9	Salaries of Teachers: Grades 7-12	234,200.00			43,392.28	190,807.72		
3:9	Salaries of Substitutes	9000.00			1905.00	7095.00		
3:10	Textbooks	14,900.00			9146.95	5753.05		
3:11	Supplies Used in Instruction	14,000.00			6342.20	7657.80		
3:12	Cooperative Board (Service Expenses)							
3:12	County Vocational Board							
3:13	Tuition to Other Districts: Grades K-6	650.00			—	650.00		
3:13	Tuition to Other Districts: Grades 7-12							
3:14	Other Expenses of Instruction	7000.00			702.55	6297.45		
	Total—Instructional Services for Regular Day Schools	634,087.00			136,259.79	497,827.21		
	INSTRUCTIONAL SERVICES—SPECIAL SCHOOLS							
3:1, 3	Salaries of Principals and Supervisors	500.00			100.00	400.00		
3:4	Salaries of Office Assistants							
3:9	Salaries of Teachers	1200.00			—	1200.00		
3:10	Textbooks							
3:11	Supplies Used in Instruction	300.00			—	300.00		
3:14	Other Expenses of Instruction							
	Total—Instructional Services for Special Schools	2000.00			100.00	1900.00		
	OPERATION OF PLANT							
4:1	Salaries of Custodians and Others	45,520.00			14,867.64	30,652.36		
4:2	Fuel	15,000.00			533.09	14,466.91		
4:3	Water	—			—			
4:4	Light and Power	11,500.00			2914.16	8585.84		
4:5	Custodial Supplies	5000.00			2094.74	2905.26		
4:7	Services Other Than Personal (Telephone, Cartage, Laundry, Piano Tuning, etc.)	2300.00			549.67	1750.33		
4:11	Other Expenses of Operations							
	Total—Operation of Plant	79,320.00			20,959.30	58,360.70		
	MAINTENANCE OF PLANT							
5:1	Upkeep of Grounds	2500.00			171.27	2328.73		
5:2	Repair of Buildings							
5:3	Repair and Replacement—Heating, Plumbing-Electrical Equipt.	6000.00			1763.12	4236.88		
5:4	Repair and Replacement—Instructional Equipt.	7500.00			312.30	7187.70		
5:5	Repair and Replacement—Furniture	1050.00			13.00	1037.00		
5:6	Repair and Replacement—Other Equipt.	200.00			10.90	189.10		
5:11	Other Expenses of Maintenance	1500.00			415.48	1084.52		
	Total—Maintenance of Plant	18,750.00			2686.07	16,063.93		
		749,907.00			164,657.47	585,249.53		

Report for the Month Ending October 31, 19 62

	BUDGET CLASSIFICATIONS	Budget Appropriation	Transfers	Revised Budget Appropriations	Expenditures to Date	Unexpended Balance to Date	Estimated Unpaid Bills	Unencumbered Balance
	Sub Total Carried Forward	749,907.00			164,657.47	585,249.53		
	AUXILIARY AGENCIES							
9:1	Library Service—Salaries	15,300.00			2732.12	12,567.88		
9:2	Repair and Replacement of Books, Periodicals, etc.	1,000.00			553.39	446.61		
9:3	Other Expenses of Libraries (Supplies)	500.00			133.51	366.49		
9:4	Medical Service—Salaries	5400.00			714.50	4685.50		
9:5	Nurse Service—Salaries	11,100.00			2016.64	9083.36		
9:6	Dental Service—Salaries							
9:7	Other Health Service Expenses (Supplies, Travel, etc.)	450.00			309.39	140.61		
9:8	Transportation of Pupils (Resident)	126,300.00			24,987.32	101,312.68		
9:8	Transportation of Pupils (Non-Resident)	—						
9:10	School Lunch—Salaries, Milk, Supplies, etc.	2000.00			631.32	1368.68		
9:11	Community Lectures and Social Centers							
9:12	Recreation (Summer Playgrounds, etc.)	4000.00			2816.50	1183.50		
9:14	Payments to Other Schools and Institutions							
9:13	Other Expenses of Auxiliary Agencies	1000.00			43.00	957.00		
	Guidance Dir. & Psychologist	13,100.00			3272.04	9827.96		
	Total—Auxiliary Agencies	180,150.00			38,209.73	141,940.27		
	FIXED CHARGES							
6:1	State Teachers Retirement	77,374.00			—	77,374.00		
6:1	Supplemental	5333.00			—	5333.00		
6:1	City or State Retirement							
6:1	Supplemental							
6:1	Social Security—District Expense	20,700.00			2468.89	18,231.11		
6:2	Rent of Buildings, Grounds, etc.	10,000.00			2160.00	7840.00		
6:3	Insurance on Buildings and Contents	4,300.00			4292.00	8.00		
6:3	Transportation Insurance (Incl. Driver Comp.)	5000.00			4968.83	31.17		
6:3	Other Insurance (Health, Comp., General Liab., etc.)	10,000.00			8797.34	1202.66		
6:4	Taxes or Assessments							
6:5	Membership—State School Boards Assoc.	275.00				275.00		
6:6	Other Expenses of Fixed Charges							
	Total—Fixed Charges	132,982.00			22,687.06	110,294.94		
	DEBT SERVICE							
7:1	Redemption of Bonds for Capital Construction	105,000.00			—	105,000.00		
7:2	Redemption of Capital Notes—Bonds for Buses	15,229.00			9227.80	6001.20		
7:2	Redemption of Capital Notes for Other Purposes	—			—	—		
7:3	Redemption of Budget, Revenue and Tax Ant. Notes	—			—	—		
7:4	Interest on Bonds for Capital Construction	57,650.00			31,700.00	55,980.00		
7:5	Interest on Capital Notes—Bonds for Buses	1544.00			1281.45	262.55		
7:5	Interest on Capital Notes for Other Purposes	—			—	—		
7:6	Interest on Budget, Revenue and Tax Ant. Notes	450.00			—	450.00		
7:7	Refunds	300.00			—	300.00		
7:8	Other Expenses (Bank Charges, etc.)	350.00			90.25	259.75		
	Total—Debt Service	210,553.00			42,299.50	168,253.50		
	CAPITAL OUTLAY							
8:1	Land Site							
8:2	Improvement of Grounds	1500.00			285.75	1214.25		
8:3	Architect's and Engineer's Fees	—			—	—		
8:4-8	New Buildings and Building Equipment	—			—	—		
8:9	Alteration of Buildings	1000.00			983.34	16.66		
8:10	Heating, Plumbing and Electrical Equipment	—						
8:11-13	Furniture, Instructional and Other Equipment	7100.00			2680.39	4419.61		
8:14	Other Expenses of Capital Outlay	1200.00			1155.51	44.49		
8:15	New Library Books	7500.00			503.01	6996.99		
8:16	Buses—Payment from Loan Moneys							
8:17	Buses—Cash Payments	5000.00			—	5000.00		
	Total—Capital Outlay	23,300.00			5608.00	17,692.00		
	TOTAL EXPENDITURES	1,296,892.00			273,461.76	1,023,430.24		
	Board Members Hospitalization +	148.68			148.68			
		1,297,040.68			273,610.44			

PAYROLL ACCOUNT:	RECEIPTS	*	$128,911.67
	EXPENDITURES	*	Same
	BALANCE	*	None

INVESTMENT ACCOUNT:	ORIGINAL INVESTMENT	-	$862,000.00
(Through 11-1-62)	AMOUNT WITHDRAWN	-	365,000.00
	BALANCE INVESTED	-	497,000.00 (11-1-62)

GENERAL FUND

TREASURER'S MONTHLY REPORT

For the period

From October 1, 1962 to October 31, 1962

Total available balance as reported at the end of preceding period . . $ 226227.76

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
10/ 1/62	1962-63 School Taxes	$ 28320.16
10/ 1/62	" "	3.96
10/ 3/62	Interest on Time Savings Account	3193.75
10/ 8/62	1962-63 School Taxes	15043.90
10/15/62	" "	56856.50
10/22/62	Reimbursement for office supplies	53.66
10/22/62	1962-63 School Taxes	54459.20
10/22/62	" "	30550.74
10/31/62	Blue Cross - Blue Shield Premium for November 1962 from Kenneth Channell, Robert A. Lyon and Harold J. Luck	49.56

Total Receipts . . . . . $ 178531.43

Total Receipts, including balance . . . . $ 404759.19

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 2757 To Check No. 2867 $ 110250.68

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 110250.68

Cash Balance as shown by records . . . $ 294508.51

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 296618.99

Less total of outstanding checks . . . . . $ 2110.48

(See list on reverse side of report)

Net balance in bank . . . . . $ 294508.51

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 294508.51

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

December 20, 1962

Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
2766	213	25						
2781	14	00						
2788	14	96						
2789	48	66						
2790	54	25						
2809	135	00						
2811	72	75						
2820	15	75						
2825	4	08						
2830	21	00						
2841	298	05						
2860	188	21						
2864	30	00						
2867	1000	52						
TOTAL	$ 2110	48	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

INTERNAL SCHOOL FUND

TREASURER'S MONTHLY REPORT

For the period

From October 1, 1962 to October 31, 1962

Total available balance as reported at the end of preceding period . . $ 3647.15

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
10/ 1/62	Cafeteria Receipts	$ 1263.29
10/ 8/62	" "	1557.15
10/15/62	" "	1246.26
10/22/62	" "	1489.39
10/31/62	" "	1501.43

Total Receipts . . . . . $ 7057.52

Total Receipts, including balance . . . . $ 10704.67

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 80 To Check No. 103 $ 7086.56

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 7086.56

Cash Balance as shown by records . . . $ 3618.11

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 3625.47

Less total of outstanding checks . . . . . $ 7.36
(See list on reverse side of report)

Net balance in bank . . . . . $ 3618.11
(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None
(See reverse side of report)

Total available balance . . . . . $ 3618.11
(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

November 20, 1962

Mary [illegible]
Clerk of Board of Education

F. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
103	7	36						
TOTAL	$ 7	36	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

EMPLOYEES WITHHOLDING FOR S.S. FUND

TREASURER'S MONTHLY REPORT

For the period

From October 1, 1962 to October 31, 1962

Total available balance as reported at the end of preceding period . . $ 14906.78

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
10/ 2/62	Internal Fund	$ 51.88
10/ 2/62	General Fund	2468.89
10/15/62	Internal Fund	180.58
10/12/62	Construction Fund	56.60
10/15/62	General Fund	6536.86
10/26/62	Construction Fund	56.60
10/31/62	General Fund	6560.28
10/31/62	Internal Fund	194.83

Total Receipts . . . . . $ 16106.52

Total Receipts, including balance . . . . $ 31013.30

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 82 To Check No. 85 $ 28018.04

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 28018.04

Cash Balance as shown by records . . . $ 2995.26

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 13585.75

Less total of outstanding checks . . . . . $ 10590.49

(See list on reverse side of report)

Net balance in bank . . . . . $ 2995.26

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 2995.26

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

November 5th, 1962

Clerk of Board of Education

Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
85	10590	49						
TOTAL	$ 10590	49	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

CONSTRUCTION FUND

TREASURER'S MONTHLY REPORT

For the period

From October 1, 1962 to October 31, 1962

Total available balance as reported at the end of preceding period . . $ 120878.90

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
		$

Total Receipts . . . . . $ None

Total Receipts, including balance . . . . $ 120878.90

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 656 To Check No. 664 $ 91402.31

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 91402.31

Cash Balance as shown by records . . . $ 29476.59

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 29476.59

Less total of outstanding checks . . . . . $ None

(See list on reverse side of report)

Net balance in bank . . . . . $ 29476.59

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 29476.59

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

November 20 1962

Mary L. R. Gregory
Clerk of Board of Education

F. R. Landmeier
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
TOTAL	$		TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

REPORT OF CLERK
TO
BOARD OF EDUCATION

from July 1, 1962 **to** November 30, 1962

RECEIPTS

ITEMS OF RECEIPTS Receiving Officer — Source	Estimated Receipts for School Year	Total Receipts Year to Date	Amounts Still to be Received	REMARKS
Balance on Hand	$ 122,500.00	$ 122,653.50		
Public Money	755,731.00	210,823.57		
Federal Allot. Vocational Educ.	500.00	450.00		
Title V-A) N.D.E.A.	2,500.00			
Federal Aid PUBLIC LAW 874	44,000.00	16,579.00		
Tuition from Districts Under Contract: K-6				
Tuition from Districts Under Contract: 7-12				
Tuition from Individual Pupils Tax Interest		176.97		
Tax on Property (Exclude tax for Public Library)	279,819.00	239,744.89		
Returned Taxes (From County Treasurer)				
Interest on Deposits	8,000.00	3,645.56		
Transportation of Non-Resident Pupils				
Short Term Loans				
Proceeds of Insurance Adjustments		37.41		
Refunds to Districts		93.66		
Sales of Property				
Miscellaneous	2,000.00			
Board of Coop.Educ. Services	4,000.00			
Board Members' Hospitalization		205.60		
TOTAL CASH RECEIPTS	$ 1,219,050.	$ 594,410.15	$	
Non-Cash Pension Deducted by State (Teacher Retirement)	77,374.			
Non-Cash Pension Deducted by State (Retired Teachers)	5,333.			
Non-Cash Pension Deductions by Board of Education	45,135.			
Non-Cash Transfers from Other Funds Current years Teachers Retiremen		12,445.10		
TOTAL AVAILABLE RECEIPTS	$ 1,346,082.	$ 606,855.26	$	

REPORT OF RECEIPTS, DISBURSEMENTS AND BALANCE

RECEIPTS	General Fund Account	Internal Fund Account	EWH Interest Account	Bond Money Account
TOTAL RECEIPTS, JULY 1 TO DATE	$606,855.26	$22,833.25	$ 46,945.85	$404,033.25
DISBURSEMENTS				
TOTAL EXPENDITURES, JULY 1 TO DATE	361,418.53	17,891.37	41,337.13	370,045.66
BALANCE ON HAND	$245,436.73	4,941.88	5,608.72	33,987.59

Received by the Board of Education entered as a part of the minutes of the board meeting held Dec. 11, 19 62

Signed Mary E. O'Gregory
Clerk of Board of Education

Form No. S-100 Williamson Law Book Co., Rochester, N. Y.

MONTHLY FINANCIAL STATEMENT
of the
BOARD OF EDUCATION

	BUDGET CLASSIFICATIONS	Budget Appropriation	Transfers	Revised Budget Appropriations	Expenditures to Date	Unexpended Balance to Date	Estimated Unpaid Bills	Unencumbered Balance
	GENERAL CONTROL							
2:1	School Elections	200.00			83.80	116.20		
2:2	Board of Education—Clerk's Salary	4600.00			1916.60	2683.40		
2:2	Board of Education—Treasurer's Salary	2400.00			1000.00	1400.00		
2:2	Board of Education—Collector's Salary	750.00			225.00	525.00		
2:2	Legal Fees, Auditing, etc.	2000.00			541.60	1458.40		
2:3-2:6	Other Expenses (Supplies, Travel, etc.)	1500.00	-142.00	1358.00	746.68	611.32		
2:10	Attendance Supervision—Salaries Quadroon	300.00	+127.00	427.00	427.00	—		
2:10	Census Enumeration—Salaries	650.00			650.00	—		
2:11	Other Expenses of Attendance Service	50.00	+15.00	65.00	63.12	1.88		
2:12	Cooperative Board (Administrative Expenses)	3300.00			—	3300.00		
2:7	Superintendent's Salary Village Superintendencies							
2:7	Deputy and Assistant Supt's. Salaries							
2:7	Office Assistant's Salaries							
2:8-9	Other Expenses of Superintendent's Office							
	Other Expenses of General Control							
	Total—General Control	15,750.00	—	15,750.00	5453.80	10,096.20		
	INSTRUCTIONAL SERVICES— REGULAR DAY SCHOOLS							
3:3	Salaries of Principals	25,000.00			10,416.60	14,583.40		
3:1	Assistant Principals and Supervisors	17,000.00			6181.76	10,818.24		
3:4	Clerical and Other Help	17,337.00			7223.50	10,113.50		
3:2	Other Expenses (Supplies, Travel, etc.)	4000.00			1809.83	2190.17		
3:5-8								
3:9	Salaries of Teachers: Grades K-6	291,000.00			81,258.56	209,741.44		
3:9	Salaries of Teachers: Grades 7-12	234,300.00			65,094.74	169,105.26		
3:9	Salaries of Substitutes	9000.00			3144.00	5856.00		
3:10	Textbooks	14,900.00			10,499.62	4400.38		
3:11	Supplies Used in Instruction	14,000.00			7216.70	6783.30		
3:12	Cooperative Board (Service Expenses)							
3:12	County Vocational Board							
3:13	Tuition to Other Districts: Grades K-6	650.00			—	650.00		
3:13	Tuition to Other Districts: Grades 7-12							
3:14	Other Expenses of Instruction	7000.00			1006.95	5993.05		
	Total—Instructional Services for Regular Day Schools	634,287.00			193,852.46	440,234.54		
	INSTRUCTIONAL SERVICES— SPECIAL SCHOOLS							
3:1, 3	Salaries of Principals and Supervisors	500.00			150.00	350.00		
3:4	Salaries of Office Assistants							
3:9	Salaries of Teachers	1200.00			232.00	968.00		
3:10	Textbooks							
3:11	Supplies Used in Instruction	300.00			—	300.00		
3:14	Other Expenses of Instruction							
	Total—Instructional Services for Special Schools	2000.00			382.00	1618.00		
	OPERATION OF PLANT							
4:1	Salaries of Custodians and Others	45,526.00			18,504.13	27,013.87		
4:2	Fuel	15,000.00			2091.20	12,908.80		
4:3	Water	—						
4:4	Light and Power	11,500.00			4181.00	7319.00		
4:5	Custodial Supplies	5000.00			2388.49	2611.51		
4:7	Services Other Than Personal (Telephone, Cartage, Laundry, Piano Tuning, etc.)	2300.00			762.37	1537.63		
4:11	Other Expenses of Operations	79,326.00			27,929.19	51,396.81		
	Total—Operation of Plant							
	MAINTENANCE OF PLANT							
5:1	Upkeep of Grounds	2500.00			306.42	2193.58		
5:2	Repair of Buildings	6000.00			1861.09	4138.91		
5:3	Repair and Replacement—Heating, Plumbing-Electrical Equipt.	7500.00			521.31	6978.69		
5:4	Repair and Replacement—Instructional Equipt.	1050.00			60.81	989.19		
5:5	Repair and Replacement—Furniture	200.00			42.53	157.47		
5:6	Repair and Replacement—Other Equipt.	1500.00			757.48	742.52		
5:11	Other Expenses of Maintenance							
	Total—Maintenance of Plant	18,750.00			3549.64	15,200.36		
		749,509.00			231,367.09	518,591.91		

Report for the Month Ending November 30 1962

	BUDGET CLASSIFICATIONS	Budget Appropriation	Transfers	Revised Budget Appropriations	Expenditures to Date	Unexpended Balance to Date	Estimated Unpaid Bills	Unencumbered Balance
	Sub Total Carried Forward	749,907.00			231,367.09	518,539.91		
	AUXILIARY AGENCIES							
9:1	Library Service—Salaries	15,300.00			4057.98	11,242.02		
9:2	Repair and Replacement of Books, Periodicals, etc.	1000.00			653.95	346.05		
9:3	Other Expenses of Libraries (Supplies)	500.00			133.51	366.49		
9:4	Medical Service—Salaries	5400.00			914.50	4485.50		
9:5	Nurse Service—Salaries	11,100.00			3024.96	8075.04		
9:6	Dental Service—Salaries							
9:7	Other Health Service Expenses (Supplies, Travel, etc.)	450.00			317.74	132.26		
9:8	Transportation of Pupils (Resident)	126,300.00			36,996.51	89,303.49		
9:9	Transportation of Pupils (Non-Resident)							
9:10	School Lunch—Salaries, Milk, Supplies, etc.	2000.00			840.08	1159.92		
9:11	Community Lectures and Social Centers							
9:12	Recreation (Summer Playgrounds, etc.)	4000.00			3857.67	142.33		
9:14	Payments to Other Schools and Institutions							
9:13	Other Expenses of Auxiliary Agencies	1000.00			43.00	957.00		
	Guidance Dir. + Psychologist	13,100.00			4497.16	8602.84		
	Total—Auxiliary Agencies	180,150.00			55,337.06	124,812.94		
	FIXED CHARGES							
6:1	State Teachers Retirement	77,374.00			—	77,374.00		
6:1	Supplemental	5333.00			—	5,333.00		
6:1	City or State Retirement							
6:1	Supplemental							
6:1	Social Security—District Expense	20,100.00			2468.89	18,231.11		
6:2	Rent of Buildings, Grounds, etc.	10,000.00			3240.00	6760.00		
6:3	Insurance on Buildings and Contents	4300.00			4292.00	8.00		
6:3	Transportation Insurance (Incl. Driver Comp.)	5000.00			4968.83	31.17		
6:3	Other Insurance (Health, Comp., General Liab., etc.)	10,000.00			9658.56	341.44		
6:4	Taxes or Assessments							
6:5	Membership—State School Boards Assoc.	275.00			—	275.00		
6:6	Other Expenses of Fixed Charges							
	Total—Fixed Charges	132,982.00			24,628.28	108,353.72		
	DEBT SERVICE							
7:1	Redemption of Bonds for Capital Construction	105,000.00			—	105,000.00		
7:2	Redemption of Capital Notes—Bonds for Buses	15,227.00			9227.80	6001.20		
7:2	Redemption of Capital Notes for Other Purposes	—			—			
7:3	Redemption of Budget, Revenue and Tax Ant. Notes	—			—			
7:4	Interest on Bonds for Capital Construction	87,683.00			31,700.00	55,980.00		
7:5	Interest on Capital Notes—Bonds for Buses	1544.00			1281.45	262.55		
7:5	Interest on Capital Notes for Other Purposes	—			—			
7:6	Interest on Budget, Revenue and Tax Ant. Notes	450.00			—	450.00		
7:7	Refunds	300.00			—	300.00		
7:8	Other Expenses (Bank Charges, etc.)	350.00			90.25	259.75		
	Total—Debt Service	210,553.00			42,299.50	168,253.50		
	CAPITAL OUTLAY							
8:1	Land Site				—			
8:2	Improvement of Grounds	1500.00			460.37	1039.63		
8:3	Architect's and Engineer's Fees	—			—			
8:4-8	New Buildings and Building Equipment	—			—			
8:9	Alteration of Buildings	1000.00			983.34	16.66		
8:10	Heating, Plumbing and Electrical Equipment	—			—			
8:11-13	Furniture, Instructional and Other Equipment	7100.00			3563.07	3536.93		
8:14	Other Expenses of Capital Outlay	1200.00			1165.76	34.24		
8:15	New Library Books	7500.00			1408.46	6091.54		
8:16	Buses—Payment from Loan Moneys							
8:17	Buses—Cash Payments	5000.00			—	5000.00		
	Total—Capital Outlay	23,300.00			7581.00	15,719.00		
	TOTAL EXPENDITURES	1,296,892.00			341,213.93	955,679.07		
	Ed. Members Hospitalization +	205.60		+	205.60			
		1,297,097.60			341,418.53	"		

PAYROLL ACCOUNT:	RECEIPTS -	$185,465.04
	Expenditures-	Same
	BALANCE -	None

INVESTMENT ACCOUNT:	ORIGINAL INVESTMENT -	$862,000.00
(Through 12-1-62)	AMOUNT WITHDRAWN -	490,000.00
	BALANCE INVESTED -	372,000.00

GENERAL FUND

TREASURER'S MONTHLY REPORT

For the period

From November I, 1962 to November 30, 1962

Total available balance as reported at the end of preceding period . . $ 294508.5I

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
II/ I/62	Interest on Certificate of Deposit #874	$ I04.I7
II/ 5/62	I962-63 School Taxes	6I02.43
II/I5/62	" "	9447.6I
II/I9/62	" "	I9008.90
II/30/62	Blue Cross-Blue Shield Premium for December I962 from:- Kenneth Channell Nina B. Toner Harold J. Luck Robert A. Lyon Total:-	56.92
II/30/62	Reimbursement for payment of bond	2.00
II/30/62	Refund to cover repairs to new bus	38.00
II/30/62	Tax Interest - I962-63	5.9I

Total Receipts . . . . . $ 34765.94

Total Receipts, including balance . . . . $ 329274.45

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 2868 To Check No. 3006 $ 83837.72

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 83837.72

Cash Balance as shown by records . . . $ 245436.73

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 248675.76

Less total of outstanding checks . . . . . $ 3239.03
(See list on reverse side of report)

Net balance in bank . . . . . $ 245436.73
(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None
(See reverse side of report)

Total available balance . . . . . $ 245436.73
(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

December 11 1962

Mary L. O'Gregory
Clerk of Board of Education

F. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
2870	18	00	2987	29	40			
2871	8	74	2990	39	36			
2876	67	99	2991	70	69			
2880	14	30	2992	3	70			
2881	27	15	2993	127	00			
2888	8	00	2995	27	59			
2889	7	00	2996	66	42			
2890	63	00	2999	5	40			
2893	3	42	3000	7	50			
2896	46	00	3003	30	00			
2897	144	09	3006	1007	88			
2903	12	19						
2911	18	75						
2912	15	95						
2913	9	00						
2918	161	48						
2929	544	98						
2932	7	55						
2939	2	10						
2941	67	50						
2947	6	95						
2951	5	00						
2954	14	00						
2960	16	34						
2961	10	25						
2962	6	00						
2969	3	80						
2971	8	00						
2972	8	59						
2973	61	22						
2974	2	40						
2978	4	35						
2980	275	00						
2981	145	00						
2983	10	00						
TOTAL	$		TOTAL	$ 3239	03	TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

INTERNAL SCHOOL FUND

TREASURER'S MONTHLY REPORT

For the period

From November 1, 1962 to November 30, 1962

Total available balance as reported at the end of preceding period . . $ 3618.11

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
11/ 5/62	School Lunch Program - September 1962 Refund	$ 2189.22
11/ 5/62	Cafeteria Receipts	1534.12
11/13/62	" "	1243.76
11/19/62	" "	1192.80
11/26/62	" "	942.99
11/30/62	School Lunch Program - October 1962 Refund	2770.22

Total Receipts . . . . . $ 9873.11

Total Receipts, including balance . . . . $ 13491.22

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 104 To Check No. 124 $ 8549.34

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 8549.34

Cash Balance as shown by records . . . $ 4941.88

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 5411.63

Less total of outstanding checks . . . . . $ 469.75

(See list on reverse side of report)

Net balance in bank . . . . . $ 4941.88

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 4941.88

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

December 11, 1962

Mary A. McGregory
Clerk of Board of Education

T. R. Landsman
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
I06	23	00						
I07	376	38						
III	63	01						
I24	7	36						
TOTAL	$ 469	75	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

EMPLOYEES WITHHOLDING FOR S.S.FUND

TREASURER'S MONTHLY REPORT

For the period

From November 1, 1962 to November 30, 1962

Total available balance as reported at the end of preceding period . . $ 2995.26

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
11/15/62	General Fund	$ 6296.52
11/ 9/62	Construction Fund	56.60
11/23/62	" "	56.60
11/30/62	General Fund	6353.80
11/15/62	Internal Fund	205.56
11/30/62	" "	191.67

Total Receipts $13160.75

Total Receipts, including balance $16156.01

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 86 To Check No. $ 10547.29

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$10547.29

Cash Balance as shown by records . . . $ 56 08.72

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 16156.01

Less total of outstanding checks . . . . . $ 10547.29

(See list on reverse side of report)

Net balance in bank . . . . . $ 5608.72

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 5608.72

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

December 11 19 62

Mary A. McGregory
Clerk of Board of Education

F. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
86	10547	29						
TOTAL	$ 10547	29	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

CONSTRUCTION FUND

TREASURER'S MONTHLY REPORT

For the period

From November 1, 1962 to November 30, 1962

Total available balance as reported at the end of preceding period . . $ 29476.59

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
11/1/62	Proceeds from Certificate of Deposit #874	$ 125000.00

Total Receipts . . . . . $ 125000.00

Total Receipts, including balance . . . . $ 154476.59

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 665 To Check No. 672 $ 120489.00

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 120489.00

Cash Balance as shown by records . . . $ 33987.59

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 33987.59

Less total of outstanding checks . . . . . $ N one

(See list on reverse side of report)

Net balance in bank . . . . . $ 33987.59

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 33987.59

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

December 11, 1962

Mary L. O'Gregory
Clerk of Board of Education

F. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N. Y.

Table 1

List of outstanding checks.

Check No..	Amount		Check No.	Amount		Check No.	Amount	
TOTAL	$		TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

A regular meeting of the Board of Education of the Beekmantown Central School District was held in the Board Room of the Main School Building on Tuesday, December 11, 1962, at 8:00 P. M.

The meeting was called to order by President Sidney Duquette at 8:10 P. M.

Roll call of the Board was taken.

Present were: Philomena Harlan, Kathryn Grube, Sidney Duquette, Edgar Penfield, Harold Luck, Clarence Phair, Joseph Lavorando, Robert Lyon and Kenneth Channell.

Absent: None.

Also present was Principal Francis Ryan.

The minutes of the regular meeting held November 20, 1962, were read, and accepted as read upon motion made by Kenneth Channell, seconded by Robert Lyon and so carried.

The monthly Financial Reports of the Clerk and Treasurer were read, including all school funds, and covering the period from July 1, 1962 to November 30, 1962.

The Financial Reports were accepted as read upon motion made by Philomena Harlan, seconded by Kathryn Grube and so carried.

RESOLUTION BY
CLARENCE PHAIR:

That authorization be given to make the following transfers in the 1962-63 Budget:

$700.00 from 9:13 (Other expenses of Aux.Ag.) to 9:12 (Recreation)
$2,000.00 from 8:15 (Library Books) to 8:12 (Furniture, Instr.Equip.)

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

The monthly Schedules of Claims and Payrolls were then presented for discussion and approval.

RESOLUTION BY
KATHRYN GRUBE:

That the following Schedules of Claims and Payrolls be approved, and paid as submitted in the amounts stated:

General Fund Schedule No.6 in the total amount of $27,922.76
Construction Fund Schedule No.6 in the total amount of $79,199.12
Internal School Fund Schedule No.6 in the total amount of $5,003.21
School Bus Bond Account Schedule No.1 in the total amount of $28,738.72

General Fund Payroll No.10 in the gross amount of $36,820.86
" " " No.11 " " " " " $35,113.23
Internal Fund Payroll No.6 in the gross amount of $1,028.78
" " " No.7 " " " " " $ 944.46

SECONDED BY
PHILOMENA HARLAN

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

There was again a brief discussion in regard to a general breakdown of what is being paid to contractors upon presentation of Architect's Certificates.

It was suggested that the Clerk of the Works be asked to submit a summary of the bills presented by the Contractors.

The following communications were then read by Principal Ryan.

a) A letter of resignation from Night Watchman Harry Mooney stating that he would be willing to work as a substitute on Saturday or Sunday nights if needed.

RESOLUTION BY
HAROLD LUCK:

That the resignation of Harry F. Mooney from full time employment be accepted by the Board, effective December 1, 1962, and be it further

RESOLVED, that he be paid for the seven days vacation due him for the school year 1962-63.

SECONDED BY
CLARENCE PHAIR

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

b) A letter from Dr. Francis Griffin regarding the Resolution passed by the Board and submitted to him relative to the matter of establishing a Village Superintendency.

He stated that the Board will need to show that all of the other requirements indicated in the standards for proceeding have been met.

Principal Ryan read the enumeration requirements to the Board.

He stated that the information showing the census growth from 1954-1962, and the actual present enrollment plus the projected enrollment for the next five years have been prepared, a copy of which he gave to each Board Member.

He added that other information also needed is the organization of the school system and the curricular program being offered.

c) An application for night watchman from Mr. Howard Rivers, R.F.D. #2, West Chazy, was presented, and ordered placed on file for future reference.

d) An application for Food Service Helper from Mrs. Velma Locklin, Mounted Route #8, Plattsburgh, N. Y., was presented and also ordered placed on file for future reference.

There was then a discussion in regard to full time substitute teachers to replace the ones leaving in January and February.

RESOLUTION BY
PHILOMENA HARLAN:

That the following teachers be employed as full time substitutes for the remainder of the school year 1962-63:

a) Mrs. Dorothy Wilson, Chazy, New York, third (3rd) grade teacher at West Chazy School, at an annual salary of $6,100.00, effective February 1, 1963.

b) Mrs. Barbara Miner, R.F.D.#3, Plattsburgh, N. Y., first(1st) grade teacher (Main Building) at an annual salary of $5,200.00 effective February 1, 1963.

c) Mrs. Nancy Glode, R.F.D.#2, Peru, N. Y., Elementary Librarian, at an annual salary of $5,900.00, effective January 1, 1963.

SECONDED BY
KATHRYN GRUBE

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

Principal Ryan then discussed the necessity for someone to supervise the activities of the Cheerleaders and Chearleader Club. He listed the duties which would be assigned to her and recommended Constance Durkee for the position.

RESOLUTION BY
KENNETH CHANNELL:

That authorization be given to employ Miss Constance Durkee as Supervisor for the Cheerleaders and Cheerleader Club activities for the remainder of the school year 1962-63, and be it further

RESOLVED, that she receive a salary of $100.00 for these services for the remainder of the school year, said salary to be paid from the Extra Classroom Activity Fund.

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(9 yes,0 opposed, 0 absent)

The matter of someone staying with the Cheerleaders from the time school is dismissed until the time they have to be back at 5:15 was then discussed. They bring their lunch but no one is here to stay with them.

The suggestion was made, and agreed upon, that members of the P.T.A. be asked to take turns supervising these students from 4:00 to 5:15 P. M.

The Board asked that Miss Durkee be asked to find out how many and what nights would be involved, etc.

A request from Principal John Glasgow was then presented, asking that six students and two teachers be allowed to attend a conference at the Maxwell School of Citizenship at Syracuse University on April 6, 1963.

The educational advantages of the trip were discussed, and the following action taken.

RESOLUTION BY
KENNETH CHANNELL:

That authorization be given for two senior boys, two senior girls, one junior boy and one junior girl, with teachers Mr. Warren Lasell and Mrs. Helen Lefeve, to attend a Conference for Senior High School Girls and Boys at the Maxwell School of Citizenship at Syracuse University, April 6, 1963, with all necessary expenses to be reimbursed by the School District, and be it further

RESOLVED, that authorization be given for the group to remain overnight on Saturday, April 6th, and return during the day on Sunday in the event of inclement weather or any other circumstances detrimental to their safety.

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

Principal Ryan then requested approval to attend meetings in December, January and February.

RESOLUTION BY
PHILOMENA HARLAN:

That authorization be given for Principal Francis Ryan to attend the following meetings, with expenses to be reimbursed by the School District:

a) Meeting in Albany on December 13, 1962.
b) Chief School Administrators Meeting at Liberty, New York, January 13-16, 1963.
c) American Association of School Administrators meeting in Atlantic City, February 16-20, 1963.

