

**BEEKMANTOWN BOARD OF EDUCATION  
FINANCE & AUDIT COMMITTEE  
MEETING – DECEMBER 15, 2005  
4:30 p.m.**

In attendance were K. Grinberg-Funes, George Palmer, (Board), and Patience Landry, Central Treasurer. The meeting was held in the Science prep room and commenced at 5:50 p.m. The purpose of this meeting was to complete the discussion held earlier in December/05 regarding extracurricular account management as related to state requirements.

**Important points:**

- Suggestion for safe for deposit extracurricular funds collected on off hours, (dances), made;
- Suggestion for a few automatic coin sorters for advisors to utilize for more efficient transfer of monies to treasurer;
- In servicing of all extracurricular advisors regarding state laws stipulating student treasurer responsibilities and all aspects of current law re: extracurricular accounts. In-services to be given before the end of the 2005-06 school year. Suggestion made to have principals **appoint** students for treasurer positions in accordance with their interest and abilities.
  - Establishing times for advisors to deposit monies with central treasurer to allow for more efficient use of time.

**Recommendation(s):**

Request administration to examine feasibility of purchase and installation of safe, cost of automatic coin sorters, and in servicing of advisors.

With no further business, the meeting concluded at 6:05 p.m.