



## **BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES**

**Thursday, April 28, 2022**

*Generated by Renai Cardillo on Friday, April 29, 2022*

**Members present:** Courtney Barbieri, Nicholas Braccio, William Brong, Janet Flisak, Andrew Landis, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

**Others present:** Henry Franz, Christopher Hey, Katie Kennedy-Reilly, Michael Taylor and Megan Zweiback

### **1. Welcome**

#### 1.1 Call to Order - Board President

Mr. Keith called the meeting to order at 7:11 P.M.

#### 1.2 Meeting Protocol

Mr. Keith outlined meeting protocol:

- Persons wishing to address the Board about an item(s) listed on the agenda must sign in on the **blue** sign-in sheet with name address, municipality, and item(s) that they wish to address. They will be called to the podium by the President.
- Persons wishing to address the Board on a matter(s) not listed on the agenda must sign in on the **yellow** sign-in sheet with name, address, municipality, and a brief description of the matter(s) that they wish to address. They will be called to the podium by the President.
- All statements are to be directed to the Board President; no participant may address or question Board members individually, unless directed by the presiding officer.

#### 1.3 Pledge of Allegiance

Mr. Keith led the Pledge of Allegiance

#### 1.4 Roll Call

Mr. Taylor called the roll. Nine Board members were present.

### **2. Report of the Student Representatives to the Board**

#### 2.1 Student Representatives Update on Activities and Events at Souderton Area High School

Student Nolan Hughes reported on recent events at the high school including the FBLA competition in Hershey, the Student Council black light volleyball game, the spring musical *Footloose*, which was well attended by students and families, and the Athletic Signing Day where 35 students signed letters of intent to compete in athletics in college.

Nolan also reported on upcoming events; junior prom, Unified Sports at the Penn Relays, springs concerts, Link Crew freshman mixer and Special Olympics. Nolan also noted that students are excited to be receiving their schedules for the 2022-2023 school year.

### **3. Public Comments on Agenda Items**

#### 3.1 Public Comment

There were no comments on agenda items.

### **4. Report of the President**

#### 4.1 Report on Executive Session Meeting(s) held by the Board

Mr. Keith reported that an Executive Session was held following the board action meeting on March 24, 2022 to discuss collective bargaining matters. The session lasted approximately 45 minutes. He also stated that Executive Session was held on April 5, 2022 to discuss collective bargaining matters. The session lasted approximately 3 hours. An Executive Session was held on April 12, 2022 to discuss collective bargaining matters. The session lasted approximately 75 minutes. And lastly, an Executive Session was held prior to tonight's meeting to discuss personnel matters, a collective bargaining agreement, and a confidential settlement agreement. The session lasted approximately 15 minutes.

### **5. Report of the Superintendent**

#### 5.1 The Superintendent will report on school district items

Assistant Superintendent Dr. Hey made comment to the fact that the student representative covered all of the same topics he had for an update. He also added that this week PSSA's began for students and he shared a picture of students at the Penn Relays, winning second place.

### **6. Consent/Action Agenda**

#### 6.1 Consent/Action Agenda Protocol

#### 6.2 Approve School Board Meeting Minutes from March 2022

Resolution: MOTION TO APPROVE THE MARCH 9, 2022 AND MARCH 24, 2022 SCHOOL BOARD MEETING MINUTES AS PRESENTED.

#### 6.3 Approve Financial Statements and Check Listings

Resolution: MOTION TO APPROVE THE FINANCIAL STATEMENTS AND CHECK LISTINGS FOR PERIOD ENDING MARCH 31, 2022

#### 6.4 Approve Request(s) to Attend Conference/Workshops

Tessa Colucci  
Elementary Curriculum Coach  
Ultimate Playbook Field Experience  
Concord, NH  
May 4-6, 2022  
\$438.00  
Budget: Curriculum

Carolyn Rosenberger  
Elementary Curriculum Coach  
Ultimate Playbook Field Experience  
Concord, NH  
May 4-6, 2022  
\$936.42  
Budget: Curriculum

Resolution: MOTION TO APPROVE REQUEST(S) TO ATTEND CONFERENCE/WORKSHOPS AS LISTED.

