

**Beekmantown Central School District
Regular Board of Education Meeting**

Place: MS/HS Library

Tuesday, August 9, 2005

Time: 6:15 pm

Minutes

1. Call to Order at: 6:15 PM by: Kathleen Grinberg-Funes, President

A. Pledge of Allegiance

B. Roll Call

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Karen Armstrong | <input checked="" type="checkbox"/> Kathleen Grinberg-Funes | <input checked="" type="checkbox"/> George Palmer |
| <input checked="" type="checkbox"/> Jane Donahue | <input checked="" type="checkbox"/> Frank Hay | <input checked="" type="checkbox"/> Holly Sims |
| <input checked="" type="checkbox"/> Marilyn Dwyer | <input checked="" type="checkbox"/> Stan Kourofsky | <input checked="" type="checkbox"/> Steve Trombley |
| <input checked="" type="checkbox"/> Emily Dyer, Ex-Officio, Student Board Member | | |

C. Introduction of Attendees

Present:

Mark A. Sposato, Superintendent of Schools
James A. Christie, Associate Supt. for Operations, Finance & Management
Joseph Lavorando, School Attorney
Garth Frechette, High School Principal
Douglas Rogers, Elementary Principal CH
Karen Tromblee, Elementary Principal BE
Donald Strong, Supt. of Buildings & Grounds
Kevin Hebert, Head Mechanic
Dan Hobbs, Head Bus Driver
Sue Coonrod, Middle School Principal
Emily Dyer, Ex-Officio Student Board Member
Gary Lambert
Greg Myers

Visitors:

Jim Chauvin
Patience Landry
Judy Quint
Robert King
David Witkowski
Gail Giroux
Karen Ales
Larry Belrose

2. Presentation

Topic: Budget Status Report (2005-2006 Adopted Budget)

Presenter: Board President

Kathleen Grinberg-Funes, Board President, read a letter on assessed valuation property taxes and fund balance written by James A. Christie. At this time Mr. Christie's letter was distributed to all Board Members and the public as well as a history of fund balance utilization.

3. Spotlight on Education (None at this time.)

4. Public Comment (5 minutes)

Dave Witkowski stated that he was told that the assessed value increase for the Beekmantown Central School District was \$113 million dollars just prior to the June revote. Mr. Christie answered by stating that he has been in continuous contact with the County & the highest value ever reported to him was \$104 million. The current value assessed is \$93,142,850.

5. Reports/Presentations

A. Superintendent's Report – Dr. Mark A. Sposato

Dr. Sposato asked Gary Lambert to provide an update on the new telephone system, surveillance camera system and the music keyboard system.

Dr. Sposato asked Don Strong to report on the Districts initiatives, what we have accomplished to date and what still needs to be done.

He then discussed the FMLA (Family Medical Leave Act). The District will now have a procedure for FMLA requests. A copy of this procedure can be obtained from the District Office.

The High School handbook has been worked on by the Administrators and policies within have been crossed checked to comply with Board Policy.

A calendar tri-fold is now available and will be on the website. In addition, a monthly detailed calendar is almost complete and will also be on the website. Dr. Sposato stated once again that these calendars can be accessed through the website, downloaded from the website, picked up at the District Office or school buildings or mailed to people upon request.

B. Business Administrator's Report – James Christie, Associate Supt. for Operations, Finance & Management

The Associate Superintendent reported that the independent auditors have been with us for the past 8 days conducting the required annual audit for the 2004-2005 school year. Upon completion of their work they will present their results to the Board of Education or to the Finance Committee.

The District's Architects Thomas Associates is currently working on the air handler design for the auditorium. On completion this design will be presented to the State Education Dept. in a face to face meeting to expedite approval. Thomas Associates will also soon begin to conduct a building condition survey, a five year plan, an executive summary as required by the State Education Dept.

A fund raising procedure and ensuing policy will be worked on with central & building administration as well as the central treasurer and class advisors.

The District is still searching for an Internal Auditor.

C. Board Committee Reports

1. Finance Committee Report – Kathleen Grinberg-Funes (None at this time.)
2. Operations Committee Report – Frank Hay (None at this time.)
3. Policy Committee Report – Stan Kourofsky (None at this time.)
Stan stated that the next meetings will be August 17 & August 24.
4. Public Relations Committee, HeartSmart, & Policy Committee II – Marilyn Dwyer (None at this time.)
5. Ex-Officio – Student Board Member – Emily Dyer - thanked everyone for the opportunity to be a Student Board Member.