SECONDED BY
CLARENCE PHAIR

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

Mr. Luck then reported concerning a meeting of the Building and Grounds Committee, Principal Ryan and the Head Custodian.

The Committee recommended that instead of hiring another night watchman, another full time custodian be employed.

With an additional custodian, they recommended rotating shifts of days, afternoons, and night shifts.

It will be arranged so that one custodian will work one week every seven weeks on the 11:00 to 7:00 night shift. He will assume the duties of night watchman and also perform certain janitorial duties to be assigned by the Head Custodian.

Another recommendation of the Committee was that the custodians be paid time and one-half for all over-time work from now on.

RESOLUTION BY
HAROLD LUCK:

That Mr. Clifford E. Locklin, Mounted Route #8, Plattsburgh, N. Y. be given a probationary appointment as custodian, effective as of December 17, 1962, at an annual salary of $3,120.00 for the school year 1962-63.

SECONDED BY
ROBERT LYON

Resolution adopted by voice vote, (9 yes,0 opposed,0 absent)

RESOLUTION BY
HAROLD LUCK:

That, effective from December 12, 1962, on, the custodians be paid time and one-half for all over-time work, their rate of pay to be figured on the basis of their individual salary.

SECONDED BY
CLARENCE PHAIR

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

RESOLUTION BY
ROBERT LYON:

That the schedule of rotating shifts for custodians, as recommended by the Buildings and Grounds Committee, be approved and made a part of the Board Policy, effective December 17, 1962.

SECONDED BY
CLARENCE PHAIR

Resolution adopted by voice vote. (9 yes, 0 opposed, 0 absent)
(A copy of the current schedule is attached to the minutes of this meeting)

There was a brief discussion concerning complaints about soiled linen on the cots in the nurses' office. Paper sheet covers similar to those used in doctors' offices were suggested.

Mr. Ryan was asked, and said he would, check further concerning the matter.

Mr. Lyon, Chairman of the Transportation Committee, asked that if and when buses are seen exceeding the speed limit, to get the bus number, the approximate time it occurs and the location, and report to the Committee or Mr. Sears.

He stated that there will be another meeting with the bus drivers after the first of the year.

Mrs. Harlan, Chairmen of the Teachers Committee, also asked that there be a Teachers Committee meeting after the Holidays.

A motion for adjournment was made by Joseph Lavorando at 10:35 P. M., seconded by Clarence Phair and so carried.

ATTEST: [redacted]
Clerk of the Board

DATED: December 11, 1962

Date	Days	3-11	Nites
December 17th	Hughes	Atwood Maslak Anderson Locklin McLean	Hinds
December 24th	Atwood	Maslak Anderson Locklin Hinds McLean	Hughes
December 31st	Maslak	Anderson Locklin Hinds Hughes McLean	Atwood
January 7th	Anderson	Locklin Hinds Hughes Atwood McLean	Maslak
January 14th	Locklin	Hinds Hughes Atwood Maslak McLean	Anderson
January 21st	Hinds	Hughes Atwood Maslak Anderson McLean	Locklin
January 28th	Hughes	Atwood Maslak Anderson Locklin Hinds	McLean
February 4th	Atwood	Maslak Anderson Locklin Hughes McLean	Hinds
February 11th	Maslak	Anderson Locklin Atwood Hinds McLean	Hughes

Date	Days	3-11	Nites
February 18th	Anderson	Locklin Hinds Hughes Maslak McLean	Atwood
February 25th	Locklin	Hinds Hughes Atwood Anderson McLean	Maslak
March 4th	Hinds	Hughes Atwood Maslak Locklin McLean	Anderson
March 11th	Hughes	Atwood Maslak Anderson Hinds McLean	Locklin
March 18th	Atwood	Maslak Anderson Hinds Locklin Hughes	McLean

SPECIAL DISTRICT MEETING

January 7, 1963

A Special District Meeting of the qualified voters of Central School District No.1 of the Towns of Beekmantown, Plattsburgh, Chazy and Altona, Clinton County, New York, was held in the School Gymnasium in the Town of Beekmantown, New York, in said School District, on the 7th day of January, 1963, between the hours of 2:00 and 9:00 o'clock P. M., EST.

The meeting was called to order by Board Member Edgar R. Penfield at 2:00 o'clock P. M., EST, who announced that the purpose of the meeting was to vote upon the proposition contained in the 'Notice of Special District Meeting' which was then read by the Clerk.

Upon request for nominations for Permanent Chairman of the meeting, a motion was made by Philomena Harlan and seconded by Clarence Traynor, nominating Mr. A. Frank Winter for Permanent Chairman.

As no other nominations were offered, a motion was made that nominations be closed by Frank Landmesser, seconded by Clarence Traynor, and so carried.

The motion nominating A. Frank Winter for Permanent Chairman was then unanimously adopted by voice vote, whereupon Mr. Winter proceeded with the business of the meeting.

A motion authorizing the Chairman to appoint the necessary Inspectors of Election and Assistant Clerks was then made by Edgar Penfield, seconded by Frank Landmesser, and so carried.

The Chairman then appointed the following:

Inspectors of Election - Mr. Clarence Traynor
Mrs. Venita O. Moore
Assistant Clerk - Mrs. Marilyn Bartosek

The ones appointed then named Clarence Traynor Chief Inspector.

The 'Qualifications of Voters' was then read by the Clerk.

Chairman Winter then read the proposition to be voted upon as it appeared on the voting ballot, a sample of which is attached to the minutes of this meeting.

A motion was made by Philomena Harlan that the proposition be accepted as read and submitted for vote by ballot, seconded by Clarence Traynor, and so carried.

The Chairman then declared the polls open at 2:05 P. M.,EST, and announced that voting would proceed by ballot until 9:00 o'clock P. M.

****

After determining that all eligible voters present had voted, the Chairman declared the polls closed at 9:02 P. M.,EST.

Immediately upon the closing of the polls, the Inspectors of Election proceeded to canvass the vote and made the following report:

NUMBER OF REGISTERED VOTERS:	211
Number of votes cast:	211
Votes in favor of proposition:	150
Votes against proposition:	60
Ballots void:	1
Ballots blank:	0

A motion was made by Philomena Harlan and seconded by Kenneth Channell, that the proceedings of the meeting and the result and canvass of the election be approved. The motion was unanimously carried.

INSTRUCTIONS

1. Mark only with a pencil having black lead.

2. To vote YES make a cross X mark in the square opposite the word YES.

3. To vote NO make a cross X mark in the square opposite the word NO.

4. Any other mark than the cross X mark used for the purpose of voting, or any erasure made on this ballot is unlawful.

5. If you tear, or deface, or wrongly mark this ballot, return it and obtain another.

PROPOSITION

Shall the following resolution be adopted, to wit:

RESOLVED, that the Board of Education of Central School District No. 1 of the Towns of Beekmantown, Plattsburgh, Chazy and Altona, Clinton County, New York, is hereby authorized:

Yes ☐

No ☐

To expend the sum of $70,000 or so much thereof as may be necessary, for constructing and equipping the school building now under construction on the school site at Cumberland Head, located in the Town of Plattsburgh, New York which said sum is in addition to the sum of $895,000 heretofore authorized for such object or purpose at a special district meeting held on October 17, 1961; and that the sum of $70,000 or so much thereof as may be necessary, shall be raised by tax upon the taxable property of said School District and collected in annual installments as provided in Section 416 of the Education Law, and in anticipation of such tax, obligations of said School District shall be issued in accordance with the Education Law and the Local Finance Law.

A motion for adjournment was then made by Kenneth Channell at 9:10 P. M., seconded by Harold Luck, and so carried.

ATTEST: Mary L. McGregory
School District Clerk

DATED: January 7, 1963

REPORT OF CLERK
TO
BOARD OF EDUCATION

from July 1, 1962 to December 31, 1962

RECEIPTS

ITEMS OF RECEIPTS Receiving Officer — Source	Estimated Receipts for School Year	Total Receipts Year to Date	Amounts Still to be Received	REMARKS
Balance on Hand	$ 122,500.00	$122,653.50		
Public Money	755,731.00	210,823.57		
Federal Allot.-Vocational Educ.	500.00	525.00		
(Title V-A) N.D.E.A.	2,500.00	450.00		
Federal Aid — Public Law 874	44,000.00	16,579.00		
Tuition from Districts Under Contract: K-6				
Tuition from Districts Under Contract: 7-12				
Tuition from Individual Pupils — Tax Interest		176.97	266.14	
Tax on Property (Exclude tax for Public Library)	279,819.00	239,744.89	40,071.22	Final Tax Warrant: $279,816.11
Returned Taxes (From County Treasurer)				
Interest on Deposits	8,000.00	3,857.36		
Transportation of Non-Resident Pupils				
Short Term Loans				
Proceeds of Insurance Adjustments		37.41		
Refunds to Districts		100.77		
Sales of Property				
Miscellaneous	2,000.00			
Board of Coop. Educ. Services	4,000.00			
Board Members' Hospitalization		267.25		
Loan Monies (Bus Bonds)		28,738.72		
TOTAL CASH RECEIPTS	$ 1,219,050.	$ 623,954.44	$	
Non-Cash Pension Deducted by State (Teacher Retirement)	77,374.			
Non-Cash Pension Deducted by State (Retired Teachers)	5,333.			
Non-Cash Pension Deductions by Board of Education	45,135.			
Non-Cash Transfers from Other Funds — Current year Teachers Retirement		16,460.92		
TOTAL AVAILABLE RECEIPTS	$ 1,346,982.	$ 640,415.36	$	

REPORT OF RECEIPTS, DISBURSEMENTS AND BALANCE

RECEIPTS	General Fund Account	Internal Fund Account	EWH ~~Interest~~ Account	Bond Money Account
TOTAL RECEIPTS, JULY 1 TO DATE	$ 640,415.36	30,245.34	59,717.96	529,033.25
DISBURSEMENTS				
TOTAL EXPENDITURES, JULY 1 TO DATE	490,131.26	24,731.64	41,337.13	449,244.78
BALANCE ON HAND	$ 150,284.10	5,513.70	18,380.83	79,788.47

Received by the Board of Education entered as a part of the minutes of the board meeting held Jan. 8 1963

Signed Mary A. R. Gregory
Clerk of Board of Education

Form No. S-100 Williamson Law Book Co., Rochester, N. Y.

MONTHLY FINANCIAL STATEMENT
of the
BOARD OF EDUCATION

	BUDGET CLASSIFICATIONS	Budget Appropriation	Transfers	Revised Budget Appropriations	Expenditures to Date	Unexpended Balance to Date	Estimated Unpaid Bills	Unencumbered Balance
	GENERAL CONTROL							
2:1	School Elections	200.00			83.80	116.20		
2:2	Board of Education—Clerk's Salary	4600.00			2299.92	2300.08		
2:2	Board of Education—Treasurer's Salary	2400.00			1200.00	1200.00		
2:2	Board of Education—Collector's Salary	750.00			300.00	450.00		
2:2	Legal Fees, Auditing, etc.	2000.00			649.92	1350.08		
2:3-2:6	Other Expenses (Supplies, Travel, etc.)	1500.00	- 142.00	1358.00	975.43	382.57		
2:10	Attendance-Supervision—Salaries	300.00	+ 127.00	427.00	427.00	—		
2:10	Census Enumeration—Salaries	650.00		650.00	650.00	—		
2:11	Other Expenses of Attendance Service	50.00	+ 15.00	65.00	63.12	1.88		
2:12	Cooperative Board (Administrative Expenses)	3300.00			—	3300.00		
2:7	Superintendent's Salary Village Superintendencies	"	"					
2:7	Deputy and Assistant Supt's. Salaries	"	"					
2:7	Office Assistant's Salaries	"	"					
2:8-9	Other Expenses of Superintendent's Office	"	"					
	Other Expenses of General Control	"	"					
	Total—General Control	15,750.00	—	15,750.00	6649.19	9100.81		
	INSTRUCTIONAL SERVICES—REGULAR DAY SCHOOLS							
3:3	Salaries of Principals	25,000.00			12,499.92	12,500.08		
3:1	Assistant Principals and Supervisors	17,000.00			7727.20	9272.80		
3:4	Clerical and Other Help	17,337.00			8761.20	8575.80		
3:2	Other Expenses (Supplies, Travel, etc.)	4000.00			2076.18	1923.82		
3:5-8								
3:9	Salaries of Teachers: Grades K-6	291,000.00			108,470.58	182,529.42		
3:9	Salaries of Teachers: Grades 7-12	234,200.00			84,797.60	149,402.40		
3:9	Salaries of Substitutes	9000.00			3682.50	5317.50		
3:10	Textbooks	14,900.00			10,806.98	4093.02		
3:11	Supplies Used in Instruction	14,200.00			9767.48	4232.52		
3:13	Cooperative Board (Service Expenses)	"	"					
3:12	County Vocational Board	"	"					
3:13	Tuition to Other Districts: Grades K-6	650.00			—	650.00		
3:13	Tuition to Other Districts: Grades 7-12	"	"					
3:14	Other Expenses of Instruction	7000.00			1174.24	5825.76		
	Total—Instructional Services for Regular Day Schools	634,087.00			251,763.88	382,323.12		
	INSTRUCTIONAL SERVICES—SPECIAL SCHOOLS							
3:1, 3	Salaries of Principals and Supervisors	500.00			200.00	300.00		
3:4	Salaries of Office Assistants	"	"					
3:9	Salaries of Teachers	1200.00			496.00	704.00		
3:10	Textbooks	"	"					
3:11	Supplies Used in Instruction	300.00			—	300.00		
3:14	Other Expenses of Instruction	"	"					
	Total—Instructional Services for Special Schools	2000.00			696.00	1304.00		
	OPERATION OF PLANT							
4:2	Salaries of Custodians and Others	45,520.00			21,931.90	23,588.10		
4:3	Fuel	15,000.00			4186.46	10,813.54		
4:3	Water	—	—					
4:4	Light and Power	11,500.00			5529.29	5,970.71		
4:5	Custodial Supplies	5000.00			2472.49	2,527.51		
4:7	Services Other Than Personal (Telephone, Cartage, Laundry, Piano Tuning, etc.)	2300.00			952.87	1,347.13		
4:11	Other Expenses of Operations	79,320.00			35,063.01	44,256.99		
	Total—Operation of Plant							
	MAINTENANCE OF PLANT							
5:1	Upkeep of Grounds	2500.00			364.13	2,135.87		
5:2	Repair of Buildings	6000.00			1934.36	4065.64		
5:3	Repair and Replacement—Heating, Plumbing-Electrical Equipt.	7500.00			743.16	6,756.84		
5:4	Repair and Replacement—Instructional Equipt.	1050.99			62.97	987.02		
5:5	Repair and Replacement—Furniture	200.00			143.00	57.00		
5:6	Repair and Replacement—Other Equipt.	1500.00			849.41	650.59		
5:11	Other Expenses of Maintenance							
	Total—Maintenance of Plant	18,750.00			4097.03	14,652.97		
		749,907.00			269,369.11	451,637.89		

Report for the Month Ending December 31, 19[illegible]

	BUDGET CLASSIFICATIONS	Budget Appropriation	Transfers	Revised Budget Appropriations	Expenditures to Date	Unexpended Balance to Date	Estimated Unpaid Bills	Unpaid Bills Exceeding Balance
	Sub Total Carried Forward	749,907.00			298,269.11	451,637.89		
	AUXILIARY AGENCIES							
9:1	Library Service—Salaries	15,300.00			5443.84	9,856.16		
9:2	Repair and Replacement of Books, Periodicals, etc.	1,000.00			738.85	261.15		
9:3	Other Expenses of Libraries (Supplies)	500.00			133.51	366.49		
9:4	Medical Service—Salaries	5400.00			1114.50	4,285.50		
9:5	Nurse Service—Salaries	11,100.00			4033.28	7,066.72		
9:6	Dental Service—Salaries							
9:7	Other Health Service Expenses (Supplies, Travel, etc.)	450.00			355.17	94.83		
9:8	Transportation of Pupils (Resident)	136,300.00			47,712.36	88,587.64		
9:8	Transportation of Pupils (Non-Resident)	—						
9:10	School Lunch—Salaries, Milk, Supplies, etc.	2000.00			950.41	1,049.59		
9:11	Community Lectures and Social Centers							
9:12	Recreation (Summer Playgrounds, etc.)	4000.00	+700.00	4700.00	4206.17	493.83		
9:14	Payments to Other Schools and Institutions							
9:13	Other Expenses of Auxiliary Agencies	1000.00	-700.00	300.00	43.00	257.00		
	Guidance Dir. Psychologist	13,100.00			5722.28	7,377.72		
	Total—Auxiliary Agencies	180,150.00	—	180,150.00	70,453.31	109,696.69		
	FIXED CHARGES							
6:1	State Teachers Retirement	77,374.00			—	77,374.00		
6:1	Supplemental	5333.00			—	5,333.00		
6:1	City or State Retirement							
6:1	Supplemental							
6:1	Social Security—District Expense	26,700.00			2468.89	18,231.11		
6:2	Rent of Buildings, Grounds, etc.	10,000.00			4320.00	5,680.00		
6:3	Insurance on Buildings and Contents	4300.00			4292.00	8.00		
6:3	Transportation Insurance (Incl. Driver Comp.)	5000.00			4968.83	31.17		
6:3	Other Insurance (Health, Comp., General Liab., etc.)	10,000.00			9860.98	139.02		
6:4	Taxes or Assessments							
6:5	Membership—State School Boards Assoc.	275.00			—	275.00		
6:6	Other Expenses of Fixed Charges							
	Total—Fixed Charges	132,982.00			25,910.70	107,071.30		
	DEBT SERVICE							
7:1	Redemption of Bonds for Capital Construction	105,000.00			—	105,000.00		
7:2	Redemption of Capital Notes—Bonds for Buses	15,229.00			11,957.00	3,272.00		
7:2	Redemption of Capital Notes for Other Purposes	—						
7:3	Redemption of Budget, Revenue and Tax Ant. Notes	—						
7:4	Interest on Bonds for Capital Construction	87,680.00			40,317.38	47,362.62		
7:5	Interest on Capital Notes—Bonds for Buses	1544.00			1363.33	180.67		
7:5	Interest on Capital Notes for Other Purposes	—						
7:6	Interest on Budget, Revenue and Tax Ant. Notes	450.00			—	450.00		
7:7	Refunds	300.00			—	300.00		
7:8	Other Expenses (Bank Charges, etc.)	350.00			90.25	259.75		
	Total—Debt Service	210,553.00			53,727.96	156,825.04		
	CAPITAL OUTLAY							
8:1	Land Site							
8:2	Improvement of Grounds	1500.00			460.37	1,039.63		
8:3	Architect's and Engineer's Fees	—						
8:4-8	New Buildings and Building Equipment	—						
8:9	Alteration of Buildings	1000.00			983.34	16.66		
8:10	Heating, Plumbing and Electrical Equipment	—						
8:11-13	Furniture, Instructional and Other Equipment	7100.00	+2000.00	9100.00	7992.78	1,107.22		
8:14	Other Expenses of Capital Outlay	1300.00			1165.76	34.24		
8:15	New Library Books	7500.00	-2000.00	5500.00	2161.96	3,338.04		
8:16	Buses—Payment from Loan Moneys				28,738.72			
8:17	Buses—Cash Payments	5000.00			—	5000.00		
	Total—Capital Outlay 28,738.72	+ 23,300.00	—	23,300.00	41,502.93	10,535.79		
	TOTAL EXPENDITURES	1,296,892.00			499,964.01			
	Bus Bond Money +	28,738.72						
	Bd. Members Hosp. Pays.	367.25			367.25			
		1,325,997.97			499,131.26	826,766.71		

PAYROLL ACCOUNT:	RECEIPTS:	$241,403.66
	EXPENDITURES:	Same
	BALANCE:	None
INVESTMENT ACCOUNT:	Original Investment:	$862,000.00
	Amount withdrawn:	490,00.00
(As of 12-31-62)	Balance Invested:	372,000.00

GENERAL FUND

TREASURER'S MONTHLY REPORT

For the period

From December 1, 1962 to December 31, 1962

Total available balance as reported at the end of preceding period . . $ 245436.73

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
12/ 3/62	Interest on Certificate of Deposit #875	$ 211.80
12/14/62	Refund for broken window	7.11
12/20/62	Federal Grant for Vocational Education	525.00
12/27/62	Blue Cross-Blue Shield Premium for January 1963 from:- Kenneth E. Channell, Harold J. Luck, Robert A. Lyon Total:-	61.65

Total Receipts . . . . . $ 805.56

Total Receipts, including balance . . . . $ 246242.29

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 3007 To Check No. 3084 $ 95958.19

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 95958.19

Cash Balance as shown by records . . . $ 150284.10

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 150734.95

Less total of outstanding checks . . . . . $ 450.85
(See list on reverse side of report)

Net balance in bank . . . . . $ 150284.10
(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None
(See reverse side of report)

Total available balance . . . . . $ 150284.10
(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

January 8, 1963

Mary L. A. Gregory
Clerk of Board of Education

F. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No..	Amount		Check No.	Amount		Check No.	Amount	
3023	419	75						
3055	1	10						
3084	30	00						
TOTAL	$ 450	85	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

INTERNAL SCHOOL FUND

TREASURER'S MONTHLY REPORT

For the period

From December 1, 1962 to December 31, 1962

Total available balance as reported at the end of preceding period . . $ 4941.88

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
12/ 3/62	Cafeteria Receipts	$ 1467.55
12/10/62	" "	1496.00
12/20/62	" "	1379.25
12/20/62	" "	853.95
12/20/62	School Lunch Program - November 1962 Refund	2215.34

Total Receipts . . . . . $ 7412.09

Total Receipts, including balance . . . . $ 12353.97

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 125 To Check No. 141 $ 6840.27

By Debit Charge $ None

(Total amount of checks issued and debit charges) $ 6840.27

Cash Balance as shown by records . . . $ 5513.70

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 5513.70

Less total of outstanding checks . . . . . $ None

(See list on reverse side of report)

Net balance in bank . . . . . $ 5513.70

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 5513.70

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

January 8, 1963

Mary A. Sugary
Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

T. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
TOTAL	$		TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

CONSTRUCTION FUND

TREASURER'S MONTHLY REPORT

For the period

From December 1, 1962 to December 31, 1962

Total available balance as reported at the end of preceding period . . $ 33987.59

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
12/3/62	Proceeds from Certificate of Deposit #875	$ 125000.00

Total Receipts . . . . . $ 125000.00

Total Receipts, including balance . . . . $ 158987.59

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 673 To Check No. 681 $ 79199.12

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 79199.12

Cash Balance as shown by records . . . $ 79788.47

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 79788.47

Less total of outstanding checks . . . . . $ None

(See list on reverse side of report)

Net balance in bank . . . . . $ 79788.47

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 79788.47

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

January 8 1963

Mary L. A. Gregory
Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

T. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N. Y.

Table 1

List of outstanding checks.

Check No.,	Amount		Check No.	Amount		Check No.	Amount	
TOTAL	$		TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

EMPLOYEES WITHHOLDING FOR S.S. FUND

TREASURER'S MONTHLY REPORT

For the period

From December 1, 1962 to December 31, 1962

Total available balance as reported at the end of preceding period . . $ 5608.72

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
12/14/62	General Fund	$ 6088.81
12/14/62	Internal Fund	173.14
12/ 7/62	Construction Fund	56.60
12/20/62	General Fund	6232.26
12/20/62	Internal Fund	164.70
12/21/62	Construction Fund	56.60

Total Receipts . . . . . $ 12772.11

Total Receipts, including balance . . . . $ 18380.83

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. To Check No. $ None

By Debit Charge $ None

(Total amount of checks issued and debit charges) $ None

Cash Balance as shown by records . . . $ 18380.83

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 18380.83

Less total of outstanding checks . . . . . $ None

(See list on reverse side of report)

Net balance in bank . . . . . $ 18380.83

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 18380.83

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

January 8, 1963

Mary L. O'Gorman
Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

T. R. Landman
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No..	Amount		Check No.	Amount		Check No.	Amount	
TOTAL	$		TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

The regular meeting of the Board of Education of the Beekmantown Central School District was held in the Board Room of the Main School Building on Tuesday, January 8, 1963, at 8:00 P. M.

The meeting was called to order by President Sidney Duquette at 8:05 P. M.

Roll call of the Board was taken.

Present were: Sidney Duquette, Philomena Harlan, Kathryn Grube, Harold Luck, Clarence Phair, Joseph Lavorando, Robert Lyon and Kenneth Channell.

Absent: Edgar Penfield.

Also present: Principal Francis Ryan, Mr. Kenneth Mills and Mr. Daniel Rickford, District residents.

The minutes of the regular meeting held December 11, 1962, were read, and accepted as read upon motion made by Harold Luck, seconded by Kenneth Channell, and so carried.

The monthly Financial Reports of the Clerk and Treasurer were read, including all District Funds and covering the period from July 1, 1962 to December 31, 1962.

The Financial Reports were accepted as read upon motion made by Clarence Phair, seconded by Joseph Lavorando, and so carried.

The monthly Schedules of Claims and Payrolls were then presented for discussion and approval.

RESOLUTION BY
JOSEPH LAVORANDO:

That the following Schedules of Claims and Payrolls be approved, and paid as submitted in the amounts stated:

General Fund Schedule No.7 in the total amount of $12,576.11
Internal Fund Schedule No.7 in the total amount of $4,563.86
Construction Fund Schedule No.7 in the total amount of $23,560.00

General Fund Payroll No.12 in the gross amount of $36,876.37 (12-20-62)
Internal Fund Payroll No.8 in the gross amount of $4,563.86 (12-20-62)

SECONDED BY
CLARENCE PHAIR

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

The following communications were then read by Principal Ryan.

a) A letter of resignation from Clifford Locklin as Custodian, effective December 20, 1962, due to ill health.

RESOLUTION BY
KENNETH CHANNELL:

That the resignation of Clifford Locklin be accepted by the Board, effective December 20, 1962.

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

b) A 'Certification of Eligibles' list concerning Mr. Edmund Manley from the Civil Service Commission. Mr. Manley has already passed the examination for Custodian and has been working temporarily in the position vacated by Mr. Locklin.

RESOLUTION BY
KATHRYN GRUBE:

That Mr. Edmund E. Manley, R.F.D.#1, Plattsburgh, N.Y., be given a probationary appointment as custodian in the District, at an annual salary of $3,120.00, effective December 29, 1962.

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

c) Application for employment as Food Service Helper from Mrs. Dhraxy Jackson, Mounted Route #9, Plattsburgh, N. Y.
The application was ordered placed on file for future reference.

d) A report concerning Mr. Joseph LaPier who has been doing part time painting work during the Christmas recess.

RESOLUTION BY
JOSEPH LAVORANGO:
That Mr. Joseph LaPier, West Chazy, N. Y., be employed as part time painter, at a salary of $2.00 per hour, effective December 19, 1962.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

Principal Ryan and Mrs. Harlan then reported concerning and recommending the appointment of Mrs. Catherine Booth as full time substitute for the remainder of the school year.
Mr. Ryan explained that she would work in the Elementary Library, and that Mrs. Glode will be in both the Elementary and Secondary Libraries. This arrangement will make it possible to keep the High School Library open at all times during the entire school day.

RESOLUTION BY
PHILOMENA HARLAN:
That Mrs. Catherine Logan Booth, 19 Wells Street, Plattsburgh, N. Y., be given an appointment as full time substitute, in the Elementary Tenure Area, as Elementary Librarian for the remainder of the school year 1962-63, at an annual salary of $4,800.00, effective February 1, 1963.

SECONDED BY
ROBERT LYON

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

Principal Ryan also reported that one more third grade teacher is needed for West Chazy for February 1, 1963.

He then reported that Miss Constance Burkee is unable to accept the appointment as supervisor of the Cheerleaders. He stated that the work has been assigned to Miss Joan Murray on the same salary basis.

Principal Ryan also gave a report concerning the damage done during the three day wind storm New Years weekend. He said that considerable damage had been done to the flashing on the roof of the main school building, and that the smokestack had been blown over at the school bus garage.
He added that the damage has been reported to the Insurance Co. and will be covered by insurance, and that the repair work is now being done.

Principal Ryan then explained and discussed at some length with the Board the State Education Department's 'Cooperative Review Service' Program. He reviewed the three phases of the program as follows:

1. Survey tests for all pupils in grades 3, 6, 9 & 12.
2. A self-evaluation of each professional staff member by use of questionnaire survey forms and other evaluations.
3. An evaluation of the program by a review team made up of members of the State Education Department who will visit the school to discuss the entire program with the principals and teachers.

He stated that the parent evaluation survey forms were mailed out last week.
He then discussed the background information of the program with the Board, which information will be given out to the teachers on Thursday.
He distributed copies of the form for survey of staffing, showing the total instructional staff, total pupil enrollment, and the pupil-teacher ratio, as of September, 1962.
He also read a list of the number holding permanent or life certificates, provisional certificates, those out of licence or in process.
He also listed those with Masters degrees, Bachelors degrees and undergraduates, their total years of service, those who have taken college courses, etc.

He also showed the Board Members a copy of 'A Guide for the Review of Programs in Education', which forms are the ones to be filled out by the teachers.

There was then a discussion in regard to Committee meetings to be held in the near future.

A definite date for a Teachers Committee meeting was set for Thursday, January 17th, 1963, at 7:30 P. M.

There was then a brief discussion in regard to the well at the Cumberland Head School. Mr. Holmes asked that he be called when a decision was made in regard to pitless adaptor or well pit.

Mr. Luck suggested, and the Board agreed, that they be told to put in a regular well seal and a pit could be dug later.

Mr. Lavorando again asked about the refrigerator that was supposed to have been moved to West Chazy School, and Mr. Ryan assured him that it was going to be moved there.

Dates for the Building and Grounds Committee, Cafeteria Committee and Athletic Committee meetings are to be decided later.

A tentative date for a Transportation Committee meeting with the drivers and a member of the State Police was set for Wednesday, February 6, 1963, at 8:00 P. M. The definite date will depend upon the availability of the State Police.

A motion for adjournment was made by Kenneth Channell at 9:35 P. M., seconded by Joseph Lavorando and so carried.

ATTEST: Mary A. R. Gregory
Clerk of the Board

DATED: January 8, 1963

A special meeting of the Board of Education of Beekmantown Central School was held in the Board Room of the Main School Building on Tuesday, February 5, 1963, at 8:00 P. M. for the purpose of appointing a (Village) Superintendent of Schools.

The meeting was called to order by President Sidney Duquette at 8:07 P. M.

Roll call of the Board was taken.

Present were: Sidney Duquette, Edgar Penfield, Philomena Harlan, Kathryn Grube, Harold Luck, Joseph Lavorando, Robert Lyon and Kenneth Channell.

Absent: Clarence Phair.

Also present: Mr. Francis T. Ryan and School Attorney B. Loyal O'Connell.

The minutes of the regular meeting held January 8, 1963, were read and accepted as read upon motion made by Kenneth Channell, seconded by Joseph Lavorando, and so carried.

The monthly Financial Reports of the Clerk and Treasurer were read, including all funds and covering the period from July 1, 1962 to January 31, 1963.

The Financial Reports were accepted as read upon motion made by Robert Lyon, seconded by Philomena Harlan and so carried.

President Duquette then explained that the primary reason for the meeting was the appointment of a Superintendent of Schools.

The order received from the Commissioner of Education in the matter of establishing a superintendency district was then read by the Clerk, of which the following is a true copy:

IN THE MATTER
of the
Establishment of Central School District No.1 of the Towns of Beekmantown, Plattsburgh, Chazy and Altona, Clinton County, as a superintendency district.

The Board of Education of Central School District No.1 of the Towns of Beekmantown, Plattsburgh, Chazy and Altona, Clinton County, by resolution having requested that an enumeration of the inhabitants of said district be made for the purpose of the establishment of said district, and

IT APPEARING to my satisfaction from the evidence now before me that the said central school district has the required population of 4500 or more, and is otherwise qualified to become a superintendency district,

IT IS HEREBY ORDERED that Central School District No.1 of the Towns of Beekmantown, Plattsburgh, Chazy and Altona, Clinton County, be recognized as a superintendency district and, hence be entitled to employ a superintendent of schools.

This order shall take effect immediately.

IN WITNESS WHEREOF, I, James E. Allen, Jr., Commissioner of Education of the State of New York, for and on behalf of the State Education Department, do hereunto set my hand and affix the seal of the State Education Department, at the City of Albany, this 23rd day of January, 1963.

RESOLUTION BY
HAROLD LUCK:

That the foregoing order from the Commissioner of Education be acknowledged and placed on file in the office of the Clerk.

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

Mrs. Harlan, Chairman of the Teachers' Committee, reported that the Committee had met and recommended Mr. Francis T. Ryan for appointment as Superintendent of Schools.

The Board agreed with the recommendation and then discussed at some length the terms and contents of the contract, afterwhich the following action was taken.

RESOLUTION BY
PHILOMENA HARLAN, EDGAR PENFIELD, HAROLD LUCK, KATHRYN GRUBE:

That Mr. Francis T. Ryan be given a five (5) year contract as Superintendent of Schools of Beekmantown Central School, (Superintendency District) at an annual salary of $14,000.00, to take effect retroactively to January 23, 1963, and be it further

RESOLVED, that School Attorney B. Loyal O'Connell be directed to prepare a formal contract in conformance with the terms discussed by the Board.

SECONDED BY:
SIDNEY DUQUETTE, ROBERT LYON
JOSEPH LAVORANDO, KENNETH CHANNELL

Roll call vote taken.(8 yes,0 opposed,1 absent)
Resolution adopted. (ABSENT: CLARENCE PHAIR)

Mr. Ryan then thanked the Board for the appointment and their confidence in him.

He also asked that when any Members are confronted with complaints or problems concerning the school, that they discuss them with him.

This will make it possible for him to follow through and do what he can to correct the situation.

A quite lengthy discussion followed concerning some of the complaints being received and problems now existing.

Mr. Lyon then made the suggestion that a letter be written to District Superintendent Everest Allen in appreciation of his help and cooperation while we were in his Supervisory District, and offered the following resolution.

RESOLUTION BY
ROBERT LYON:

That a letter of commendation be written by the President of the Board to District Superintendent Everest Allen, in consideration of the courtesy, cooperation and professional advice extended to this Board while our school system was a part of his supervisory district.

SECONDED BY
PHILOMENA HARLAN

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

Attorney O'Connell then reviewed briefly the terms of the contract to be prepared by him. He explained that any contract can be renegotiated at any time with the consent of both parties concerned.

The Board felt that there should be a Board Policy in regard to reviewing of the contract each year.

RESOLUTION BY
ROBERT LYON:

That it be made a part of the Board Policy that the contract for the Superintendent of Schools be reviewed by February 1st of each year, with the stipulation that a ninety (90) day notice must be given to the Board by the Superintendent prior to the termination of said contract.

