



Tech Tab

Course Catalog

July-December 2022

New Classes Inside:

Sports Officiating: Football

Bookkeeping

Python Coding Camp

Cooking

Home Gardening
& Landscaping

and much more!

GREAT PLAINS
Technology Center

POWERED BY
*career*tech

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Two Locations to Serve Your Training Needs!



Lawton Campus

4500 SW Lee Blvd., Lawton, OK 73505
 Main: 580.355.6371
 Part-time Enrollment: 580.250.5500
 Full-time Enrollment: 580.250.5605
www.greatplains.edu



Frederick Campus

2001 East Gladstone, Frederick. OK 73542
 580.335.5525
www.greatplains.edu

Part-time Course List—Lawton Campus

Course Name	Dates	Days/Times	# Hours	Tuition	Code/Section
Business & Office					
Bookkeeping	10/24-12/7	M/W 6-9pm	36	\$189	BIZ04/1
QuickBooks*	9/6-10/6	T/Th 5:30-8:30pm	30	\$155	BIZ11/1
QuickBooks*	11/1-12/8	T/Th 5:30-8:30pm	30	\$155	BIZ11/2
Child Care					
Unit 1	7/1-12/16	Online	10	\$44	CCC01/2
Unit 2	7/1-12/16	Online	10	\$44	CCC02/1
Unit 3	7/1-12/16	Online	15	\$66	CCC03/1
Unit 4	7/1-12/16	Online	30	\$131	CCC04/1
Unit 5	7/1-12/16	Online	25	\$109	CCC05/1
Unit 6	7/1-12/16	Online	15	\$66	CCC06/1
Unit 7	7/1-12/16	Online	10	\$44	CCC07/1
Unit 8	7/1-12/16	Online	10	\$44	CCC08/1
Unit 9	7/1-12/16	Online	10	\$44	CCC09/1
Unit 10*	7/1-12/16	Online	15	\$66	CCC10/1
Computer					
Microsoft Excel	10/25-11/17	T/Th- 5:30-8:30pm	24	\$125	CMP19/1
Network + Certification Prep Course*	8/8-11/17	M/W 6-10pm	96	\$575	CMP37/1
Python Coding	7/11-7/21	M-Th 8:30am-3:15pm	48	\$239	CMP07/1
Security+ Certification Prep Course*	11/16-2/13	M/W 6-10pm	72	\$479	CMP36/1
Windows and the WorldWide Web	9/13-9/29	T/Th 5:30-8:30pm	18	\$99	CMP10/1

Online Courses

ed2go offers more than 250 courses in the following areas:

- Accounting & Finance
- Business
- College Readiness
- Healthcare & Medical
- Law & Legal
- Leadership
- Microsoft Office
- Technology
- and much more!

www.ed2go.com/gplawton

For more information call the Adult Career Development Center at 580.250.5500 or visit the online instruction centers at: www.ed2go.com/gplawton

Part-time Course List—Lawton Campus

Course Name	Dates	Days/Times	# Hours	Tuition	Code/Section
Health & Medical					
Advanced CMA Combined*	10/27-11/15	T/TH 6-9pm	24	\$155	MED26/1
Anatomy And Physiology	10/17-3/6	M/W 6:30-9:30	96	\$385	MED03/1
Certified Medication Aide*	8/23-10/6	T/TH 6-9pm	58	\$335	MED24/1
Certified Medication Aide*	11/29-1/26	T/TH 6-9pm	58	\$335	MED24/2
Long Term Care Nurses Aide	7/13-8/15	M-F 8:15-2:50pm	117	\$469	MED20/1
Long Term Care Nurses Aide	8/16-9/12	M-F 8:15-2:50pm	117	\$469	MED20/2
Long Term Care Nurses Aide	9/13-10/7	M-F 8:15-2:50pm	117	\$469	MED20/3
Long Term Care Nurses Aide	10/17-11/10	M-F 8:15-2:50pm	117	\$469	MED20/4
Long Term Care Nurses Aide	11/14-12/15	M-F 8:15-2:50pm	117	\$469	MED20/5
Long Term Care Nurses Aide	7/5-10/27	T/Th 6-9pm	117	\$469	MED19/1
Long Term Care Nurses Aide	7/6-11/14	M/W 6-9pm	117	\$469	MED19/2
Long Term Care Nurses Aide	8/11-12/8	T/Th 6-9pm	117	\$469	MED19/3
Math For Health Occupations	8/11-9/20	T/Th 6-9pm	36	\$179	MED05/1
Math For Health Occupations	8/22-10/3	M/W 6-9pm	36	\$179	MED05/2
Math For Health Occupations	10/18-12/1	T/Th 6-9pm	36	\$179	MED05/3
Medical Billing and Coding: Basics	7/25-12/5	M/W 6-9pm	96	\$435	MED56/1
Medical Terminology	8/22-10/31	M/W 6-9pm	54	\$255	MED04/1
Medical Terminology	11/9-2/6	M/W 6-9pm	54	\$255	MED04/2
Pharmacy Technician*	8/22-1/23	M/W 6-9pm	102	\$515	MED32/1
Phlebotomy Technician	7/12-10/4	T/Th 6-9pm	72	\$369	MED06/1
Phlebotomy Technician	8/15-11/14	M/W 6-9pm	72	\$369	MED06/2
Phlebotomy Technician	9/22-1/10	T/Th 6-9pm	72	\$369	MED06/3
Phlebotomy Technician	10/18-1/26	T/Th 6-9pm	72	\$369	MED06/4
Phlebotomy Technician	11/28-3/20	M/W 6-9pm	72	\$369	MED06/5

