

Policy Committee

Minutes

12/12/05

Present:

Co-Chairs Holly Sims and Stan Kourofsky and Board Members Kathleen Grinberg-Funes and Marilyn Dwyer. Also present: Garth Frechette and Sandra Gardner

Absent: Board Member Karen Armstrong

Meeting called to order at 4:00 p.m.

Topic: Naming Facilities Policy

Three sample policies provided by NYSSBA were distributed.

The committee discussed the philosophy of memorializing individuals.

The following points were emphasized:

1. There should be consistency in recognizing/memorializing individuals (standard way to recognize)
2. The school may dedicate/recognize to individuals alive or dead
3. Strict criteria is needed in the decision to dedicate/recognize an individual

The committee began drafting a policy.

The draft begins as follows and is subject to revisions.

7500

Naming Facilities, Memorializing and Recognizing Individuals Policy

The Board of Education is solely responsible for naming or changing the name of any facility. Requests to memorialize or recognize an individual shall be directed to the Board in writing. A special committee of the Board will be appointed by its president and shall include the following individuals to evaluate a request:

- Representative members of the Board of Education
- Representative building administrator
- Student Board Member
- Superintendent
- Representative building FSO President or designee

The Board shall use the following criteria in naming or renaming a school facility or in memorializing or recognizing individuals:

- Significant educational contribution to the students of the school
- Long standing dedicated service
- Recognition at the local, state or federal level of significant educational contributions
- Noteworthy volunteer contributions in different areas of the community
- To be completed.....

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Next meeting

Date: 1/9/06 – Note: this is different date and time from the original schedule.

Time: 4:00 p.m.

Place: MS/HS Library

Topic: Naming Facilities Policy- complete the policy and begin working on the rubric to accompany the policy

The Policy Committee will also meet on 1/23/06 at 4:00 in the library for regular Policy Committee business- Note: this is different date and time from the original schedule.