

Beekmantown Central School District

Tuesday, March 14, 2006

Place: MS/HS Library

Board of Education Open Forum

6:15 pm – 6:30 pm

During this forum, the public is invited to discuss any topic with the Board of Education based upon ground rules provided.

Open forum began at 6:20 pm and ended at 7:04 pm

Regular Board of Education Meeting

Time: 6:30 pm

Agenda

1. Call to Order

at: 7:05 pm

by: Kathleen Grinberg-Funes

A. Pledge of Allegiance

B. Roll Call

Karen Armstrong

Kathleen Grinberg-Funes

George Palmer

Jane Donahue

Frank Hay

Steve Trombley

Marilyn Dwyer

Stan Kourofsky

Emily Dyer, Ex-Officio, Student Board Member

C. Attendees

Also Present: Dr. Mark Sposato
Garth Frechette
Doug Rogers
Don Strong
Gary Lambert

Jennifer Hicks
Sue Coonrod
Kevin Hebert
Jeannine Kerr

Ron Clamser
Sandra Gardner
Dan Hobbs
Greg Myers

Visitors: Lucy Giroux
Gary Nephew
Nancy Falcon
Chari Racine
Debbie Langlois
Jeff Provost
Betty Heywood
Phil Racine

Patty Gallagher
Sharon Nephew
Cathy Witkowski
Carole Provost
Elizabeth Brassachio
Nicholas Corodimas
Mabel King

James Chauvin
Jami Rock
Judy Quint
Doris Seymour
Doreen Provost
Pamela Corodimas
Ron Clark

2. Presentation

Topic: MS/HS Auditorium & Cumberland Head Entryway (*District Capital Project Initiatives*)

Presenter: Superintendent of Schools & Superintendent of Buildings & Grounds

(20 minute)

The topic to discuss is how much money is remaining from the District Capital Project Initiative and if the two projects being presented can be completed. The money remaining is \$1,035,206. Superintendent of Buildings and Grounds, Don Strong handed out packets with the details of each project. The first project to be presented was the vestibule for Cumberland Head. One of the benefits of doing this project would be a safer walkway for the entrance of the building. George Palmer asked if this project is penciled in to be done this summer. Superintendent Sposato responded that nothing has been penciled in yet because a response is needed by the BOE first. The goal would be to have this finished before school starts in the fall. Steve Trombley wanted to clarify that this money was in the original budget for the project and was approved by the voters, and cannot go back into the budget and used for classrooms and teachers.

The MS/HS Auditorium project projected cost is \$660,000 without incidentals. The stage was gutted of all rigging because the district was informed that it was unsafe and would break. The monetary amount given does not include new carpeting or new seats. General construction would cost \$235,000. If asbestos is found it may cost more than anticipated. It needs to be decided as to what items can be left out if need be. Frank Hay mentioned that the air-conditioning could be taken out because there has been no air conditioning for all previous years. Kathleen Grinberg-Funes asked if we could sell the scrap metal from the original rigging, and Don Strong answered that has already been done and the money deposited into our general fund. George Palmer asked to include the air conditioning if at all possible. The State Education Department would have to approve the plans before proceeding. There are two "pots" of money to pay for this, general and capital. The BOE agreed to go ahead with the paperwork for these plans.

3. Spotlight on Education

Topic: Results of HS Bullying Survey (2004-2005)

Presenter: Daniel Bobbett

(20 minute)

A packet of information was provided by Garth Frechette High School Principal and Daniel Bobbett, High School Counselor. The packet which gives the results of the HS Bullying Survey is included in the back up folder for this board meeting.

4. Public Comment (5 minutes)

Guy Falcon made a statement that we have been without a CSE and Athletic Director for a while now, and would like to know what is the policy on how long do these positions stay in the budget that are currently occupied by interims now. Kathleen Grinberg-Funes thanked him for his comment and asked that he contact Superintendent Sposato to get the answer to his questions.

Judy Paquette mentioned that she hopes that the school social worker positions would offer more information about bullying within the district.