#### 6.5 Ratify Request for Conference Attendance

Stacey Aronow  
High School ELA Teacher  
PA School Press Association State Conference  
State College, PA  
"Journalism Teacher of the Year Award"  
March 30-31, 2022  
\$417.68  
Budget: High School

Resolution: MOTION TO RATIFY CONFERENCE ATTENDANCE

#### 6.6 Approve Request(s) for Out-of-State/Overnight Field Trips

IVMS students  
Penn State University  
State College, PA

PJAS (PA Junior Science Fair) competition  
 May 15-17, 2022  
 15 students / 4 adults  
 Funding: Student

Resolution: MOTION TO APPROVE OUT-OF-STATE/OVERNIGHT FIELD TRIP REQUEST(S) AS LISTED:

6.7 Approve Personnel Items - Administrative Staff

<b>RETIREMENT</b>	
BROWN, TODD	Supervisor of Special Education-Middle Schools Effective: June 30, 2022

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - ADMINISTRATIVE STAFF

6.8 Approve Personnel Items - Professional Staff

<b>RETIREMENT</b>	
CAMPION, KATHY	Third Grade Teacher, Salford Hills Elementary School Effective: End of 2021-2022 School Year
CONNERY, MARGARET LYNN	Reading Specialist, Salford Hills Elementary School Effective: End of 2021-2022 School Year
MACFARLAND, WAYNE	Health/Physical Education Teacher, Indian Valley Middle School Effective: End of 2021-2022 School Year
<b>NEW HIRE</b>	
MADDEN, MELISSA Replacement for Cynthia Sieracki (Retired)	Science Teacher, Souderton Area High School TEMPORARY PROFESSIONAL Effective: Start of 2022-2023 School Year Education: Penn State University (BS) 2019 Experience: Aug 2021-present - Souderton Area School District, LTS Science Teacher, Souderton Area High School; Feb-June 2020 - Souderton Area School District, Substitute Science Teacher, Souderton Area High School Recommended Salary: To Be Determined based on new SAEA Contract approval - B (2)
<b>REQUEST FOR COMPENSATED PROFESSIONAL LEAVE</b>	
FLANSBURY, CARLEEN	Itinerant Autistic Support Teacher, Elementary Schools Request for Compensated Professional Leave for the first semester of the 2022-2023 School Year.
VOORHEES, TARA	Social Studies/ELA Teacher, Indian Valley Middle School Request for Compensated Professional Leave for the entire 2022- 2023 School Year.

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - PROFESSIONAL STAFF

6.9 Approve Personnel Items - Support Staff

<b>RETIREMENTS</b>	
CLAUS, SUSAN	Special Education Instructional Assistant, Souderton Area High School Effective: End of 2021-2022 School Year
COLELLI, ANTHONY	Security Guard, Souderton Area High School Effective: April 22, 2022
MOUNTNEY, DONNA	Administrative Assistant, Indian Valley Middle School Effective: August 1, 2022
PETROV, DEBORAH	Building Administrative Assistant, E. Merton Crouthamel Elementary School Effective: July 15, 2022
<b>RESIGNATION</b>	
FOX, KENNETH	2nd Shift Custodian, Souderton Area High School Effective: April 22, 2022

<b>NEW HIRES</b>	
GARDNER, JENNA Replacement for Nancy Welby (Resigned)	Special Education Instructional Assistant, Indian Valley Middle School Effective: April 25, 2022 Wage: \$14.95 per hour - Hours: 5.75 per day
TONIK, JACQUELINE	Extended Day Kindergarten Teacher, Oak Ridge Elementary School Effective: March 23, 2022 through End of 2021-2022 School Year Wage: \$16.25 per hour - Hours: 1 per day
VITELLI, TERESA Replacement for Cameron Tressler (Transfer)	Computer Technician, District-Wide Effective: April 11, 2022 Wage: \$15.00 per hour - Hours: 5.75 per day
WENTZEL, HARPER	Swim Instructor, Aquatics Program Effective: April 20, 2022 Wage: \$10.00 per hour - Hours: As Needed
<b>REQUEST FOR CHILDREARING LEAVE</b>	
TISHAD, KELLI	ESL Intervention Teaching Assistant, West Broad Street Elementary School Request for childrearing leave for one year beginning approximately on May 31, 2022

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SUPPORT STAFF

6.10 Approve Personnel Items - Additions to Substitute Teacher List

Jennifer Ann Brown  
Theresa Engard  
Ally Mahon  
David Pinsky  
Sarah Sherman  
Kelly Taylor