SECONDED BY
KATHRYN GRUBE

Resolution adopted by voice vote.(8 yes,0 opposed, 1 absent)

A motion for adjournment was made by Kenneth Channell at 9:40 P. M., seconded by Joseph Lavorando, and so carried.

ATTEST: Mary L. O'Gregory
Clerk of the Board

DATED: February 5, 1963

REPORT OF CLERK
TO
BOARD OF EDUCATION

from July 1, 1962 to January 31, 1963

RECEIPTS

ITEMS OF RECEIPTS Receiving Officer / Source	Estimated Receipts for School Year	Total Receipts Year to Date	Amounts Still to be Received	REMARKS
Balance on Hand	$ 122,500.00	$ 122,653.50		
Public Money	755,731.00	426,343.57		
Federal Allot. Vocational Educ.	500.00	525.00		
Title V-A N.D.E.A.	2,500.00	450.00		
Federal Aid Public Law 874	44,000.00	49,097.00		
Tuition from Districts Under Contract: K-6				
Tuition from Districts Under Contract: 7-12				
~~Tuition from Individual Pupils~~ Tax Interest		176.97	266.14	Final Tax Warrant: 279,816.11
Tax on Property (Exclude tax for Public Library)	279,819.00	239,744.89	40,071.22	
Returned Taxes (From County Treasurer)				
Interest on Deposits	8,000.00	9,486.04		
Transportation of Non-Resident Pupils				
Short Term Loans				
Proceeds of Insurance Adjustments		37.41		
Refunds to Districts		100.77		
Sales of Property				
Miscellaneous	2,000.00			
Board of Coop. Educ. Services	4,000.00			
Board Members' Hospitalization		328.90		
Loan Monies (Bus Bonds)		28,738.72		
TOTAL CASH RECEIPTS	$1,219,050.	$ 877,682.77	$	
Non-Cash Pension Deducted by State (Teacher Retirement)	77,374.			
Non-Cash Pension Deducted by State (Retired Teachers)	5,333.			
Non-Cash Pension Deductions by Board of Education	45,135.			
Non-Cash Transfers from Other Funds Current year teachers retirement		20,508.85		
TOTAL AVAILABLE RECEIPTS	$ 1,346,982.	$ 898,191.62	$	

REPORT OF RECEIPTS, DISBURSEMENTS AND BALANCE

RECEIPTS	General Fund Account	Internal Fund Account	EWH ~~Interest~~ Account	Bond Money Account
TOTAL RECEIPTS, JULY 1 TO DATE	$898,191.62	$35,201.71	$78,364.76	$586,033.25
DISBURSEMENTS				
TOTAL EXPENDITURES, JULY 1 TO DATE	576,119.98	31,496.57	74,452.99	510,481.78
BALANCE ON HAND	$322,071.64	$ 3,705.14	$ 3,911.77	$ 75,551.47

Received by the Board of Education entered as a part of the minutes of the board meeting held Feb. 12, 1963

Signed Mary L. O'Gregory
Clerk of Board of Education

Form No. S-100 Williamson Law Book Co., Rochester, N. Y.

MONTHLY FINANCIAL STATEMENT
of the
BOARD OF EDUCATION

	BUDGET CLASSIFICATIONS	Budget Appropriation	Transfers	Revised Budget Appropri-ations	Expendi-tures to Date	Unexpended Balance to Date	Estimated Unpaid Bills	Unencum-bered Balance
	GENERAL CONTROL							
2:1	School Elections	300.00			100.30	99.70		
2:2	Board of Education—Clerk's Salary	460.00			268.24	1,916.76		
2:2	Board of Education—Treasurer's Salary	2400.00			1400.00	1000.00		
2:2	Board of Education—Collector's Salary	675.00			375.00	675.00		
2:2	Legal Fees, Auditing, etc.	2000.00			758.24	1,241.76		
2:3-2:6	Other Expenses (Supplies, Travel, etc.)	1350.00	- 150.00	1350.00	993.09	364.91		
2:10	Attendance Supervision—Salaries	2400.00	+ 427.00	427.00	427.00	----		
2:10	Census Enumeration—Salaries	650.00			650.00	----		
2:11	Other Expenses of Attendance Service	65.00	+ 1.00	65.00	65.12	1.88		
2:12	Cooperative Board (Administrative Expenses)	3300.00			—	3300.00		
2:7	Superintendent's Salary Village Superintendence							
2:7	Deputy and Assistant Supt's. Salaries							
2:7	Office Assistant's Salaries							
2:8-9	Other Expenses of Superintendent's Office							
	Other Expenses of General Control							
	Total—General Control	15,750.00		15,750.00	7,449.99	8300.01		
	INSTRUCTIONAL SERVICES—REGULAR DAY SCHOOLS							
3:3	Salaries of Principals	25,000.00			14,583.24	10,416.76		
3:1	Assistant Principals and Supervisors	17,000.00			9,272.64	7,727.36		
3:4	Clerical and Other Help	17,337.00			10,205.90	7,131.10		
3:2	Other Expenses (Supplies, Travel, etc.)	4000.00			2,381.48	1,618.52		
3:5-8								
3:9	Salaries of Teachers: Grades K-6	291,000.00			135,786.10	155,213.90		
3:9	Salaries of Teachers: Grades 7-12	234,200.00			109,020.76	125,179.24		
3:9	Salaries of Substitutes	5000.00			4,176.75	4823.25		
3:10	Textbooks	14,300.00			10,329.82	3970.18		
3:11	Supplies Used in Instruction	14,000.00			9990.43	4009.57		
3:12	Cooperative Board (Service Expenses)							
3:12	County Vocational Board							
3:13	Tuition to Other Districts: Grades K-6	650.00			—	650.00		
3:13	Tuition to Other Districts: Grades 7-12							
3:14	Other Expenses of Instruction	7000.00			1,264.24	5735.76		
	Total—Instructional Services for Regular Day Schools	634,087.00			307,612.36	326,474.64		
	INSTRUCTIONAL SERVICES—SPECIAL SCHOOLS							
3:1, 3	Salaries of Principals and Supervisors	500.00			250.00	250.00		
3:4	Salaries of Office Assistants							
3:9	Salaries of Teachers	1200.00			560.00	640.00		
3:10	Textbooks							
3:11	Supplies Used in Instruction	300.00			—	300.00		
3:14	Other Expenses of Instruction							
	Total—Instructional Services for Special Schools	2000.00			810.00	1190.00		
	OPERATION OF PLANT							
4:1	Salaries of Custodians and Others	45,520.00			25,713.68	19,806.32		
4:2	Fuel	15,000.00			5,356.34	9,643.66		
4:3	Water	—						
4:4	Light and Power	11,500.00			6,853.30	4646.70		
4:5	Custodial Supplies	5500.00			3,050.49	2449.51		
4:7	Services Other Than Personal (Telephone, Cartage, Laundry, Piano Tuning, etc.)	4300.00			1,163.39	1136.61		
4:11	Other Expenses of Operations							
	Total—Operation of Plant	79,320.00			41,637.20	37,682.80		
	MAINTENANCE OF PLANT							
5:1	Upkeep of Grounds	2500.00			388.48	2,111.52		
5:2	Repair of Buildings	6000.00			2,288.71	3,711.29		
5:3	Repair and Replacement—Heating, Plumbing-Electrical Equipt.	7500.00			1,240.37	6,259.63		
5:4	Repair and Replacement—Instructional Equipt.	1050.00			98.32	951.68		
5:5	Repair and Replacement—Furniture	200.00			143.00	57.00		
5:6	Repair and Replacement—Other Equipt.	1500.00			1,042.09	457.91		
5:11	Other Expenses of Maintenance							
	Total—Maintenance of Plant	18,750.00			5,201.17	13,548.83		

Report for the Month Ending January 31, 19 63

	BUDGET CLASSIFICATIONS	Budget Appropriation	Transfers	Revised Budget Appropriations	Expenditures to Date	Unexpended Balance to Date	Estimated Unpaid Bills	Unencumbered Balance
	Sub Total Carried Forward	743,520.00			362,718.32	387,196.28		
	AUXILIARY AGENCIES							
9:1	Library Service—Salaries	15,500.00			7,518.30	7,981.70		
9:2	Repair and Replacement of Books, Periodicals, etc.	1,200.00			769.55	230.45		
9:3	Other Expenses of Libraries (Supplies)	500.00			133.51	366.49		
9:4	Medical Service—Salaries	5400.00			1,442.30	3,957.70		
9:5	Nurse Service—Salaries	11,100.00			5,041.60	6,058.40		
9:6	Dental Service—Salaries							
9:7	Other Health Service Expenses (Supplies, Travel, etc.)	450.00			355.95	94.05		
9:8	Transportation of Pupils (Resident)	125,500.00	—		58,973.23	67,326.77		
9:8	Transportation of Pupils (Non-Resident)	—						
9:10	School Lunch—Salaries, Milk, Supplies, etc.	2000.00			957.38	1,042.62		
9:11	Community Lectures and Social Centers							
9:12	Recreation (Summer Playgrounds, etc.)	4700.00	+ 700.00	4700.00	4,473.39	226.61		
9:14	Payments to Other Schools and Institutions							
9:13	Other Expenses of Auxiliary Agencies	1000.00	−700.00	300.00	51.00	249.00		
	Guidance Dir. + Psychologist	13,100.00			6,947.40	6,152.60		
	Total—Auxiliary Agencies	180,150.00	—		86,463.61	93,686.39		
	FIXED CHARGES							
6:1	State Teachers Retirement	77,374.00			—	77,374.00		
6:1	Supplemental	5,333.00			—	5,333.00		
6:1	City or State Retirement							
6:1	Supplemental							
6:1	Social Security—District Expense	20,700.00			6,244.78	14,455.22		
6:2	Rent of Buildings, Grounds, etc.	10,000.00			5400.00	4600.00		
6:3	Insurance on Buildings and Contents	4300.00			4292.00	8.00		
6:3	Transportation Insurance (Incl. Driver Comp.)	5000.00			4968.83	31.17		
6:3	Other Insurance (Health, Comp., General Liab., etc.)	10,000.00			9860.98	139.02		
6:4	Taxes or Assessments							
6:5	Membership—State School Boards Assoc.	275.00			275.00	—		
6:6	Other Expenses of Fixed Charges							
	Total—Fixed Charges	132,982.00			31,041.59	101,940.41		
	DEBT SERVICE							
7:1	Redemption of Bonds for Capital Construction	105,000.00			—	105,000.00		
7:2	Redemption of Capital Notes—Bonds for Buses	15,229.00			11,957.00	3,272.00		
7:2	Redemption of Capital Notes for Other Purposes	—						
7:3	Redemption of Budget, Revenue and Tax Ant. Notes	—						
7:4	Interest on Bonds for Capital Construction	87,680.00			40,317.38	47,362.62		
7:5	Interest on Capital Notes—Bonds for Buses	1544.00			1363.33	180.67		
7:5	Interest on Capital Notes for Other Purposes	—						
7:6	Interest on Budget, Revenue and Tax Ant. Notes	450.00			—	450.00		
7:7	Refunds	300.00			—	300.00		
7:8	Other Expenses (Bank Charges, etc.)	350.00			104.98	245.02		
	Total—Debt Service	210,553.00			53,742.69	156,810.31		
	CAPITAL OUTLAY							
8:1	Land Site							
8:2	Improvement of Grounds	1500.00			542.05	957.95		
8:3	Architect's and Engineer's Fees	—						
8:4-8	New Buildings and Building Equipment	—						
8:9	Alteration of Buildings	1000.00			983.34	16.66		
8:10	Heating, Plumbing and Electrical Equipment	—						
8:11-13	Furniture, Instructional and Other Equipment	7100.00	+2000.00	9100.00	7,996.23	1,103.77		
8:14	Other Expenses of Capital Outlay	1200.00			1,198.76	1.24		
8:15	New Library Books	7500.00	−2000.00	5500.00	2,373.37	3,126.63		
8:16	Buses—Payment from Loan Moneys				28,738.72	—		
8:17	Buses—Cash Payments	5000.00				5000.00		
	Total—Capital Outlay 28,738.72 +	28,300.00	—		41,932.47	10,206.25		
	TOTAL EXPENDITURES	1,296,892.00			575,791.08	749,839.64		
	Bus Bond Money +	28,738.72						
	Bldg. Numbers Hosp. Serv.	328.90			328.90			
		1,325,959.62			576,119.98	749,839.64		

PAYROLL ACCOUNT:

RECEIPTS - $297,189.60

EXPENDITURES - Same

BALANCE - None

INVESTMENT ACCOUNT:

ORIGINAL INVESTMENT - $862,000

AMOUNT WITHDRAWN - 547,000

BALANCE INVESTED - 315,000 (1-31-63)

CONSTRUCTION FUND

TREASURER'S MONTHLY REPORT

For the period

From January 1, 1963 to January 31, 1963

Total available balance as reported at the end of preceding period . . $ 79788.47

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
1/3/63	Proceeds from Certificate of Deposit #872	$ 57000.00

Total Receipts . . . . . $ 57000.00

Total Receipts, including balance . . . . $ 136788.47

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 682 To Check No. 691 $ 61237.00

By Debit Charge $ None

(Total amount of checks issued and debit charges) $ 61237.00

Cash Balance as shown by records . . . $ 75551.47

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 75551.47

Less total of outstanding checks . . . . . $ None

(See list on reverse side of report)

Net balance in bank . . . . . $ 75551.47

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 75551.47

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

February 12, 1963

Mary L. O'Gregory
Clerk of Board of Education

T. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N. Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
TOTAL	$		TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

GENERAL FUND

TREASURER'S MONTHLY REPORT

For the period

From January 1, 1963 to January 31, 1963

Total available balance as reported at the end of preceding period . . $ 150284.10

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
1/ 3/63	Interest on Time Savings Account #1054	$ 1006.25
1/ 3/63	Interest on Certificate of Deposit #872	4622.43
1/21/63	State Aid - 2nd. Installment 1962-63 School Year	215520.00
1/31/63	Blue Cross- Blue Shield Premium for February 1963 from:- Kenneth E. Channell, Robert A. Lyon, Harold J. Luck Total:-	61.65
1/31/63	Federal Aid under Public Law 874 - 1962-63 School Year	32518.00

Total Receipts . . . . . $ 253728.33

Total Receipts, including balance . . . . $ 404012.43

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 3085 To Check No. 3169 $ 81940.79

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 81940.79

Cash Balance as shown by records . . . $ 322071.64

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 323360.30

Less total of outstanding checks . . . . . $ 1288.66

(See list on reverse side of report)

Net balance in bank . . . . . $ 322071.64

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 322071.64

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

February 12, 1963

Mary A. O'Gregor
Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

T. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.,	Amount	Check No.	Amount	Check No.	Amount
3166	30 00				
3169	1258 66				
TOTAL	$ 1288 66	TOTAL	$	TOTAL	$

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$	

EMPLOYEES WITHHOLDING FOR S.S. FUND

TREASURER'S MONTHLY REPORT

For the period

From January I, 1963 to January 3I, 1963

Total available balance as reported at the end of preceding period . . . $ I8380.83

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
I/ 2/63	General Fund	$ 3775.89
I/ 2/63	Construction Fund	60.00
I/ 2/63	Internal Fund	I83.02
I/ 4/63	Construction Fund	58.20
I/ I5/63	General Fund	7035.I9
I/I5/63	Internal Fund	2I8.84
I/3I/63	General Fund	7057.8I
I/3I/63	Internal Fund	I99.65
I/3I/63	Construction Fund	58.20

Total Receipts . . . . . $ I8646.80

Total Receipts, including balance . . . . . $ 37027.63

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 87 To Check No. 90 $ 33II5.86

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 33II5.86

Cash Balance as shown by records . . . $ 39II.77

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ I8272.82

Less total of outstanding checks . . . . . $ I436I.05

(See list on reverse side of report)

Net balance in bank . . . . . $ 39II.77

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 39II.77

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

February 12, 1963

Mary L. A. Gregory
Clerk of Board of Education

F. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N. Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
87	1044	65						
88	3919.	40						
TOTAL	$ 1436	05	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

INTERNAL SCHOOL FUND

TREASURER'S MONTHLY REPORT

For the period

From January 1, 1963 to January 31, 1963

Total available balance as reported at the end of preceding period . . $ 5513.70

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
1/ 7/63	Cafeteria Receipts	$ 838.60
1/15/63	" "	1427.16
1/21/63	" "	1331.89
1/31/63	" "	1358.72

Total Receipts . . . . . $ 4956.37

Total Receipts, including balance . . . . $ 10470.07

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 142 To Check No. 163 $ 6764.93

By Debit Charge $ None

(Total amount of checks issued and debit charges) $ 6764.93

Cash Balance as shown by records . . . $ 3705.14

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . . $ 3714.80

Less total of outstanding checks . . . . . $ 9.66

(See list on reverse side of report)

Net balance in bank . . . . . $ 3705.14

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 3705.14

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

February 12, 1963

Mary A. O'Gregory
Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

T. J. Landmeier
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N. Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
163	9	66						
TOTAL	$ 9	66	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

A regular meeting of the Board of Education of Beekmantown Central School was held in the Board Room of the Main School Building on Tuesday, February 12, 1963 at 8:00 P. M.

The meetin was called to order by President Sidney Duquette at 8:05 P. M.

Roll call of the Board was taken.

Present were: Sidney Duquette, Philomena Harlan, Clarence Phair, Robert Lyon, Joseph Lavorando and Kenneth Channell.

Absent: Kathryn Grube, Edgar Penfield and Herold Luck.

Also present: Superintendent Francis T. Ryan, Mr. Daniel Bickford, Mr. Kenneth J. Mills, Mr. William Spancake, Representatives from the Parent-Teachers Association, Mr. Duane Dewan and Mr. Edward Oakley, Members of the West Chazy Dodge Library Board.

The minutes of the Special Meeting held February 5, 1963, were read, and accepted as read upon motion made by Philomena Harlan, seconded by Joseph Lavorando, and so carried.

RESOLUTION BY
CLARENCE PHAIR:

That authorization be given to transfer $350.00 from 9:8, Transportation, to 6:3, Transportation Insurance.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

The Formal Bond Resolution authorizing the issuance of an additional $70,000 Serial Bonds for Cumberland Head School, as prepared by Attorney B. Loyal O'Connell, was then read by the Clerk.

Board Member Harold Luck entered the meeting at 8:20 P. M.

RESOLUTION BY
CLARENCE PHAIR:

That the Formal Bond Resolution prepared by Attorney B. Loyal O'Connell be adopted by the Board as read, and attached to the minutes of this meeting.

SECONDED BY
KENNETH CHANNELL

Roll call vote taken;

AYES: (7) Philomena Harlan
Sidney Duquette
Harold Luck
Clarence Phair
Joseph Lavorando
Robert Lyon
Kenneth Channell

NOES: None

ABSENT: (2) Kathryn Grube
Edgar Penfield

Resolution declared adopted.

The monthly Schedule of Claims and Payrolls were then presented for discussion and approval.

RESOLUTION BY
PHILOMENA HARLAN:

That the following Schedules of Claims and Payrolls be approved, and paid as submitted in the amounts stated:

General Fund Schedule No.8 in the total amount of $94,520.48
Internal Fund Schedule No.8 in the total amount of $5,522.84
Construction Fund Schedule No.8 in the total amount of $99,505.00

General Fund Payroll No.13 in the gross amount of $36,403.83 (1-15-63)
" " " No.14 " " " " " 36,947.13 (1-31-63)
" " " No.15 " " " " " 35,967.48 (2-15-63)

Internal Fund Payroll No.9 in the gross amount of $1,143.84 (1-15-63)
" " " No.10 " " " " " 1,057.23 (1-15-63)
" " " No.11 " " " " " 1,138.82 (2-15-63)

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote.(8 yes,0 opposed,2 absent)

There was then another brief discussion in regard to the use of pneumatic or electric controls at the Cumberland Head School.

The suggestion was made and agreed upon that Architect Parker Dodge be asked to come before the Board to discuss this, and any other matters in question.

Mr. Dewan then addressed the Board and stated that he and Mr. Oakley were representing the West Chazy Dodge Library Board, and asked the Board of Education what they can and will do to help them to re-establish the Dodge Library.

He stated that three members of the old board have resigned.

The new Library Board Members are himself as Chairman, Mr. Edward Oakley, Mrs. Patricia Martin, Mrs. Betty Duval and Mrs. Daisy Felton.

He read recent correspondence from Albany concerning the support of the Library by the School District.

During the discussion that followed, the Board of Education again stated that they are willing to cooperate in any way they can, but still feel that conflicting information and opinions are continuing to come from Albany.

The Board suggested that Mr. Dewan consult with School Attorney B. Loyal O'Connell, and compare all the Albany correspondence received to date by both the Library Board and the Board of Education, and to attempt once more to arrive at some definite conclusion.

The Board also suggested that if necessary, Mr. Dewan and Mr. O'Connell go to Albany and obtain a final decision in writing.

Mr. Dewan agreed to follow the above suggestions, and he and Mr. Oakley left the meeting at 9:00 P. M.

The following communications were then read by Superintendent Ryan:

a) A letter of resignation from Miss Mary Anne Beauvais, second grade teacher, due to her forthcoming marriage.

RESOLUTION BY
KENNETH CHANNELL:
That the resignation of Miss Mary Anne Beauvais be accepted by the Board, effective June 30, 1963.

SECONDED BY
ROBERT LYON

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

b) A letter of resignation from Bus Driver Philmore Defayette.

RESOLUTION BY
KENNETH CHANNELL:
That the resignation of Mr. Philmore Defayette be accepted by the Board, effective January 11, 1963.

SECONDED BY
ROBERT LYON

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

c) A letter from District Superintendent Everest Allen with enclosed forms and directions for request of Board of Cooperative Educational Services for the School Year 1963-64.

Inasmuch as the First Supervisory District may not function in 1963-64, the enclosed request forms were from Superintendent John Harrold of the Second Supervisory District.

RESOLUTION BY
JOSEPH LAVORANDO:
That no services be accepted or contracted for by the Board of Education of Beekmantown Central School from the Board of Cooperative Educational Services.

SECONDED BY
PHILOMENA HARLAN

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

d) A second letter from District Superintendent Everest Allen concerning a memo from Francis E. Griffin in regard to re-districting of the Supervisory Districts.

e) Letters of application for secretarial work from Mrs. Ruth Putnam and Mrs. Nancy M. Derocher, which were ordered filed for future reference.

f) A letter of request for a maternity leave of absence from Mrs. Joan LaBarge.

RESOLUTION BY
PHILOMENA HARLAN:

That a maternity leave of absence effective April 11, 1963, be granted to Mrs. Joan LaBarge in conformance with Board Policy.

SECONDED BY
CLARENCE PHAIR

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

g) A letter from Mrs. Janeann Luck, School Nurse Teacher, stating that she will be returning to her position in September, 1963.

Superintendent Ryan then reported that the driver of the late basketball bus had not been adhering to regulations. He has been removed from the basketball bus run and replaced by another driver. He explained that this has nothing to do with his regular driving.

Mr. Ryan then discussed briefly the Grievance Procedure for Employees put out by the State Department which will go into effect in October, 1963. He explained that it was quite complicated and would take some time to discuss. Due to time, he delayed the full discussion until a later meeting.

He also suggested that some time in the near future, the Board Policies should be reviewed and revised if necessary.

Mr. Lavorando asked that the 2nd ten weeks marks be available at the next meeting.

Superintendent Ryan then asked for authorization to go to Geneseo to interview candicates for librarian.

RESOLUTION BY
JOSEPH LAVORANDO:

That authorization be given for Sup't. Francis Ryan to go to Geneseo, New York, for the purpose of interviewing candidates for librarian positions for next year, with expenses to be reimbursed by the school district, and be it further

RESOLVED, that if there are any satisfactory candidates available that he be authorized to employ them if possible.

SECONDED BY
PHILOMENA HARLAN

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

A letter was then handed to the Clerk to be read to the Board from Mr. Kenneth Mills concerning the Athletic Program at Beekmantown School. (The original letter is attached to the minutes of this meeting).

Mr. Phair, Chairman of the Athletic Committee, called a meeting of the Committee for Friday, February 15th at 3:00 P. M. for discussion of the matter. He requested that in the absence of Sup't, Ryan, High School Principal John Glasgow be asked to attend the meeting.

Mr. Lyon, Chairman of the Transportation Committee, then reported briefly concerning a meeting of the Committee, Mr. Sears, the bus drivers and Corporal Trombley of the State Police. The drivers were brought up to date on the latest interpretations of the traffic laws and regulations.

Mr. Lyon felt that it was a profitable meeting and one appreciated by the drivers.

Superintendent Ryan then read a letter from Mr. Bernard Kimball, Secretary of the Beekmantown Volunteer Fire Department No.1, requesting the use of the school gymnasium for basketball practise on February 14th & 21st, and for games on February 16th & 23rd. He stated that two of the School's Senior Varsity players will act as referees, and that Richard Hinds will do janitorial duty on those dates.

During the discussion Mr. Luck mentioned that members of the West Chazy Fire Department had asked him regarding the use of the Gymnasium, saying that they had previously been refused permission.

No letter requesting permission had ever been received by the Board, so it was suggested that they be asked to submit their request in writing if they wish to use the gymnasium.

It was also mentioned that the Board and many residents are generally not in favor of use of the gymnasium on Sundays.

RESOLUTION BY
CLARENCE PHAIR:

That permission for the use of the School Gymnasium be granted to the Beekmantown Volunteer Fire Department in accordance with their request,providing it does not interfere with any school activities on the dates mentioned.

SECONDED BY
ROBERT LYON

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

Mr. Mills then addressed the Board, stating that he, Mr. Bickford and Mr. Spancake were a Committee from the PTA and were present to learn and observe the functions of the Board of Education.

He asked if questions from the PTA should be by letter or asked at the meeting.

Mr. Lavorando and other members of the Board were in favor of PTA questions as a whole being in writing and entered in the minutes of the meeting. If there are additional questions, they may be asked during the meeting by addressing the Chair.

Mr. Mills also asked what the policy is regarding PTA Members attending Board Committee meetings.

Mrs. Parlan answered that she was not in favor of their attending these meetings. She explained that at these meetings there are detailed discussions of problems and personalities, and she didn't feel that the Committees would feel free to express their views with the public present. She further explained that it is then that they try to arrive at a conclusive recommendation to bring before the full board, and that no decisions are made by the committees.

Mr. Ryan added that he also was not in favor of PTA Members attending Committee meetings, as he felt by doing so, they would be taking over the functions of the Board of Education.

A motion for adjournment was made by Harold Luck at 9:50 P. M., seconded by Robert Lyon, and so carried.

ATTEST: Mary L. McGregory
Clerk of the Board

DATED: February 12, 1963

At a regular meeting of the Board of Education of Central School District No. 1 of the Towns of Beekmantown, Plattsburgh, Chazy and Altona, Clinton County, New York, held at Beekmantown Central School, in Beekmantown, New York, in said School District, on the 12th day of February, 1963, at 8:00 o'clock P..M., Eastern Standard Time.

The meeting was called to order by President Sidney W. Duquette, and upon roll being called, the following were

PRESENT: (7) Sidney W. Duquette, Philomena Harlan, Harold Luck, Joseph Lavorando, Clarence Phair, Robert Lyon, Kenneth Channell

ABSENT: (2) Kathryn Grube, Edgar Penfield

The following resolution was offered by Trustee Clarence Phair, who moved its adoption, seconded by Trustee Kenneth Channell, to-wit:

BOND RESOLUTION DATED FEBRUARY 12, , 1963.

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN ADDITIONAL $70,000 SERIAL BONDS OF CENTRAL SCHOOL DISTRICT NO. 1 OF THE TOWNS OF BEEKMANTOWN, PLATTSBURGH, CHAZY AND ALTONA, CLINTON COUNTY, NEW YORK, TO PAY A PART OF THE COST OF CONSTRUCTING AND EQUIPPING A NEW ELEMENTARY SCHOOL BUILDING AT CUMBERLAND HEAD IN AND FOR SAID SCHOOL DISTRICT.

WHEREAS, at a special district meeting of the qualified voters of Central School District No. 1 of the Towns of Beekmantown, Plattsburgh, Chazy and Altona, Clinton County, New York, held on January 7, 1963, a proposition was duly approved authorizing the Board of Education of said School District to expend the sum of $70,000 for constructing and equipping the school building hereinafter described, which sum is in addition to the $895,000 previously authorized for such object or purpose by a proposition adopted at a special district meeting of the qualified voters of said School District held on October 17, 1961; and

WHEREAS, it is now desired to provide for the financing of said additional sum; NOW, THEREFORE, BE IT

RESOLVED, by the Board of Education of Central School District No. 1 of the Towns of Beekmantown, Plattsburgh, Chazy and Altona, Clinton County, New York, as follows:

Section 1. For the specific object or purpose of paying a part of the cost of the construction of a new school building in and for Central School District No. 1 of the Towns of Beekmantown, Plattsburgh, Chazy and Altona, Clinton County, New York, to be situated on the District-owned site at Cumberland Head in the Town of Plattsburgh, New York, said building to consist of classrooms for kindergarten through sixth grade, a general all-purpose room, and complete kitchen and cafeteria facilities, including original furnishings, equipment, machinery and apparatus required for the purposes for which such building will be used, and the grading and improvement of the site, as authorized by a bond resolution duly adopted by the Board of Education of said School District dated February 13, 1962, there are hereby authorized to be issued an additional $70,000 serial bonds of said School District pursuant to the Local Finance Law.

Section 2. The maximum cost of such specific object or purpose is now estimated to be $965,000, and the plan for the financing thereof is as follows:

a) By the issuance of the $895,000 serial bonds of said School District, as authorized by the aforesaid bond resolution dated February 13, 1962; and

b) By the issuance of the additional $70,000 serial bonds of said School District herein authorized.

Section 3. It is hereby determined that subdivision 11(a) of paragraph a of Section 11.00 of the Local Finance Law applies to the aforesaid specific object or purpose, and that the period of probable usefulness thereof is thirty years, computed from June 15, 1962, the date of the aforesaid $895,000 serial bonds.

Section 4. The faith and credit of said Central School District No. 1 of the Towns of Beekmantown, Plattsburgh, Chazy and Altona,

Clinton County, New York, are hereby irrevocably pledged to the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property within said School District a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 6. The validity of such bonds may be contested only if:

1) Such bonds are authorized for an object or purpose for which said School District is not authorized to expend money, or

2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

3) Such bonds are authorized in violation of the provisions of the Constitution.

Section 7. This resolution, which takes effect immediately, shall be published in full in the Plattsburgh Press-Republican, a newspaper having general circulation in said School District, together with a notice of the School District Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Sidney W. Duquette	VOTING	Yes
Philomena Harlan	VOTING	Yes
Harold Luck	VOTING	Yes
Joseph Lavorando	VOTING	Yes
Clarence Phair	VOTING	Yes
Robert Lyon	VOTING	Yes
Kenneth Channell	VOTING	Yes
	VOTING	
	VOTING	

The resolution was thereupon declared duly adopted.

* * * *

STATE OF NEW YORK)
COUNTY OF CLINTON) ss.:

I, the undersigned Clerk of Central School District No. 1 of the Towns of Beekmantown, Plattsburgh, Chazy and Altona, Clinton County, New York, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Board of Education of said School District, including the resolution contained therein, held on the 12th day of February, 1963, with the original thereof on file in my office, and that the same is a true and correct transcript therefrom and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Board had due notice of said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said School District this 15th day of February, 1963.

Mary A. D'Gregory
School District Clerk

(S
E
A
L)

February 12, 1963

Board of Education
Beekmantown Central School
Beekmantown, New York

Board Members,

I believe that the time has come for a complete reevaluation of the entire athletic program at Beekmantown.

For some time now it has become increasingly apparent that our program left something to be desired but lately we have been the laughing stock of "north country" athletic circles.

The simple facts are that we are sending teams into competition that are not even acquainted with the basic fundamentals of their sport.

The aspect of winning or losing is of little consequence. What is important is that our students are made to look completely inadequate when actually they are no smaller, or slower or less intelligent than their competition and certainly no less willing.

While we would never consider sending students into regents or final exams unless they were thoroughly schooled in their courses, we week after week allow these same students to fail miserably before large audiences in their athletic endevours.

The results are rather serious. The affect on the athletes is demoralizing to say the least, but the difficulty does not end there. It has a very real affect on the whole of the student body.

In a sense we are actually cheating all the students from what they have every right to expect; namely the best in instruction and programing it is possible to provide with the funds available.

I believe we are spending the money, but we simply are not getting the results.

My interests in a sense are selfish. I have three children presently involved in the program and hope to have them remain in it until they graduate. I feel there is a great deal to be gained from athletics toward the forming of a well rounded graduate. It is one of the few phases of schooling in which the students have a chance to apply what they have learned.

(over)

I do not believe athletics should be treated as an extraciricular function but rather an integral part of the education program, and be administered in that manner.

Again for the good of the entire student body I ask that you consider reviewing the whole program and take whatever action possible to correct it's shortcomings.

In closing I would like to emphasize that the opinions expressed above are solely my own and in expressing them I am not representing any organization of which I am a member.

Sincerely

Kenneth Mills

Kenneth Mills

REPORT OF CLERK
to
BOARD OF EDUCATION

from July 1, 1962 **to** February 28, 1963

RECEIPTS

ITEMS OF RECEIPTS Receiving Officer — Source	Estimated Receipts for School Year	Total Receipts Year to Date	Amounts Still to be Received	REMARKS
Balance on Hand	$ 122,500.00	$ 122,653.50		
Public Money	755,731.00	426,343.57		
Federal Allot. Vocational Educ.	500.00	525.00		
Title V-A & N.D.E.A.	2,500.00	450.00		
Federal Aid Public Law 874	44,000.00	49,097.00		
Tuition from Districts Under Contract: K-6				
Tuition from Districts Under Contract: 7-12				
[illegible] Tax Interest		176.97	266.14	Final Tax Warrant
Tax on Property (Exclude tax for Public Library)	279,819.00	239,744.89	40,071.22	279,816.11
Returned Taxes (From County Treasurer)				
Interest on Deposits	8,000.00	9,572.15		
Transportation of Non-Resident Pupils				
Short Term Loans				
Proceeds of Insurance Adjustments		201.41		
Refunds to Districts		100.77		
Sales of Property				
Miscellaneous	2,000.00			
Board of Coop. Educ. Services	4,000.00			
Board Members' Hospitalization		413.10		
Loan Monies (Bus Bonds)		28,738.72		
TOTAL CASH RECEIPTS	$ 1,219,050.	$ 878,017.08	$	
Non-Cash Pension Deducted by State (Teacher Retirement)	77,374.			
Non-Cash Pension Deducted by State (Retired Teachers)	5,333.			
Non-Cash Pension Deductions by Board of Education	45,135.			
Non-Cash Transfers from Other Funds Current Year Teachers retirement		24,520.81		
TOTAL AVAILABLE RECEIPTS	$ 1,346,982.	$ 902,537.89	$	

REPORT OF RECEIPTS, DISBURSEMENTS AND BALANCE

RECEIPTS	General Fund Account	Internal Fund Account	EWH Interest Account	Bond Money Account
TOTAL RECEIPTS, JULY 1 TO DATE	$ 902,537.89	$ 41,482.73	$ 92,880.87	$ 686,033.25
DISBURSEMENTS				
TOTAL EXPENDITURES, JULY 1 TO DATE	743,845.60	39,172.97	85,094.13	572,309.78
BALANCE ON HAND	$ 158,692.29	2,309.76	7,786.74	113,723.47

Received by the Board of Education entered as a part of the minutes of the board meeting held Mar. 12 19 63

Signed Mary A. O'Brien
Clerk of Board of Education

Form No. S-100 Williamson Law Book Co., Rochester, N. Y.