5. Reports/Presentations

A. Superintendent's Report – Dr. Mark A. Sposato

Superintendent Sposato informed the BOE that the State Comptrollers office is on site and began on Monday March 13th. Superintendent Sposato informed the Board that he presented the State Comptroller Auditor with a copy of the questions that were given to all board members at the February 14th board meeting from the "Concerned Tax Payers".

Superintendent Sposato gave the District Clerk a copy of information about a payment for a project performed by O'Connell electric that came in under budget, it was originally projected to be \$27,629.00 it came it at \$20,364.00.

Bus Drivers need to have physicals, and also a clinic has been set up to have a pediatrician do physicals for kids. The bus drivers have to have physicals by law, and there has been an hourly rate established with Industrial Medical Testing, which will be going to the BOE in two weeks, and the drivers can establish their own appointments. The medical practice will bill the district directly.

An investigation was done on mold in the buildings, and it was determined that there was a small but safe amount of mold observed in the buildings. There are two official reports done, and copies will be available. Jane Donahue asked if a copy could be put in the Elementary Teacher's Room for their review.

Superintendent Sposato attended FSO, PTO and faculty meetings and also had a lengthy discussion after a PR meeting. The intent was to address rumors and previous budget and next years budget concerns. Superintendent Sposato attended the elementary FSO meeting and in attendance was the principal, four parents and five teachers. At the middle school there was the principal, two parents and two teachers. On March 21st Superintendent Sposato will be speaking with the Cumberland Head PTO and the High School FSO on March 16th.

On the District Calendar there appears to be a mistake on April 7th, it is listed as a parent teacher conference day. Recommend changing to March 31 for K-5 for parent teacher conferences, and an early release for 6-12 for staff in-service. The buildings will send home notices to parents and it will also be posted on the District Website and put this information in the Newspaper as a public interest.

A request to the board to change the fixed asset policy currently at \$5000 or more to \$1500, and this will be brought up in additional items to discuss. Business Manager Ron Clamser handed out the current policy on fixed assets.

Superintendent Sposato asked that there be a review of the dates for the BOE meetings in April and that this also be added to additional items to be discussed.

B. Business Manager's Report – Ron Clamser, Jr.

Ron Clamser discussed how the Business Office has been busy working on the budget. He and the treasurer attended a meeting on state aid. Ron Clamser said that the Business Office has been busy developing the payroll portion of the budget and will be meeting with Transportation and Building and Grounds soon to go over there departmental information.

C. Board Committee Reports

1. Finance & Audit Committee Report – Kathleen Grinberg-Funes and Frank Hay

Kathleen Grinberg-Funes discussed new guidance for the Audit committee to write a new charter and mentioned that one of the committee members, Frank Hay will not be able to serve on the committee because of having a relative work in the district, nor will Jane Donahue due to being on the BOCES Board.

Kathleen Grinberg-Funes also discussed the internal auditor function needing revision which should be effective for July 1, 2006. The go ahead was given to present an RFP to find an external auditor. Ron Clamser mentioned that this needs to be presented by April 3rd.

2. Policy Committee Report – Kathleen Grinberg-Funes

There is none at this time, they will be presented together at the next board meeting to be worked on together.

3. Public Relations Committee – Marilyn Dwyer and Steve Trombley

Marilyn Dwyer mentioned that at the meeting on March 1, the Community Open House was discussed, and that the committee is in need of an internal coordinator. The committee felt it was important to have guided tours.

The Community Forum was asked to be reduced to 15 minutes due to lack of participation at previous meetings. Superintendent Sposato has attended FSO and PTO meetings. The Public Relations committee meeting members have asked to remain separate from the regular board meetings with the approval of the BOE. The committee would like to present a publication of before and after photos of what the facility looked like prior to the renovations and what it looks like now.

Marilyn Dwyer relayed a message from a parent that the parent felt that having the Superintendent attend the FSO meeting was very beneficial. It was requested that a Cheers printed in the Monday, March 13, Press Republican regarding a website being initiated to respond to some questions that were presented to the board was not conveyed correctly. Kathleen Grinberg-Funes asked if we could put on the next board meeting the monies needed to perform the Community Open House.