Jump start your career in the medical field.
Many of our career courses can prepare you in as little as six weeks!

Motorcycle Rider

The Basic Rider Course classes meet Friday 6-9pm, Saturday and Sunday 7am-3:30pm

Basic Rider Course	7/8-7/10	19hr	\$175	PUB04/1
Basic Rider Course	7/15-7/17	19hr	\$175	PUB04/2
Basic Rider Course	7/22-7/24	19hr	\$175	PUB04/3
Basic Rider Course	7/29-7/31	19hr	\$175	PUB04/4
Basic Rider Course	8/12-8/14	19hr	\$175	PUB04/5
Basic Rider Course	8/26-8/28	19hr	\$175	PUB04/6
Basic Rider Course	9/9-9/11	19hr	\$175	PUB04/7
Basic Rider Course	9/16-9/18	19hr	\$175	PUB04/8
Basic Rider Course	9/23-9/25	19hr	\$175	PUB04/9

Part-time Course List—Lawton Campus

Course Name	Dates	Days/Times	# Hours	Tuition	Code/Section
Personal Enrichment					
Candy: Holiday Classic Candy	11/7	M 6-9pm	3	\$29	GNL96/1
Cooking: A Greek Evening	8/25	Th 5:30-8:30pm	3	\$29	GNL92/1
Cooking: Mediterranean Meal	10/27-10/27	Th 5:30-8:30pm	3	\$29	GNL95/1
Crochet Basics	9/6-9/15	T/Th 6-9pm	12	\$29	GNL91/1
Cozy Crochet	9/27-10/6	T/Th 6-9pm	12	\$29	GNL90/1
Dance: Couples Two-Step	8/16-8/25	T/Th 7:15-8:45pm	6	\$59	GNL45/1
Dance: Couples Waltz	8/30-9/8	T/Th 7:15-8:45pm	6	\$59	GNL52/1
Dance: Line Dancing	8/16-9/8	T/Th 6-7pm	8	\$69	GNL42/1
Dance: Line Dancing	9/20-9/29	T/Th 6-7pm	4	\$39	GNL42/2
Digital Photography*	9/20-10/27	T/Th 6-9pm	30	\$149	GNL10/1
Home Gardening and Landscaping	7/25-8/31	M/W 5:30-8:30pm	30	\$149	GNL94/1
Resin Art	7/5-7/7	T/Th 6-8pm	4	\$45	GNL88/1
Resin Art	11/29-12/1	T/Th 6-8pm	4	\$45	GNL88/2
Seasonal Make and Take Craft	8/18	Th 5:30-8pm	2.5	\$25	GNL81/1
Seasonal Make and Take Craft	9/22	Th 5:30-8pm	2.5	\$25	GNL81/2
Seasonal Make and Take Craft	10/20	Th 5:30-8pm	2.5	\$25	GNL81/3
Seasonal Make and Take Craft	11/17	Th 5:30-8pm	2.5	\$25	GNL81/4
Seasonal Make and Take Craft	12/8	Th 5:30-8pm	2.5	\$25	GNL81/5
Sign Language Level I	9/13-11/3	T/Th 6-8:30	35	\$179	GNL08/1
Sports Officiating: Basketball	10/17-11/9	T/Th 5:30-8:30pm	24	\$119	GNL85/1
Sports Officiating: Football	7/19-8/16	M/W 5:30-8:30pm	24	\$119	GNL85/1
Professional Development					
Learn English	9/16-11/3	T/Th 10-12:30pm	40	\$119	PRD03/1
Learn English	10/17-12/14	M/W 5-7:30pm	40	\$119	PRD03/2
Prerequisite Testing				\$9	PRD75/1
Special Education Paraprofessional	9/6-9/29	T/Th 6-9pm	24	\$132	PRD06/1
Write Right: Grammar Refresher for the Workplace	Call 580-250-5500 for details				