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - ADDITIONS TO SUBSTITUTE TEACHER LIST

6.11 Approve Personnel Items - Addition to Community Education Spring 2022 Session

<b>Name</b>	<b>Course</b>	<b>Rate/Hours</b>	<b>Salary</b>
Robyn Earl	Popular Country Line Dances	6 Hours/\$37.50 per hour	\$225

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - ADDITION TO COMMUNITY EDUCATION SPRING 2022 SESSION

6.12 Approve a Collective Bargaining Agreement between Souderton Area Educational Support Personnel Association and Souderton Area School Board effective July 1, 2022 through June 30, 2025

Resolution: MOTION TO APPROVE A COLLECTIVE BARGAINING AGREEMENT BETWEEN SOUDERTON AREA EDUCATIONAL SUPPORT PERSONNEL ASSOCIATION AND SOUDERTON AREA SCHOOL BOARD EFFECTIVE JULY 1, 2022 THROUGH JUNE 30, 2025

6.13 Approve School Club for 2021-2022 School Year

The Administration recommends the approval of (1) student club at Indian Valley Middle School for the 2021-2022 school year.

- Debate Club - Debate Club - Mission is to support students with learning research and public speaking skills.

Resolution: MOTION TO APPROVE SCHOOL CLUB FOR THE 2021-2022 SCHOOL YEAR

6.14 Approve Act 80 Days

The Administration recommends approval of the following Act 80 days for the 2021 -2022 school year:

<b>1st - 11th Grade</b>	<b>KA / KF / KP</b>	<b>12th Grade</b>
October 20, 2021	October 20, 2021	October 20, 2021
November 2, 2021	November 2, 2021	November 2, 2021
---	November 24, 2021	November 24, 2021
March 11, 2022	March 11, 2022	March 11, 2022

Resolution: MOTION TO APPROVE THE ACT 80 DAYS FOR THE 2021 -2022 SCHOOL YEAR

6.15 Approve Third Reading and Final Adoption of Policy 827 - Conflict Of Interest

Administration is seeking Third Reading and Final Adoption of Policy No. 827 - Conflict of Interest. This revision is to add a statement for reporting conflict of interest for federal awarding. 2 CRF 200.112

Resolution: MOTION TO APPROVE THIRD READING AND FINAL ADOPTION OF POLICY NO. 827 - CONFLICT OF INTEREST

6.16 Approve Third Reading and Final Adoption of Policy 918 Title I Parent and Family Member Engagement

Administration is seeking a Third Reading and Final Adoption of Policy No. 918 - Title I Parent and Family Member Engagement. This policy has been updated to add definition of Family Members, as well as changes in providing opportunities with Family Members that have limited English proficiency.

Resolution: MOTION TO APPROVE THIRD READING AND FINAL ADOPTION OF POLICY 918 - TITLE I PARENT AND FAMILY MEMBER ENGAGEMENT

6.17 Approve Delegates to the Montgomery County Tax Collection Committee

Approve Mr. Michael Taylor, Director of Business Affairs, as delegate and Ms. Lisa Ball, Assistant Business Manager, as first alternate voting delegate to the Montgomery County Tax Collection Committee.

Resolution: APPROVE DELEGATES TO THE MONTGOMERY COUNTY TAX COLLECTION COMMITTEE

6.18 Approve Asbestos Abatement Bid

It is the recommendation of the Administration to award the Base Bid for asbestos abatement at Franconia Elementary School to Sargent Enterprises Inc, Jim Thorpe, PA, in the amount of \$277,424.

Resolution: MOTION TO AWARD SARGENT ENTERPRISES INC WITH THE CONTRACT FOR ASBESTOS ABATEMENT AT FRANCONIA ELEMENTARY SCHOOL

6.19 Approve Board of School Directors 2022-2023 Meeting Calendar

The 2022-2023 Board of School Directors Meeting Calendar is requested for approval, and will be publicly advertised in accordance with School Code requirements.

Resolution: MOTION TO APPROVE BOARD OF SCHOOL DIRECTORS 2022-2023 MEETING CALENDAR

6.20 Approve 2022-2023 Proposed Final Budget

The Administration recommends approval of the 2022-2023 Proposed Final General Fund Budget in accordance with Special Session Act 1 of 2006. The Board further directs the Administration to make the Proposed Final Budget document available on its website in the form required by the Department of Education.