4. Ex-Officio – Student Board Member – Emily Dyer - Not present

6. Minutes

- A. Resolved that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on:

February 14, 2006 (Regular Meeting)

Motion: MD Seconded: FH Yes: ALL No: Abstain: (Accept Reject Table)

George Palmer made a comment that the minutes from February 14, 2006 were exemplary.

- B. Resolved, that the Board of Education does hereby approve the following subcommittee minutes as indicated:

Finance & Audit Committee

Policy Committee

PR Committee

(None at this time.)

10/2405

1/25/06

Motion: ST Seconded: GP Yes: ALL No: Abstain: (Accept Reject Table)

7. Unfinished Business None at this time.

8. New Business

A. CSE Recommendations

Resolved, that the Superintendent of Schools recommends to the Board of Education to approve the CSE recommendations dated 3/14/06.

Motion: FH Seconded: JD Yes: ALL No: Abstain: (Accept Reject Table)

B. Personnel

- 1. Resignations (None at this time.)

- 2. Appointments

- a. Resolved, that the Superintendent of Schools recommends to the Board of Education to appoint the following *temporary Civil Service* term appointments as indicated:

Name	Title	Term	Yearly Salary
Harper, Joseph	Building Maintenance Worker	3/15/06 – 8/01/06	\$18,878
Hebert, Kristena	Typist	3/20/06 – 6/30/06	\$13,966

Motion: MD Seconded: JD Yes: ALL No: Abstain: (Accept Reject Table)

Kathleen Grinberg-Funes informed the BOE that the appointment for Joseph Harper who is currently a substitute has asked to remain a substitute and does not accept the full time appointment. Steve Trombley asked what location the appointment for the typist was for and it was answered that it was for the main building Elementary.

- b. Resolved, that the Superintendent of Schools recommends to the Board of Education the following *substitute* appointments beginning on the date indicated:

Name	Substitute	Effective Date
Dumas, Jenelle	Instructional	3/15/06
Newell, Robert	Non-Instructional	3/15/06
Seymour, Melissa	Non-Instructional	3/15/06

Motion: MD Seconded: GP Yes: ALL No: Abstain: (Accept Reject Table)

- c. Resolved, that the Superintendent of Schools recommends to the Board of Education to change the following appointments from a *competitive provisional* Civil Service School Lunch Cashier and a *non-competitive* Food Service Helper to that of a *non-competitive* Food Service Helper effective 3/10/06 with no change in salary.

Name
Garsow, Debra
Winterbottom, Anne

Motion: JD Seconded: FH Yes: ALL No: Abstain: (Accept Reject Table)

- d. Resolved, that the Superintendent of Schools recommends to the Board of Education to change the following *Provisional* Civil Service School Lunch Cashier appointments due to the successful completion of the Civil Service examination to that of a *Probationary* Civil Service School Lunch Cashier for an equivalent sixth month school day period, effective 3/10/06 with no change in salary:

Name
Brean, Cindy
LaBier, Susan
Beshon, Robin
Newman, Charlotte
Senecal, Victoria

Motion: JD Seconded: FH Yes: ALL No: Abstain: (Accept Reject Table)

- e. Resolved that the Superintendent of Schools recommends to the Board of Education the following *permanent Civil Service* appointments as indicated:

Name	Civil Service Title	Probationary Period	Initial Board Meeting	Permanent Date
Lago, Mary	Computer Lab Assistant	9/1/05 – 2/28/06	8/09/05	3/01/06
Carron, Jennifer	Computer Lab Assistant	9/1/05 – 2/28/06	8/09/05	3/01/06
Allen, Cynthia	Computer Lab Assistant	9/1/05 – 2/28/06	8/09/05	3/01/06
Quint, Judith	Computer Lab Assistant	9/1/05 – 2/28/06	8/09/05	3/01/06
Hansen, Josee	Registered Professional Nurse (School)	10/05/05 – 4/03/06	10/04/05	4/04/06
Watts, Farole	Purchasing Clerk	9/12/05 – 3/12/06	8/31/05	3/13/06
Garrow, Kathy	Teacher Aide	9/06/05 – 3/06/06	8/09/05	3/07/06
Deming, Cyd	Teacher Aide	9/06/05 – 3/06/06	8/09/05	3/07/06
LaFountain, Wanda	Teacher Aide	9/06/05 – 3/06/06	8/31/05	3/07/06
McCallister, Heather	Typist	9/06/05 – 3/06/06	8/31/05	3/07/06