6. Minutes

- A. Resolved that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on:

July 12, 2005 (Annual Organizational Meeting)
July 12, 2005 (Regular Meeting)
July 28, 2005 (Special Meeting)

Motion: HS Seconded: SK Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

- B. Resolved, that the Board of Education does hereby approve the following subcommittee minutes as indicated:

Finance Committee	Operation Committee	Policy Committee	PR Committee
(None at this time.)	(None at this time.)	(None at this time.)	(None at this time.)

7. Unfinished Business

7.1 Executive Session To discuss a particular person or person's employment history.

In: 7:21 PM

Motion: HS Seconded: SK Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

Out: 7:48 PM

Motion: FH Seconded: ST Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

8. New Business

A. **CSE Recommendations**

Resolved, that the Superintendent of Schools recommends to the Board of Education the approval of the CSE recommendations dated 8/09/05.

Motion: JD Seconded: MD Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

B. **Personnel**

1. Resignations

- a. Resolved, that the Superintendent of Schools recommends to the Board of Education to accept the following resignation on the date indicated:

Name	Position	Date
Tina Stoughton	Typist	8/01/05

- b. Resolved, that the Superintendent of Schools recommends to the Board of Education to accept the following resignation on the date indicated:

Thomas Sorrell	Football-Head JV	8/05/05
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Motion: JD Seconded: HS Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

2. Appointments

- a. Resolved, that the Superintendent of Schools recommends to the Board of Education to change the following civil service provisional appointments to that of a six-month probationary appointment, on the date indicated, based upon successful completion of the civil service examination.

Name	Title	Probationary Period	Salary	Contract	Hourly
Burke, Justin	Computer Lab Assistant	9/1/05 - 2/28/06	\$20,775	10 months	\$13.85
Lago, Mary	Computer Lab Assistant	9/1/05 - 2/28/06	\$18,005	10 months	\$13.85
Carron, Jennifer	Computer Lab Assistant	9/1/05 - 2/28/06	\$20,775	10 months	\$13.85
Allen, Cynthia	Computer Lab Assistant	9/1/05 - 2/28/06	\$20,775	10 months	\$13.85
Quint, Judith	Computer Lab Assistant	9/1/05 - 2/28/06	\$18,005	10 months	\$13.85

Motion: MD Seconded: HS Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

- b. Resolved, that the Superintendent of Schools recommends to the Board of Education to appointment Donna Durocher to provide direct assistance to the District Committee on Special Education, as well as logistical coordination of special education programs with a stipend of \$4,000 from September 1, 2005 to June 30, 2006.
- c. Resolved, that the Superintendent of Schools recommends to the Board of Education to change the appointment of Joyce Earle from that of a 12 month typist to that of an 10-month typist effective September 1, 2005 at a salary of \$23,221.
- d. Resolved, that the Superintendent of Schools recommends to the Board of Education to appoint the following Civil Service probationary appointments from September 6, 2005 to June 23, 2006 as indicated:

Name	Title	Probationary Period	Salary	Contract
Garrow, Kathleen	Teacher Aide	9/06/05 – 3/06/06	\$10,933	10 months
Deming, Cyd	Teacher Aide	9/06/05 – 3/06/06	\$10,933	10 months

- e. Resolved, that the Superintendent of Schools recommends to the Board of Education to appoint the following Civil Service probationary appointment from September 1, 2005 to June 30, 2006 as indicated:

Name	Title	Probationary Period	Salary	Contract
Montroy, Patricia	Registered Professional Nurse (School)	9/01/05 - 2/28/06	\$19,973	10 months

Motion: ST Seconded: SK Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

- f. Resolved, that the Superintendent of Schools recommends to the Board of Education to change the appointment of Anthony Perez from a **AIS ELA Teacher for the Middle School** in a three year probationary appointment beginning September 1, 2003 from the board meeting minutes of August 28, 2003 to that of a three year probationary appointment in **PreK-6** beginning September 1, 2003 and ending on August 31, 2006. Anthony Perez holds a provisional certificate in the area of PreK.
- g. Resolved, that the Superintendent of Schools recommends to the Board of Education to appoint Joha Battin as an English 7-12 Teacher in a two-year probationary appointment beginning September 1, 2005 and ending June 30, 2007 at a salary of \$39,200. Joha Battin holds a provisional certificate in the area of English 7-12.