Refund Policy

We know things come up. If you need to drop a class, please note our Refund Policy:

- **100% refund** – prior to the course start date.
- **50% refund** – within first two days after class starts.
- **No refund** – after third day of course start date and thereafter.

Enroll prior to the first day of class so your class won't be cancelled due to low enrollment.

Tuition is due at the time of enrollment.

Please note: Prerequisites are required for all course titles with an asterisk.*

Enroll early to avoid cancellations.

Part-time Course List—Lawton Campus

Public Safety

CPR/Basic Life Support (BLS)	7/11	M 9am-2pm	5	\$49	PUB07/1
CPR/Basic Life Support (BLS)	7/13	W 5-10pm	5	\$49	PUB07/2
CPR/Basic Life Support (BLS)	7/19	T 5-10pm	5	\$49	PUB07/2
CPR/Basic Life Support (BLS)	7/21	TH 5-10pm	5	\$49	PUB07/4
CPR/Basic Life Support (BLS)	7/27	W 5-10pm	5	\$49	PUB07/5
CPR/Basic Life Support (BLS)	8/8	M 9am-2pm	5	\$49	PUB07/6
CPR/Basic Life Support (BLS)	8/10	W 5-10pm	5	\$49	PUB07/7
CPR/Basic Life Support (BLS)	8/16	T 5-10pm	5	\$49	PUB07/9
CPR/Basic Life Support (BLS)	8/18	T 5-10pm	5	\$49	PUB07/18
CPR/Basic Life Support (BLS)	8/24	W 5-10pm	5	\$49	PUB07/10
CPR/Basic Life Support (BLS)	9/12	M 9am-2pm	5	\$49	PUB07/12
CPR/Basic Life Support (BLS)	9/14	W 5-10pm	5	\$49	PUB07/13
CPR/Basic Life Support (BLS)	9/20	T 5-10pm	5	\$49	PUB07/14
CPR/Basic Life Support (BLS)	9/22	Th 5-10pm	5	\$49	PUB07/15
CPR/Basic Life Support (BLS)	9/28	W 5-10pm	5	\$49	PUB07/16
CPR/Basic Life Support (BLS)	10/3	M 9am-2pm	5	\$49	PUB07/17
CPR/Basic Life Support (BLS)	10/5	W 5-10pm	5	\$49	PUB07/18
CPR/Basic Life Support (BLS)	10/19	W 5-10pm	5	\$49	PUB07/19
CPR/Basic Life Support (BLS)	10/25	T 5-10pm	5	\$49	PUB07/20
CPR/Basic Life Support (BLS)	10/27	Th 5-10pm	5	\$49	PUB07/21
CPR/Basic Life Support (BLS)	11/7	M 9am-2pm	5	\$49	PUB07/22
CPR/Basic Life Support (BLS)	11/9	W 5-10pm	5	\$49	PUB07/23
CPR/Basic Life Support (BLS)	11/15	T 5-10pm	5	\$49	PUB07/24
CPR/Basic Life Support (BLS)	11/17	Th 5-10pm	5	\$49	PUB07/25
CPR/Basic Life Support (BLS)	11/30	W 5-10pm	5	\$49	PUB07/26
CPR/Basic Life Support (BLS)	12/5	M 9am-2pm	5	\$49	PUB07/27
CPR/Basic Life Support (BLS)	12/7	W 5-10pm	5	\$49	PUB07/28
CPR/Basic Life Support (BLS)	12/13	T 5-10pm	5	\$49	PUB07/29
Emergency Medical Responder	7/21-9/29	T/Th 6-10pm	80	\$215	PUB25/1
EMS Instructor Refresher Course	11/7-11/17	T/Th 6-10pm	16	\$99	PUB43/1
First Aid	8/29	M 6-10pm	4	\$49	PUB06/5
First Aid	9/29	Th 6-10pm	4	\$49	PUB06/1
First Aid	10/24	M 6-10pm	4	\$49	PUB06/2
First Aid	11/29	T 6-10pm	4	\$49	PUB06/3
First Aid	12/12	M 6-10pm	4	\$49	PUB06/4
Hazardous Materials Awareness	8/29-8/31	M/W 6-10pm	8	\$60	PUB28/1
Hazardous Materials Operations	9/7-10/17	M/W 6-10pm	40	\$199	PUB29/1
Paramedic Level III	8/15-1/25	M/W 9am-5pm	267	\$975	PUB38/1
Paramedic Level III	8/16-1/24	M/W 9am-5pm	267	\$975	PUB38/2