Motion: JD Seconded: MD Yes: ALL No: Abstain: (Accept Reject Table)
 George Palmer asked why there was a future dated appointment of 4/3/06 for Josee Hansen. Superintendent stated that there is no implication for doing this.

- f. Resolved, that the Superintendent of Schools recommends to the Board of Education to approve Letter of Agreement between Melanie Clark and the Beekmantown Central School District to provide special education services as an independent contractor under the supervision of the Coordinator of Incarcerated Youth Program at the Clinton County Jail at the equivalent of eight hours per week for 48 weeks per year for a total sum of \$10,686 effective March 15, 2006. Incarcerated Youth Program is totally grant funded.

Motion: ST Seconded: JD Yes: ALL No: Abstain: (Accept Reject Table)

JD asked if this was because we had to provide educational services for 21 and under because the jail is in our district. GP asked if we pay this when there is no one in the jail. Superintendent Sposato answered that we get money from a grant and aid for these placements.

- g. Resolved, that the Superintendent of Schools recommends to the Board of Education the following spring *athletic* coaching positions for the 2005-2006 school year due to an increase in participation:

Assignment	Name	Salary
Softball – Modified (Girls)	Shana Fessette-Hileman	\$2,322
Baseball – Modified (Boys)	Shannon Manor	\$2,322

Motion: MD Seconded: JD Yes: ALL No: Abstain: (Accept Reject Table)

Marilyn Dwyer asked if these were new positions based on the number of kids. George Palmer asked if there would be any cuts, and Greg Myers responded that because of this there will be no cuts. Kathleen Grinberg-Funes asked about the bussing, and if there is enough money to cover it. Superintendent Sposato answered that we have enough money to provide both transportation and salaries.

3. Unpaid Leave (None at this time)

4. Termination

Resolved, that the Superintendent of Schools recommends to the Board of Education to accept the following termination on the date indicated:

Name	Position	Date
Yelle, Anthony	Custodial Worker	3/10/06

Motion: FH Seconded: JD Yes: ALL No: Abstain: (Accept Reject Table)

5. Intent to Retire (None at this time.)

6. Child Rearing Leave (None at this time.)

7. Tenure (None at this time.)

8. Elimination of Position (None at this time.)

C. Policy (None at this time.)

D. Miscellaneous

Resolved, that the Superintendent of Schools recommends to the Board of Education to grant permission for Chazy Central Rural School to participate in the Beekmantown Central School District's Track & Field Teams as independent participants at no cost to the District.

Motion: ST Seconded: MD Yes: ALL No: Abstain: (Accept Reject Table)

9. Financial

A. Resolved, that the Board of Education accepts the following reports:

- Appropriation Status Report – January
- Treasurer’s Revenue Report – January
- Treasurer’s Monthly Report – January
- Trial Balance – January
- Warrant Report – January
- Extra-Curricular Activities Account – January

Motion: JD Seconded: FH Yes: ALL No: Abstain: (Accept Reject Table)

B. Resolved that the Superintendent of Schools recommends to the Board of Education to accept the following donations and approve amending the District budget to be increased in the amount of \$2,473.65.

From	For	Description	Amount
Booster Club	Baseball Program	Bats	\$1,248.65
Booster Club	Wrestling Mats	carts & straps	\$ 675.00
Gregory Supply	Elementary Playground		\$ 250.00
Lee Custom Homes	Elementary Playground		\$ 100.00
American Military Retirees	Elementary Playground		\$ 150.00
Della Honda	Elementary Playground		\$ 25.00
Twin Ell’s Campsites & Mobile Home Parks	Elementary Playground		\$ 25.00

Motion: MD Seconded: GP Yes: ALL No: Abstain: (Accept Reject Table)

Frank Hay asked how the fundraising for the elementary playground was going and Sandra Gardner said it was going well. Kathleen Grinberg Funes asked that Thank you notes be sent to these individuals.