Resolution: MOTION TO APPROVE THE 2022-2023 PROPOSED GENERAL FUND BUDGET

6.21 Approve Sweet Stevens Katz & Williams as District Special Education Counsel for 2022-2023

The Administration recommends approval of Sweet Stevens Katz & Williams to serve as the District's special education counsel for 2022-2023.

Resolution: MOTION TO APPROVE SWEET STEVENS KATZ & WILLIAMS AS SPECIAL EDUCATION COUNSEL FOR 2022-2023

6.22 Approve the 2022-2023 North Montco Technical Career Center Budget

The Administration recommends approval of the 2022-2023 North Montco Technical Career Center Budget.

Resolution: MOTION TO APPROVE THE 2022-2023 NORTH MONTCO TECHNICAL CAREER CENTER BUDGET

6.23 Approve 2022 Bond Issue Parameters Resolution

The administration recommends approval of the 2022 bond issue parameters resolution to proceed with sale of bonds.

Resolution: MOTION TO APPROVE 2022 BOND ISSUE PARAMETERS RESOLUTION

## 6.24 Approve Confidential Settlement Agreement and Release for (1) Student

The Administration is seeking approval for a Confidential Settlement Agreement and Release for one (1) Souderton Area School District student.

Resolution: MOTION TO APPROVE A CONFIDENTIAL SETTLEMENT AGREEMENT AND RELEASE FOR ONE (1) SOUDERTON AREA SCHOOL DISTRICT STUDENT

## 6.25 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by William Brong, second by Donna Scheuren.

Final Resolution: Motion Carries

Aye: Courtney Barbieri, Nicholas Braccio, William Brong, Janet Flisak, Andrew Landis, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

## **7. Discussion/Action Agenda**

There were no Discussion/Action Agenda items.

## **8. Future Meetings**

### 8.1 Future Meetings

DATE	ORGANIZATION	TIME	LOCATION
May 11 2022	SASD Board Committee Meetings	6:30 PM	District Administrative Office
May 16 2022	NMTCC Joint Operating Committee	7:00 PM	North Montco Technical Career Center 1265 Sumneytown Pike Lansdale
May 25 2022	MCIU Board of School Directors Meeting	6:45 PM	Montgomery County Intermediate Unit 2 West Lafayette Street Norristown
May 26 2022	SASD Board Action Meeting	7:00 PM	District Administrative Office

## **9. Report of the Solicitor**

### 9.1 Report of the Solicitor

There was no report from the Solicitor.

## **10. Unfinished/New Business of the Board**

### 10.1 Unfinished/New Business from the Board

There was no unfinished or new business from the Board.

## **11. Public Comments**

### 11.1 Public Comments

Ms. Shelly of Lower Salford Township announced that The Montgomery County Cultural Proficiency and Equity Student Ambassadors program (CPESA) has received a \$30,000 2-year inclusion grant from the VNA Foundation of Greater North Penn to conduct racial literacy Parent Dialogue Circles for parents of students in the Souderton Area School District during the 2022-2024 school year. We are looking for parents interested in being "Ambassadors of Diversity, Equity, and Inclusion" in their child's school. She noted that the program is currently being facilitated in surrounding area school districts and is being expanded to include Wissahickon and Souderton Area SD. She stated that the program will support 30 parents from the school district and they would like representation from each of the schools in the district. Ms. Shelly suggested that parents interested may send an email to Carmina Taylor at carmina.a.taylor@gmail.com by Monday, May 9th.

Ms. De Geiso of Upper Salford spoke in response to a statement made by a member of the public at last months' meeting that she felt would be harmful to the LGBTQ+ community. Ms. De Geiso stated that she would does not want the school district to enact a policy that would require two parent signatures for a student to participate in the GSA club, unless the district would enact the same policy for all clubs. Ms. De Geiso asked for inclusion and tolerance for the LGTBQ+ students and community.

## **12. Adjournment**

### 12.1 Adjournment of the Meeting

Mr. Keith adjourned the meeting at 7:29 P.M.

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

Motion by Thomas Kwiatkowski, second by Stephen Nelson.

Final Resolution: Motion Carries

Aye: Courtney Barbieri, Nicholas Braccio, William Brong, Janet Flisak, Andrew Landis, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

Respectfully Submitted,



Michael Taylor  
Director of Business Affairs/Board Secretary