

**Beekmantown Central School District**

Board of Education Meeting

Place: **MS/HS Library**

**March 28, 2006**

Time: **6:15 p.m.**

**Agenda**

**1. Call to Order at: 6:18 pm by: Kathleen Grinberg-Funes**

**A. Pledge of Allegiance**

**B. Roll Call**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Karen Armstrong          | <input checked="" type="checkbox"/> Kathleen Grinberg-Funes | <input checked="" type="checkbox"/> George Palmer  |
| <input checked="" type="checkbox"/> Jane Donahue  | <input checked="" type="checkbox"/> Frank Hay               | <input checked="" type="checkbox"/> Steve Trombley |
| <input checked="" type="checkbox"/> Marilyn Dwyer | <input checked="" type="checkbox"/> Stan Kourofsky          |  |

Also Present:

Dr. Mark Sposato	Jennifer Hicks
Ron Clamser	Jennifer Parliament
Sandra Gardner	Garth Frechette
John Trombley	Leonard King

**2. Executive Session To discuss a particular person or person’s employment history.**

In: 6:19 pm Motion: MD Seconded: GP Yes: ALL No: Abstain: (Accept Reject Table)

Out: 7:07 pm Motion: FH Seconded: SK Yes: ALL No: Abstain: (Accept Reject Table)

Emily Dwyer arrived following executive session.

**3. New Business**

**Personnel**

Appointments

Resolved, that the Superintendent of Schools recommends to the Board of Education to change the appointment of Jessica Poupore from a Special Education Teacher in a **three-year probationary** appointment beginning on November 4, 2004 and ending November 7, 2007 to that of a **two-year probationary** appointment in Special Education beginning November 4, 2004 and ending November 7, 2006. Jessica Poupore holds a permanent certificate in the area of Special Education.

Motion: JD Seconded: MD Yes: ALL No: Abstain: (Accept Reject Table)

**4. Financial**

**A. Resolved, that the Board of Education accepts the following reports:**

- Appropriation Status Report –February
- Treasurer’s Revenue Report – February
- Cafeteria Revenue & Expense Report – February

Treasurer's Monthly Report – February

Trial Balance - February

Warrant Report – February

Motion: FH      Seconded: ST      Yes: ALL      No:      Abstain: (Accept Reject Table)

There was a discussion regarding the left over money from the previous senior class .

George Palmer asked about an extra line on the cafeteria report. Jennifer Parliament clarified that the number indicates the number of lunches for February.

Jennifer Parliament discussed all of the financial reports that will now be given to the Board of Education so that they had an understanding of what each was for. Stan Kourofsky asked if the F on the reports were all federal grants, and he asked about the state grant such as UPK and if all of the funds were kept together. Jennifer Parliament indicated that all grant money is kept in one account but the funds are maintained separately with different account codes. Kathleen Grinberg-Funes asked if after the budget Jennifer Parliament could meet with the Board Of Education to go over the financial report more in detail.

The Board of Education was given written answers by Ron Clamser to respond to questions asked at the 3/7/06 Finance and Audit Committee. The document contained the following questions with the following answers:

1. Why does the Cafeteria Revenue Report show a year-to-date loss of \$61,061.53?

*Federal Aid is recorded during the month that it is received. Typically, it is received one month in arrears due to the time required to gather and submit the required paperwork. The funds received in January were for November. In February, December and January funds were received resulting in a rather large deposit.*

2. Mr. Palmer inquired about the status of a company that had helped us with State Aid in the past.

*The name of the company that helped us capture State Aid was SAS (School Aid Specialists). SAS reviewed previous year's records to see if we were capturing all of the State Aid that we could. Of the items that were found and submitted, \$78,938 remains uncollected (2002-03 Special Education – Public Excess Cost Aid). Should we received these funds, SAS will collect a fee of \$10,261.94. There is no way to estimate when or if these funds will be received.*

3. Mr. Palmer asked where on the Treasurer's Monthly Report are the Capital Project monies shown, how much is left, and where is the initiatives money located?