C Resolved, that the Superintendent of Schools recommends to the Board of Education to approve transfers over \$2,500:

Physician Salary to Contractual (Plattsburgh Primary Care Health Partners)

From:	To:	Amount:
A28151600000	A28154000000	\$10,000.00

Business Admin. Salary Instructional to Non-Instructional Salary

From:	To:	Amount:
A13101500000	A13101600000	\$25,942.04

Operations Salaries to Maintenance Salaries (Substitutes)

From:	To:	Amount:
A16201600000	A16211600000	\$20,000.00

BOCES Instructional to Non-Instructional Salaries (Social Worker)

From:	To:	Amount:
A21104900000	A28251600000	\$23,506.26

BOCES Admin. To BOCES Technology (incorrect coding)

From:	To:	Amount:
A13104900000	A26304900100	\$50,000.00

Motion: JD Seconded: FH Yes: ALL No: Abstain: (Accept Reject Table)

Steve Trombley and George Palmer commented that the descriptions were helpful and helped answer many of the questions they had.

10. Capital Project

Resolved, that the Superintendent of Schools recommends to the Board of Education to approve payment for Project #6434 (Middle School/High School Auditorium & Cumberland Head Entry way) *District Capital Project Initiatives* as indicated:

Application No.	Name	Amount
#50018243	Thomas Group	\$ 1,367.50
#50020885	Thomas Group	\$ 586.65
#50016294	Thomas Group	\$ 1,396.69
#03	Brockway Mechanical's	\$23,228.26

Motion: JD Seconded: ST Yes: ALL No: Abstain: (Accept Reject Table)

The money presented for the new entrance to Cumberland Head and the MS/HS Auditorium projects have already taken into account the monies for the above.

11. Additional Items to Discuss Bus Proposition

Kathleen Grinberg-Funes mentioned that there have been e-mails sent to all board members by Gary Lambert about photos and info about the BOE members being placed on the website, and the possibility of new e-mail addresses for all BOE members. The Board agreed to allow photo's on the website. If there are bcsdk12.org website made for BOE members, there school email addresses will be forwarded to their home email accounts allowing them to only maintain one e-mail account. The board agreed to go ahead with new school e-mail addresses for all BOE members. There will be questions sent to all BOE members for info to go on the website.

Kathleen Grinberg-Funes asked all BOE members if they would be able to attend the March 28th, 2006 meeting. The Finance and Audit Committee will be held during one of the two scheduled monthly board meetings. The Fixed Assets policy needs to be changed to reflect a different amount \$1500 as per the State Comptroller's Office. The current Fixed Asset Policy is # 6645 and was originally adopted on September 9, 2003.

Regarding the bus proposition, Superintendent Sposato asked the BOE to approve a non binding agreement to purchase 4 buses and a mini van. The board is being asked to decide whether or not a letter can be sent if agreed upon. The BOE agreed to allow the letter to be sent.

Jane Donahue commented on the Cafeteria Survey and that it has been sent out to the administrators. Jane asked for an update on the register system for the cafeteria. Jeanine Kerr commented that there is a program she would like but there are other issues that need to be addressed for monies.

George Palmer asked Marilyn Dwyer about hiring an outside Public Relations person to work on the BOE newsletter.

12. Late Items

FIXED ASSET POLICY CHANGE # 6645

Motion: MD Seconded: FH Yes: ALL No: Abstain: (Accept Reject Table)

13. Public Comment (5 minutes) None at this time

14. Executive Session (if needed) To discuss a particular person or person's employment history and negotiations.

In: 9:27 Motion: FH Seconded: MD Yes: ALL No: Abstain: (Accept Reject Table)

Out: 11:23 Motion: FH Seconded: MD Yes: ALL No: Abstain: (Accept Reject Table)

15. Adjournment 11:24 pm

Motion: JD Seconded: MD Yes: ALL No: Abstain: (Accept Reject Table)