MONTHLY FINANCIAL STATEMENT
of the
BOARD OF EDUCATION

	BUDGET CLASSIFICATIONS	Budget Appropriation	Transfers	Revised Budget Appropriations	Expenditures to Date	Unexpended Balance to Date	Estimated Unpaid Bills	Unencumbered Balance
	GENERAL CONTROL							
2:1	School Elections	200.00			138.70	61.30		
2:2	Board of Education—Clerk's Salary	4600.00			3066.56	1533.44		
2:2	Board of Education—Treasurer's Salary	2400.00			1600.00	800.00		
2:2	Board of Education—Collector's Salary	750.00			450.00	300.00		
2:2	Legal Fees, Auditing, etc.	4000.00			2866.56	1133.44		
2:3-2:6	Other Expenses (Supplies, Travel, etc.)	1500.00	-142.00	1358.00	1014.98	343.02		
2:10	Attendance Supervision—Salaries Auditor	300.00	+127.00	427.00	427.00	—		
2:10	Census Enumeration—Salaries	650.00			650.00	—		
2:11	Other Expenses of Attendance Service	50.00	-15.00	65.00	63.12	1.88		
2:12	Cooperative Board (Administrative Expenses)							
2:7	Superintendent's Salary Village Superintendencies	3300.00			—	3300.00		
2:7	Deputy and Assistant Supt's. Salaries							
2:7	Office Assistant's Salaries							
2:8-9	Other Expenses of Superintendent's Office							
	Other Expenses of General Control							
	Total—General Control	15,750.00		15,750.00	8,276.92	7,473.08		
	INSTRUCTIONAL SERVICES—REGULAR DAY SCHOOLS							
3:3	Salaries of Principals	25,000.00			16,666.56	8333.44		
3:1	Assistant Principals and Supervisors	17,000.00			10,818.08	6181.92		
3:4	Clerical and Other Help	17,337.00			11,650.60	5686.40		
3:2	Other Expenses (Supplies, Travel, etc.)	4000.00			2696.31	1303.69		
3:5-8								
3:9	Salaries of Teachers: Grades K-6	291,000.00			162,823.12	128,176.88		
3:9	Salaries of Teachers: Grades 7-12	234,200.00			130,698.92	103,501.08		
3:9	Salaries of Substitutes	9,000.00			5504.25	3495.75		
3:10	Textbooks	14,900.00			11,059.41	3840.59		
3:11	Supplies Used in Instruction	14,000.00			10,728.85	3271.15		
3:12	Cooperative Board (Service Expenses)							
3:12	County Vocational Board							
3:13	Tuition to Other Districts: Grades K-6	650.00			—	650.00		
3:13	Tuition to Other Districts: Grades 7-12							
3:14	Other Expenses of Instruction	7000.00			1460.97	5539.03		
	Total—Instructional Services for Regular Day Schools	634,687.00			364,107.07	269,979.93		
	INSTRUCTIONAL SERVICES—SPECIAL SCHOOLS							
3:1, 3	Salaries of Principals and Supervisors	500.00			300.00	200.00		
3:4	Salaries of Office Assistants							
3:9	Salaries of Teachers	1200.00			592.00	608.00		
3:10	Textbooks							
3:11	Supplies Used in Instruction	300.00			—	300.00		
3:14	Other Expenses of Instruction							
	Total—Instructional Services for Special Schools	2000.00			892.00	1108.00		
	OPERATION OF PLANT							
4:1	Salaries of Custodians and Others	45,520.00			29,567.99	15,952.01		
4:2	Fuel	15,000.00			8930.62	6069.38		
4:3	Water	—						
4:4	Light and Power	11,500.00			8208.13	3291.87		
4:5	Custodial Supplies	5000.00			2804.90	2195.10		
4:7	Services Other Than Personal (Telephone, Cartage, Laundry, Piano Tuning, etc.)	2300.00			1335.44	964.56		
4:11	Other Expenses of Operations							
	Total—Operation of Plant	79,320.00			50,847.08	28,472.92		
	MAINTENANCE OF PLANT							
5:1	Upkeep of Grounds	2500.00			403.48	2096.52		
5:2	Repair of Buildings	6000.00			2457.26	3542.74		
5:3	Repair and Replacement—Heating, Plumbing-Electrical Equipt.	7500.00			1605.24	5894.76		
5:4	Repair and Replacement—Instructional Equipt.	1050.00			202.27	847.73		
5:5	Repair and Replacement—Furniture	200.00			143.00	57.00		
5:6	Repair and Replacement—Other Equipt.	1500.00			1112.04	387.96		
5:11	Other Expenses of Maintenance							
	Total—Maintenance of Plant	18,750.00			5923.29	12,826.71		

Report for the Month Ending February 28 1963

	BUDGET CLASSIFICATIONS	Budget Appropriation	Transfers	Revised Budget Appropriations	Expenditures to Date	Unexpended Balance to Date	Estimated Unpaid Bills	Unencumbered Balance
	Sub Total Carried Forward	749,907.00			430,046.36	319,860.64		
	AUXILIARY AGENCIES							
9:1	Library Service—Salaries	15,300.00			8954.96	6345.04		
9:2	Repair and Replacement of Books, Periodicals, etc.	1100.00			773.75	326.25		
9:3	Other Expenses of Libraries (Supplies)	500.00			145.51	354.49		
9:4	Medical Service—Salaries	5400.00			1642.30	3757.70		
9:5	Nurse Service—Salaries	11,100.00			6049.92	5050.08		
9:6	Dental Service—Salaries							
9:7	Other Health Service Expenses (Supplies, Travel, etc.)	450.00			387.66	62.34		
9:8	Transportation of Pupils (Resident)	126,300.00	- 350.00	125,950.00	71,007.14	54,942.86		
9:8	Transportation of Pupils (Non-Resident)							
9:10	School Lunch—Salaries, Milk, Supplies, etc.	2000.00			957.38	1042.62		
9:11	Community Lectures and Social Centers							
9:12	Recreation (Summer Playgrounds, etc.)	4000.00	+ 700.00	4700.00	4720.89	20.89	1010.89	
9:14	Payments to Other Schools and Institutions							
9:13	Other Expenses of Auxiliary Agencies	1000.00	- 700.00	300.00	51.00	249.00		
	Salaries for Clinic Psychologist	13,100.00			8172.52	4927.48		
	Total—Auxiliary Agencies	182,150.00	- 350.00	179,800.00	103,863.03	76,936.97		
	FIXED CHARGES							
6:1	State Teachers Retirement	77,374.00			—	77,374.00		
6:1	Supplemental	5,335.00			—	5335.00		
6:1	City or State Retirement							
6:1	Supplemental							
6:1	Social Security—District Expense	20,700.00			6244.78	14,455.22		
6:2	Rent of Buildings, Grounds, etc.	10,000.00			6480.00	3520.00		
6:3	Insurance on Buildings and Contents	4300.00			4292.00	8.00		
6:3	Transportation Insurance (Incl. Driver Comp.)	5000.00	+ 350.00	5350.00	5334.80	15.20		
6:3	Other Insurance (Health, Comp., General Liab., etc.)	10,000.00			9860.98	139.02		
6:4	Taxes or Assessments							
6:5	Membership—State School Boards Assoc.	275.00			275.00	—		
6:6	Other Expenses of Fixed Charges							
	Total—Fixed Charges	132,982.00	+ 350.00	133,332.00	32,487.56	100,844.44		
	DEBT SERVICE							
7:1	Redemption of Bonds for Capital Construction	105,000.00			55,000.00	50,000.00		
7:2	Redemption of Capital Notes—Bonds for Buses	15,229.00			15,229.00	—		
7:2	Redemption of Capital Notes for Other Purposes	-			-			
7:3	Redemption of Budget, Revenue and Tax Ant. Notes	-			-			
7:4	Interest on Bonds for Capital Construction	87,680.00			63,267.38	24,412.62		
7:5	Interest on Capital Notes—Bonds for Buses	1544.00			1543.29	.71		
7:5	Interest on Capital Notes for Other Purposes	-						
7:6	Interest on Budget, Revenue and Tax Ant. Notes	450.00			—	450.00		
7:7	Refunds	300.00			—	300.00		
7:8	Other Expenses (Bank Charges, etc.)	350.00			128.83	221.17		
	Total—Debt Service	210,553.00			135,168.50	75,384.50		
	CAPITAL OUTLAY							
8:1	Land Site							
8:2	Improvement of Grounds	1500.00			542.05	957.95		
8:3	Architect's and Engineer's Fees	-			-			
8:4-8	New Buildings and Building Equipment	-			-			
8:9	Alteration of Buildings	1000.00			983.34	16.66		
8:10	Heating, Plumbing and Electrical Equipment	-			-			
8:11-13	Furniture, Instructional and Other Equipment	7100.00	+2000.00	9100.00	8342.55	757.45		
8:14	Other Expenses of Capital Outlay	1200.00			1198.76	1.24		
8:15	New Library Books	7500.00	- 2000.00	5500.00	3061.63	2438.37		
8:16	Buses—Payment from Loan Moneys				28,738.72	-		
8:17	Buses—Cash Payments	5000.00			—	5000.00		
	Total—Capital Outlay 28,738.72 +	23,300.00			42,867.05	9171.67		
	TOTAL EXPENDITURES	1,296,892.00			743,432.50	582,198.22		
	Bus Bond Money +	28,738.72			-			
	Bd. Members Hosp. Refds. +	413.10			413.10			
		1,326,043.82			743,845.60	582,198.22		

PAYROLL ACCOUNT:	RECEIPTS	$352,857.47
	EXPENDITURES	Same
	BALANCE	None
INVESTMENT ACCOUNT:	ORIGINAL INVESTMENT	$862,000.00
	Amount Withdrawn	647,000.00
	BALANCE INVESTED	215,000.00

GENERAL FUND

TREASURER'S MONTHLY REPORT

For the period

From February 1, 1963 to February 28, 1963

Total available balance as reported at the end of preceding period . . $ 322071.64

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
2/ 1/63	Interest on Certificate of Deposit #879	$ 86.11
2/18/63	Payment for Insurance Claims for Bus Damage - Ross Sanger - 125.00 Luther Hagar 39.00 164.00	164.00
2/28/63	Blus Cross-Blue Shield Premium for March 1963 from:- Kenneth E. Channell Harold J. Luck Joe Lavorando Robert A. Lyon	84.20

Total Receipts . . . . . $ 334.31

Total Receipts, including balance . . . . $ 322405.95

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 3170 To Check No. 3259 $ 163713.66

By Debit Charge $ None

(Total amount of checks issued and debit charges) $ 163713.66

Cash Balance as shown by records . . . $ 158692.29

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . . $ 161672.32

Less total of outstanding checks . . . . . $ 2980.03

(See list on reverse side of report)

Net balance in bank . . . . . $ 158692.29

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 158692.29

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

March 12, 1963

Mary A. B. Gregory
Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

F. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
3191	46	00						
3198	9	75						
3200	1080	00						
3206	167.	20						
3217	6	95						
3222	12	00						
3225	90	00						
3234	166	20						
3245	72	70						
3250	29	73						
3256	30	00						
3259	1269	50						
TOTAL	$ 2980	03	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

INTERNAL SCHOOL FUND

TREASURER'S MONTHLY REPORT

For the period

From February 1, 1963 to February 28, 1963

Total available balance as reported at the end of preceding period . . $ 3705.14

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
2/ 4/63	Cafeteria Receipts	$ 1074.13
2/11/63	" "	1088.88
2/18/63	School Lunch Program - December 1962 Refund	1635.72
2/18/63	Cafeteria Receipts	1384.07
2/25/63	" "	1098.22

Total Receipts . . . . . $ 6281.02

Total Receipts, including balance . . . . $ 9986.16

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 164 To Check No. 186 $ 7676.40

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 7676.40

Cash Balance as shown by records . . . $ 2309.76

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 3597.79

Less total of outstanding checks . . . . . $ 1288.03

(See list on reverse side of report)

Net balance in bank . . . . . $ 2309.76

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 2309.76

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

March 12, 1963

Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

F. R. Landsman

Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No..	Amount		Check No.	Amount		Check No.	Amount	
166	8	00						
183	1270	37						
186	9	66						
TOTAL	$ 1288	03	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

EMPLOYEES WITHHOLDING FOR S.S. FUND

TREASURER'S MONTHLY REPORT

For the period

From February 1, 1963 to February 28, 1963

Total available balance as reported at the end of preceding period . . $ 3911.77

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
2/ 1/63	Construction Fund	$ 58.20
2/15/63	" "	58.20
2/15/63	Internal Fund	220.85
2/15/63	General Fund	6884.65
2/28/63	Internal Fund	192.68
2/28/63	General Fund	7101.53

Total Receipts . . . . . $ 14516.11

Total Receipts, including balance . . . . $ 18427.88

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 91 To Check No. $ 10641.14

By Debit Charge $ None

(Total amount of checks issued and debit charges) $ 10641.14

Cash Balance as shown by records . . . $ 7786.74

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . . $ 7786.74

Less total of outstanding checks . . . . . $ None

(See list on reverse side of report)

Net balance in bank . . . . . $ 7786.74

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 7786.74

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

March 13 1963

Mary L. O'Gregory
Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

F. L. Landowski
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
TOTAL	$		TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

CONSTRUCTION FUND

TREASURER'S MONTHLY REPORT

For the period

From February 1, 1963 to February 28, 1963

Total available balance as reported at the end of preceding period . . $ 75551.47

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
2/1/63	Proceeds from Certificate of Deposit #879	$ 100000.00

Total Receipts . . . . . $ 100000.00

Total Receipts, including balance . . . . $ 175551.47

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 692 To Check No. 700 $ 61828.00

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 61828.00

Cash Balance as shown by records . . . $ 113723.47

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 113723.47

Less total of outstanding checks . . . . . $ None

(See list on reverse side of report)

Net balance in bank . . . . . $ 113723.47

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 113723.47

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

March 12, 1963

Mary T. McGregory

Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

R. Landmann

Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
TOTAL	$		TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

March 12, 1963

A regular meeting of the Board of Education of the Beekmantown Central School District was held in the Board Room of the Main School Building on Tuesday, March 12, 1963, at 8:00 P. M.

The meeting was called to order by President Sidney Duquette at 8:10 P. M.

Roll call of the Board was taken.

Present were: Sidney Duquette, Edgar Penfield, Philomena Harlan, Kathryn Grube, Harold Luck, Clarence Phair, Robert Lyon, Joseph Lavorando and Kenneth Channell.

Absent: None.

Also present: Attorney B. Loyal O'Connell, and the following representatives from the PTA: Mr. Kenneth Mills, Mr. Daniel Bickford, Mr. William Spencake and Mr. Harry Sumner.

The minutes of the regular meeting held February 12 were read, and accepted as read upon motion made by Kenneth Channell, seconded by Joseph Lavorando and so carried.

The monthly Financial Reports of the Clerk and Treasurer were then read, including all district funds and covering the period from July 1, 1962, to February 28, 1963. The reports were accepted as read upon motion made by Joseph Lavorando, seconded by Harold Luck and so carried.

RESOLUTION BY
KATHRYN GRUBE:

That authorization be given to make the following transfer in the 1962-63 budget:

$1,200.00 from 3:14 (Other exp.of Instr.) to 9:12 (Recreation)

SECONDED BY
CLARENCE PHAIR

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

Change Order No.1-G (Additional) for rock excavation at the Cumberland Head School was then presented for approval.

RESOLUTION BY
CLARENCE PHAIR:

That the President of the Board be authorized to sign the Change Order No.1-G (Rock excavation) for Fletcher-Murnane Co., Inc., in the amount of an additional $10,860.00 for General Construction work at the Cumberland Head Elementary School, dated 3-1-63.

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote.(9 yes, 0 opposed, 0 absent)

The monthly Schedules of Claims and Payrolls were then presented for discussion and approval.

RESOLUTION BY
PHILOMENA HARLAN:

That the following Schedules of Claims and Payrolls be approved and paid as submitted in the amounts stated:

General Fund Schedule No.9 in the total amount of $9,446.52
Internal Fund Schedule No.9 in the total amount of $4,624.03
Construction Fund Schedule No.9 in the total amount of $61,305.65

General Fund Payroll No.16 in the gross amount of $37,153.46 (2-28-63)
" " " No.17 " " " " " 35,789.18 (3-15-63)
Internal Fund Payroll No.12 in the gross amount of $1,014.74 (2-28-63)
" " " No.13 " " " " " 1,055.22 (3-15-63)

SECONDED BY
KATHRYN GRUBE

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

A Memorandum to the Teachers Committee and the Board of Education from Superintendent Francis Ryan was then read by the Clerk.

It concerned teacher recommendations, tenure appointments, staff requirments for next year, and also the need for three additional rooms to accomodate the elementary enrollment for next year.

He also made recommendations in regard to the assignment of certain duties. (A copy of the entire memorandum is on file in the school office.)

For discussion of the teachers, Mrs. Harlan asked that the Board go into executive session.

The visitors left the room and executive session was called at 9:45 P. M.

Open meeting resumed at 9:40 P. M. at which time the visitors re-entered the meeting.

RESOLUTION BY
PHILOMENA HARLAN:
That Mrs. Mary Long be granted a tenure appointment as Elementary Teacher in the District, effective July 1, 1963.

SECONDED BY
ROBERT LYON
Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

RESOLUTION BY
ROBERT LYON:
That Mr. Jonathan Berger be granted a tenure appointment as Secondary Teacher in the District, effective July 1, 1963.

SECONDED BY
KENNETH CHANNELL
Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

RESOLUTION BY
KENNETH CHANNELL:
That Mrs. Joan Duquette be given a tenure appointment as Remedial Reading Teacher in the District, effective July 1, 1963.

SECONDED BY
CLARENCE PHAIR
Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

RESOLUTION BY
CLARENCE PHAIR:
That Mrs. Margaret Lavarnway be granted a tenure appointment as Secondary Teacher in the District, effective July 1, 1963, with the provision that the appointment not be granted until a letter is received from her stating that she will complete the necessary courses for proper certification,prior to the opening of school in September, 1963.

SECONDED BY
JOSEPH LAVORANDO
Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

RESOLUTION BY
JOSEPH LAVORANDO:
That Mrs. Edith Moss be granted a tenure appointment as Librarian in the District, effective July 1, 1963.

SECONDED BY
KATHRYN GRUBE
Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

RESOLUTION BY
KATHRYN GRUBE:
That Mr. James Proulx be granted a tenure appointment as Secondary Teacher in the District, effective July 1, 1963.

SECONDED BY
HAROLD LUCK
Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

RESOLUTION BY
HAROLD LUCK:
That Mrs. Delores Snell be granted a tenure appointment as Secondary Teacher in the District effective July 1, 1963.

SECONDED BY
PHILOMENA HARLAN
Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

RESOLUTION BY
PHILOMENA HARLAN:
That Mrs. Barbara Toner be granted a tenure appointment as Elementary Teacher in the District, effective July 1, 1963.

SECONDED BY
ROBERT LYON
Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

The Salary Schedule for Principals and Teachers for the school year 1963-64 showing their Grade, Step, Increment, 1963-64 salary etc. attached to the minutes of this meeting was recommended by the Teachers Committee, and the following action was taken.

RESOLUTION BY
PHILOMENA HARLAN:
That the Salary Schedule for Principals and Teachers for the school year 1963-64 as shown on the attached list be adopted by the Board, and be it further
RESOLVED, that authorization be given for the Clerk to send and sign the Salary Notices as shown on the Schedule with the request that notices of acceptance be returned by April 5, 1963.

SECONDED BY
ROBERT LYON
Roll call vote taken.(9 yes,0 opposed,0 absent)
Resolution declared adopted.

RESOLUTION BY
JOSEPH LAVORANDO:
That Mrs. Marilyn Bertosek be temporarily appointed Central Treasurer of the Extra Classroom Activity Fund to sign checks drawn on said fund during the absence of Central Treasurer Francis T. Ryan.

SECONDED BY
HAROLD LUCK
Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

RESOLUTION BY
JOSEPH LAVORANDO:
That Mrs. Mary D'Gregory, School District Clerk, be temporarily appointed Purchasing Agent, with authorization to sign requisitions, purchase orders and claim forms during the absence, due to illness, of Superintendent of Schools, Francis T. Ryan.

SECONDED BY
HAROLD LUCK
Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

RESOLUTION BY
HAROLD LUCK:
That authorization be given to purchase postage for the postage meter prior to Board approval if necessary.

SECONDED BY
ROBERT LYON
Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

A letter of request for maternity leave from Mrs. Elizabeth Brush, 3rd grade teacher, was then read by the Clerk.

RESOLUTION BY
KENNETH CHANNELL:
That Mrs. Elizabeth Brush be granted a maternity leave in conformance with Board Policy, to become effective as soon as possible within the next thirty (30) days.

SECONDED BY
CLARENCE PHAIR
Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

A memorandum from Mr. James Sears, Transportation Supervisor, was then read. He recommended that Mr. Harold Rabideau, who is now a substitute driver, be hired as a full time driver to replace Mr. Philmore Defayette who resigned.

RESOLUTION BY
JOSEPH LAVORANDO:
That Mr. Harold Rabideau, West Chazy, N. Y. be hired as a full time regular bus driver at an annual salary of $2,200.00, effective March 15, 1963. (Split session-$1,200 + 1,000)

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

A letter from W. Parker Dodge's office and signed by Mr. Douglas Parke in regard to the exchange of the cafeteria equipment from here to Cumberland Head School was discussed. There was only one price quotation for the exchange and one for the electrical work involved. The Board felt that more price quotations should be obtained and referred the matter to the Building and Grounds Committee.

President Duquette reminded the Board that the bids for the equipment at Cumberland Head School will be opened at 8:00 P. M. on Tuesday, March 19, 1963. He asked that the full Building and Grounds Committee be present for the opening.

There was a brief discussion in regard to these bids, and the opinion of most of the Board was that specifications and bid forms should have been made available here as well as in the Architect's office from the time the bids were advertised.

There was also a memorandum from the Architect asking the Board what names they wished to have on the plaque to be placed in the lobby of the Cumberland Head School.

The decision was that they be same as the ones on the plaque in the main building, namely, the nine present Board Members, the Superintendent of Schools, the Clerk and Treasurer, the Architect and the General Contractor.

The Clerk then read a report from Guidance Director Merton C. Bromley listing the New York State Regents Scholarship Winners and their score. The list is attached to the minutes of this meeting.

A request from the Dodge Library Board was then presented, including their budget for next year and asking that it be considered for the Annual Meeting in July and included in our 1963-64 budget.

The matter was referred to Board Members Edger Penfield and Joseph Lavorando for further study and recommendations.

The Employment Contract between the School District and Francis T. Ryan as Superintendent of Schools was then presented for approval and the following action was taken.

RESOLUTION BY
PHILOMENA HANLAN:
That the Employment Contract between the School District and Francis T. Ryan as Superintendent of Schools be approved, and that authorization be given for Board President Sidney Duquette to execute said contract on behalf of the School District.

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(9 yes,0 opposed,0 absent)

There was then a brief discussion in regard to Latin classes and the possibility of having tapes recorded in Latin for use with the Language Laboratory.

A motion for adjournment was made by Kenneth Channell at 10:35 P. M., seconded by Joseph Lavorando and so carried.

ATTEST: Mary L. S. Gregory
Clerk of the Board

DATED: March 12, 1963

Teacher	1962-63 Gr.	Step	Salary	1963-64 Gr.	Step	Salary	
Bailey	III	5	$6200	III	6	$6400	
Bartlett	II	10	6900	II	11	7100	
Beeman	II	13	7800	II	13	7800	
Berger, J.	III	3	5500	III	4	6000	Tenure
Berger, S.	II	2	5000	II	3	5200	
~~Bleeker~~	~~II~~	~~3~~	~~5200~~	~~II~~	~~4~~	~~5400~~	
Bombard	II	12	7300	II	12	7300	
Bouse	I	10	6600	I	11	6800	
Brush	II	4	5700	II	5	5900	
Burgess	I	12	7000	I	12	7000	
Catelli	III	10	7200	III	11	7400	
Church	III	10	7200	III	11	7400	
Collins	II	12	7300	II	12	7300	
Conroy	I	12	7000	I	12	7000	
Coste	II	3	5200	II	4	5700	
Crary	II	10	6900	II	11	7100	
Dailey	III	9	7000	III	10	7200	
Davies	III	12	7600	III	12	7600	
deGrandpre	II	4	5700	II	5	5900	
Dezalia	II	1	5600	II	2	5600	
Dominy	III	9	7000	III	10	7200	
Ducatte	III	5	6200	III	6	6400	
Duquette	III	8	6800	III	9	7000	Tenure
Durkee	II	9	6700	II	10	6900	
Engelhardt	II	5	5900	II	6	6100	
Fillon	II	1	4800	II	2	5000	
Flynt	I	9	6400	I	10	6600	
Frenyea	I	12	7000	I	12	7000	
Gadway	III	10	7200	III	11	7400	
Ghenotu	II	4	5700	II	5	5900	
Gilbert	II	9	6700	II	10	6900	
Glode	II	5	5900	II	6	6100	
Gonyea	II	12	7300	II	12	7300	
Gooley	III	13	8100	III	13	8100	
Gunzenhauser	II	1	4800	II	2	5000	
Harrigan	II	11	7100	II	12	7300	
Hart	I	11	6800	I	12	7000	
Horrigan	I	12	7000	I	12	7000	
Hudak	II	1	4800	II	2	5000	
Hunt	II	6	6100	II	7	6300	
Jones	II	6	6100	II	7	6300	
Jodoin	III	5	6200	III	6	6400	
Kanaly	III	8	6800	III	9	7000	
Kennedy	III	9	7000	III	10	7200	
Laselli	III	3	5500	III	4	6000	
Lavarreau	II	5	5900	II	6	6100	
Laviane	II	2	5000	II	3	5200	
Lavorando	II	8	6500	II	9	6700	
Lea	III	8	6800	III	9	7000	
Leahy	III	7	6600	III	8	6800	
LeJeve	II	12	7300	II	12	7300	
Long	II	4	5700	II	5	5900	Tenure
Luck	II	5	5900	II	5	5900	
Lueft	III	8	6800	III	9	7000	
McAllister	II	1	4800	II	2	5000	
McGivney	II	2	5000	II	3	5200	
Martin	III	4	6000	III	5	6200	
~~Miner~~	~~II~~	~~3~~	~~5200~~				
Mischler	III	1	5100	III	2	5300	
Noffa	II	1	4800	II	2	5000	
Voss	III	8	6800	III	9	7000	Tenure
Murray	II	3	5200	II	4	5700	
Oakley	III	6	6400	III	7	6600	
O'Connell	III	6	6400	III	7	6600	
~~Peete~~	~~II~~	~~2~~	~~5000~~	~~II~~	~~3~~	~~5200~~	
Pelkey	II	1	4800	II	2	5000	
Proulx	II	4	5700	II	5	5900	Tenure
Raville	II	5	5900	II	6	6100	
Robinson	II	12	7300	II	12	7300	
~~Roath~~	~~II~~	~~1~~	~~4800~~				
Sanger, E	II	7	6300	II	8	6500	
Sanger S.	I	12	7000	I	12	7000	
Snell	II	3	5200	II	4	5700	Tenure
Snide	II	2	5000	II	3	5200	
~~Stewart~~	~~II~~	~~1~~	~~4800~~	~~II~~	~~2~~	~~5000~~	
Summerell	III	8	6800	III	9	7000	

Teacher	1962-63 Gr.	Step	Salary	1963-64 Gr.	Step	Salary	
Therrien	III	13	8100	III	13	8100	
Toner B.	II	3	5200	II	4	5700	Tenure
Toner N.	II	12	7300	II	12	7300	
Tourville	III	9	7000	III	10	7200	
Trahan	II	7	6300	II	8	6500	
Traynor	I	12	7000	I	12	7000	
Vernum	III	7	6600	III	8	6800	
Villani	II	2	5000	II	3	5200	
West	II	4	5700	II	5	5900	
Whalen	II	2	5000	II	3	5200	
Wiener	III	5	6200	III	6	6400	
Wilson	II	6	6100	II	7	6300	
Wood	II	1	4800	II	2	5000	
[illegible]right	II	7	6300	II	8	6500	
[illegible]key	II	7	6300	II	8	6500	
PRINCIPALS:							
Ryan, Francis T.	Sup't.	11	14,000	Sup't.	11	14,000	
Glasgow, John P.	HSP	11	11,000	HSP	11	11,000	
Bromley, Merton C.	E.P.	10	9,700	E.P.	11	10,000	
Frandino, William	E.P.	6	8,500	E.P.	7	8,800	
Sears, James F.	E.P.	6	8,500	E.P.	7	8,800	

BEEKMANTOWN CENTRAL SCHOOL DISTRICT
P. O. BOX 891
PLATTSBURGH, NEW YORK

TELEPHONE 563-1780 - 1781

SIDNEY DUQUETTE, JR
PRESIDENT OF BOARD
EDGAR PENFIELD
VICE-PRESIDENT OF BOARD

BOARD MEMBERS
KENNETH CHANNELL
KATHRYN GRUBE
PHILOMENA HARLAN
JOSEPH LAVORANDO
HAROLD LUCK
ROBERT LYON
CLARENCE PHAIR, JR.

MARY L. O'GREGORY
CLERK
TEL. 563-1783

FRANCIS T. RYAN
DISTRICT PRINCIPAL
JOHN GLASGOW
HIGH SCHOOL PRINCIPAL
WILLIAM FRANCINO
ELEMENTARY PRINCIPAL
JAMES SEARS
ELEMENTARY PRINCIPAL
MERTON BROMLEY
GUIDANCE DIRECTOR

February 27, 1963

TO: Francis T. Ryan, Superintendent

FROM: Merton C. Bromley, Guidance Director

NEW YORK STATE REGENTS SCHOLARSHIP WINNERS

SCHOLARSHIP WINNERS

	SCORE
Owens, Michael	234
Pytlak, Shirley	230
Wattie, Barbara	221
Jensen, Robert	210
Finch, David	209
Atwood, Judith	205
Duchene, Linda	190

ALTERNATE FOR STATE SCHOLARSHIPS

Bassett, Katherine	(30)	161

ALTERNATES FOR NURSING SCHOLARSHIPS

Bassett, Katherine	(7)	161
Ross, Elizabeth	(11)	153
Trail, Donna	(13)	151
Garrand, Beverly	(25)	109

28 out of 33 were eligible for New York State Scholar Incentive Awards.

MARCH 27, 1963

A special meeting of the Board of Education of the Beekmantown Central School District was held in the Board Room of the Main Building on Wednesday, March 27, 1963, at 8:00 P.M.

The meeting was called to order by President Sidney Duquette at 8:11 P.M.

Roll Call of the Board was taken.

Present were: Sidney Duquette, Philomena Harlan, Joseph Lavorando, Kathryn Grube, Kenneth Channell and Harold Luck.

Absent: Clarence Phair, Edgar Penfield, and Robert Lyon, also Mary D'Gregory, Clerk

Also present: Roland Holmes, Engineer, W. Parker Dodge Associates; High School Principal, John P. Glasgow; Elementary Principal's, James Sears and William Frandino.

President Sidney Duquette requested Mr. Holmes to report on bids for equipment for the Cumberland Head School.

RESOLUTION BY
KENNETH CHANNELL:

That the contracts for the purchase of equipment in the following categories be awarded to the low bidders as follows:

Lockers and Steel Shelving (Categories 1 & 5)
Awarded to: Republic Steel Corporation
Youngstown Ohio
in accordance with their total bid price of $2469.00.

Physical Education Equipment (Category 2)
Inside and Outside
Awarded to: School Equipment Company
Liverpool, New York
in accordance with their total bid price of $7034.00.

Stage Equipment (Category 3)
Awarded to: T.S. Green Stage Equipment
Syracuse, New York
in accordance with their total bid price of $1960.00.

Flagpole (Category 9)
Awarded to: Vermont Structural Steel Corp.
Plattsburgh, New York
in accordance with their total bid price of $549.00.

Venetian Blinds (Category 10)
Awarded to: King Venetian Blind Co., Inc.
Troy, New York
in accordance with their total bid price of $1768.00.

Furniture-Teachers Room & Conference Room
(Category 12 A & B)
Awarded to: H.G. Institutional Furniture, Inc.
Albany, New York
in accordance with their total bid price of $1621.00.

SECONDED BY
HAROLD LUCK
Resolution adopted by voice vote. (6 yes, 0 opposed, 3 absent)

RESOLUTION BY
KENNETH CHANNELL:

Inasmuch as one of the bids postmarked March 15th, 1963, did not arrive in time for the bid opening due to an error in mail delivery, therefore be it

RESOLVED that all incinerator bids be rejected and said category to be re-advertised for bids to be opened at the regular meeting on April 9th, 1963.

SECONDED BY
JOSEPH LAVORANDO

Board Member Clarence Phair entered the meeting at 8:35 P.M.

The Board requested Mr. Holmes to investigate further into the following categories before awarding contracts:

Category 4 - Classroom Wardrobes
Category ___ - Health Room Equipment
Category 10 - Custodial and Sanitary Supplies

Mr. Holmes is to report his findings to the Board at the next meeting.

RESOLUTION BY
HAROLD LUCK:

That the contract for the purchase of Library(Cat.7) furniture be awarded to Oleson Seating Co., Inc., Troy, New York, in accordance with their total bid price of $5767.00, inasmuch as the low bid in this category did not meet specifications.

SECONDED BY
PHILOMENA HARLAN

Roll Call Vote taken. (6 yes, 1 opposed, 2 absent)

AYES: (6) Kenneth Channell
Sidney Duquette
Kathryn Grube
Philomena Harlan
Joseph Lavorando
Harold Luck

NOES: (1) Clarence Phair

ABSENT: (2) Edgar Penfield
Robert Lyon

Resolution adopted.

RESOLUTION BY
HAROLD LUCK:

That the contract for the purchase of Folding Chairs and Trucks, Category 12c be awarded to American Seating Company, Syracuse, New York, in accordance with their total bid price of $3111.00, inasmuch as the low bid in this category did not meet specifications.