*Capital Project money is shown under the heading Capital MM (Money Market). The \$1,652,468.97 shown includes interest revenue of about \$429,752. The initiative money is accounted for out of the General Fund*

4. Ms. Grinberg-Funes inquired as to why the Summary Warrant Report lacked the signature of the Internal Claims Auditor.

*The Summary Warrant Report given to the Board of Education is a monthly record of all warrants issued during that month. The Internal Claims Auditor is actually signing the weekly reports. We can begin having the Internal Claims Auditor sign the monthly report, or provide the Board of Education copies of the signed weekly reports.*

5. Ms. Donahue inquired as to why there was a check written to Andrew Abdullah, the retired Town of Plattsburgh Supervisor.

*This check was for an invoice received by the Town of Plattsburgh for various expenses incurred during the 2005-2006 collection period. At the time of the invoice, Mr. Abdullah was still the active Town Supervisor.*

- B.** Resolved, that the Superintendent of Schools recommends to the Board of Education to award the following bid for installation of fan coil unit heater (FCU), Room 168.

<b>Lowest Bidder</b>	<b>Amount</b>
Brockway Mechanical	\$11,809

Motion: JD      Seconded:    FH      Yes: ALL      No:      Abstain:      (Accept    Reject    Table)

Stan Kourofsky asked where room 168 was located and Superintendent Sposato responded that it was located in the science wing.

## **5. Additional Items to Discuss**

### **A. Bus Proposition**

Superintendent Sposato conveyed information on behalf of Kevin Hebert. Kevin Hebert wanted to make sure that the Board Of Education understood the process for purchasing the new buses and the need to have the information presented by March 31 in order to have the buses this year. This information will be put as a proposition and added to the ballot. The Board Of Education agreed to put this as a proposition on the ballot.

**B. Policy**    Prioritize and strategize polices to be reviewed.

**Naming of facilities,** Sandra Gardner and Garth Frechette asked if there should be standardized plaque sizes or should there be individual choices. Garth Frechette commented that it would be better to have the same size for each plaque. Garth Frechette commented that the committee left off on what size should be standard. Kathleen Grinberg-Funes commented on who would be responsible for the cost of the plaques, and Frank Hay and Marilyn Dwyer agreed that they should not be paid for out of the schools budget. Frank Hay commented on whomever decides to do the plaque will be responsible for the payment of the plaque, the individual or group. George Palmer commented that there shouldn't be a specific standard size but should state that it shouldn't exceed a certain size. Marilyn Dwyer, Frank Hay and stated that they agree that a size should not exceed 10"x 14", unless otherwise approved by the Board Of Education. Kathleen Grinberg-Funes stated that the plaque should then be presented to the Board Of Education for final approval. Sandra Gardner stated that the Building and Grounds office should be the designated point place for ordering and also be the ones who address the standardized process with the group or individual requesting the plaque. Kathleen Grinberg-Funes stated that she will bring this policy to the next meeting for the second reading.

**Criteria for Student Awards and Scholarships.** Steve Trombley addressed the final sentence referring to the Board Of Education making the final decision about whom receives awards and scholarships. Frank Hay stated that the Board Of Education hasn't followed that policy. Marilyn Dwyer addressed that there is no clear cut criteria as to who should be given an award. Garth Frechette commented that there are committees who make the decisions for each of the scholarships. Stan Kourofsky asked for a list of what awards will be given out before award nights, a detailed rubric of what the criteria is for that specific award. Stan Kourofsky asked that the policy state that it includes interscholastic athletics in the wording. The board discussed removing the whole last paragraph of the current policy. The goal is to have this policy revised for the end of this year so that it can be applied to awards for this year, and it should be district wide, Kindergarten through 12th grade. Sandra Gardner asked that the BOE address all awards to be given in the policy so that it is standardized and new administrators can follow the policy. The administrators should then put together a list of all awards presented to give to the BOE so that a memo can be put together. The policy will only represent school affiliated awards and scholarships.

**Selective Classification: (under interscholastic sports)**

A conversation took place regarding students in lower grade levels being put on higher level sport teams in place of others in the grades associated with the level of team. The discussion included taking into consideration the student's maturity level and also inter mingling of middle school students in high school sports. The discussion also included having a rubric for criteria when deciding to cut a student from a team. It was also stated that the criteria for team selection should be part of the Board of Education policy and be attached.

Jane Donahue asked how the Board of Education is going to address the questions that were presented to the board by Dan Drowne. Kathleen Grinberg-Funes read the Board of Education policy on responding to the public.

**6. Adjournment 9:42 pm**

Motion: FH      Seconded: MD      Yes: ALL      No:      Abstain: (Accept Reject Table)