Part-time Course List—Lawton Campus

Course Name	Dates	Days/Times	# Hours	Tuition	Code/Section
Security Guard					
Phase I Basic Security Guard	8/25-9/15	T/Th 6-9pm	21	\$119	SGT01/1
Phase II Security Guard	9/29-10/27	T/Th 6-9pm	21	\$119	SGT02/1
Phase III Private Investigator	11/1-12/15	T/Th 6-9pm	36	\$169	SGT03/1
Trade & Industrial					
Auto Mechanics Engine Repair	8/16-12/8	T/Th 6-10pm	90	\$455	TAT14/1
Auto Body Repair Beginning To Advanced	8/11-11/8	T/Th 6-10pm	96	\$505	TAT11/1
Auto Body Repair Beginning To Advanced	8/15-11/14	M/W 6-10pm	96	\$505	TAT11/3
Auto Body Repair Beginning To Advanced	11/29-3/2	T/Th 6-10pm	96	\$505	TAT11/2
Auto Body Repair Beginning To Advanced	11/30-3/22	M/W 6-10pm	96	\$505	TAT11/4
Electrical Residential Wiring I	8/16-9/29	T/Th 5:30-8:30pm	42	\$215	TAT07/1
Electrical Residential Wiring II*	10/18-12/8	T/Th 6-9pm	42	\$215	TAT08/1
Forklift Operator Training	7/29	F 8am-2pm	6	\$59	TAT06/1
Forklift Operator Training	8/26	F 8am-2pm	6	\$59	TAT06/2
Forklift Operator Training	9/30	F 8am-2pm	6	\$59	TAT06/3
Forklift Operator Training	10/28	F 8am-2pm	6	\$59	TAT06/4
Forklift Operator Training	11/18	F 8am-2pm	6	\$59	TAT06/5
Heating,Ventilation and Air Conditioning, Level I	8/30-12/15	T/Th 6-9pm	84	\$395	TAT20/1
Heating,Ventilation and Air Conditioning, Level II*	8/24-12/14	M/W 6-9pm	84	\$395	TAT21/1
Welding Beginning To Advanced	8/9-11/3	T/Th 5:30-9:30pm	96	\$505	TAT10/1
Welding Beginning To Advanced	9/12-12/14	M/W 5-9pm	96	\$505	TAT10/3
Welding Beginning To Advanced	11/29-3/2	T/Th 5:30-9:30pm	96	\$505	TAT10/2

Learn on your schedule with United Training

Great Plains Technology Center has partnered with **United Training** to provide a broad range of technical training, desktop applications, ITIL training, project management training, and application development courses.

Our partnership will enable you to expand your current skill set and provide potential career growth opportunities. United Training delivers the latest, in-demand training through partnerships with industry leaders such as Microsoft, CompTIA, Cisco, and ISC2.

These course offerings are now available to you locally through Great Plains Technology Center.