- h. Resolved, that the Superintendent of Schools recommends to the Board of Education to appointment Joha Battin as a teacher on special assignment as Dean of Students with a stipend of \$7,000 from September 1, 2005 until June 30, 2006.
- i. Resolved, that the Superintendent of Schools recommends to the Board of Education to approve a leave of absence for Gary Phillips from his current position as a N-6 teacher from September 1, 2005 until June 30, 2006 and therefore be appointed as a teacher on special assignment as a Dean of Students with a stipend of \$7,000 for the period September 1, 2005 and ending June 30, 2006.

Motion: MD Seconded: JD Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

- j. Resolved, that the Superintendent of Schools recommends to the Board of Education the following fall athletic coaching positions for the 2005-2006 school year as indicated:

Assignment	Name	Salary
Football - Varsity Assistant	Shane Ratliff	-0-
Football – Head JV	Shannon Manor	\$3,384.29
Football - Modified Assistant	Steven Taylor	-0-
Gymnastics - Assistant	Susan Trombley	-0-

- k. Resolved, that the Board of Education appoint Dr. Douglas Rogers to serve as the Title IX Compliance Officer of this District during the 2005-2006 fiscal year at no additional salary effective August 12, 2005.
- l. Resolved, that the Board of Education appoint Dr. Douglas Rogers to serve as the Homeless Liaison of this District during the 2005-2006 fiscal year at no additional salary effective August 12, 2005.

Motion: KA Seconded: SK Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

- m. Resolved, that the Superintendent of Schools recommends to the Board of Education to correct the January 14, 2003 board minutes in which the Board of Education approved a three-year probationary appointment of Garth Frechette – **High School Principal** effective January 15, 2003 to that of a three year probationary appointment as **Principal**, beginning August 16, 2002 and ending August 15, 2005. Garth Frechette holds a provisional certificate in the area of School Administrator/Supervisor.

Motion: KA Seconded: ST Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

- n. Resolved, that the Superintendent of Schools recommends to the Board of Education to appoint the following probationary appointments as indicated:

Teacher	Tenure Area	Certification		Probationary Period	Salary
		Area	Form		
Hager, Rebecca	English Language Arts 7-12	English Language Arts 7-12	Initial	9/01/05 – 8/31/08	\$37,850
Chotkowski, Patricia	Business & Distributive Education	Business & Distributive Education	Provisional	9/01/05 – 8/31/08	\$37,850

- o. Resolved, that the Superintendent of Schools recommends to the Board of Education to appointment the following for Special Education Summer School for July 5, 2005 and ending on August 19, 2005.

Name	Title	Rate Per Run
Peryer, Deena	Bus Driver	\$27.67
Langlois, Deborah	Bus Driver	\$27.67

p. Resolved, that the Superintendent of Schools recommends to the Board of Education to appoint the following Civil Service probationary appointment effective August 10, 2005 as indicated:

Name	Title	Probationary Period	Salary	Contract
Derrick, Jerry	Automotive Mechanic	8/10/05 – 11/10/05	\$18,878.	12 Months
Motion: HS	Seconded: SK	Yes: 9	No: 0	Abstain: 0 (<u>Accept</u> Reject Table)

- 3. Unpaid Leave (None at this time.)
- 4. Termination (None at this time.)
- 5. Intent to Retire (None at this time.)
- 6. Child Rearing Leave (None at this time.)
- 7. Tenure

Resolved, that the Superintendent of Schools recommends to the Board of Education to approve the following tenure appointment effective on the date indicated:

Name	Tenure Area	Certification	Probationary Period	Initial Board Meeting	Tenure Date
Frechette, Garth	Principal	School Administrator/Supervisor	8/16/02 – 8/15/05	8/09/05	8/15/05

Motion: MD Seconded: HS Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

- 8. Elimination of Position (None at this time.)