SECONDED BY
CLARENCE PHAIR

Roll Call Vote taken. (6 yes, 1 opposed, 2 absent)

AYES: (6) Kenneth Channell
Sidney Duquette
Kathryn Grube
Philomena Harlan
Harold Luck
Clarence Phair

NOES: (1) Joseph Lavorando

ABSENT: (2) Edgar Penfield
Robert Lyon

Resolution adopted.

As recommended by Superintendent Ryan and the Building and Grounds Committee, the Board agreed that additional chalkboards and corkboards be placed in various locations in the Cumberland Head School. Mr. Holmes stated that the cost would be $605.00 and handled through a change order in the general construction.

Mr. Holmes asked if a name had been decided upon for the new school. The Board informed him that they had agreed that it would be named the Cumberland Head Elementary School.

A letter requesting permission to attend the Industrial Arts Conference was submitted by Raymond Leahy and Thomas Filion.

RESOLUTION BY
KENNETH CHANNELL:

That authorization be given Mr. Raymond Leahy to attend the Industrial Arts Conference at Oswego, New York May 2 and 3, 1963 with expenses to be reimbursed by the district.

SECONDED BY
KATHRYN GRUBE

Resolution adopted by voice vote. (7 yes, 0 opposed, 2 absent)

A letter was read from Mrs. Allegra M. Rubira concerning her son Michael John Owens. The family is moving from the district and requests permission to have Michael finish his senior year at Beekmantown. The Board granted permission for this pending approval from Mr. Evalon Merritt, Superintendent, City School District.

RESOLUTION BY
PHILOMENA HARLAN:

That authorization be given the High School Principal, Mr. John P. Glasgow, to employ a certified English teacher, if possible, to replace Mrs. Joan LaBarge, and be it further

RESOLVED that if he is unable to obtain a certified English teacher that he be authorized to employ an uncertified English teacher for the remainder of the school year.

SECONDED BY
KATHRYN GRUBE

Roll Call Vote taken. (4 yes, 2 opposed, 1 abstention, 2 absent)

AYES: (4) Kathryn Grube
Philomena Harlan
Harold Luck
Clarence Phair

NOES: (2) Sidney Duquette
Kenneth Channell

ABSTENTION: (1)
Joseph Lavorando

ABSENT: (2) Edgar Penfield
Robert Lyon

Resolution adopted.

There was discussion by the Board and High School Principal, John P. Glasgow, regarding the foreign language department for the school year 1963-64. Since it would be almost impossible to employ a combination Latin-Spanish teacher, Mr. Glasgow submitted the following proposal:

The assignment of Latin I & II to be taught by Mrs. Helen Lefeve and Spanish II by Mrs. Lorraine Lueft according to the present teaching assignments using the language laboratory to its best advantage. It was further agreed that because of small numbers, it would be permissible to combine Latin II & III and Spanish I & II in order to offer languages to the greatest number of interested students.

There was a brief discussion concerning Mrs. Mischler's request to receive credit for 9½ years prior service.

The Board agreed that Mrs. Mischler's contract be changed granting her credit for 9½ year prior service. She will be placed on Grade III Step 7 of the salary schedule at an annual salary of $6600 for the school year 1963-64.

Mr. Glasgow, High School Principal, mentioned to the Board that in speaking with Mrs. Margaret Lavarnway, that she will submit her letter of intent to the Board as soon as she learns where she will be able to take her courses for certification.

The Board discussed the vacancies in the English and Social Studies departments. There were no definite decisions reached.

RESOLUTION BY
KENNETH CHANNELL:
That Mrs. Ruth Ryan, R.R. 8, Plattsburgh, N.Y., be given a 3-year probationary appointment as a 1st grade teacher in the elementary tenure area at an annual salary of $4800 for the school year 1963-64.

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote. (7 yes, 0 opposed
2 absent)

RESOLUTION BY
PHILOMENA HARLAN:
That Miss Constance Sweet, Chazy, New York be given a 3-year probationary appointment as music teacher in the elementary tenure area at an annual salary of $4800 for the school year 1963-64.
SECONDED BY
KATHRYN GRUBE

Resolution adopted by voice vote. (7 yes, 0 opposed,
2 absent)

Mr. Glasgow is to speak to Mr. Robert Dailey regarding the assignment of Mr. Dailey to part-time guidance work. He would teach 3 periods of science and would devote the remainder of his time in working under the direction of Mr. Merton Bromley in the Guidance Department. Mr. Glasgow is to explain the situation to Mr. Dailey in regard to his duties and the fact that there will be no change in salary.

Authorization was given to hold 2 special classes on split session in the main building and to move 1 special class to Cumberland Head on split session. In this way, two of our special class teachers would be willing to continue teaching special class as they would not be required to teach at the bus garage.

We will, however, need 1 special class teacher as Mrs. West, in order to obtain her permanent certification in elementary education, will have to teach 1 year with normal children.

Mr. Sears is to try to employ a special class teacher to replace Mrs. West.

Mr. Sears is also to try to employ a librarian for the elementary department.

Mr. William Frandino is to offer Mrs. Patricia Monto a position as substitute teacher to replace Mrs. Elizabeth Brush, effective April 8, 1963. She will be paid at a salary rate of $24.00 per day. If she will not accept his offer on this basis, Mr. Frandino is to locate someone else.

Mr. Sears, discussed with the Board, his request to have the elementary office in the main building partitioned and the possibility of converting one of the storage rooms in the main building into a faculty room for the elementary teachers. Both matters were referred to the building committee and Mr. Sears to be discussed further.

Requests from Mr. Joseph Villani and Mr. James Proulx for increase in salary were discussed and the following action taken by the Board:

RESOLUTION BY:
PHILOMENA HARLAN
That the present salary schedule be amended by the addition of the following salaries for extra-curricular activities:

ATHLETIC		NON-ATHLETIC	
Varsity Basketball	$475	Yearbook	$200
J.V. Basketball	$200	*Dramatics	$200
Varsity Football	$375	Band	$100
J.V. Football	$200	Chorus	$100
Baseball	$300	Sr. Class Advisors (2 @ $100)	$200
Wrestling	$250	Jr. Class Advisors (2 @ $50)	$100
Track	$200	School Paper and Publicity Director	$200
Cheerleading	$200		
Intramurals	$300		

*Includes senior play

and be it further

RESOLVED that all appointments be left to the discretion of the Superintendent of Schools.

SECONDED BY
JOSEPH LAVORANDO

Roll Call Vote taken. (7 yes, 0 opposed, 2 absent)

AYES:(7) Clarence Phair
Kenneth Channell
Sidney Duquette
Kathryn Grube
Philomena Harlan
Joseph Lavorando
Harold Luck

NOES: None

ABSENT: Edgar Penfield
Robert Lyon

RESOLUTION BY
JOSEPH LAVORANDO
That Mrs. Margaret Rivers be employed as Cafeteria Manager at the Cumberland Head School at an annual salary of $3400 for the school year 1963-64.

SECONDED BY
KATHRYN GRUBE

Resolution adopted by voice vote. (7 yes, 0 opposed, 2 absent)

RESOLUTION BY
JOSEPH LAVORANDO:
That Mrs. Elizabeth Soper be employed as Assistant Cafeteria Manager in the main building at an annual salary of $2400 for the school year 1963-64.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote. (7 yes, 0 opposed, 2 absent)

Authorization be given Mr. Glasgow and Mrs. Whalen to hire 2 cooks, 2 part-time workers and someone to replace Mrs. Soper.

The Board requested Mr. Glasgow to attend a meeting in Morrisonville on April 2nd, 1963, on Vocational Education.

It was reported to the Board that the Building Committee at a meeting held March 19th, 1963 had decided to accept the heating work in the boiler room and electrical connections for same at the Cumberland Head School.

Mr. Duquette presented copies of letters from the architect to the contractors accepting boilers and oil burner installation, piping, heat exchange units with the exception of finished covers for same and electrical installations in the boiler room connecting heating equipment as of 4:00 p.m., March 22nd, 1963.

Mr. Duquette asked the boards wishes regarding the special bread program for next year. The following action was taken:

RESOLUTION BY
HAROLD LUCK:

That authorization be given the President of the Board to sign forms agreeing to enter into the special bread and roll program for the school year 1963-64.

SECONDED BY
PHILOMENA HARLAN

The following matters were referred to committee for further action:

a. The possibility of contracting buses for parochial schools.

b. School Building Fire Inspection Report.

c. The possibility of obtaining land in back of the Cumberland Head School.

Board members were asked to call the office by March 29th if they wishes to attend the school boards dinner meeting in Chazy, April 1st, 1963 at 7:00 p.m.

A motion for adjournment was made by Harold Luck at 12:05 A.M., March 28th 1963, seconded by Kathryn Grube, and so carried.

ATTEST: Marilyn G. Bertrand
Acting Clerk of the Board

DATED: March 27, 1963

890-A

CUMBERLAND HEAD EQUIPMENT

BID MARCH, 19, 1963

Cat. #1 - Lockers

C.C. Republic Steel	$1095.00	
C.C. R. B. Wing (Lyon)	1287.00	
Plattsburgh Motor Serv. (Lyon)	1380.00	Informal bid - no security.
Cash Vermont Structural (Penco)	2947.00	Combined 1 & 5.

Cat. #2 - Physical Education Equipment.

"A" School Equipment	3893.00	
C.C. Allaire - Mathewson Corp.	3996.00	
"B" School Equipment	3141.00	

Cat. #3 - Stage

T. S. Green	1960.00	
Boulevard	2562.00	

Cat. #4 - Classroom Wardrobes & Cabinets.

Cascade School Suppliers (Grade-Aid)	11,300.00 + 30.00	
Bernards (Desks of America)	12,459.00	
Nickerson (Paris - Allen)	13,127.50	
Olesen (As Specified)	13,946.00	
School Equipment (Ebco)	15,397.00	
C.C. H. P. Decker (Education)	15,683.00	
H.C. Inst. Furniture (Desks of America)	18,449.00	

Cat. #5 - Steel Shelving.

C.C. Republic Steel	1374.00	
C.C R. B. Wing (Lyon)	1772.00	
Plattsburgh Motor Serv. (Lyon)	2176.00	Informal Bid.

Cat. #6 - Incinerators.

[illegible] Decker (C.C. Inciner. Corp.)	2175.00	+ $35/ft. for Breaching over 3'.
[illegible]	2287.00	
C.C. [illegible] Home Insulators (American)	3890.00	

871-A

Cat. #7 - Library.

		Alt. #1.
"A" Remington Rand	$5014.79	$221.20
American Seat. (Donnell Line Std. Wood Prod.)	5175.00	162.00
Olesen (As Spec.)	5580.00	187.70
"B" School Equip. (Southern Desk)	3804.00	450.00
Remington Rand (Rem. Rand)	4466.74	221.20
American Seal (Inaugural Line Std. Wood Prod.)	4681.00	162.00

Also an alternate proposal from Nickerson for $3065.30 (Paris - Allen).

Cat. #8 - Health.

Check - N.C. Harris Medical	1499.00
Check - N.C. John B. Garrett	1850.00

Cat. #9 - Flagpole.

Cash Vermont Structural (American)	549.00
Clinton Home Ins. (American)	629.00
C.C. R. B. Wing (As specified)	[illegible]5.00
Alternate (Annin.)	500.00

Cat. #10 - Venetian Blinds.

C. C. King Venetian Blind Co. (As spec)	1768.00
C.C. Hooker Venetian Blind Co. (Hunter-Douglas)	1795.00
Clinton Home Insulation (Modern)	1960.00

Cat. #11 - Custodial & Sanitary Equipment.

Oneida Chemical Co., Inc. (As spec.)	1756.74
Alternate for Clarke Machines	1548.19
C.C. Maintenance Prod. (As spec.)	1902.00
C.C. R. B. Wing (Partial Bid)	339.00

Cat. #12 - Furniture.

"A" Teacher's Room.

[illegible] - (Partial Bid-Davis only)	364.00
[illegible] Furniture (As spec)	1081.00

Cat. #12 - Furniture (Cont'd).

"B" Conference Room.

H. C. Institutional Furniture (Royal)	539.51
Bernards (H-O-N- CO)	609.00
C.C. Cotey's (Haskel-Shaw Walker Casco)	639.00

"C" Folding Chairs & Trucks.

H. C. Institutional Furniture	2617.60
Cascade School Supplies (Hampden-#109-Krueger)	2665.00
C.C. W.G.S. (Clarin-Midwest)	2845.00
Cascade (Hampden #76)	2995.00
American Seating (as spec.)	3111.00
C.C. W.G.S. (Clarin-Spacesaver)	3267.50
Bernards (Hampden #76-Midwest)	3334.00
C.C. Cotey's (Krueger)	3340.80

REPORT OF CLERK
to
BOARD OF EDUCATION

from July 1, 1962 **to** March 31, 1963

RECEIPTS

ITEMS OF RECEIPTS Receiving Officer — Source	Estimated Receipts for School Year	Total Receipts Year to Date	Amounts Still to be Received	REMARKS
Balance on Hand	$ 122,500.00	$ 122,653.50		
Public Money	755,731.00	426,343.57	329,387.43	
Federal Allot. Vocational Educ.	500.00	525.00		
Title V-A & N.D.E.A.	2,500.00	450.00		
Federal Aid — Public Law 874	44,000.00	49,097.00		
Tuition from Districts Under Contract: K-6				
Tuition from Districts Under Contract: 7-12				
Tuition from Individuals — Tax Interest		176.97	266.14	Final Tax Warrant
Tax on Property (Exclude tax for Public Library)	279,819.00	239,744.89	40,071.22	$279,816.11
Returned Taxes (From County Treasurer)				
Interest on Deposits	8,000.00	9,738.82		
Transportation of Non-Resident Pupils				
Short Term Loans				
Proceeds of Insurance Adjustments				
Refunds to Districts		201.41		
Sales of Property		100.77		
Miscellaneous	2,000.00			
Board of Coop. Educ. Services	4,000.00			
Board Members' Hospitalization		497.30		
Loan Monies (Bus Bonds)		28,738.72		
TOTAL CASH RECEIPTS	$ 1,219,050.	$ 878,267.95	$	
Non-Cash Pension Deducted by State (Teacher Retirement)	77,374.			
Non-Cash Pension Deducted by State (Retired Teachers)	6,333.			
Non-Cash Pension Deductions by Board of Education	45,135.			
Non-Cash Transfers from Other Funds — Current year teachers retirement		28,522.44		
TOTAL AVAILABLE RECEIPTS	$ 1,346,892.	$ 906,790.39	$	

REPORT OF RECEIPTS, DISBURSEMENTS AND BALANCE

RECEIPTS	General Fund Account	Internal Fund Account	EWH Interest Account	Bond Money Account
TOTAL RECEIPTS, JULY 1 TO DATE	$ 906,790.39	$48,700.87	$107,432.48	$686,033.25
DISBURSEMENTS				
TOTAL EXPENDITURES, JULY 1 TO DATE	826,374.02	45,877.63	85,094.13	638,524.43
BALANCE ON HAND	$ 80,416.37	$ 2,823.24	$ 22,338.35	$ 47,508.82

Received by the Board of Education entered as a part of the minutes of the board meeting held Apr. 9 19 63

Signed Mary L. O'Gregory
Clerk of Board of Education

Form No. S-100 Williamson Law Book Co., Rochester, N. Y.

MONTHLY FINANCIAL STATEMENT
of the
BOARD OF EDUCATION

	BUDGET CLASSIFICATIONS	Budget Appropriation	Transfers	Revised Budget Appropriations	Expenditures to Date	Unexpended Balance to Date	Estimated Unpaid Bills	Unencumbered Balance
	GENERAL CONTROL							
2:1	School Elections	200.00			177.13	22.87		
2:2	Board of Education—Clerk's Salary	4600.00			3449.88	1150.12		
2:2	Board of Education—Treasurer's Salary	2400.00			1800.00	600.00		
2:2	Board of Education—Collector's Salary	750.00			525.00	225.00		
2:2	Legal Fees, Auditing, etc.	2000.00			974.88	1025.12		
2:3-2:6	Other Expenses (Supplies, Travel, etc.)	1500.00	- 142.00	1358.00	1057.27	300.73		
2:10	Attendance Supervision—Salaries Auditor	300.00	+ 127.00	427.00	427.00	—		
2:10	Census Enumeration—Salaries	650.00			650.00	—		
2:11	Other Expenses of Attendance Service	50.00	+ 15.00	65.00	63.12	1.88		
2:12	Cooperative Board (Administrative Expenses)							
2:7	Superintendent's Salary Village Superintendencies	3300.00				3300.00		
2:7	Deputy and Assistant Supt's. Salaries							
2:7	Office Assistant's Salaries							
2:8-9	Other Expenses of Superintendent's Office							
	Other Expenses of General Control							
	Total—General Control	15,750.00	—	15,750.00	9124.28	6625.72		
	INSTRUCTIONAL SERVICES—REGULAR DAY SCHOOLS							
3:3	Salaries of Principals	25,000.00			18,749.88	6250.12		
3:1	Assistant Principals and Supervisors	17,000.00			12,363.52	4636.48		
3:4	Clerical and Other Help	17,337.00			13,095.30	4241.70		
3:2	Other Expenses (Supplies, Travel, etc.)	4000.00			2959.11	1040.89		
3:5-8								
3:9	Salaries of Teachers: Grades K-6	291,000.00			189,673.64	101,326.36		
3:9	Salaries of Teachers: Grades 7-12	234,200.00			152,445.08	81,754.92		
3:9	Salaries of Substitutes	9000.00			6852.75	2147.25		
3:10	Textbooks	14,900.00			11,065.20	3834.80		
3:11	Supplies Used in Instruction	14,000.00			10,866.06	3133.94		
3:12	Cooperative Board (Service Expenses)							
3:12	County Vocational Board							
3:13	Tuition to Other Districts: Grades K-6	650.00			—	650.00		
3:13	Tuition to Other Districts: Grades 7-12							
3:14	Other Expenses of Instruction	7000.00	- 1200.00	5800.00	1992.12	3807.88		
	Total—Instructional Services for Regular Day Schools	634,687.00	- 1200.00	633,487.00	420,062.66	213,424.34		
	INSTRUCTIONAL SERVICES—SPECIAL SCHOOLS							
3:1, 3	Salaries of Principals and Supervisors	500.00			350.00	150.00		
3:4	Salaries of Office Assistants							
3:9	Salaries of Teachers	1300.00			892.00	408.00		
3:10	Textbooks							
3:11	Supplies Used in Instruction	300.00			—	300.00		
3:14	Other Expenses of Instruction							
	Total—Instructional Services for Special Schools	2000.00			942.00	1058.00		
	OPERATION OF PLANT							
4:1	Salaries of Custodians and Others	45,520.00			32,282.31	12,237.69		
4:2	Fuel	15,000.00			11,075.22	3924.78		
4:3	Water	—			—	—		
4:4	Light and Power	11,500.00			9,596.77	1903.23		
4:5	Custodial Supplies	5000.00			2,954.80	2045.20		
4:7	Services Other Than Personal (Telephone, Cartage, Laundry, Piano Tuning, etc.)	2300.00			1528.49	771.51		
4:11	Other Expenses of Operations							
	Total—Operation of Plant	79,320.00			58,437.59	20,882.41		
	MAINTENANCE OF PLANT							
5:1	Upkeep of Grounds	2500.00			403.48	2096.52		
5:2	Repair of Buildings	6000.00			2498.84	3501.16		
5:3	Repair and Replacement—Heating, Plumbing-Electrical Equipt.	7500.00			1862.55	5637.45		
5:4	Repair and Replacement—Instructional Equipt.	1050.00			280.10	769.90		
5:5	Repair and Replacement—Furniture	200.00			143.00	57.00		
5:6	Repair and Replacement—Other Equipt.	1500.00			1202.17	297.83		
5:11	Other Expenses of Maintenance							
	Total—Maintenance of Plant	18,750.00			6390.14	12,359.86		

Report for the Month Ending March 31, 1963

	BUDGET CLASSIFICATIONS	Budget Appropriation	Transfers	Revised Budget Appropriations	Expenditures to Date	Unexpended Balance to Date	Estimated Unpaid Bills	Unencumbered Balance
	Sub Total Carried Forward	749,906.00	+ 1200.00	748,707.00	494,956.67	253,750.33		
	AUXILIARY AGENCIES							
9:1	Library Service—Salaries	15,300.00			10,591.62	4708.38		
9:2	Repair and Replacement of Books, Periodicals, etc.	1,000.00			776.75	223.25		
9:3	Other Expenses of Libraries (Supplies)	500.00			159.51	340.49		
9:4	Medical Service—Salaries	5400.00			1842.30	3557.70		
9:5	Nurse Service—Salaries	11,100.00			7058.24	4041.76		
9:6	Dental Service—Salaries							
9:7	Other Health Service Expenses (Supplies, Travel, etc.)	450.00			387.66	62.34		
9:8	Transportation of Pupils (Resident)	126,300.00	- 350.00	125,950.00	82,217.71	43,732.29		
9:8	Transportation of Pupils (Non-Resident)							
9:10	School Lunch—Salaries, Milk, Supplies, etc.	2000.00			1161.65	838.35		
9:11	Community Lectures and Social Centers							
9:12	Recreation (Summer Playgrounds, etc.)	4000.00	+ 900.00	4900.00	4968.39	931.61		
9:14	Payments to Other Schools and Institutions							
9:13	Other Expenses of Auxiliary Agencies	1000.00	- 700.00	300.00	51.00	249.00		
	Guidance Dir. + Psychologist	13,100.00			9397.64	3702.36		
	Total—Auxiliary Agencies	180,150.00	+ 850.00	181,000.00	118,612.47	62,387.53		
	FIXED CHARGES							
6:1	State Teachers Retirement	77,374.00			—	77,374.00		
6:1	Supplemental	5,333.00			—	5333.00		
6:1	City or State Retirement							
6:1	Supplemental							
6:1	Social Security—District Expense	20,700.00			6244.78	14,455.22		
6:2	Rent of Buildings, Grounds, etc.	10,000.00			7560.00	2440.00		
6:3	Insurance on Buildings and Contents	4,300.00			4292.00	8.00		
6:3	Transportation Insurance (Incl. Driver Comp.)	5000.00	+ 350.00	5350.00	5334.80	15.20		
6:3	Other Insurance (Health, Comp., General Liab., etc.)	10,000.00			9860.98	139.02		
6:4	Taxes or Assessments							
6:5	Membership—State School Boards Assoc.	275.00			275.00	—		
6:6	Other Expenses of Fixed Charges							
	Total—Fixed Charges	133,982.00	+ 350.00	133,332.00	33,567.56	99,764.44		
	DEBT SERVICE							
7:1	Redemption of Bonds for Capital Construction	105,000.00			55,000.00	50,000.00		
7:2	Redemption of Capital Notes—Bonds for Buses	15,229.00			15,229.00	—		
7:2	Redemption of Capital Notes for Other Purposes	—						
7:3	Redemption of Budget, Revenue and Tax Ant. Notes	—						
7:4	Interest on Bonds for Capital Construction	87,680.00			63,267.38	24,412.62		
7:5	Interest on Capital Notes—Bonds for Buses	1544.00			1543.29	.71		
7:5	Interest on Capital Notes for Other Purposes	-						
7:6	Interest on Budget, Revenue and Tax Ant. Notes	450.00			—	450.00		
7:7	Refunds	300.00			—	300.00		
7:8	Other Expenses (Bank Charges, etc.)	350.00			128.83	221.17		
	Total—Debt Service	210,553.00	—		135,168.50	75,384.50		
	CAPITAL OUTLAY							
8:1	Land Site							
8:2	Improvement of Grounds	1500.00			542.05	957.95		
8:3	Architect's and Engineer's Fees	—			—			
8:4-8	New Buildings and Building Equipment	—			—			
8:9	Alteration of Buildings	1000.00			983.34	16.66		
8:10	Heating, Plumbing and Electrical Equipment	—						
8:11-13	Furniture, Instructional and Other Equipment	7100.00	+ 2000.00	9100.00	8442.55	657.45		
8:14	Other Expenses of Capital Outlay	1200.00			1198.76	1.24		
8:15	New Library Books	7500.00	- 2000.00	5500.00	3666.10	1833.90		
8:16	Buses—Payment from Loan Moneys				28,738.72	—		
8:17	Buses—Cash Payments	5000.00			—	5000.00		
	Total—Capital Outlay 28,738.72	+ 23,300.00	-		43,571.52	8467.20		
	TOTAL EXPENDITURES	1,296,892.00	-		825,876.72	499,754.00		
	Bus Bond Money	+ 28,738.72						
	Bd. Members' Hosp. Payts.	+ 497.30			497.30			
		1,326,128.02			826,374.02	499,754.00		

PAYROLL ACCOUNT:	RECEIPTS	$408,372.15
	EXPENDITURES	Same
	BALANCE	None

INVESTMENT ACCOUNT:	ORIGINAL INVESTMENT	$862,000
	AMOUNT WITHDRAWN	647,000
	BALANCE INVESTED	215,000

NOTE: ($30,000 withdrawn 4-1-63)
(Balance - $185,000)

GENERAL FUND

TREASURER'S MONTHLY REPORT

For the period

From March 1, 1963 to March 31, 1963

Total available balance as reported at the end of preceding period . . . $ 158692.29

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
3/ 1/63	Interest on Certificate of Deposit #880	$ 166.67
3/29/63	Blue Cross-Blue Shield Premium for April 1963 from:- Joe Lavorando, Harold J. Luck, Kenneth E. Channell, Robert A. Lyon	84.20

Total Receipts . . . . . $ 250.87

Total Receipts, including balance . . . . $ 158943.16

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 3260 To Check No. 3324 $ 78526.79

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 78526.79

Cash Balance as shown by records . . . $ 80416.37

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 81876.81

Less total of outstanding checks . . . . . $ 1460.44

(See list on reverse side of report)

Net balance in bank . . . . . $ 80416.37

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 80416.37

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

April 9, 1963

Mary L. A. Gregory
Clerk of Board of Education

F. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
3206	167	20						
3274	3	69						
3321	30	00						
3324	1259	55						
TOTAL	$ 1460	44	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

INTERNAL SCHOOL FUND

TREASURER'S MONTHLY REPORT

For the period

From March 31, 1963 to March 31, 1963

Total available balance as reported at the end of preceding period . . $ 2309.76

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
3/ 4/63	School Lunch Program - January 1963 Refund	$ 2376.14
3/ 4/63	Cafeteria Receipts	1262.61
3/11/63	" "	1025.65
3/18/63	" "	1250.17
3/25/63	" "	1303.57

Total Receipts . . . . . $ 7218.14

Total Receipts, including balance . . . . $ 9527.90

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 187 To Check No. 206 $ 6704.66

By Debit Charge $ None

(Total amount of checks issued and debit charges) $ 6704.66

Cash Balance as shown by records . . . $ 2823.24

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . . $ 2832.90

Less total of outstanding checks . . . . . $ 9.66

(See list on reverse side of report)

Net balance in bank . . . . . $ 2823.24

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 2823.24

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

April 9, 1963

Mary L. R. Gregory
Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

F. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
206	9	66						
TOTAL	$ 9	66	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

EMPLOYEES WITHHOLDING FOR S.S. FUND

TREASURER'S MONTHLY REPORT

For the period

From March 1, 1963 to March 31, 1963

Total available balance as reported at the end of preceding period . . $ 7786.74

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
3/ 1/63	Construction Fund	$ 58.20
3/15/63	" "	58.20
3/15/63	Internal Fund	195.08
3/15/63	General Fund	6847.95
3/29/63	" "	7139.72
3/29/63	Internal Fund	194.26
3/29/63	Construction Fund	58.20

Total Receipts . . . . . $ 14551.61

Total Receipts, including balance . . . . $ 22338.35

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. To Check No. $ None

By Debit Charge $ None

(Total amount of checks issued and debit charges) $ None

Cash Balance as shown by records . . . $ 22338.35

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 22338.35

Less total of outstanding checks . . . . . $ None

(See list on reverse side of report)

Net balance in bank . . . . . $ 22338.35

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 22338.35

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

April 9, 1963

Mary A. O'Gregory
Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

F. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
TOTAL	$		TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

CONSTRUCTION FUND

TREASURER'S MONTHLY REPORT

For the period

From March 1, 1963 to March 31, 1963

Total available balance as reported at the end of preceding period . . $ 113723.47

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
		$ None

Total Receipts . . . . . $ None

Total Receipts, including balance . . . . $ 113723.47

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 701 To Check No. 712 $ 66214.65

By Debit Charge $ None

(Total amount of checks issued and debit charges) $ 66214.65

Cash Balance as shown by records . . . $ 47508.82

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . . $ 47508.82

Less total of outstanding checks . . . . . $ None

(See list on reverse side of report)

Net balance in bank . . . . . $ 47508.82

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 47508.82

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

April 9, 1963

Mary E. O'Leary
Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

T. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.,	Amount		Check No.	Amount		Check No.	Amount	
TOTAL	$		TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

A regular meeting of the Board of Education of the Beekmantown Central School District was held in the Board Room of the main school building on Tuesday, April 9, 1963, at 8:00 P. M.

The meeting was called to order by Vice President Edgar Penfield at 8:05 P. M.

Roll call of the Board was taken.

Present were: Edgar Penfield, Philomena Harlan, Kathryn Grube, Clarence Phair, Robert Lyon and Kenneth Channell.

Absent: President Sidney Duquette, Harold Luck, Joseph Lavorando.

Also present: High School Principal John Glasgow, Elementary Principals James Sears and William Frandino, Mr. Roland C. Holmes from the office of W. Parker Dodge Associates, and the following representatives from the P.T.A.: Mr. Kenneth Mills, Mr. Daniel Bickford and Mr. Harry Sumner.

Mr. Holmes then proceeded with the opening of the bids for the incinerator at the Cumberland Head School, which were as follows: (All bids were accompanied by a certified check.)

1. Nash, Cadmus & Voelker, Inc. - Bid price: $1,980.00
2. Washburn and Granger, Inc. - " " $2,375.00
3. Harry Page Decker, Jr. - " " $2,175.00
4. Joseph Goder, Inc. - " " $2,287.00

RESOLUTION BY
KENNETH CHANNELL:

That the contract for the purchase of the incinerator be awarded to Nash, Cadmus & Voelker, Inc., 45 West 45th Street, New York 36, N. Y., at their low bid price of $1,980.00

SECONDED BY
PHILOMENA HARLAN

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

A letter from the Donald L. Nickerson Corporation was then read asking that they be given an opportunity to show sample wardrobe cabinets in order to justify the "dollar difference" in their bid. They went on to say that their Paris-Allen cabinets were the best on the market today, were made of solid maple, and gave a detailed description of the units.

Mr. Holmes stated that they felt that the metal cabinets were just as good as the wooden ones and felt that the other bids were satisfactory.

RESOLUTION BY
ROBERT LYON:

That, inasmuch as the the classroom cabinets are equivalent to those specified, therefore be it

RESOLVED, that the contract for the purchase of Classroom Wardrobes and Cabinets be awarded to Cascade School Supplies, Inc., North Adams, Massachusetts, in accordance with their low bid price of $11,300 + 30.00 (Alternate) or a total price of $11,330.00.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

Inasmuch as the bid from Oneida Chemical Co.,Inc. for Custodial and Sanitary Equipment was incomplete, Mr. Channell suggested, and the Board agreed that the bids be referred to the Building and Grounds Committee before awarding the contracts.

Mr. Holmes reported that he hasn't been able to obtain complete information concerning the Health Room Equipment, and recommended that these bids also be referred to Committee before awarding the contract.

Board Members Harold Luck and Joseph Lavorando entered the meeting at 8:30 P. M., and Mr. Holmes left the meeting at that time.

The minutes of the regular meeting held March 12, 1963, were read, and accepted as read upon motion made by Kenneth Channell, seconded by Robert Lyon, and so carried.

The minutes of the special meeting held March 27, 1963, were then read, and accepted as read upon motion made by Kathryn Grube, seconded by Joseph Lavorando, and adopted by voice vote (6 yes, 2 abstaining - Edgar Penfield and Robert Lyon, 1 absent - Sidney Duquette)

The monthly Financial Reports of the Clerk and Treasurer were then read, including all district funds and covering the period from July 1, 1962, to March 31, 1963.

The Financial Reports were accepted as read upon motion made by Kenneth Channell, seconded by Harold Luck, and so carried.

Mr. Glasgow then reported that all the High School Teachers' contracts for the school year 1963-64 have been returned.

He also reported that Mrs. Lavarnway has not yet received the information as to whether or not the courses she needs for certification are to be given during the summer. She will submit a letter of intent to the Board as soon as she obtains this information.

Mr. Glasgow stated that if these courses are not offered, he will contact the State Education Department for a ruling in the matter.

The Board asked Mr. Glasgow to ask Mrs. Lavarnway to submit a letter stating that she intends to and will take these courses if they are offered, so that her salary notice can be issued.

There was then a brief discussion in regard to Easter Vacation pay for Mrs. Brush and Mrs. LaBarge after their effective date of their leave of absence, which is April 11, 1963.

RESOLUTION BY
KENNETH CHANNELL:

That the effective date of the leaves of absence of Mrs. Elizabeth Brush and Mrs. Joan LaBarge be April 22, 1963.

SECONDED BY
CLARENCE PHAIR

Roll call vote.(6 yes, 2 opposed, 1 absent)

AYES:(6) Kenneth Channell
Kathryn Grube
Philomena Harlan
Harold Luck
Edgar Penfield
Clarence Phair

NOES: (2) Joseph Lavorando
Robert Lyon

ABSENT:(1) Sidney Duquette

Resolution adopted.

After further discussion concerning the original effective date of the leaves, the following action was taken.

RESOLUTION BY
KENNETH CHANNELL:

That the foregoing resolution changing the effective date of the leaves of absence be rescinded by the Board.

SECONDED BY
CLARENCE PHAIR

Resolution adopted by voice vote.(8 yes, 0 opposed, 1 absent)

Mrs. Harlan, Chairmen of the Teachers Committee and the Principals thenreported concerning teacher candidates they had interviewed and recommended for appointments.

RESOLUTION BY
PHILOMENA HARLAN:

That Mr. Gary Sargeant, Morrisonville, New York, be given a three year probationary appointment as 7th grade Social Studies Teacher, and be placed on Grade II, Step 1 at an annual salary of $4,800 for the school year 1963-64. (Secondary Tenure Area)

SECONDED BY
KATHRYN GRUBE

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

RESOLUTION BY
ROBERT LYON:

That Mr. William Rueter, 221 Mildred Boulevard, Plattsburgh, N. Y., be given a three year probationary appointment as 7th grade English Teacher, and be placed on Grade II, Step 2 in the Secondary Tenure Area, at an annual salary of $5,000 for the school year 1963-64.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

RESOLUTION BY
KATHRYN GRUSE:

That Mrs. Norma Carr, 6226-C Maryland Road, P.A.F.B., be employed as a regular substitute teacher, effective April 22, 1963, to replace Mrs. Joan LaBarge for the remainder of the school year 1962-63, and be paid on the basis of an annual salary rate of $4,800.00.