<https://portals.unitedtraining.com/great-plains-technology-center>



Part-time Course List—Frederick Campus

Course Name	Dates	Days/Times	# Hours	Tuition	Code/Section
Business & Office					
Quickbooks Desktop	10/25-12/8	T/Th 6-8:30 pm	30hr	\$129	F-BIZ12/1
Computer					
Microsoft Excel	9/27-10/20	T/Th 6-9pm	24hr	\$105	F-CMP02/1
Microsoft PowerPoint	9/6-9/20	T/Th 6-8pm	10hr	\$49	F-CMP08/1
Google Basics	8/23-9/1	T/Th 6-9pm	12hr	\$65	F-CMP10/1
Windows 10 Fundamentals	8/2-8/18	T/Th 6-9pm	18hr	\$69	F-CMP07/1
Health & Medical					
Long Term Care Nurse Aide (CNA)	8/16-11/15	T/Th 5:30-10:00 pm	120hr	\$355	F-MED01/1
Personal Enrichment					
Canvas Painting	8/8	M 5:30-7:30	2 hr	\$30	F-GNL76/1
Canvas Painting	10/10	M 5:30-7:30	2 Hr	\$30	F-GNL76/2
Canvas Painting	12/12	M 5:30-7:30	2hr	\$25	F-GNL76/3
Christmas Wreaths	11/15	T 5:30-7:30	2hr	\$25	F-GNL60/1
Fall Wreaths	9/20	T 5:30-7:30	2hr	\$25	F-GNL59/1
Stay in Touch: Zoom, Skype & Facetime	8/22	M 6-8	2hr	\$15	F-GNL78/1
Public Safety					
CPR For Health Care Providers (BLS)	8/2	T 5-10pm	5hr	\$49	F-PUB07/1
CPR For Health Care Providers (BLS)	9/6	T 5-10pm	5hr	\$49	F-PUB07/2
CPR For Health Care Providers (BLS)	10/4	T 5-10pm	5hr	\$49	F-PUB07/3
CPR For Health Care Providers (BLS)	11/1	T 5-10pm	5hr	\$49	F-PUB07/4
CPR For Health Care Providers (BLS)	12/6	T 5-10pm	5hr	\$49	F-PUB07/5
First Aid	8/16	T 6-10pm	4hr	\$49	F-PUB06/1
First Aid	9/20	T 6-10pm	4hr	\$49	F-PUB06/2
First Aid	10/18	T 6-10pm	4hr	\$49	F-PUB06/3
First Aid	11/15	T 6-10pm	4hr	\$49	F-PUB06/4
First Aid	12/13	T 6-10pm	4hr	\$49	F-PUB06/5
Trade & Industrial					
Intro to Manufacturing	8/16-9/22	T/Th 5:30-8:30	36hr	\$179	F-TAT01/1
Intro to Manufacturing	10/18-12/1	T/Th 5:30-8:30	36hr	\$179	F-TAT01/2

Supplies are required for course titles with a check-mark.

Call ahead for a supply list, 1-580-335-5525.

Enroll prior to the first day of class so your class won't be cancelled due to low enrollment.

Tuition is due at the time of enrollment.

Please note: Prerequisites are required for all course titles with an asterisk *.



Business & Office

Bookkeeping

This course is designed for students with no prior knowledge about accounting or finance. This class addresses accounting terminology, revenue, expenses, net income, the accounting equation, debits, and credits. Additionally, students will learn how Accounts Payable and Accounts Receivable affect financial health. Students will learn how to read financial statements, balance sheets, income statements, and cash flow statements. We will discuss the benefits of using software and manual systems, as well as how and why financial transactions are documented. Text required.

36 hours	\$189		
10/24-12/7	M/W	6-9pm	BIZ04/1

QuickBooks*

QuickBooks is the most well-known bookkeeping software on the market. It's not surprising that QuickBooks users are highly sought after by employers. Intuit, the makers of QuickBooks, is phasing out QuickBooks Desktop and introducing QuickBooks Online, a cloud-based subscription service that gives users the freedom to work from any device — anytime, anywhere. This course will teach this newest version of QuickBooks, so those new to QuickBooks or transitioning from QuickBooks Desktop will find this course invaluable. Accounting Level I is a good companion to this class for a more in-depth understanding of business accounting. Text and flash drive required.