C. Policy

Resolved, that the Board of Education does hereby accept the following policy as indicated:

Bullying # TBD
Bullying Exhibit (Draft)

Motion: ST Seconded: SK Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

D. Miscellaneous

- a. Resolved, that the Superintendent of Schools recommends to the Board of Education to approve an agreement between the District and the Joint Council of Economic Opportunity (JCEO) to rent two rooms at the Cumberland Head Elementary School for a monthly rental fee of \$200.00 per room for a 10 month period beginning September 1, 2005 through June 30, 2006.
- b. Resolved, that the Superintendent of Schools recommends to the Board of Education to grant permission for approximately five (5) Chazy Central Rural School athletics to join the Beekmantown Central School District Cross Country Team as an independent runner for the 2005-2006 season at not cost to the District.

Motion: ST Seconded: MD Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

Kathleen Grinberg-Funes made a motion to remove the motion to take A and B together.
Steve Trombley and Marilyn Dwyer rescinded their motions.

- a. Motion: ST Seconded: SK Yes: 8 No: 0 Abstain: 1 (Accept Reject Table)
(JD)
- b. Motion: HS Seconded: GP Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)
- c. Resolved, that the Superintendent of Schools recommends to the Board of Education establishes the following substitute rates for the 2005-2006 fiscal year.

Title	2004-2005	Type	2005-2006	Type
Teacher (Certified)	\$75.00	Daily	\$80.00	Daily
Teacher (Non-certified)	\$75.00	Daily	\$75.00	Daily
Automotive Mechanic	\$10.00	Hourly	\$10.00	Hourly
Building Maintenance Worker	\$8.50	Hourly	\$8.50	Hourly
Bus Driver	27.67	Hourly	\$15.00	Hourly
Custodial Worker	\$6.76	Hourly	\$7.50	Hourly
Food Service Helper	\$6.50	Hourly	\$7.00	Hourly
Nurse (RN)	\$75.00	Daily	\$75.00	Daily
School Bus Monitor	\$18.92	Hourly	\$8.50	Hourly
School Monitor	\$7.44	Hourly	\$7.50	Hourly
Teacher Aide	\$7.44	Hourly	\$7.50	Hourly
Typist	\$7.89	Hourly	\$8.00	Hourly

Motion:HS Seconded: MD Yes:9 No: 0 Abstain: 0 (Accept Reject Table)

Under this section Bus Driver and School Bus Monitor were removed for approval at this time. Both of these positions will be presented for approval at a future Board Meeting.

- d. Resolved, that the Superintendent of Schools recommends to the Board of Education to approve the following high school textbook:

Title	Edition	Author
Earth: An Introduction to Physical Geology	7 th	Tarbuck & Lutge

Motion: JD Seconded: MD Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

- e. Resolved, that the Superintendent of Schools recommends to the Board of Education to acknowledge during the 2005-2006 school year the necessity for bus drivers to park their bus at home instead of at the bus garage.

Motion: GP Seconded: ST Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

- f. Resolved, that the Superintendent of Schools recommends to the Board of Education to dispose of various obsolete or surplus equipment, and supplies from Buildings & Grounds, Transportation, and CSE.

Motion: JD Seconded: HS Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

- g. Be it resolved, the Board of Education recognizes the agreement with the Highway Department of the Town of Beekmantown, that pursuant to the purchase of the Town of Beekmantown sale of their property located adjacent to the District Office that the highway department would grade, provide dense binder, and asphalt-binding coat to said property, for the cost of supplies and materials to be paid for by the school district.

Therefore, the Board of Education hereby directs the Superintendent of Schools to enter into the agreement necessary to complete the paving project with the Town of Beekmantown Highway Department.

Motion: ST Seconded: GP Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

9. Financial

A. Resolved, that the Board of Education accepts the following reports:

- Appropriation Status Report – June 2005
- Treasurer’s Revenue Report – June 2005
- Treasurer’s Monthly Report – June 2005
- Trial Balance – June 2005
- Warrant Report – June 2005
- Extra-Curricular Activities Account – June 2005

Motion: HS Seconded: SK Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

B. Resolved, that the Superintendent of Schools recommends to the Board of Education to approve the following transfers over \$2,500:

Salary Code Alignment (Instructional to Instructional)

From	To	Amount
A21101300000	A26301500000	\$59,698

Principal & Interest on Bonds for 2004-2005 (Insurance to Debt Service)

From	To	Amount
A90608002200	A97116000000	\$48,368.76

Interfund Transfer to Debt Service (Late Item Agenda)

From	To	Amount
A97116000000	A99509000000	\$1,385,000.00
A97117000000	A99509000000	\$1,143,368.76

Motion: HS Seconded: SK Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

C. Resolved, that the Superintendent of Schools recommends to the Board of Education to accept the following donations and approve amending the District budget be increased in the amount of \$750.35.