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

RESOLUTION BY
KENNETH CHANNELL:

That Miss Judith Landry, 200 Lake Street, Rouses Point, N. Y., be given a three year probationary appointment as 1st grade teacher, and be placed on Grade II, Step 1 in the Elementary Tenure Area, at an annual salary of $4,800.00 for the school year 1963-64.

SECONDED BY
PHILOMENA HARLAN

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

RESOLUTION BY
HAROLD LUCK:

That Mrs. Louise Eisen, RD #2, Peru, N. Y., be employed as a regular substitute teacher, effective April 22, 1963, to replace Mrs. Elizabeth Brush for the remainder of the school year 1962-63, and be paid on the basis of an annual salary rate of $4,800.00.

SECONDED BY
ROBERT LYON

Resolution adopted by voice vote.(8 yes, 0 opposed, 0 absent)

Mr. Frandino also reported that Mrs. Ruth Ryan, who had been given an appointment as 1st grade teacher at the last meeting, has returned her contract unsigned and will not be able to accept the position.

Mr. Glasgow then reported that a representative from Heywood-Wakefield Co. will be here during Easter Vacation to repair and refinish the Heywood-Wakefield furniture. He will need two men to help him and as the custodians will all be busy during that time, Mr. Glasgow suggested hiring two of the men teachers for this work.

The Board asked that inquiries be made as to whether or not the Company will reimburse the school for the salaries of the two men.

RESOLUTION BY
CLARENCE PHAIR:

That authorization be given to hire two men teachers, if needed, during Easter Vacation to work with the representative from Heywood-Wakefield Co., and be paid at the rate of $1.50 per hour.

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

There was then a brief discussion in regard to the change of the closing date of school for Easter Recess.

RESOLUTION BY
KENNETH CHANNELL:

That the change of the closing date of school for Easter Recess from April 11 to April 10, 1963, be approved by the Board.

SECONDED BY
ROBERT LYON

Resolution adopted by voice vote.(6 yes,0 opposed,1 absent)

Applications were then presented from Mr. Robert Martin, 43 Seneca Drive, Plattsburgh, for Custodial work, and from Mrs. Agnes LaPier, West Chazy, N. Y., for work in the Cafeteria.

Both applications were reviewed and ordered placed on file for future reference.

A request from Mrs. Patricia Whalen was then read for permission for Mrs. Rivers, Mrs. Soper and herself to attend a Conference for School Lunch Managers in Plattsburgh on May 15, 1963.

RESOLUTION BY
JOSEPH LAVORANDO:

That authorization be given for Mrs. Patricia Whalen, Mrs. Margaret Rivers and Mrs. Elizabeth Soper to attend the Regional Conference for School Lunch Managers in Plattsburgh on May 15, 1963, with the registration fee of $1.75 per person (total $5.25) to be paid by the District.

SECONDED BY
ROBERT LYON

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

There was also a request from High School Principal John Glasgow and Elementary Principal James Sears to attend a Conference in Lake Placid, May 9-11, 1963.

RESOLUTION BY
PHILOMENA HARLAN:

That authorization be given for Principals John Glasgow and James Sears to attend the New York State Association for Supervision and Curriculum Development Conference to be held at Lake Placid, N. Y., May 9-11, 1963, with expenses to be reimbursed by the School District.

SECONDED BY
KATHRYN GRUBE

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

The monthly Schedules of Claims and Payrolls were then presented for discussion and approval.

RESOLUTION BY
KENNETH CHANNELL:

That the following Schedules of Claims and Payrolls be approved and paid as submitted in the amounts stated:

General Fund Schedule No.10 in the total amount of $59,179.14
Internal Fund Schedule No.10 in the total amount of $5,619.08
Construction Fund Schedule No.10 in the total amount of $43,238.01

General Fund Payroll No.18 in the gross amount of $37,208.52 (3-29-63)
" " " No.19 " " " " " $36,074.48 (4-10-63)

Internal Fund Payroll No.14 in the gross amount of $1,035.41 (3-29-63)
" " " No.15 " " " " " $1,000.43 (4-10-63)

SECONDED BY
ROBERT LYON

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

It was then reported that the two new station wagons were delivered on April 5th. They have been checked and should be in operation by the time school re-opens on the 22nd.

There was then a brief discussion regarding the sale of the 1955 Plymouth wagon. The Board felt that the one in the poorest condition should be sold.

RESOLUTION BY
HAROLD LUCK:

That authorization be given to advertise for sealed bids for the sale of the 1955 Plymouth Station Wagon in the poorest condition, said bids to be opened at 8:00 P. M. on May 14, 1963.

SECONDED BY
ROBERT LYON

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

Also discussed was the termination of the lease for the mobile classroom units.

RESOLUTION BY
JOSEPH LAVORANDO:

That authorization be given to write a letter to the Fort Wayne Leasing Company terminating our lease for the four mobile classroom units, effective August 31, 1963.

SECONDED BY
ROBERT LYON

Resolution adopted by voice vote.(8 yes, 0 opposed, 1 absent)

A request from the Head Custodian for permission to purchase a skill saw was referred to the Building and Grounds Committee.

RESOLUTION BY
KATHRYN GRUBE:

That authorization be given to advertise for bids for the following categories, said bids to be opened on May 14, 1963, at 8:00 P.M.:

a) Milk - In plastic cartons
b) Ice Cream - 2½ oz. or 3½ oz. cups
c) No.2 Fuel Oil - Firm bid only
d) School and Art supplies

SECONDED BY
PHILOMENA HARLAN

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

Principal Glasgow then read a letter written to the Board from the Delegates who attended the Citizenship Conference at Syracuse University on April 6, expressing their thanks and appreciation for the privilege of being allowed to attend.

Mimeographed copies of a report of the Athletic Committee Meeting held March 29 were then distributed.

The report contained recommendations made by the Committee regarding Football, Basketball, Wrestling, Baseball and Track. (A copy of this report is attached to the minutes of this meeting.

Mr. Glasgow discussed plans for building a track, and stated that the cost would be prohibitive to clear the woods and prepare the land for a ¼ mile track. He suggested a 1/8 mile track circling the playground equipment at the north end of the grounds near the elementary addition.

A meeting of the Athletic Committee was decided upon for 3:00 P.M. on Monday, April 15th, to look the situation over for possibilities, measurements etc.

It was decided that equipment would be needed for digging the pits and it was suggested that Mr. Milton Barnes be contacted for an estimate on the cost.

RESOLUTION BY
CLARENCE PHAIR:

That all recommendations made by the Athletic Committee in the attached report be accepted by the Board, with the exception of Section E, Item 1 until further study regarding this item, and be it further

RESOLVED, that authorization be given to hire someone to dig the pits in accordance with Section E, Item II.

SECONDED BY
KENNETH CHANNELL

Roll call vote taken.(8 yes,0 opposed,1 absent)

AYES: (8) Clarence Phair	Harold Luck	NOES: None	
Kenneth Channell	Joseph Lavorando		
Philomena Harlan	Edgar Penfield	ABSENT:(1)	
Kathryn Grube	Robert Lyon	Sidney Duquette	

Resolution adopted.

The Building and Grounds Committee reported concerning the emergency lighting needed and recommended following the fire inspection report.

Mr. Luck stated that Mr. Gonyea had compared prices and had some wet battery lights on display for the Committee to inspect.

RESOLUTION BY
CLARENCE PHAIR:

That authorization be given to purchase the necessary emergency lights for the locations where they are needed, in accordance with the recommendations of the fire inspectors and the State Education Department Fire Safety Coordinator.

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

Mr. Lavorando reported that he talked to Attorney B. Loyal O'Connell regarding the Dodge Library. Mr. O'Connell had said that the budget amount of $1,500 for the Library could be put in the 1963-64 budget as a separate item or voted upon as a completely separate resolution.

RESOLUTION BY
HAROLD LUCK:

That the $1,500.00 budget amount for the West Chazy Dodge Library be presented as a separate resolution at the Annual Meeting in July, and be voted upon by separate ballot as an additional item to the 1963-64 school budget.

SECONDED BY
PHILOMENA HARLAN

Roll call vote taken.(8 yes,0 opposed,1 absent)

AYES:(8) Harold Luck, Clarence Phair, Philomena Harlan, Robert Lyon, Kathryn Grube, Joseph Lavorando, Edgar Penfield, Kenneth Channell
NOES: None
ABSENT: (1) Sidney Duquette

Resolution adopted.

In regard to the formal acceptance of the heating system at the Cumberland Head School the following action was taken.

RESOLUTION BY
KENNETH CHANNELL:

That the acceptance of the following components of the heating system at the Cumberland Head Elementary School be confirmed and approved by the Board as of 4:00 P. M., March 22, 1963:

Boilers and oil burner installation
Piping
Heat exchange units with the exception of finished covers for same.
Electrical installations in the Boiler Room connecting heating equipment, and be it further

RESOLVED, that authorization be given to include the items accepted in our Boiler & Machinery Insurance Policy if not fully covered by the Contractor.

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

Mr. Luck then discussed briefly the gravel etc. needed for the repair of the driveway entrance off the Spellman Road leading to the Main School Building. He felt that a drain culvert under the driveway would help and suggested looking into the matter to see what can be done.

was then read

A communication/from the New York State School Boards Association regarding the 1963 Spring Conferences. The one in this area will be held at Ellenburg Central School on Monday, May 6th, at 6:45 P. M. The cost will be $3.00 per person.

RESOLUTION BY
HAROLD LUCK:

That authorization be given to make four (4) reservations for the Beekmantown School Board for the 1963 Spring Conference on May 6th at Ellenburg Central School, and be it further

RESOLVED, that authorization be given to issue a check in the amount of $3.00 per person to cover the expenses for this meeting.

SECONDED BY
PHILOMENA HARLAN

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

Principal Glasgow then reported concerning a meeting he and Mr. Duquette attended in regard to the Tri-County Cooperative Study for establishment of a Vocational School in the Clinton-Essex and Franklin areas.

He stated that every board member present at the meeting had voted to conduct the study.

The Chairman discussed unemployment percentages, drop-outs in schools, vocations to be offered etc.

The Federal Government has allocated money for a skilled co-ordinator to come here for a year to determine what is needed most in this area.

Each school board will be asked to pay their share of the costs for conducting this study, mainly printing costs, clerical help etc.

The entire matter was discussed at length, and the following action was taken.

RESOLUTION BY
ROBERT LYON:

That the Beekmantown School Board of Education cooperate in conducting the Tri-County Study for establishment of a vocational school in the Clinton-Essex-Franklin County areas.

SECONDED BY
KENNETH CHANNELL

Roll call vote taken.(5 yes, 3 opposed, 1 absent)

AYES: (5) Kenneth Channell
Joseph Leverando
Robert Lyon
Edgar Penfield
Clarence Phair

NOES:(3) Philomena Harlan
Kathryn Grube
Harold Luck

ABSENT:(1) Sidney Duquette

Resolution adopted.

Mr. Lyon, Chairman of the Transportation Committee, reported damage to the windshields of two of our buses. An electric fence wire which had been strung across the road had been blown down by the wind to windshield height. The buses ran into the wire which damaged both windshields. The wire suspended over the highway connected electric fences on the properties of Mr. Emery Duquette. Damage to the two buses was estimated at approximately $105.00.

RESOLUTION BY
ROBERT LYON:

That the claim against Mr. Emery Duquette, RD #2, West Chazy, in the amount of $105.00 for damage to two Beekmantown School buses be referred to School Attorney B. Loyal O'Connell for appropiate action.

SECONDED BY
CLARENCE PHAIR

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

Mr. Sears and Mr. Prandino then discussed with the Board their recommendation of adoption of a new Elementary English Textbook in Grades 2-6. They are now using texts bearing 1947 and 1948 copyrights and feel that a new one is definitely needed. The cost would be approximately $3,000.00. The Board agreed and took the following action.

RESOLUTION BY
PHILOMENA HARLAN:

That authorization be given for the Elementary Principals to select and order new Elementary English Textbooks at an approximate cost of $3,000 for the school year 1963-64, to be delivered after July 1, 1963.

SECONDED BY
KATHRYN GRUBE

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

Mr. Mills, one of the representatives from the P.T.A. again asked about getting a detailed copy of the Annual School Budget. He was told that the detailed budget is on file in the school office and is available to any taxpayer who requests more detailed financial information than is in the popularized budget. Insurance costs were also briefly discussed.

A motion for adjournment was made at 11:15 P. M. by Joseph Lavorando, seconded by Kenneth Charnell, and so carried.

ATTEST: _____
Clerk of the Board

DATED: April 2, 1963

GERMANTOWN CENTRAL SCHOOL

April 1, 1963

Report of Athletic Committee Meeting - March 29, 1963, - 3:00 P.M.

Mr. Glasgow reported on the recommendations of the Athletic Department on interscholastic improvements. On the basis of this report the Athletic Committee makes the following recommendations:

A. Football

I. Intramural program inaugurated in spring for grades 5, 6, 7 and 8. Grades 5 and 6 meet two nights per week after school and take the late bus home. Grades 7 and 8 meet on Saturday mornings and students provide their own transportation.

a. Coach - Mr. Hudak

b. Cost - $300 (actual increase in salary as per schedule adopted $125.00)

II. A junior varsity team composed of ninth graders equipped completely with a regular after school schedule with area schools.

a. Coach - Mr. Jodoin

b. Cost - Athletic Department Requisitions 1962-63 $3,722.61
Athletic Department Requisitions 1963-64 4,849.65
Increase in total cost $1,127.04

III. Add a member of the present staff to assist Mr. Hudak and Mr. Raville in varsity football. Cost - $300

IV. Schedule gym classes in elementary grades 5 and 6 so that boys will meet on alternate days with girls (2 sections combined). This will enable physical education teachers to stress game fundamentals.

V. Junior varsity dressing and drying room in bus garage.

VI. Install a dutch door in drying room of boys' shower room. Assign manager to check equipment in and out each night. Check to see all lockers and equipment rooms locked after last player is out on field.

B. Basketball

I. Allow ninth grade boys who do not make the junior varsity team to participate in the seventh and eighth grade intramural program.

II. Three interschool playdays for most advanced seventh and eighth grade boys. (Saturdays)

a. One at Beekmantown
Two away

b. Cost - Transportation to Plattsburgh and return to school. Trips, sandriches and milk prepared before hand for 30 or 40 boys when Beekmantown is host school. Approximate cost - $20

III. Present program and coaching assignments remain the same for junior varsity and varsity basketball.

C. Wrestling

I. Continue present program for at least another year.

II. Three week unit on wrestling taught in regular physical education classes in grades 5 through 12. Mr. Jodoin exchange classes with Mr. Raville and teach basketball fundamentals to elementary while Mr. Raville teaches wrestling unit to high school.

D. Baseball

I. Continue present program - Mr. Jodoin coach.

II. Investigate loan of snow fence from town or county. Put fence around field.

E. Track

I. Plans for building a track.

a. Submit dimensions to Athletic Committee.

b. Contact town on help in clearing woods to lay out track.

II. Build broad jumping, pole vault and high jump pits immediately.

REPORT OF CLERK
to
BOARD OF EDUCATION

from July 1, 1962 **to** April 30, 1963

RECEIPTS

ITEMS OF RECEIPTS Receiving Officer — Source	Estimated Receipts for School Year	Total Receipts Year to Date	Amounts Still to be Received	REMARKS
Balance on Hand	$ 122,500.00	$ 122,693.50		
Public Money	755,731.00	748,875.06	None	
Federal Allot. Vocational Educ.	900.00	525.00		
Title V-A & N.D.E.A.	2,500.00	450.00		
Federal Aid Public Law 874	44,000.00	49,097.00		
Tuition from Districts Under Contract: K-6				
Tuition from Districts Under Contract: 7-12				
Tuition from Individual Pupils				
Tax Interest		176.97	266.14	Final Tax Warrant:
Tax on Property (Exclude tax for Public Library)	279,816.00	239,744.89	40,071.22	$279,816.11
Returned Taxes (From County Treasurer)				
Interest on Deposits	8,000.00	10,745.07		
Transportation of Non-Resident Pupils				
Short Term Loans				
Proceeds of Insurance Adjustments		201.41		
Refunds to Districts		100.77		
Sales of Property				
Miscellaneous	2,000.00			
Board of Coop. Educ. Services	4,000.00			
Board Members' Hospitalization		581.50		
Loan Monies (Bus Bonds)		28,738.72		
TOTAL CASH RECEIPTS	$ 1,219,050.	$ 1,198,889.89	$	
Non-Cash Pension Deducted by State (Teacher Retirement)	77,374.			
Non-Cash Pension Deducted by State (Retired Teachers)	5,333.			
Non-Cash Pension Deductions by Board of Education	45,135.			
Non-Cash Transfers from Other Funds Current year teachers retirement		32,589.35		
TOTAL AVAILABLE RECEIPTS	$ 1,346,892.	$ 1,231,479.24	$	

REPORT OF RECEIPTS, DISBURSEMENTS AND BALANCE

RECEIPTS	General Fund Account	Internal Fund Account	EWH Interest Account	Bond Money Account
TOTAL RECEIPTS, JULY 1 TO DATE	$1,231,479.24	57,218.38	129,734.19	716,033.25
DISBURSEMENTS				
TOTAL EXPENDITURES, JULY 1 TO DATE	959,162.85	53,361.70	125,810.11	687,699.44
BALANCE ON HAND	$ 272,316.39	3,856.68	3,924.08	28,333.81

Received by the Board of Education entered as a part of the minutes of the board meeting held May 14, 1963

Signed ..... Clerk of Board of Education

Form No. S-100 Williamson Law Book Co., Rochester, N. Y.

MONTHLY FINANCIAL STATEMENT
of the
BOARD OF EDUCATION

	BUDGET CLASSIFICATIONS	Budget Appropriation	Transfers	Revised Budget Appropriations	Expenditures to Date	Unexpended Balance to Date	Estimated Unpaid Bills	Unencumbered Balance
	GENERAL CONTROL							
2:1	School Elections	200.00			178.08	21.92		
2:2	Board of Education—Clerk's Salary	4600.00			3833.20	766.80		
2:2	Board of Education—Treasurer's Salary	2400.00			2000.00	400.00		
2:2	Board of Education—Collector's Salary	750.00			600.00	150.00		
2:2	Legal Fees, Auditing, etc.	2000.00			1083.20	916.80		
2:3-2:6	Other Expenses (Supplies, Travel, etc.)	1500.00	- 142.00	1358.00	1057.27	300.73		
2:10	Attendance Supervision—Salaries Auditor	300.00	+ 127.00	427.00	427.00	—		
2:10	Census Enumeration—Salaries	650.00			650.00	—		
2:11	Other Expenses of Attendance Service	50.00	+ 15.00	65.00	63.12	1.88		
2:12	Cooperative Board (Administrative Expenses)							
2:7	Superintendent's Salary Village Superintendencies	3300.00			2171.68	1128.32		
2:7	Deputy and Assistant Supt's. Salaries							
2:7	Office Assistant's Salaries							
2:8-9	Other Expenses of Superintendent's Office							
	Other Expenses of General Control							
	Total—General Control	15,750.00	—	15,750.00	12,063.55	3686.45		
	INSTRUCTIONAL SERVICES—REGULAR DAY SCHOOLS							
3:3	Salaries of Principals	25,000.00			20,833.20	4166.80		
3:1	Assistant Principals and Supervisors	17,000.00			13,908.96	3091.04		
3:4	Clerical and Other Help	17,557.00			14,540.00	2797.00		
3:2	Other Expenses (Supplies, Travel, etc.)	4000.00			3028.84	971.16		
3:5-8								
3:9	Salaries of Teachers: Grades K-6	291,000.00			217,368.16	73,631.84		
3:9	Salaries of Teachers: Grades 7-12	234,200.00			174,700.24	59,499.76		
3:9	Salaries of Substitutes	9000.00			7482.75	1517.25		
3:10	Textbooks	14,900.00			11,067.35	3832.65		
3:11	Supplies Used in Instruction	14,000.00			11,849.89	2150.11		
3:12	Cooperative Board (Service Expenses)							
3:12	County Vocational Board							
3:13	Tuition to Other Districts: Grades K-6	650.00			225.00	425.00		
3:13	Tuition to Other Districts: Grades 7-12							
3:14	Other Expenses of Instruction	7000.00	-1200.00	5800.00	2205.22	3594.78		
	Total—Instructional Services for Regular Day Schools	634,087.00	-1200.00	632,887.00	477,209.61	155,677.39		
	INSTRUCTIONAL SERVICES—SPECIAL SCHOOLS							
3:1, 3	Salaries of Principals and Supervisors	500.00			400.00	100.00		
3:4	Salaries of Office Assistants							
3:9	Salaries of Teachers	1200.00			672.00	528.00		
3:10	Textbooks							
3:11	Supplies Used in Instruction	300.00			—	300.00		
3:14	Other Expenses of Instruction							
	Total—Instructional Services for Special Schools	2000.00			1072.00	928.00		
	OPERATION OF PLANT							
4:1	Salaries of Custodians and Others	45,520.00			36,858.67	8661.33		
4:2	Fuel	15,000.00			13,799.59	1200.41		
4:3	Water	—						
4:4	Light and Power	11,500.00			10,982.23	517.77 ✓		
4:5	Custodial Supplies	5000.00			3118.58	1881.42		
4:7	Services Other Than Personal (Telephone, Cartage, Laundry, Piano Tuning, etc.)	2300.00			1733.19	566.81		
4:11	Other Expenses of Operations							
	Total—Operation of Plant	79,320.00			66,492.26	12,827.74		
	MAINTENANCE OF PLANT							
5:1	Upkeep of Grounds	2500.00			404.84	2095.16		
5:2	Repair of Buildings	6000.00			2595.49	3404.51		
5:3	Repair and Replacement—Heating, Plumbing-Electrical Equipt.	7500.00			2172.46	5327.54		
5:4	Repair and Replacement—Instructional Equipt.	1050.00			341.85	708.15		
5:5	Repair and Replacement—Furniture	200.00			143.00	57.00		
5:6	Repair and Replacement—Other Equipt.	1500.00			1215.79	284.21		
5:11	Other Expenses of Maintenance							
	Total—Maintenance of Plant	18,750.00			6873.43	11,876.57		

Report for the Month Ending April 30 1963

	BUDGET CLASSIFICATIONS	Budget Appropriation	Transfers	Revised Budget Appropriations	Expenditures to Date	Unexpended Balance to Date	Estimated Unpaid Bills	Unencumbered Balance
	Sub Total Carried Forward	749,907.00	-1200.00	748,707.00	563,710.85	184,996.15		
	AUXILIARY AGENCIES							
9:1	Library Service—Salaries	15,300.00			12,228.28	3071.72		
9:2	Repair and Replacement of Books, Periodicals, etc.	1000.00			792.05	207.95		
9:3	Other Expenses of Libraries (Supplies)	500.00			159.51	340.49		
9:4	Medical Service—Salaries	5400.00			2042.30	3357.70		
9:5	Nurse Service—Salaries	11,100.00			8066.56	3033.44		
9:6	Dental Service—Salaries							
9:7	Other Health Service Expenses (Supplies, Travel, etc.)	450.00			392.66	57.34		
9:8	Transportation of Pupils (Resident)	126,300.00	- 350.00	125,950.00	94,190.94	31,759.06		
9:8	Transportation of Pupils (Non-Resident)							
9:10	School Lunch—Salaries, Milk, Supplies, etc.	2000.00			1171.28	828.72		
9:11	Community Lectures and Social Centers							
9:12	Recreation (Summer Playgrounds, etc.)	4000.00	+ 1900.00	5900.00	5515.89	384.11		
9:14	Payments to Other Schools and Institutions							
9:13	Other Expenses of Auxiliary Agencies	1000.00	- 700.00	300.00	51.00	249.00		
	Guidance Dir. + Psychologist	13,100.00			10,622.76	2477.24		
	Total—Auxiliary Agencies	180,150.00	+ 950.00	181,100.00	135,233.23	45,766.77		
	FIXED CHARGES							
6:1	State Teachers Retirement	77,374.00			—	77,374.00		
6:1	Supplemental	5,333.00			—	5333.00		
6:1	City or State Retirement							
6:1	Supplemental							
6:1	Social Security—District Expense	20,700.00			13,634.18	7065.82		
6:2	Rent of Buildings, Grounds, etc.	10,000.00			8640.00	1360.00		
6:3	Insurance on Buildings and Contents	4300.00			4292.00	8.00		
6:3	Transportation Insurance (Incl. Driver Comp.)	5000.00	+ 350.00	5350.00	5334.80	15.20		
6:3	Other Insurance (Health, Comp., General Liab., etc.)	10,000.00			9860.98	139.02		
6:4	Taxes or Assessments							
6:5	Membership—State School Boards Assoc.	275.00			275.00	—		
6:6	Other Expenses of Fixed Charges							
	Total—Fixed Charges	132,982.00	+ 350.00	133,332.00	42,036.96	91,295.04		
	DEBT SERVICE							
7:1	Redemption of Bonds for Capital Construction	105,000.00			80,000.00	25,000.00		
7:2	Redemption of Capital Notes—Bonds for Buses	15,229.00			15,229.00	—		
7:2	Redemption of Capital Notes for Other Purposes	—			—	—		
7:3	Redemption of Budget, Revenue and Tax Ant. Notes	—			—	—		
7:4	Interest on Bonds for Capital Construction	87,680.00			72,017.38	15,662.62		
7:5	Interest on Capital Notes—Bonds for Buses	1544.00			1543.29	.71		
7:5	Interest on Capital Notes for Other Purposes	—			—			
7:6	Interest on Budget, Revenue and Tax Ant. Notes	450.00			—	450.00		
7:7	Refunds	300.00			—	300.00		
7:8	Other Expenses (Bank Charges, etc.)	350.00			128.83	221.17		
	Total—Debt Service	210,553.00			168,918.50	41,634.50		
	CAPITAL OUTLAY							
8:1	Land Site							
8:2	Improvement of Grounds	1500.00			542.05	957.95		
8:3	Architect's and Engineer's Fees	—			—			
8:4-8	New Buildings and Building Equipment	—			—			
8:9	Alteration of Buildings	1000.00			983.34	16.66		
8:10	Heating, Plumbing and Electrical Equipment	—						
8:11-13	Furniture, Instructional and Other Equipment	7100.00	+2000.00	9100.00	8442.55	657.45		
8:14	Other Expenses of Capital Outlay	1200.00			1198.76	1.24		
8:15	New Library Books	7500.00	- 2000.00	5500.00	3984.59	1515.41		
8:16	Buses—Payment from Loan Moneys				28,738.72	—		
8:17	Buses—Cash Payments	5000.00			4791.80	208.20		
	Total—Capital Outlay 28,738.72	+ 23,300.00			48,681.81	3356.91		
	TOTAL EXPENDITURES	1,296,892.00			958,581.35	367,049.37		
	Bus Bond Money	+ 28,738.72			—			
	Bd. Members' Hosp. Pay'ts.	+ 581.50			581.50			
		1,326,212.22			959,162.85	367,049.37		

PAYROLL ACCOUNT:	RECEIPTS	$464,007.86	
	EXPENDITURES	Same	
	BALANCE	None	
INVESTMENT ACCOUNT:	ORIGINAL INVESTMENT	$862,000.00	
	AMOUNT WITHDRAWN	677,000.00	
	BALANCE INVESTED	185,000.00	(4-30-63)

Note: (50,000 withdrawn 5-1-63-
Balance - $135,000.00)

GENERAL FUND

TREASURER'S MONTHLY REPORT

For the period

From April 1, 1963 to April 30, 1963

Total available balance as reported at the end of preceding period . . $ 80416.37

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
4/ 1/63	Interest on Time Deposit	$ 1006.25
4/16/63	Final Payment of State Aid - 1962-63 School Year	319531.49
4/30/63	Blue Cross-Blue Shield Premium for May 1963 from:-	
	Joe Lavorando	
	Harold J. Luck	
	Kenneth E. Channell	
	Robert A. Lyon	84.20

Total Receipts . . . . . $ 320621.94

Total Receipts, including balance . . . . $ 401038.31

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 3325 To Check No. 3399 $ 128721.92

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 128721.92

Cash Balance as shown by records . . . $ 272316.39

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 273669.49

Less total of outstanding checks . . . . . $ 1353.10

(See list on reverse side of report)

Net balance in bank . . . . . $ 272316.39

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 272316.39

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

May 14 1963

Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No..	Amount		Check No.	Amount		Check No.	Amount	
3331	5	00						
3369	45	00						
3396	30	00						
3399	1273.	10						
TOTAL	$ 1353	10	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

INTERNAL SCHOOL FUND

TREASURER'S MONTHLY REPORT

For the period

From April I, I963 to April 30, I963

Total available balance as reported at the end of preceding period . . $ 2823.24

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
4/ I/63	School Lunch Program - February I963 Refund	$ I975.27
4/ I/63	Cafeteria Receipts	I292.79
4/ 8/63	" "	I350.58
4/22/63	" "	833.37
4/30/63	" "	I36I.8I
4/30/63	School Lunch Program - March I963 Refund	I703.69

Total Receipts . . . . . $ 8517.5I

Total Receipts, including balance . . . . $ II340.75

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 207 To Check No. 226 $ 7484.07

By Debit Charge $ None

(Total amount of checks issued and debit charges) $ 7484.07

Cash Balance as shown by records . . . $ 3856.68

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 3866.34

Less total of outstanding checks . . . . . $ 9.66

(See list on reverse side of report)

Net balance in bank . . . . . $ 3856.68

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 3856.68

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

May 14, 1963

Mary A. O'Gregory
Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

T. R. Landmon
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N. Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
226	9	66						
TOTAL	$ 9	66	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

EMPLOYEES WITHHOLDING FOR S.S. FUND

TREASURER'S MONTHLY REPORT

For the period

From April 1, 1963 to April 30, 1963

Total available balance as reported at the end of preceding period . . $ 22338.35

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
4/ 3/63	General Fund	$ 7389.40
4/ 3/63	Internal Fund	225.41
4/ 3/63	Construction Fund	81.20
4/10/63	General Fund	6902.01
4/10/63	Internal Fund	190.57
4/12/63	Construction Fund	58.20
4/26/63	Construction Fund	58.20
4/30/63	General Fund	7232.75
4/30/63	Internal F und	163.97

Total Receipts . . . . . $ 22301.71

Total Receipts, including balance . . . . $ 44640.06

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 92 To Check No. 95 $ 40715.98

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 40715.98

Cash Balance as shown by records . . . $ 3924.08

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 14594.36

Less total of outstanding checks . . . . . $ 10670.28

(See list on reverse side of report)

Net balance in bank . . . . . $ 3924.08

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 3924.08

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

May 14 1963

Mary M. Gregory
Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

F. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No..	Amount		Check No.	Amount		Check No.	Amount	
93	10670	28						
TOTAL	$ 10670	28	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

CONSTRUCTION FUND

TREASURER'S MONTHLY REPORT

For the period

From April 1, 1963 to April 30, 1963

Total available balance as reported at the end of preceding period . . $ 47508.82

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
4/1/63	Deposit from Investment Acc't.	$ 30000.00

Total Receipts . . . . . $ 30000.00

Total Receipts, including balance . . . . $ 77508.82

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 713 To Check No. 721 $ 49175.01

By Debit Charge $ None

(Total amount of checks issued and debit charges) $ 49175.01

Cash Balance as shown by records . . . $ 28333.81

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . . $ 28333.81

Less total of outstanding checks . . . . . $ None

(See list on reverse side of report)

Net balance in bank . . . . . $ 28333.81

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 28333.81

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

May 1st 1963

Mary I. McGreary

Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

F. R. Landmann

Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
TOTAL	$		TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

A regular meeting of the Board of Education of the Beekmantown Central School District was held in the Board Room of the Main School Building on May 14, 1963, at 8:00 P. M.

The meeting was called to order by President Sidney Duquette at 8:03 P. M.

Roll call of the Board was taken.

Present were: Sidney Duquette, Edgar Penfield, Philomene Harlan, Kathryn Grube, Clarence Phair, Joseph Lavorando and Herold Luck.

Absent: Kenneth Channell, Robert Lyon.

Also present were: Principals John Glasgow, James Sears and William Frandino, Roland Holmes from W. Parker Dodge Associates, the following members from the P.T.A.: Kenneth Mills, T. Emerson Wood, Francis Keefe, Daniel Bickford, Harry Sumner, Arnold J. LaValley, and the following representatives from Companies submitting bids: Larry Fountain (John B Garrett, Inc.), John Donk (Webster Paper and Supply Co.,), Ted Perras and Joseph D. Perras (Rosebud Creamery Inc.), Charles Brandell (Bay View Dairy), Donald Garrison (Borden's Ice Cream Co.), and Jay Skiff (Altamont Ice Cream Co.,Inc.).

The following bids were then opened and read aloud by the Clerk:

1. 1955 Plymouth Station Wagon:

Mr. Vernon Rock, Ellenburg Depot, N. Y. - Bid price: $ 51.50

Mr. Edward Bartosek, M.R.8, Plattsburgh, - Bid price: $110.13

RESOLUTION BY
Harold Luck:
That the 1955 Plymouth Station Wagon be sold to the highest bidder, Edward J. Bartosek, at his bid price of $110.13.

SECONDED BY
Kathryn Grube

Resolution adopted by voice vote.(7 yes, 0 opposed, 2 absent)

2. Bids for Milk:

Rosebud Creamery, Inc. Plattsburgh, N. Y.	$ .0447 per half pint (wax coated cartons)
Bay View Dairy M.R.8, Plattsburgh, N. Y.	$ .0474 per half pint (plastic coated cartons)

A letter submitted by Plattsburgh Dairy Co.,Inc. concerning the legality and approval of the use of plastic cartons in schools was then read by the Clerk. A letter from the Ex-Cell-O Corporation regarding the same matter was also read.

Mr. Lavorando asked that the above letters be referred to School Attorney B. Loyal O'Connell to determine the legality of plastic cartons and whether or not it would affect the State reimbursement for milk. If legal, the bid will be considered, and if not, the bids for milk will be re-advertised.

Board Member Kenneth Channell entered the meeting at 8:20 P.M.

3. Bids for Ice Cream:

Altamont Ice Cream Co.,Inc. Tupper Lake, N. Y.	2½ oz. cups - $ .457 per doz. 3½ " " - .527 " "
Borden's Ice Cream Co. Glens Falls, N. Y.	3½ oz. cups - .56 per doz.
Guy's Ice Cream Co. Plattsburgh, N. Y.	3 oz. cups - .80 per doz.

The above bids for Milk and Ice Cream were referred to the Cafeteria Committee for further study and recommendations.