30 hours	\$155		
9/6-10/6	T/Th	5:30-8:30pm	BIZ11/1
11/1-12/8	T/Th	5:30-8:30pm	BIZ11/2



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Use your VA benefits and gain new skills and new career

GPTC Education Programs Eligible for VA Education Funding:

- Air Conditioning / Refrigeration
- Auto Body Repair
- Automotive Technician
- Certified Medication Aide
- CISCO Networking Academy
- Computer Support Specialist
- EMT Basic
- EMT Advanced
- EMT Paramedic
- General Maintenance Workers
- Long Term Care Nurse Aide
- Medical Coder
- Medical Office Professional
- Network Technician
- Office/Accounting Clerk
- Private Investigator, Armed
- Private Investigator, Unarmed
- Real Estate Sales Associate
- Security Guard, Armed
- Security Guard, Unarmed
- Special Education
- Paraprofessional
- Welding

All students receiving VA benefits must attend 100% of all clock hours to receive education benefits.

Questions regarding evening classes and benefits at Great Plains Technology Center should be directed to a Career Counselor in Building 100, Room 107, or call 580.250.5503.

To contact the Regional Veterans Administration:

Department of Veteran Affairs, P.O. Box 8888
Muskogee, OK 74402-8888
Phone: 1.888.442.4551 • www.gibill.va.gov



Child Care

Early Education-Pathway to Your National Credential

Childcare workers are not babysitters; they are early childhood educators. The Child Development Associate (CDA) is a national credential required for early care and education providers. Students wishing to pursue the CDA must have a high school diploma or equivalent. You will gain the skills to nurture children in terms of emotional, physical, intellectual, and social development. Class assignments require interaction with children in a childcare setting. Ideally, a student will work at a childcare facility, or have done so in the past. Students must complete a portfolio which includes extensive writing (typewritten) assignments. Scholarships are available, call 1-866-343-3881 or visit www.okhighered.org/secc to see if you qualify. This online program is in partnership with Caddo-Kiowa Technology Center. Basic Windows navigation skills is highly recommended. In order to be employed in Oklahoma at a licensed childcare facility, you have to be able to pass a background check/sex offender registry check. Text required.

10 hours \$44

Unit 1: Providing for Children's Safety

7/1-12/6 Online CCC01/I

10 hours \$44

Unit 2: Providing for Children's Health

7/1-12/6 Online CCC02/I

15 hours \$66

Unit 3: Providing an Environment for Learning

7/1-12/6 Online CCC03/I

30 hours \$131

Unit 4: Child Growth & Developmental Concepts

7/1-12/6 Online CCC04/I

25 hours \$109

Unit 5: Ensuring Developmentally Appropriate Practices

7/1-12/6 Online CCC05/I

15 hours \$66

Unit 6: Guiding Children

7/1-12/6 Online CCC06/I

10 hours \$44

Unit 7: Involving Families and the Community

7/1-12/6 Online CCC07/I

10 hours \$44

Unit 8: Program Plans and Record Keeping

7/1-12/6 Online CCC08/I

10 hours \$44

Unit 9: Developing as an Early Education Professional

7/1-12/6 Online CCC09/I

15 hours \$66

Unit 10: Putting It All Together

7/1-12/6 Online CCC09/I

Notice of Non-Discrimination – Great Plains Technology Center does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities.

The following persons have been designated to handle inquiries regarding the nondiscrimination policies: Title IX: Morgan Gould, Director Business Services, mgould@greatplains.edu; and/or Justin McNeil, Campus Director jmcneil@greatplains.edu at Great Plains Technology Center, 4500 SW. Lee Blvd., Lawton. In Frederick: Ken McKee, Campus Director kmckee@greatplains.edu and/or Mandy Carter, Counselor mcarter@greatplains.edu, 580.335.5525 at Great Plains Technology Center, 2001 E. Gladstone, Frederick, OK.

504 Coordinator: Kristi Barnett, Disabilities Services Coordinator, kbarnett@greatplains.edu, 4500 SW Lee Blvd., Lawton, OK 73505



Computer

Microsoft Excel*

Prerequisite: Basic Windows navigation.

Give yourself the competitive edge by attending this class! Employers frequently include Microsoft Excel experience as a necessity when hiring new employees to work in an office environment. Create spreadsheets that put all of the data at your fingertips. Learn the techniques to work more easily and quickly than ever before. Text and flash drive required.