From	For	Item	Amount
Booster Club	Jump Camp	Ball Storage Cart	\$247.00
Booster Club	Football Program	Shoulder Pad Rack	\$171.35
Booster Club	Football Program	Decals	<u>\$332.00</u>
			\$750.35

Motion: MD Seconded: JD Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

D. Resolved, that the Superintendent of Schools recommends to the Board of Education to accept the Local Government Records Management Improvement Fund (LGRMIF) grant from the New York State Archives in the amount of \$4,381.

Motion: GP Seconded: HS Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

E. Resolved, that the Superintendent of Schools recommends to the Board of Education to approve the 2005-2006 tax levy in the amount of \$14,700,016. A significant portion of the levy is collected through the Star Program and this figure is inclusive of Roll Section 9 Parcels. This action serves as the basis for tax warrants to be issued to Beekmantown Central School District Tax Collectors.

Towns of	Amount.
Altona	\$ 74,847.58
Beekmantown	\$4,310,098.84
Chazy	\$ 767,855.44
Plattsburgh	\$9,547,214.14

Motion: HS Seconded: FH Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

Roll Call: all – yes

F. Resolved, that the Board of Education does hereby authorize the following BAN for buses at the lower interest rate possible and on the maturity date indicated:

Payment No.	Amount	Due Date
2 of 5 payments	\$230,780.93	August 4, 2005
5 of 5 payments	\$ 52,997.20	September 6, 2005

Motion: HS Seconded: JD Yes: 9 No: 0 Abstained: 0 (Accept Reject Table)

10. Capital Project

A. Resolved, that the Superintendent of Schools recommends to the Board of Education to approve payment to Bernier Carr & Associates PC for professional services rendered:

<u>Client #</u>		<u>Invoice #</u>	<u>Amount</u>
(Phase III) 2001-045	through 07/02/05	05-606B	\$ 222.66
(Phase I & II) 98147	through 07/15/05	05-602B	<u>\$ 437.50</u> \$ 660.16

Motion: HS Seconded: KA Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

B. Resolved, that the Superintendent of Schools recommends to the Board of Education to approve the payments for Project #2001-045 (Phase III of the Capital Project) as indicated:

The architect from BCA has verified the total amounts requested below.

Contract No. 2 – Electrical Bayview Electric, Inc. \$ 25,293.76

Motion: ST Seconded: KA Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

C. Resolved, that the Superintendent of Schools recommends to the Board of Education to approve the payments for Project #98-147 (Phase II of the Capital Project) as indicated:

Contract No. 3 – Mechanical Brockway Mechanical Systems, Inc. \$ 10,000.00
 Contract No. 3 – Mechanical Brockway Mechanical Systems, Inc. \$ 12,162.00
 \$ 22,162.00

Motion: KA Seconded: HS Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

D. Change Orders (None at this time.)

11. Additional Items to Discuss – future items

Stan Kourofsky, Board Member, requested an update on the effect of the returning BOCES Special Education classes to the Elementary Schools

Marilyn Dwyer, Board Member, requested an update of the programs/services for academic honor Programs.

Jane Donahue, Board Member, stated that CV Tech. now has a CD showing what they do and would Like the Board and District staff to view this CD.

Frank Hay, Board Member, discussed the new elementary playground which will cost \$81,000 plus \$24,000 for installation. Fund raising for this playground will be done by parents and will be discussed at the next Operations Committee Mtg.

12. Public Comment (5 minutes)

13. Executive Session - To discuss a particular person or person’s employment history.

In: 8:38 PM

Motion: HS Seconded: ST Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

Out: 10:30 PM

Motion: MD Seconded: HS Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

14. Adjournment - 10:32 PM

Motion: SK Seconded: FH Yes: 9 No: 0 Abstain: 0 (Accept Reject Table)

Date: _____

Attest: _____