4. Bids for fuel oil (#2):

American Oil Co., (Beauvais Inc.) Plattsburgh, N. Y.	$ .121 per gal.(6/1/63 thru 5/31/64 with downward esc. clause.
Field Oil Inc. Plattsburgh, N. Y.	.136 per gal. with downward escalation clause.
A. Fortin's Sons Plattsburgh, N. Y.	.124 per gal.
Plattsburgh Coal Co.,Inc. Plattsburgh, N. Y.	14.3 per gal.,subject to fluctuation of major oil Co. prices.
Sumbler Oil Co.,Inc. Plattsburgh, N. Y.	.15 per gal. with benefit of market decline.
Warren Holt Corp. (Gulf Oil) Plattsburgh, N. Y.	.1230 per gal.,Firm price
Cooperative G.L.F. Exchange Inc. Ithica, N. Y.	.1263 per gal. with downward escalation clause.

The above fuel oil bids were referred to the Building and Grounds Committee for further study and recommendations.

5. Bids for School and Art Supplies: (All bids INCOMPLETE)

Bardeen's, Inc. Syracuse, New York	Main Building:	$2,057.00
	Cumberland Hd:	1,866.00
	Secondary:	741.00
	Office supplies:	376.00
	TOTAL:	$5,040.00
Childcraft Equipment Co. New York 10, N. Y.	Cumberland Head:	$213.65
S. S. Stafford, Inc. New York 14, N. Y.	Main Building:	$ 40.72
	Cumberland Hd:	44.00
	Secondary:	57.30
	Office supplies:	133.16
	TOTAL:	$275.18
Utrecht Linens, Inc. New York 19, N. Y.	Secondary:	$363.18
Webster Paper & Supply Co. Albany, N. Y.	Cumberland Head:	$1,591.19

The above supply bids were referred to the three Principals for further study and recommendations.

The representative of the Companies submitting bids left the meeting at 8:45 P. M.

The minutes of the regular meeting held April 9, 1963, were read, and accepted as read upon motion made by Kenneth Channell, seconded by Joseph Lavorando, and so carried.

The monthly Financial Reports of the Clerk and Treasurer were then read, including all district funds and covering the period from July 1, 1963 to April 30, 1964.

The Financial Reports were accepted as read upon motion made by Kathryn Grube, seconded by Harold Luck, and so carried.

RESOLUTION BY
JOSEPH LAVORANDO:

That authorization be given to transfer $2,150.00 from 3:14 (other expenses of instruction) to 4:4 (light and power)

SECONDED BY
PHILOMENA HARLAN

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

Mr. Holmes reported that he had obtained sufficient information regarding the Health Equipment and found that the bid from Harris Medical was satisfactory.

RESOLUTION BY
KENNETH CHANNELL:
That the contract for Health Equipment for Cumberland Head School be awarded to Harris Medical, Brushton, N. Y. in accordance with their low bid price of $1,499.00.

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(8 yes, 0 opposed, 1 absent)

The awarding of the contract for Custodial and Sanitary Equipment was postponed until a future meeting.

Mr. Holmes then discussed the installation of a submersible pump at Cumberland Head and the possibility of building a pit.
He had obtained an estimate from Fletcher-Murnane Co.,Inc. for a 6 x 6 concrete pit, with a crush stone bottom and a manhole cover at an approximate cost of $300.00.
Mr. Duquette suggested and the Board agreed, that due to the location, a sump pump should be installed in the pit.
Mr. Holmes suggested that he get a sketch of the pit proposal, prices, etc. and will then contact the Building and Grounds Committee for further discussion and recommendations.

He also reported that he had asked the contractor for credit for deleting the washing and waxing of the floors in the Cumberland Head School, and had been told that the amount of the credit would be $215.00.
The Board agreed to accept the credit and do the washing and waxing after the equipment is in the building.

Mr. Holmes then read two price quotations for the electrical work for moving the Cafeteria Equipment to Cumberland Head School.
One quotation was from Rascoe Bros. in the amount of $552.00 and the other from William J. Murray, Inc. in the amount of $492.00.
After a brief discussion the following action was taken.

RESOLUTION BY
HAROLD LUCK:
That the Board accept the low price quotation from William J. Murray, Inc., in the amount of $492.00 for the electrical work involved in moving the cafeteria equipment to Cumberland Head School, and be it further
RESOLVED, that this amount be added to his contract for the electrical work at the Cumberland Head School.

SECONDED BY
CLARENCE PHAIR

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

There was then a brief discussion in regard to storage cabinets needed for an additional kindergarten room at Cumberland Head School.
Both Mr. Frandino and Mr. Holmes recommended that they be purchased from Cascade School Supplies, as they are satisfactory and much lower in cost than the Brunswick Cabinets.

RESOLUTION BY
PHILOMENA HARLAN:
That the storage cabinets for the kindergarten room at Cumberland Head be purchased from Cascade School Supplies at a cost of $982.30, with this amount to be added to the contract awarded to them for Classroom Wardrobes and Cabinets for Cumberland Head School.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

Mr. Holmes left the meeting at 9:45 P. M.

Mrs. Harlan then asked what had been learned regarding costs of the Vocational School Study, of which she is still not in favor until much more information has been made available.
Mr. Glasgow stated that he had definitely learned that our cost will be $370.00. The bills will be submitted in June, and will be presented at the June meeting for Board approval or disapproval.

The monthly Schedules of Claims and Payrolls were then presented for discussion and approval.

RESOLUTION BY
KATHRYN GRUBE:
That the following Schedules of Claims and Payrolls be approved and paid as submitted in the amounts stated:

General Fund Schedule No.11 in the total amount of $11,165.21
Internal Fund Schedule No.11 in the total amount of $3,927.56
Construction Fund Schedule No.11 in the total amount of $32,238.00

General Fund Payroll	No.20 (4-30-63)	in the gross amount of	$37,451.01
" " "	No.21 (5-15-63)	" " " " " "	36,012.98
Internal Fund "	No.16 (4-30-63)	" " " " " "	$ 864.56
" " "	No.17 (5-15-63)	" " " " " "	1,089.42

SECONDED BY
PHILOMENA HARLAN
Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

A letter was then read from Attorney B. Loyal O'Connell regarding his conversation with Mr. Emery Duquette concerning the damage to two school buses by a wire strung across the road on his property.
Mr. Duquette stated that he had no money to pay for the damage and has no liability insurance policy which would protect him.
The Transportation Committee had discussed the matter and recommended not pressing charges, as they felt that the legal fees would be more than the cost of the damage. They did recommend however, that a letter be written to Mr. John Coffey, County Highway Superintendent, inquiring whether or not Mr. Duquette had a permit to suspend an electric wire across a county highway, and whether or not he was conforming to Highway Department regulations. They recommended that the letter request that all regulations be enforced and met to prevent the occurence of any further mishaps.
The Board agreed,and asked that Mr. Sears write the letter to Mr. Coffey on behalf of the Board.

Principal Glasgow then read requests from Mr. Elton Jodoin and Mr. Robert Dailey to attend a basketball clinic in Monticello, N. Y. June 24-28, at an approximate expense of $75.00 each.

RESOLUTION BY
CLARENCE PHAIR:
That authorization be given for Mr. Elton Jodoin and Mr. Robert Dailey to attend the basketball clinic to be held at Kutshers Country Club, Monticello, N. Y. from June 24-28, 1963, with expenses not to exceed $75.00 each,to be reimbursed by the District.
SECONDED BY
JOSEPH LAVORANDO
Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

Mr. Glasgow then presented a cost estimate from Mr. Milton Barnes for the pole vaulting pits in the amount of $375.00. He also reported that the corner posts are out of level and recommended that the bill not be paid until this has been corrected. He suggested that the runways be rolled to smooth them out, and the Board agreed with both the aforementioned recommendations.
A suggestion was also made that an estimate for the cost of repairing the sidewalks be obtained from the Dumas Brothers.

Mr. Glasgow then read a letter from Mrs. Margaret Lavarnway stating that she intended taking the prescribed courses for her certification if they are offered during the summer..
He reported that the two courses being offered at Syracuse will suffice and meet requirements for her certification, and that she has been given her contract for next year.

The contract for Health Services from the Plattsburgh City School District in the amount of $2,268.00 was then presented and authorized signed upon motion made by Philomena Harlan, seconded by Kathryn Grube and so carried.

A letter from Mr. Joseph Kelley was then read, saying that the Cooperative Board is sponsoring a dinner for retiring District Superintendent Everest T. Allen at the Royal Savage Inn on June 11, 1963, at 7:00 P. M. The cost will be $3.00 per person and he asked that the number from our district who will be attending be sent to him by June 5, 1963.

Principal Glasgow then discussed the Law in regard to Grievance Procedures for teaching and non-teaching personnel. He distributed samples of Grievance Procedures for Teachers from the New York State Teachers Association and asked the Board to study it and try to arrive at some conclusion for a procedure for adoption.

The Board asked that Superintendent Francis Ryan be consulted concerning the procedure to be adopted.

A letter from Howard C. Mersha, Commissioner of the Clinton County Board of Elections, was then read. He stated that they planned to move the voting machine from the Cumberland Head Community Club to the Cumberland Head Elementary School for the Fall election, and asked the Board's permission to make this move.

The Board asked that a letter be written granting this permission.

Mr. Frandino then reported concerning an interview with Mrs. Audrey Brunelle whom he recommended for a 1st grade teaching position for next year.

RESOLUTION BY
PHILOMENA HARLAN:

That Mrs. Audrey Brunelle, Morrisonville, N. Y. be given a three year probationary appointment as first grade teacher in the Elementary Tenure Area, and be placed on Grade II, Step 2 at an annual salary of $5,000 for the school year 1963-64.

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

The prices for the exchange of the 1962 GE appliances for 1963 appliances were then presented for Board approval.

RESOLUTION BY
JOSPEH LAVORANDO:

That the following exchange prices for the GE appliances be approved by the Board:

WA1050X	- Washer	$35.00
DA1020X	- Dryer	28.07
J303X (2)	- Ranges	29.92 each
SP 503X	- Dishwasher	29.15

SECONDED BY
CLARENCE PHAIR

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

The sale prices of the 1962 models available in June were then given as follows:

1 Portable Dishwasher	- Retail	$289.95	- Sale	$178.00
2 Electric Ranges	- "	289.95	- "	162.00 ea.
1 Automatic Washer	- "	379.95	- "	222.00
1 Dryer	- "	319.95	- "	189.00

Mr. Glasgow suggested that the washer and dryer might be purchased for use in the Cafeteria at the Cumberland Head School.

He then asked for approval for the purchase of 10 typewriters on State Contract for the Commercial Department for next year.

RESOLUTION BY
KENNETH CHANNELL:

That authorization be given to purchase ten Smith-Corona electric typewriters on State Contract at a cost of $160.00 each, from Cotey's Office Equipment, Plattsburgh, N. Y.

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote.(8 yes,0 opposed, 1 absent)

Mr. Glasgow then discussed advertising for bids for the athletic supplies and equipment for next year.

Mr. Sears reported that he had contacted Mr. Gerald Dumas and that he is willing to do the alterations in the Elementary Office on the same basis as he did the High School Office. Mr. Sears is to get an estimate of the cost for the materials and labor from Mr. Dumas.

He then discussed briefly the suggested contracting of transportation to parochial and private schools outside the District.

Our last year transportation cost was 31¢ per pupil per day and the contract cost approximately 41¢ per pupil per day. He gave this as information only and said that no Committee recommendations are ready.

He also briefly mentioned briefly the Law, which is not clearly written, concerning seat belts in station wagons used for the transportation of pupils.

An application from Mr. Clarence Dubuque for a position as bus driver was then presented and referred to the Transportation Committee.

Mr. Sears also advised the purchase of one more station wagon next year to replace the other 1955 Plymouth wagon. He recommended a more frequent turnover of station wagons for reasons of economy.

He also reported that the Transportation Committee recommended the purchase of two new school buses next year to replace two that are ten years old. They also approved Mr. Lapham's budget requisition for next year.

Mr. Sears then discussed an Arithmetic Consultant for next year which would come under N.D.E.A., and which he feels is essential in upgrading the mathematic program. A specialist for an in-service program for teachers would be brought in at a cost of $750.00, of which $375.00 would be paid by N.D.E.A.

The Board agreed and advised Mr. Sears to contact Miss Mildred Dominy at the College to see who might be available for the program.

Mr. Glasgow reported that the State Education Department Cooperative Review Service was practically completed and that he and Mr. Penfield had met with them this afternoon. They urged that the Board Members complete and send in the Forms 'A Guide for Review of the Board of Education Practices.

Mr. Penfield asked them if the report of the Review would be mailed or delivered. They answered that if requested to do so by a Board they would deliver the report in person.

RESOLUTION BY
KENNETH CHANNELL:

That a request be sent to the State Education Department asking that the report of the Cooperative Review Service be delivered in person and discussed with the Board of Education.

SECONDED BY
CLARENCE PHAIR

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

Copies of two letters sent to the President of the Board of Education from District Superintendent Everest Allen were then read to the Board.

The first letter dated February 14, 1963, congratulated the Board on their School system and the selection of Mr. Ryan as Superintendent.

The second letter dated March 12, 1963, was one offering any assistance that the Board or Mr. Ryan might desire during Mr. Ryan's illness. He asked that everyone feel free to call on him at any time to help in whatever way he can.

RESOLUTION BY
CLARENCE PHAIR:

That the two letters be placed on file with the Clerk of the Board and a letter of thanks and appreciation be written to Mr. Allen from the Board of Education.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(8 yes,0 opposed,1 absent)

Mr. Glasgow then briefly discussed the health service in the school. He stated that when a child is ill and reports to the nurse's office, if he has no temperature the parents are usually not called.

He suggested that it be made a policy that when a child does report ill, the parents be notified and let them make the decision as to whether or not to come and take the child home or leave him in school.

No action was taken concerning this.

A motion for adjournment was made by Harold Luck at 12:10 A.M., May 15, 1963, seconded by Joseph Lavorando, and so carried.

ATTEST: Mary K. O'Gregory
Clerk of the Board

DATED: May 14, 1963

REPORT OF CLERK
to
BOARD OF EDUCATION

from July 1, 1962 to May 31, 1963

RECEIPTS

ITEMS OF RECEIPTS Receiving Officer — Source	Estimated Receipts for School Year	Total Receipts Year to Date	Amounts Still to be Received	REMARKS
Balance on Hand	$ 123,500.00	$ 122,663.50		
Public Money	715,731.00	715,875.06		
Federal Allot. Vocational Educ.	500.00	525.00		
Title V-A & N.D.E.A.	2,500.00	450.00		
Federal Aid — Public Law 874	44,000.00	49,097.00		
Tuition from Districts Under Contract: K-6				
Tuition from Districts Under Contract: 7-12				
Tuition from Individual Pupils — Tax Interest		443.11		
Tax on Property (Exclude tax for Public Library)	279,819.00	239,744.89		Final Tax Warrant $279,816.11
Returned Taxes (From County Treasurer)		40,005.59	($65.63 deducted by the Board of	
Interest on Deposits	6,000.00	10,911.74	Supervisors-Town of Plattsburg	
Transportation of Non-Resident Pupils				
Short Term Loans				
Proceeds of Insurance Adjustments		201.41		
Refunds to Districts		110.95		
Sales of Property		110.13		
Miscellaneous	2,000.00			
Board of Coop. Educ. Services	4,000.00			
Board Members' Hospitalization		665.70		
Loan Monies (Bus Bonds)		28,738.72		
TOTAL CASH RECEIPTS	$ 1,219,050.	$ 1,239,532.80	$	
Non-Cash Pension Deducted by State (Teacher Retirement)	77,374.	76,599.13		
Non-Cash Pension Deducted by State (Retired Teachers)	5,333.	4,686.43		
Non-Cash Pension Deductions by Board of Education	45,135.			
Non-Cash Transfers from Other Funds — Current year teacher's retirement		36,554.79		
TOTAL AVAILABLE RECEIPTS	$ 1,346,892.	$ 1,357,383.15	$	

REPORT OF RECEIPTS, DISBURSEMENTS AND BALANCE

RECEIPTS	General Fund Account	Internal Fund Account	EWH Interest Account	Bond Money Account
TOTAL RECEIPTS, JULY 1 TO DATE	$1,357,383.15	$64,299.25	$144,104.84	$766,033.25
DISBURSEMENTS				
TOTAL EXPENDITURES, JULY 1 TO DATE	1,124,145.92	59,415.28	136,373.69	719,937.44
BALANCE ON HAND	$ 233,237.23	$ 4,883.97	7,731.15	46,095.81

Received by the Board of Education entered as a part of the minutes of the board meeting held June 11 1963

Signed Mary A. O'Gregory
Clerk of Board of Education

Form No. S-100 Williamson Law Book Co. Rochester, N.Y.

MONTHLY FINANCIAL STATEMENT
of the
BOARD OF EDUCATION

	BUDGET CLASSIFICATIONS	Budget Appropriation	Transfers	Revised Budget Appropriations	Expenditures to Date	Unexpended Balance to Date	Estimated Unpaid Bills	Unencumbered Balance
	GENERAL CONTROL							
2:1	School Elections	200.00			178.08	21.92		
2:2	Board of Education—Clerk's Salary	4600.00			4216.52	383.48		
2:2	Board of Education—Treasurer's Salary	2400.00			2400.00	200.00		
2:2	Board of Education—Collector's Salary	750.00			675.00	75.00		
2:2	Legal Fees, Auditing, etc.	2000.00			1191.52	808.48		
2:3-2:6	Other Expenses (Supplies, Travel, etc.)	1500.00	-142.00	1358.00	1105.23	252.77		
2:10	Attendance Supervision—Salaries Graduator	300.00	+127.00	427.00	427.00	—		
2:10	Census Enumeration—Salaries	650.00			650.00	—		
2:11	Other Expenses of Attendance Service	50.00	+15.00	65.00	63.12	1.88		
2:12	Cooperative Board (Administrative Expenses)	3300.00			2171.68	1128.32		
2:7	Superintendent's Salary Village Superintendencies							
2:7	Deputy and Assistant Supt's. Salaries							
2:7	Office Assistant's Salaries							
2:8-9	Other Expenses of Superintendent's Office							
	Other Expenses of General Control							
	Total—General Control	15,750.00			12,878.15	2871.85		
	INSTRUCTIONAL SERVICES—REGULAR DAY SCHOOLS							
3:3	Salaries of Principals	25,000.00			22,916.52	2083.48		
3:1	Assistant Principals and Supervisors	17,000.00			15,454.40	1545.60		
3:4	Clerical and Other Help	17,337.00			15,984.70	1352.30		
3:2	Other Expenses (Supplies, Travel, etc.)	4000.00			3168.08	831.92		
3:5-8								
3:9	Salaries of Teachers: Grades K-6	291,000.00			244,533.68	46,466.32		
3:9	Salaries of Teachers: Grades 7-12	234,200.00			196,433.90	37,766.10		
3:9	Salaries of Substitutes	9,000.00			8078.25	921.75		
3:10	Textbooks	14,900.00			11,309.13	3590.87		
3:11	Supplies Used in Instruction	14,000.00			12,114.30	1885.70		
3:12	Cooperative Board (Service Expenses)							
3:12	County Vocational Board							
3:13	Tuition to Other Districts: Grades K-6	650.00			225.00	425.00		
3:13	Tuition to Other Districts: Grades 7-12							
3:14	Other Expenses of Instruction	7000.00	-3350.00	3650.00	2594.08	1055.92		
	Total—Instructional Services for Regular Day Schools	634,087.00	-336.00	630,737.00	532,812.04	97,924.96		
	INSTRUCTIONAL SERVICES—SPECIAL SCHOOLS							
3:1, 3	Salaries of Principals and Supervisors	500.00			450.00	50.00		
3:4	Salaries of Office Assistants							
3:9	Salaries of Teachers	1200.00			768.00	432.00		
3:10	Textbooks							
3:11	Supplies Used in Instruction	300.00			—	300.00		
3:14	Other Expenses of Instruction							
	Total—Instructional Services for Special Schools	2000.00			1218.00	782.00		
	OPERATION OF PLANT							
4:1	Salaries of Custodians and Others	45,520.00			40,419.64	5100.36		
4:2	Fuel	15,000.00			14,832.80	167.20		
4:3	Water							
4:4	Light and Power	11,500.00	+2150.00	13,650.00	12,236.62	1413.38		
4:5	Custodial Supplies	5000.00			3280.28	1719.72		
4:7	Services Other Than Personal (Telephone, Cartage, Laundry, Piano Tuning, etc.)	2300.00			1930.34	369.66		
4:11	Other Expenses of Operations							
	Total—Operation of Plant	79,320.00	+2150.00	81,470.00	73,699.68	8770.32		
	MAINTENANCE OF PLANT							
5:1	Upkeep of Grounds	2500.00			429.02	2070.98		
5:2	Repair of Buildings	6000.00			2731.81	3268.19		
5:3	Repair and Replacement—Heating, Plumbing-Electrical Equipt.	7500.00			2695.35	4804.65		
5:4	Repair and Replacement—Instructional Equipt.	1050.00			404.08	645.92		
5:5	Repair and Replacement—Furniture	200.00			151.00	49.00		
5:6	Repair and Replacement—Other Equipt.	1500.00			1220.86	279.14		
5:11	Other Expenses of Maintenance							
	Total—Maintenance of Plant	18,750.00			7,632.12	11,117.88		

Report for the Month Ending May 31, 1963

	BUDGET CLASSIFICATIONS	Budget Appropriation	Transfers	Revised Budget Appropriations	Expenditures to Date	Unexpended Balance to Date	Estimated Unpaid Bills	Unencumbered Balance
	Sub Total Carried Forward	749,907.00	-1200.00	748,707.00	627,239.99	121,467.01		
	AUXILIARY AGENCIES							
9:1	Library Service—Salaries	15,300.00			13,864.94	1435.06		
9:2	Repair and Replacement of Books, Periodicals, etc.	1000.00			837.52	162.48		
9:3	Other Expenses of Libraries (Supplies)	500.00			159.51	340.49		
9:4	Medical Service—Salaries	540.00			450.30	89.70		
9:5	Nurse Service—Salaries	11,100.00			9164.88	1935.12		
9:6	Dental Service—Salaries							
9:7	Other Health Service Expenses (Supplies, Travel, etc.)	450.00			399.48	50.52		
9:8	Transportation of Pupils (Resident)	126,100.00	+ 350.00	125,950.00	105,862.62	20,087.38		
9:8	Transportation of Pupils (Non-Resident)							
9:10	School Lunch—Salaries, Milk, Supplies, etc.	2000.00			1176.28	823.72		
9:11	Community Lectures and Social Centers							
9:12	Recreation (Summer Playgrounds, etc.)	4000.00	+ 1900.00	5900.00	5763.39	136.61		
9:14	Payments to Other Schools and Institutions							
9:13	Other Expenses of Auxiliary Agencies	1000.00	- 700.00	300.00	51.00	249.00		
	Guidance Dir. + Psychologist	13,100.00			11,847.88	1252.12		
	Total—Auxiliary Agencies	180,150.00	+ 850.00	181,000.00	153,637.80	27,362.20		
	FIXED CHARGES							
6:1	State Teachers Retirement	77,734.00			76,599.13	774.87		
6:1	Supplemental	5,333.00			4696.43	636.57		
6:1	City or State Retirement							
6:1	Supplemental							
6:1	Social Security—District Expense	20,700.00			13,634.18	7065.82		
6:2	Rent of Buildings, Grounds, etc.	10,000.00			9720.00	280.00		
6:3	Insurance on Buildings and Contents	4300.00			4292.00	8.00		
6:3	Transportation Insurance (Incl. Driver Comp.)	5000.00	+ 350.00	5350.00	5334.80	15.20		
6:3	Other Insurance (Health, Comp., General Liab., etc.)	10,000.00			9860.98	139.02		
6:4	Taxes or Assessments							
6:5	Membership—State School Boards Assoc.	275.00			275.00	—		
6:6	Other Expenses of Fixed Charges							
	Total—Fixed Charges	132,982.00	+ 350.00	133,332.00	124,412.52	8919.48		
	DEBT SERVICE							
7:1	Redemption of Bonds for Capital Construction	105,000.00			80,000.00	25,000.00		
7:2	Redemption of Capital Notes—Bonds for Buses	15,229.00			15,229.00	—		
7:2	Redemption of Capital Notes for Other Purposes	—						
7:3	Redemption of Budget, Revenue and Tax Ant. Notes	—						
7:4	Interest on Bonds for Capital Construction	37,680.00			72,017.38	15,662.62		
7:5	Interest on Capital Notes—Bonds for Buses	1544.00			1543.29	.71		
7:5	Interest on Capital Notes for Other Purposes							
7:6	Interest on Budget, Revenue and Tax Ant. Notes	450.00			—	450.00		
7:7	Refunds	300.00			—	300.00		
7:8	Other Expenses (Bank Charges, etc.)	350.00			166.73	183.27		
	Total—Debt Service	210,553.00			168956.40	41,596.60		
	CAPITAL OUTLAY							
8:1	Land Site							
8:2	Improvement of Grounds	1500.00			542.05	957.95		
8:3	Architect's and Engineer's Fees	—						
8:4-8	New Buildings and Building Equipment	—						
8:9	Alteration of Buildings	1000.00			983.34	16.66		
8:10	Heating, Plumbing and Electrical Equipment							
8:11-13	Furniture, Instructional and Other Equipment	7100.00	+ 2000.00	9100.00	8584.52	515.48		
8:14	Other Expenses of Capital Outlay	1200.00			1198.76	1.24		
8:15	New Library Books	7500.00	- 2000.00	5500.00	4394.32	1105.68		
8:16	Buses—Payment from Loan Moneys				28,738.72			
8:17	Buses—Cash Payments	5000.00			4791.80	208.20		
	Total—Capital Outlay 28,738.72	+ 33,300.00			49,233.51	2805.21		
	TOTAL EXPENDITURES	1,296,892.00	—		1,123,480.22	202,150.56		
	Loan Monies - Bus Bonds	28,738.72						
	Bd. Member's designation	665.70			665.70			
		1,326,296.42			1,124,145.92	202,150.50		

PAYROLL ACCOUNT:	RECEIPTS:	$519,159.09
	EXPENDITURES:	Same
	BALANCE:	None

INVESTMENT ACCOUNT:	ORIGINAL INVESTMENT:	$862,000.00
	AMOUNT WITHDRAWN:	727,000.00
	BALANCE INVESTED:	135,000.00 (5-31-63)

Note: ($35,000 withdrawn 6-1-63.
Balance - $100,000.00

GENERAL FUND

TREASURER'S MONTHLY REPORT

For the period

From May 1, 1963 to May 31, 1963

Total available balance as reported at the end of preceding period . . $ 272316.39

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
5/ 1/63	Interest on Certificate of Deposit #881	$ 166.67
5/ 6/63	Reimbursement for damage done to Musical Instrument	5.00
5/15/63	1962-1963 Returned School Taxes	40271.73
5/15/63	Sale of 1955 Plymouth Station Wagon	110.13
5/20/63	Refund for Instructional Supplies	5.18
5/29/63	Blue Cross - Blue Shield Premium for June 1963 from:-	
	Joe Lavorando	
	Harold J. Luck	
	Kenneth E. Channell	
	Robert A. Lyon	84.20

Total Receipts . . . . . $ 40642.91

Total Receipts, including balance . . . . $ 312959.30

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 3400 To Check No. 3485 $ 79722.07

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 79722.07

Cash Balance as shown by records . . . $ 233237.23

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 236852.20

Less total of outstanding checks . . . . . $ 3614.97

(See list on reverse side of report)

Net balance in bank . . . . . $ 233237.23

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 233237.23

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

June 11, 1963

Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

F. R. Landmesser

Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
3406	6	00						
3449	37	50						
3461	2	75						
3462	2268	00						
3470	2	97						
3482	30	00						
3485	1267	75						
TOTAL	$ 3614	97	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

INTERNAL SCHOOL FUND

TREASURER'S MONTHLY REPORT

For the period

From May 1, 1963 to May 31, 1963

Total available balance as reported at the end of preceding period . . $ 3856.68

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
5/ 6/63	Cafeteria Receipts	$ 1320.76
5/13/63	" "	1371.04
5/20/63	School Lunch Program - April 1963 Refund	1690.59
5/20/63	Cafeteria Receipts	1346.41
5/29/63	" "	1352.07

Total Receipts . . . . . $ 7080.87

Total Receipts, including balance . . . . $ 10937.55

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 227 To Check No. 248 $ 6053.58

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 6053.58

Cash Balance as shown by records . . . $ 4883.97

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 4893.63

Less total of outstanding checks . . . . . $ 9.66

(See list on reverse side of report)

Net balance in bank . . . . . $ 4883.97

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 4883.97

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

June 11 1963

Mary A. K. Gregory
Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

T. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
248	9	66						
TOTAL	$ 9	66	TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

EMPLOYEES WITHHOLDING FOR S.S FUND

TREASURER'S MONTHLY REPORT

For the period

From May 1, 1963 to May 31, 1963

Total available balance as reported at the end of preceding period . . $ 3924.08

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
5/10/63	Construction Fund	$ 58.20
5/15/63	General Fund	6897.21
5/15/63	Internal Fund	207.10
5/29/63	General Fund	6955.19
5/29/63	Internal Fund	194.75
5/24/63	Construction Fund	58.20

Total Receipts . . . . . $ 14370.65

Total Receipts, including balance . . . . $ 18294.73

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 96 To Check No. 98 $ 10563.58

By Debit Charge $ None

(Total amount of checks issued and debit charges) $ 10563.58

Cash Balance as shown by records . . . $ 7731.15

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 7731.15

Less total of outstanding checks . . . . . $ None

(See list on reverse side of report)

Net balance in bank . . . . . $ 7731.15

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 7731.15

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

June 11, 1963

Mary A. Gregory
Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

F. R. [illegible]
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
TOTAL	$		TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

CONSTRUCTION FUND

TREASURER'S MONTHLY REPORT

For the period

From May 1, 1963 to May 31, 1963

Total available balance as reported at the end of preceding period . . $ 28333.81

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
5/1/63	Part of Proceeds from Certificate of Deposit #881	$ 50000.00

Total Receipts . . . . . $ 50000.00

Total Receipts, including balance . . . . $ 78333.81

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 722 To Check No. 728 $ 32238.00

By Debit Charge $ None

(Total amount of checks issued and debit charges)

$ 32238.00

Cash Balance as shown by records . . . $ 46095.81

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . $ 46095.81

Less total of outstanding checks . . . . . $ None

(See list on reverse side of report)

Net balance in bank . . . . . $ 46095.81

(Should agree with Cash Balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . $ None

(See reverse side of report)

Total available balance . . . . . $ 46095.81

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

June 11, 1963

Mary A. McGregory
Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

T. R. Landmesser
Treasurer of School District

FORM S-101

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y.

Table 1

List of outstanding checks.

Check No.,	Amount		Check No.	Amount		Check No.	Amount	
TOTAL	$		TOTAL	$		TOTAL	$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	$		

A regular meeting of the Board of Education of the Beekmantown Central School District was held on Tuesday, June 11, 1963, in the Board Room of the Main School Building at 8:00 P. M.

The meeting was called to order by President Sidney Duquette at 8:05 P. M.

Roll call of the Board was taken.

Present were: Sidney Duquette, Edger R. Penfield, Philomena Harlan, Joseph Lavorando, Kenneth Channell and Harold Luck.

Absent: Kathryn Grube, Robert Lyon and Clarence Phair.

Also present: H. S. Principal John Glasgow, Elem. Principals James Sears and William Frandino, Mr. Kenneth Mills and Mr. Daniel Bickford.

Bids for Athletic supplies and equipment were then opened and read aloud as follows:

Cahill Sporting Goods No. Country Shopping Center Plattsburgh, N. Y.	Incomplete bid. Total of items bid on:	$ 3,008.50
Lowe & Campbell (Div. of Wilson Sporting Goods) 805 E. Genesee Street Syracuse 3, N. Y.	Incomplete bid. Total of items bid on:	$ 2,951.43
Seaway Chemical Northern School Supplies Malone, N. Y.	Incomplete bid. Total of items bid on:	$ 2,292.43
New England Art Crafts 15 Lakeview Terrace St. Albans, Vermont	All but 4 items bid on. (Total less 2% if pd. in 15 days) Total:	$ 3,436.14
Northern Sporting Goods Co. Champlain, N. Y.	Incomplete bid. Total items bid on:	$ 2,605.88
Fox & Murphy Sporting Goods 426 State Street Schenectady, N. Y.	All but one item bid on. Total:	$ 3,670.06

The above bids were referred to the Athletic Committee for further study and recommendations.

The minutes of the regular meeting held on May 14, 1963, were read and accepted as read upon motion made by Joseph Lavorando, seconded by Philomena Harlan, and so carried.

Attorney B. Loyal O'Connell entered the meeting at 8:23 P. M.

The monthly Financial Reports of the Clerk and Treasurer were read, including all district funds and covering the period from July 1, 1962 to May 31, 1963.

The Financial Reports were accepted as read upon motion made by Harold Luck, seconded by Kenneth Channell, and so carried.

RESOLUTION BY
KENNETH CHANNELL:

That authorization be given to make the following transfers in the Current Expenditure items of the 1962-63 budget:

$ 93.00	from	3:2	(other Expenses)	to 3:4 (Clerical & Other Help)
202.00	"	3:9	(Teachers salaries 7-12)	to 9:1 (Library salaries)
180.00	"	3:9	" " "	) to 9:5 (Nurse service salaries)
650.00	"	5:3	(Repair Htg.,Plg.& Elec.)	to 9:12 (Recreation)
480.00	"	5:3	" " "	) to 9:15 (Guidance Director)
900.00	"	5:3	" " "	) to 6:2 (Rent of Buildings)
50.00	"	5:3	" " "	) to 6:3 (Transportation Ins.)
180.00	"	5:3	" " "	) to 6:3 (Other Insurance)
1,133.00	"	5:2	(Repair of Buildings)	to 9:1 (Library salaries)

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

The monthly Schedules of Claims and Payrolls were then presented for discussion and approval.

RESOLUTION BY
JOSEPH LAVORANDO:
That the following Schedules of Claims and Payrolls be approved and paid as submitted in the amounts stated, with the stipulation that purchase orders be issued on ALL requisitions for expenditures from the Physical Education Department including reconditioning, repair etc:

General Fund Schedule No.12 in the total amount of $48,044.28
Internal Fund Schedule No.12 in the total amount of $5,455.86
Construction Fund Schedule No.12 in the total amount of $8,236.65

General Fund Payroll No.22 in the gross amount of $36,425.12 (5-29-63)
" " " No.23 " " " " " 35,539.98 (6-14-63)
Internal Fund Payroll No.18 in the gross amount of $1,036.60 (5-29-63)
" " " No.19 " " " " " 929.87 (6-14-63)

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

A letter was then read by Mr. Glasgow from Mr. Benjamin Davies, Music Director, requesting financial assistance to defray expenses of the music activity fund in the amount of $368.90.

Mr. Glasgow explained that all the purchases included in this amount were unauthorized and not in conformance with rules and regulations.

During the Board's discussion of the matter,a suggestion was made that a letter be sent to Mr. Davies officially telling him that no more expenditures will be honored unless a purchase order is issued prior to any purchase. A suggestion was also made that letters be sent to all companies he buys from instructing them that nothing be sold without a purchase order.

The final decision was that no action be taken on the bills in question, and that Mr. Davies be asked to attend the next Board Meeting to explain and discuss the entire matter with the Board.

A bill was then presented in the amount of $370.00 to cover the District's share of the expenses of the Tri-County vocational needs study. It may either be paid in June or after July 1st if it is in the 1963-64 budget.

As this amount has been budgeted for the 1963-64 school year, the Board requested that Mr. Harrold be notified that payment will be made in July.

The bids opened at last months meeting were reviewed and contracts awarded as follows:

RESOLUTION BY
HAROLD LUCK:
That contracts for the school and art supplies be awarded to the low bidders as follows:

Bardeen's Inc. Syracuse, N. Y.	Cumberland Head School in the amount of $1,866.00 Elementary - Main Building 2,057.00 Office supplies in the amount of $376.00 Secondary - Main Building in the amount of $737.79) less discount.)
Utrecht Linens New York, N. Y.	Secondary supplies in the amount of $363.81
S. S. Stafford, Inc. New York, N. Y.	Secondary supplies in the amount of $57.30

and be it further
RESOLVED, that all other items for which bids were not submitted be ordered as per requisition.

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

RESOLUTION BY
JOSEPH LAVORANDO:

That the contract for ice cream for the school year 1963-64 be awarded to Altamont Ice Cream Company Inc., Tupper Lake, N.Y., in accordance with their bid price of $ .457 per dozen for 2½ oz. cups.

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

RESOLUTION BY
HAROLD LUCK:

That the contract for No.2 fuel oil for the school year 1963-64 be awarded to Beauvais, Inc., (American Oil Company) in accordance with their bid price of $ .121 per gallon including the downward escalation clause.

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

In regard to bids for milk in plastic coated cartons, two letters were read, one from Clyde E. Lewis, Attorney For Rosebud Creamery, objecting to the bid being limited to one milk dealer.

The other letter from School Attorney B. Loyal O'Connell advised that the Board could properly accept the bid from Bayview Dairy if they felt that plastic containers were more desirable. He also suggested obtaining an advisory opinion from the Clinton County Health Department in regard to punch-out straw holes in milk containers, which Plattsburgh Dairy states has been ruled in violation of the Milk Ordinance Code by the U. S. Public Health Service.

The Board Asked Attorney O'Connell to write a letter to Dr. Joseph Rudmin, Clinton County Health Commissioner in regard to any ruling by the Health Department in this matter.

It was reported that there has been an offer of $90.00 for two old buses Nos.3 & 5 which have been junked, engines removed etc.

RESOLUTION BY
KENNETH CHANNELL:

That authorization be given to sell the following two discarded buses to Mrs. Anita Recore:

Bus No.3 - 43 capacity - purchase price $50.00
Bus No.5 - 31 " - " " 40.00
Total: $90.00

SECONDED BY
PHILOMENA HARLAN

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

The Annual Meeting Notice for July 9, 1963, was then read to the Board, including the two additional propositions to be voted upon.

RESOLUTION BY
KENNETH CHANNELL:

That the Annual Meeting Notice be approved as read, including the propositions for an additional $1,500 for maintenance of the Dodge Library at West Chazy, and the purchase of two new school buses at a cost not to exceed $7,500 each.

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(6 yes,0 opposed, 3 absent)
(Acopy of the Annual Meeting Notice is attached to the minutes of this meeting.)

The School Calendar for the school year 1963-64 was then presented and read by Mr. Glasgow.

RESOLUTION BY
PHILOMENA HARLAN:

That the School Calendar for 1963-64 be adopted as presented.

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(6 yes,0 opposed,2 absent)
(A copy of the School Calendar is also attached to the minutes of this meeting.)

A revised schedule of coaching salaries was then presented by Mr. Glasgow. He explained that an assistant football coach had been inadvertently omitted on the schedule adopted in March, and some of the salaries had to be changed to allow for this addition. The amount for the assistant coach is $150.00 but the overall total remains the same.

RESOLUTION BY
KENNETH CHANNELL:
That the revised salary schedule for coaches be adopted by the Board, and that the appointments and salaries as shown on the attched sheet be approved for the school year 1963-64.

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

Mr. Glasgow then read two quotations submitted for tennis courts which had been requested for consideration:

1. F. W. Jenkins & Sons	1 - 36 x 78 court -	$ 950.00
	2 - 36 x 78 courts-	1,800.00
2. Riverside Industrial Development Corp.	1 - 36 x 78 court -	$2,247.00
	2 - 36 x 78 courts-	3,819.00

No action was taken concerning the above quotations.

Mr. Glasgow also read quotations from the Goodyear Service Store on a washer and dryer for the cafeteria at the Cumberland Head School.
The Board decided to purchase the lower priced models and the following action was taken.

RESOLUTION BY
JOSEPH LAVORANDO:
That authorization be given to purchase the following for the cafeteria at Cumberland Head School from the Goodyear Service Store, Plattsburgh:
1 GE Washer at the school price of $222.00
1 GE Dryer at the school price of $179.00

SECONDED BY
PHILOMENA HARLAN

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

Cost estimates from Oneida Chemical Co. for janitorial services at the Cumberland Head School were then discussed. The estimate including snow removal was $21,680 and without snow removal $21,000.00.
The majority of the Board recommended the use of their services for Cumberland Head School, and suggested that the Building and Grounds Committee start drawing up specifications for the work required.

Mr. Glasgow then presented a request to have the school newspaper printed at a cost of approximately $50.00 per issue for four issues or a total of $200.00.

RESOLUTION BY
JOSEPH LAVORANDO:
That authorization be given to have the school newspaper printed by area printers at a cost of $200.00 for the school year 1963-64.

SECONDED BY
PHILOMENA HARLAN

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

The following communications were then read by Mr. Glasgow:

a) A letter from Mrs. Lorraine Leuft requesting permission to leave school on June 14, one week early, to attend a music education summer session at Indiana University, and also asking for full or partial pay for the week she would be away.

The Board discussed the matter and felt that if granted, it would establish a precedent for future requests.

RESOLUTION BY
KENNETH CHANNELL:

That the request from Mrs. Lorraine Leuft to leave before the close of school on June 21st NOT be granted.

SECONDED BY
PHILOMENA HARLAN

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

The Board also asked that she be notified that if she leaves prior to the closing date of school, her salary will be deducted for the number of days she is absent.

b) A letter from Dr. G. E. Titroe, Secretary of the Cooperative Review Service, acknowledging the request to meet with the Board to discuss the recommendations of the Cooperative Review report. He stated that a rough draft will be sent to the Board for suggestions as to possible errors and omissions. After this a final copy will be prepared for distribution and arrangements will be made for a representative to meet with the Board to discuss the final report.

c) A letter from Mrs. Blanche LaPier, West Chazy, applying for summer cleaning work if anyone is needed. The application was referred to the Building and Grounds Committee.

d) Letters from the Plattsburgh and Beekmantown Youth Commissions, Cumberland Head Fire Department, Baseball Teams etc., requesting use of school grounds, buses etc. during the summer.

Because of the number of requests, the letters were referred to the administration for discussion and recommendations. The ones submitting requests will be asked for a schedule of their activities, with a master schedule to be drawn up by the administration for use of the grounds.

e) A memo from District Sup't. John Harrold regarding the meeting of administrators on June 14th to discuss plans for the vocational needs study.

f) A letter from Mrs. N. L. Robinson, M.R.#8, Plattsburgh, requesting that her three children be allowed to complete their school year at Beekmantown although they will be moving out of the district May 20th.

RESOLUTION BY
KENNETH CHANNELL:

That the above request be granted, and that Ann, Betty and George Robinson be allowed to complete the school year at Beekmantown School.

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

g) A request from Mr. Hudak to attend the coaching clinic June 24-28 at Monticello, N. Y.

RESOLUTION BY
JOSEPH LAVORANDO:

That authorization be given for Mr. Robert Hudak to attend the Coaching Clinic at Kutshers Country Club, Monticello, N. Y. from June 24-28, with expenses not to exceed $75.00 to be reimbursed by the school district.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

h) A report of the fire inspection by the Firemen's Mutual Insurance Company at Cumberland Head School. They recommended automatic sprinklers, hose stations, automatic closing fire doors etc., and the report was referred to the Building and Grounds Committee.

i) A request that the electric meter be taken over by the District at the Cumberland School, which Mr. Glasgow was told, had been recommended to the Clerk of the Works by the Architect.

After discussion, the Board refused this request, with the decision that the electric meter not be accepted until all the work is completed and the building accepted.

Mr. Sears and Mr. Frandino then reported concerning two teacher candidates interviewed and recommended for appointment by the Teachers Committee and themselves.

RESOLUTION BY
JOSEPH LAVORANDO:
That Mrs. Louise Eisen, R.F.D.#2, Peru, N. Y. be given a three year probationary appointment as Elementary Librarian in the Elementary Tenure Area, and be placed on Grade II, Step 2, at an annual salary of $5,000 for the school year 1963-64.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

RESOLUTION BY
PHILOMENA HARLAN:
That Mrs. Theresa Cross, Elizabethtown, N. Y.,be given a three year probationary appointment as 5th Grade teacher in the Elementary Tenure Area, and be placed on Grade II, Step 6, at an annual salary of $6,100.00 for the school year 1963-64.

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

Mr. Sears then reported that he had obtained an estimate of material and labor for repair of the sidewalk at the elementary wing entrance. Albert Farbotko & Son will replace the 9 concrete blocks needed at a cost of $232.00.

RESOLUTION BY
HAROLD LUCK:
That Albert Farbotko & Son be hired to repair the sidewalk at a cost of $232.00 with the work to be completed before July 1, 1963, if possible.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

Mr. Sears also reported that he had obtained an estimate from Mr. Earl Dumas for the alterations to be done in the Elementary Office, conversion of the storeroom to a faculty room, and a dutch door in the boys locker room. The cost of the materials would be $435.00, and the labor either a flat rate of $500.00, or two men at $2.90 per hour per man. The Board felt that when they were hired, the $500.00 flat rate for labor should be the one accepted.

Mr. Sears also stated that the study for contracting for transportation to parochial schools was underway by the Golden Arrow Lines.

Mr. Glasgow then reported that Mr. Barnes had submitted an estimate for work on the track. He stated that he had asked for, but had not received as yet, the regulations from the State Department regarding the elevations etc. Mr. Barnes' estimates are as follows:

Track as per blueprint:	$3,825.00
Raise footings,taper runs and level area around broad jump:	115.00
Roll athletic field:	200.00
Grade & spread top soil at W.C.:	230.00

Mr. Sears then read the reply to his letter written to Mr. John Coffey, County Highway Sup't. regarding the electric wire crossing the highway on the property of Mr. Emery Duquette. Mr. Coffey stated that he had never known that the wire was there, that Mr. Duquette had never applied or obtained permission to suspend the wire over the highway, and that he would see that the wire was taken down.

Mr. Sears also reported that he had contacted Mildred Dominy at the College regarding the Arithmetic Consultant for the in-service program for teachers for next year. Miss Dominy will teach the course for $750.00 but there would be a question regarding receiving N.D.E.A. Aid as Miss Dominy has never had the course at Oswego required by the State.
The matter was referred to the Teachers Committee to see if someone is available who has the qualifications to enable us to receive half of the $750.00 from N.D.E.A.

It was then reported that Civil Service examinations had been taken and passed by Mrs. Carol Sanger for Stenographer, and by Mr.Victor Gonyea and Mr. Charles McLean for Head Custodian.

RESOLUTION BY
HAROLD LUCK:

That Mrs. Carol A. Sanger be given a probationary appointment as Stenographer in the School Office, effective June 12, 1963, at an annual salary of $3,435.00 for the school year 1962-63.

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

RESOLUTION BY
HAROLD LUCK:

That Mr. Victor N. Gonyea be given an eight (8) week probationary appointment as Head Custodian, effective June 12, 1963, at an annual salary of $4,840.00 for the school year 1962-63.

SECONDED BY
PHILOMENA HARLAN

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

It was then reported that Bouyea Baking Co.,Inc. had been the only Company who bid for supplying bread for the bread program and had been awarded the State Contract. The prices were: White and whole wheat bread- $ .124, Frankfort and Hamburg Rolls - $ .204, Dinner Rolls - $ .16.

RESOLUTION BY
JOSEPH LAVORANDO:

That the bid for bread and rolls from the Bouyea Baking Co.,Inc., be accepted by the Board, and that authorization be given for the President of the Board to sign the contract with the Bouyea Baking Co., Inc., to supply bread and rolls in accordance with their bid for the school year 1963-64.

SECONDED BY
PHILOMENA HARLAN

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

Attorney B. Loyal O'Connell then discussed briefly with the Board a resolution he advised adopting for complete withdrawal from the Board of Cooperative Educational Services prior to the reorganization in June.

After further discussion the following resolution was adopted.

RESOLUTION BY
JOSEPH LAVORANDO:

WHEREAS, Central School District No.1, Towns of Beekmantown, Plattsburgh, Chazy and Altona, Clinton County, has become a Village Superintendency, and

WHEREAS, said school district no longer wishes to remain a member of the Board of Cooperative Educational Services of the First Supervisory District of Clinton County, and

WHEREAS, said school district is no longer a part of the First Supervisory District of Clinton County by virtue of the establishment of its own superintendency, and

WHEREAS, the First and Second Supervisory Districts of Clinton County are to be consolidated and reorganized, and

WHEREAS, the Boards of Cooperative Educational Services of the First and Second Supervisory Districts of Clinton County are to be consolidated and reorganized, and

WHEREAS, the Central School District No.1, Towns of Beekmantown, Plattsburgh, Chazy and Altona, Clinton County, does not wish to continue to be a member of the Board of Cooperative Educational Services of the First Supervisory District of Clinton County or any consolidated or reorganized Board of Cooperative Educational Services, now therefore be it

RESOLVED, that Central School District No.1, Towns of Beekmantown, Plattsburgh, Chazy and Altona, Clinton County, hereby withdraws, resigns and removes itself from membership in the Board of Cooperative Educational Services of the First Supervisory District of Clinton County and any reorganized or consolidated version thereof, and

BE IT FURTHER RESOLVED, that Central School District No.1, Towns of Beekmantown, Plattsburgh, Chazy and Altona, Clinton County, forthwith advise the Commissioner of Education of the State of New York that it does not intend to become a member of any Board of Cooperative Educational Services of the consolidated and/or reorganized Supervisory Districts One and Two of Clinton County, and it hereby rejects membership therein, and be it

RESOLVED, that a copy of this resolution be served on the Commissioner of Education, James E. Allen, Jr., Francis E. Griffin, Chief, Bureau of Rural Administrative Services, and Everest T. Allen, Superintendent, First Supervisory District, Clinton County.

SECONDED BY
PHILOMENA HARLAN

Resolution adopted by roll call vote.

AYES:(6) Philomena Harlan
Sidney Duquette
Edgar Penfield
Harold Luck
Joseph Lavorando
Kenneth Channell

NOES: None

ABSENT:(3) Kathryn Grube
Clarence Phair
Robert Lyon

Mr. Lavorando then reported concerning a Cafeteria Committee Meeting and recommended that Mrs. Rivers and Mrs. Soper attend a Summer Session Course at Cornell University for Cafeteria Managers with expenses paid.

RESOLUTION BY
JOSEPH LAVORANDO:
That authorization be given for Mrs. Margaret Rivers and Mrs. Elizabeth Soper to attend the Cornell University Off-Campus Course in 'Principles of Institution Organization and Management' to be given at the Elmsford Public School, Elmsford, N. Y. July 8-12, 1963, with expenses of approximately $75.00 each to be paid by the District.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(6 yes,0 opposed,3 absent)

Mr. Glasgow then thanked the Board on behalf of the Teachers Association for the party given them for teachers recognition day.

He then suggested, and the Board agreed, that a congratulatory letter be written to Mrs. Margaret Rivers for obtaining her High School Equivalency Diploma.

The Board then went into executive session at 11:25 and returned to open meeting at 11:28 P. M.

A motion for adjournment was made by Joseph Lavorando at 11:30 P.M., seconded by Harold Luck, and so carried.

ATTEST: Mary A. K. Gregory
Clerk of the Board

DATED: June 11, 1963

ANNUAL DISTRICT MEETING

Notice is hereby given that the Annual Meeting of the inhabitants of Central School District No.1, Towns of Beekmantown, Plattsburgh, Chazy and Altona, Clinton County, qualified to vote at school meetings in said district, will be held in the Gymnasium of the Beekmantown Central School, Beekmantown, New York, on Tuesday, July 9th, 1963, at 7:30 o'clock P.M., EDST, for the transaction of such business as is authorized by the Education Law.

And notice is also given that a copy of the statement of the amount of money which will be required for the ensuing year for school purposes, exclusive of public moneys, may be obtained by any taxpayer in the district during the seven days immediately preceeding the Annual Meeting, excluding Saturdays, Sundays and holidays, at the Beekmantown Central School District Office, Beekmantown, New York, from June 27th through July 9th, during the hours from 9:00 o'clock A.M. to 4:00 o'clock P.M., EDST.

And notice is also given that petitions nominating candidates for the office of member of the Board of Education must be filed with the Clerk of the District not later than June 25th, 1963.

The following vacancies are to be filled on the Board of Education:

5 year term to fill the expired 5 year term of Clarence Phair

5 year term to fill the expired 5 year term of Robert Lyon

Each vacancy is a separate office and a separate petition is required to nominate a candidate to each separate office. Each petition must be directed to the Clerk of the District, must be signed by at least twenty-five (25) qualified voters of the district, must state the residence of each signer, must state the name and residence of the candidate, and must describe the specific vacancy for which the candidate is nominated, including at least the length of term of office and the name of the last incumbent.

Petition forms may be secured from the Clerk of the District at the Beekmantown Central School District Office, Beekmantown, New York.

And notice is also given that the following propositions will be submitted to the voters:

1. RESOLVED, that Central School District No.1, of the Towns of Beekmantown, Plattsburgh, Chazy and Altona, Clinton County, raise by a special tax levy over the entire district the sum of FIFTEEN HUNDRED DOLLARS ($1,500.00) for the fiscal year July 1, 1963, to June 30, 1964, to be used for the purpose of maintaining the public library at West Chazy, New York, known as the Dodge Library and thereby increase the amount of the total proposed budget by $1,500.00

COPY

2. RESOLVED, that the Board of Education of Central School District No.1, Towns of Beekmantown, Plattsburgh, Chazy and Altona, Clinton County, is hereby authorized and directed to purchase two (2) school buses and expend therefor a sum not exceeding $15,000.00 as follows:

1 school bus at a cost not exceeding $7,500
1 school bus at a cost not exceeding $7,500

which said total sum of $15,000.00, or so much thereof as may be necessary, shall be raised by tax on the taxable property of the school district to be collected in annual installments, and to issue obligations of the district therefor in accordance with the Education Law and Local Finance Law.

Date: June 12, 1963

By _____
Mary L. D'Gregory
School District Clerk

PUBLICATION DATES: (4) - June 14th, 21st, 28th
July 5th, 1963

Affidavits: 3

COPY

BEEKMANTOWN CENTRAL SCHOOL

SCHOOL CALENDAR

1963-64

September 2	Labor Day
September 3	General Faculty Meeting
September 4	School Opens
September 23	School Closed - Teacher's Conference Platteburgh
November 5	School Closed - Election Day
November 11	School Closed - Veteran's Day
November 28-29	Thanksgiving Recess
December 23	First day of Christmas Recess
January 6	School Reopens
January 27-28	Regents Examinations
February 21	School Closed - Washington's Birthday
March 26-27	Easter Recess
March 30	School Reopens
April 13	First day of Spring Vacation
April 20	School Reopens
June 16-19	Regents Examinations
June 22	Last day of School Commencement - 8:00 P.M.

DAYS IN SESSION

September, 1963	18
October	23
November	17
December	15
January, 1964	20
February	19
March	20
April	17
May	21
June	16
	186

CONFERENCE DAYS AND HOLIDAYS

September 23	-	Teacher's Conference	- 1
November 5	-	Election Day	- 1
November 11	-	Veteran's Day	- 1
November 28	-	Thanksgiving Day	- 1
February 21	-	Washington's	- 1
			5

	Head Varsity	Jr. Varsity	5-6 Intramurals	7-8 Intramurals	Asst. Football
BASKETBALL	$475	$300	$300	$300	
FOOTBALL	$300	$200	$ 75	$ 75	$150
BASEBALL	$300				
WRESTLING	$150				
TRACK	$150				

JODOIN

V. Basketball	$475
J.V. Football	200
Baseball	300
	$975

HUDAK

V. Football	$300
J.V. Basketball	300
Football Intra.	150
	$750

RAVILLE

Asst. Football	$150
5-6 Intra. Basketball	300
Wrestling	150
Track	150
	$750

DAILEY

7-8 Intra. Basketball	$300

LAVIGNE

Asst. Football	$150

A special meeting of the Board of Education of the Beekmantown Central School District was held in the Board Room of the Main School Building on Monday, June 24, 1963, for the purpose of completing the unfinished business of the 1962-63 school year.

The meeting was called to order by Vice President Edgar Penfield at 8:05 P. M.

Roll call of the Board was taken.

Present were: Edgar Penfield, Kathryn Grube, Joseph Lavorando, Clarence Phair, Robert Lyon, Kenneth Channell and Harold Luck.

Absent: President Sidney Duquette and Philomena Harlan.

Also present: Superintendent Francis Ryan, High School Principal John Glasgow and Benjamin Davies, Music Director.

The minutes of the regular meeting of June 11, 1963, were read and accepted as read upon motion made by Kenneth Channell, seconded by Joseph Lavorando, and so carried.

The Clerk then read a letter from Miss Elizabeth M. Eastman, State Education Department, Division of Law, acknowledging receipt of the Resolution adopted by the Board regarding the Board of Cooperative Educational Services. She stated that there is no provision in the Education Law authorizing a Board of Education to withdraw from an existing Board of Cooperative Educational Services. However, since the district became an independent superintendency in January, 1963, should a new Board of Cooperative Educational Services be established, as reorganized effective June 27, 1963, the District will not be a component district of said cooperative board because of its status as a superintendency.

The final Schedules of Claims and Payrolls were then presented for discussion and approval.

RESOLUTION BY
KENNETH CHANNELL:

That the following Schedules of Claims and Payrolls be approved, and paid as submitted in the amounts stated:

General Fund Schedule No.13 in the total amount of $12,103.04
Internal Fund Schedule No.13 in the total amount of $2,673.23
Construction Fund Schedule No.13 in the total amount of $11,383.60

General Fund Payroll No.24 in the gross amount of $73,936.91(6-21-63)
Internal Fund Payroll No.20 in the gross amount of $997.68 (6-21-63)

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote.(7 yes, 0 opposed, 2 absent)

RESOLUTION BY
KATHRYN GRUBE:

That authorization be given to make the following transfer in the 1962-63 budget:

$774.00 from 6:1 (Teachers Retirement) to 6:1 (Social Security-Dist.Exp.)
528.00 " 6:1 (Supplemental) to 6:1 " " " "

SECONDED BY
ROBERT LYON

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

RESOLUTION BY
ROBERT LYON:

That authorization be given to close out the 1962-63 Petty Cash Fund, and be it further

RESOLVED, that authorization be given to re-establish a Petty Cash Fund on or after July 1, 1963, in the amount of $100.00 for the school year 1963-64, with Superintendent Francis Ryan designated the one in charge of said fund.

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

Principal John Glasgow then re-read the letter from Mr. Benjamin Davies asking the Board for financial help for expenses incurred by purchases made through the Music Activity Fund.

Mr. Davies stated that he felt that his letter was self-explanatory. He stated that there had been no intent to sidestep requisitions and in previous years they had always had enough money to pay the bills.

He explained that the attendance had been poor at concerts this year due to bad weather etc., and they had not taken in the usual amount of money. Therefore, he decided to ask the Board for help.

When asked why he had never put these supplies and repairs in his budget requisitions, he again stated that they had always been able to pay them from the Music Activity Fund.

Mr. Glasgow explained that Music Festival Fees, State and County Participation Fees etc., are not allowable in the budget, and that was the reason why the fund was originally established.

Mr. Davies was instructed by the Board to provide for books, music, repairs etc. in his budget requisitions in the future, and to make purchases ONLY after requisitions and purchase orders have been issued.

Any action to pay the bills submitted by Mr. Davies was deferred until the July meeting, so the bills can be audited and claim forms issued before payment is made.

Mr. Davies left the meeting at 9:00 P. M.

A letter from Mr. Leonard Gadway was then read, asking for provision of transportation for Mr. Robert Dailey and Robald Walsh to attend a Leadership School at Oswego in August.

RESOLUTION BY
JOSEPH LAVORANDO:

That authorization be given for Ronald Walsh, President of the Student Council, and Mr. Robert Dailey, as Faculty Advisor, to use a school station wagon for transportation to Oswego during the last week in August to attend the Leadership School.

SECONDED BY
KATHRYN GRUBE

Resolution adopted by voice vote. (7 yes,0 opposed,2 absent)

Superintendent Ryan then read the entire budget for 1963-64 and discussed each item with the Board.

He listed the valuations and rates of the 4 towns as follows:

	Assessed Value	Eq. Rate	Full Value
Altona	$ 46,198.00	56%	$ 82,496.00
Chazy	1,340,000.00	52%	2,576,923.00
Beekmantown	3,994,250.00	54%	7,396,759.00
Plattsburgh	10,016,405.00	45%	22,258,677.00

Also discussed was the total tax to be raised, the estimated tax rates etc. During the budget discussion the following action was taken.

RESOLUTION BY
CLARENCE PHAIR:

That the salary of Clerk Mary O'Gregory be increased from $4,600.00 to $4,800.00 annually, effective July 1, 1963.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(7 yes, 0 opposed, 2 absent)

There was also a discussion concerning the feeling that the Custodial Department is over-staffed, and that the work could be done with fewer men.

RESOLUTION BY
HAROLD LUCK:

That one custodial position be abolished in the Main School Building, and

WHEREAS, Mr. Wendell Hughes is the only one who has failed to qualify for a permanent appointment as custodian under Clinton County Civil Service Regulations, therefore be it further

RESOLVED, that Mr. Hughes be given a notice of the termination of his employment effective July 15, 1963.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

RESOLUTION BY
ROBERT LYON:

That the salary of Milton Lapham, Head Mechanic, be increased from $5,400.00 to $5,500.00 annually, effective July 1, 1963.

SECONDED BY
CLARENCE PHAIR

Roll call vote taken.(3 yes, 4 opposed, 2 absent)

AYES: (3) Kenneth Channell
Robert Lyon
Clarence Phair

NOES: (4) Kathryn Grube
Joseph Lavorando
Harold Luck
Edgar Penfield

ABSENT: (2) Sidney Duquette
Philomena Harlan

Resolution not adopted.

RESOLUTION BY
KATHRYN GRUBE:

That the Annual Budget for the school year 1963-64 be adopted by the Board, in the total amount of $1,397,864.00

SECONDED BY
HAROLD LUCK

Roll call vote taken.(7 yes,0 opposed,2 absent)

AYES: (7) Kenneth Channell
Kathryn Grube
Joseph Lavorando
Harold Luck
Robert Lyon
Edgar Penfield
Clarence Phair

NOES: None

ABSENT: (2) Sidney Duquette
Philomena Harlan

Resolution adopted.

RESOLUTION BY
ROBERT LYON:

That the salaries for the school year 1963-64 for non-teaching personnel, as shown on the list attached to the minutes of this meeting, be approved by the Board.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

RESOLUTION BY
ROBERT LYON:

That the following salaries be approved for the 1963-64 school year:

Mr. James Sears - Transportation Supervisor - $1000.00 annually
Mr. William Frangino - Adult Education Director - $500.00 "

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

RESOLUTION BY
JOSEPH LAVORANDO:

That the following payroll dates for the school year 1963-64 be approved by the Board:

July	- 15 & 31	January	- 15 & 31
August	- 15 & 30	February	- 14 & 28
September	- 13 & 30	March	- 13 & 29
October	- 15 & 31	April	- 10 & 30
November	- 15 & 27	May	- 15 & 29
December	- 13 & 20	June	- 15 & 22

SECONDED BY
HAROLD LUCK

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

RESOLUTION BY
JOSEPH LAVORANDO:

That the schedule of paid holidays for non-teaching personnel in addition to their annual vacation, as shown on the sheets attached to the minutes of this meeting, be approved by the Board.

SECONDED BY
KENNETH CHANNELL

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

RESOLUTION BY
HAROLD LUCK:

That the contract for alterations in the Elementary Office, conversion of the storeroom to a faculty room, and a dutch door in the boys locker room, be awarded to Mr. Earl Dumas at his quoted cost of $500.00 for labor and $435.00 for material.

SECONDED BY
CLARENCE PHAIR

Resolution adopted by voice vote.(7 yes,0 opposed, 2 absent)

Mr. Lavorando reported that Mr. Jacque Smith, in whose driveway our buses turn around, had contacted him regarding holes in his driveway apparently caused by the buses. He asked to have some fill drawn in to take care of these holes if the buses were going to continue to use the driveway.

The matter was referred to the Transportation Committee.

Mr. Glasgow then reported that Mr. Raville had asked for an additional $150.00 in salary for coaching.

After a brief discussion, the Board decided that the salary schedule for coaches remain unchanged and that the request be denied.

In regard to the bids for athletic equipment and supplies, Mr. Glasgow stated that the bids had been thoroughly checked and that New England Art Crafts bid was low, and complete except for four small items.

RESOLUTION BY
CLARENCE PHAIR:

That the contract for athletic supplies and equipment be awarded to New England Art Crafts, 15 Lakeview Terrace, St. Albans, Vermont, in accordance with their low bid price of $3,436.14.

SECONDED BY
JOSEPH LAVORANDO

Resolution adopted by voice vote.(7 yes,0 opposed,2 absent)

A motion for adjournment was made by Harold Luck at 10:40 P. M., seconded by Joseph Lavorando, and so carried.

ATTEST: Mary A. O'Gregory
Clerk of the Board

DATED: June 24, 1963

INCREMENTS & SALARIES
1963 - 1964

CLERICAL		1962-63	Increments	1963-64
Bartosek, Marilyn		3,742.00	172.00	3,914.00
Chapman, Margaret		3,580.00	145.00	3,725.00
Friedel, Esther		3,290.00	145.00	3,435.00
Fuller, Judith		3,290.00	145.00	3,435.00
Sanger, Carol		3,435.00	145.00	3,580.00
CUSTODIANS				
Anderson, Harry		3,480.00	120.00	3,600.00
Atwood, Lawrence		3,240.00	120.00	3,360.00
Barber, Laurence		4,640.00	120.00	4,760.00
Cosron, Victor		3,480.00	120.00	3,600.00
Cosyea, Victor		4,840.00	120.00	4,960.00
Hinds, Richard		3,480.00	120.00	3,600.00
McLean, Charles		3,960.00	120.00	4,080.00
Maslak, Edward		3,720.00	120.00	3,840.00
Manley, Edmund		3,120.00	120.00	3,240.00
Mattoon, Irwin		3,840.00	120.00	3,960.00
MECHANICS				
Lapham, Milton		5,400.00	------	5,400.00
Rock, Ellis		4,200.00	120.00	4,320.00
Stone, Jean		3,960.00	120.00	4,080.00
DRIVERS				
Anderson, Charles		2,150.00	------	2,150.00
Bordeau, Gerlad		1,600.00	100.00	1,700.00
Bulriss, Willard	*K	3,150.00	------	3,150.00
Burdo, Reginald		1,650.00	100.00	1,750.00
Castine, Marshall	*K	2,550.00	100.00	2,650.00
Chauvin, William		2,150.00	------	2,150.00
Collins, Michael	*K	3,150.00	------	3,150.00
Coupal, John		1,500.00	100.00	1,600.00
Covey, Orville		1,500.00	100.00	1,600.00
Favreau, Armand		2,050.00	100.00	2,150.00
Flanagan, Steven		1,400.00	100.00	1,500.00
Goodale, Walter		1,500.00	100.00	1,600.00
Genyo, William		1,300.00	100.00	1,400.00
Hagar, A. Luther		2,050.00	100.00	2,150.00
Hindes, Bernard	K	2,500.00	100.00	2,600.00
LaDuke, Gordon		2,050.00	100.00	2,150.00
LaPier, Raymond	K	3,150.00	------	3,150.00
LaPierre, Orville	K	3,150.00	------	3,150.00
Latrielle, John	K	2,400.00	100.00	2,500.00
LaVigne, Fred		1,600.00	100.00	1,700.00

DRIVERS (Cont.)	1962-63	Increments	1963-64
Manor, Joseph	2,050.00	100.00	2,150.00
Barnes, Charles	1,200.00	100.00	1,300.00
Patnode, Raymond	1,400.00	100.00	1,500.00
Ross, Kenneth	1,400.00	100.00	1,500.00
Sanger, Donald	2,150.00	------	2,150.00
Taylor, Homer	2,150.00	------	2,150.00
Taylor, Jerome	2,150.00	------	2,150.00
Tetreault, Arthur	1,800.00	100.00	1,900.00
Toner, Harold K	2,500.00	100.00	2,600.00
Relation, Robert	1,450.00	100.00	1,550.00
Rabideau, Harold	1,200.00	100.00	1,300.00
Taylor, Denis	1,200.00	100.00	1,300.00
Turner, Mark	1,350.00	100.00	1,450.00

June 24th, 1963

Memorandum To: Office Staff

From: Francis T. Ryan
Superintendent of Schools

In addition to regular vacation and sick leave time, the following are the days on which you will be excused from work.

Please note that at Christmas time you can take either the day before Christmas or the day before New Years in addition to Christmas day and New Years day.

	July 4 - 5	Thursday and Friday
	September 2	Monday - Labor Day
	November 11	Monday - Veterans Day
	Nov. 28-29	Thurs. & Fri. Thanksgiving
*	Dec. 25	Wednesday - Christmas
	(Either Dec. 24 or 31)	Day before Christmas or New Years
*	Jan. 1	Wednesday - New Years
	Feb. 21	Washington's Birthday
	March 27	Good Friday

June 25th, 1963

Memorandum To: Custodians and Mechanics

From: Francis T. Ryan
Superintendent of Schools

In addition to regular vacation and sick leave time, the following are the days on which you will be excused from work. Please note that at Christmas time you can either take the day before Christmas or the day before New Years in addition to Christmas day and New Years day. I would like to have part of the staff on at Christmas and part of the staff on at New Years. It will be up to the head custodian to work this out with the custodial staff.

	July 4	Thursday
	September 2	Labor Day - Monday
	November 11	Veteran's Day - Monday
	November 28	Thanksgiving
*	December 24-25	Christmas - Tues. & Wed.
		or/
*	Dec. 31-Jan. 1	New Years - Tues. & Wed.
	March 27	Good Friday

* part of staff on