24 hours **\$125**

10/25-11/17 T/Th 5:30-8:30pm CMP19/I

Python Coding Camp

This course guides students through the basics of coding in python including a description, significance, and relevance. The course will give students the tools and references needed to learn how to code in python and provide active practice. Students will learn how python benefits the IT professional. Acquired competencies include writing python code from scratch, using open-source code to help speed up processes, using GitHub and pip.

48 hours **\$239**

7/11-7/21 M-Th 8:30am-3:15pm CMP07/I

Windows and the World Wide Web

If you are looking to learn basic computer skills, this is the place to start. Learn the latest version of Microsoft Windows applications and functions along with the basics of the internet to include how to navigate and locate information on the World Wide Web. If you are just learning to use a computer, this is the perfect place to start! Text and flash drive required.

18 hours **\$99**

9/13-9/29 T/Th 5:30-8:30pm CMP10/I

CompTIA Get IT Certified

Network+ Certification Prep Course*

Prepare for the CompTIA's Network + Certification Exam. Using a computer-based program, you will install networking hardware, configure a small office/home office (SOHO) network, and connect mobile and desktop devices to a network. Hardware devices provide real-to-life experiences with lights, switches, cables, adapters, and devices. A natural progression is recommended to have the CompTIA A+ Certification prior to taking Network+, then proceed onto Security+.

96 hours **\$575**

8/8-11/7 M/W 6-10pm CMP37/I

Security + Certification Prep Course

CompTIA's Security+ is a well-respected, vendor-neutral security certification. Security+ credential holders are recognized as possessing superior technical skills, broad knowledge and expertise in multiple security-related disciplines. This instructor-led, online curriculum course allows you to practice security implementation and configuration in a virtual environment. Hands-on simulated labs allow you to configure user accounts, restrictions, and passwords as well as manage certificates, secure wireless connections, configure firewalls and more! Recommended progression: CompTIA A+ Certification first, followed by Network+ or Cisco CCENT, then proceed onto Security+.

72 hours **\$479**

11/16-2/13 M/W 6-10pm CMP36/I





Health & Medical

Advanced CMA Combined

Students must be a CNA for at least 6 months and have a current CMA certification to enroll.

The Advanced Certified Medication Aide Combined (ACMA) class includes nasogastric, gastrostomy, oral metered dose inhaler and nebulizer training along with glucose monitoring and insulin administration training for Certified Medication Aides working in a long-term care environment. 100% attendance plus competency required for successful completion of this course. Text required.

26 hours	\$155		
10/27-11/15	T/Th	6-9pm	MED26/1

Anatomy and Physiology

You will take away from this class the ability to identify body systems, components and their function. This class along with Medical Terminology (*strongly encouraged that you take Medical Terminology prior to taking this class*) will provide you with a solid foundation for more advanced medical classes. Text required.

96 hours	\$385		
10/17-3/6	M/W	6:30-9:30pm	MED03/1

Certified Medication Aide*

Prerequisite: Math for Health Occupations.

Advance from a Certified Nurse Assistant to a Certified Medication Aide (CMA). You will learn about medication classifications, orders, storage, documentation, routes of administration, and medications used for every major body system. In addition to classroom instruction, students must complete 16 clinical hours. Students must provide immunization documents and pass a drug urinalysis. Prerequisite: Current BLS (CPR) card, must have a current Oklahoma Nurse Aide Certification with no abuse notations and worked as a CNA for six months, and have a high

school diploma or equivalent. Must have physical and mental capability to safely perform duties. Text required.

58 hours	\$335		
8/23-10/6	T/Th	6-9pm	MED24/1
11/29-1-26	T/Th	6-9pm	MED24/2

Long Term Care Nurse Aide*

Prerequisite: CPR/BLS Card.

This field is growing and in high demand! This Oklahoma State Health Department approved course combines practical education coupled with on-location training to teach you about resident care to include safety, mental health, personal care, and basic nursing skills. According to Oklahoma State Law, if a criminal arrest check reveals a person having been convicted of an offense which bars employment in a healthcare entity, the trainee shall be withdrawn from the training program. Additional costs associated with training excluding scrubs and shoes include books and supplies at approximately \$100, certification testing fees \$70, urine analysis \$35.

117hr	\$469		
7/5-10/27	T/Th	6-9pm	MED19/1
7/6-11/14	M/W	6-9pm	MED19/2
8/11-12/8	T/Th	6-9pm	MED19/3
7/13-8/15	M-F	8:15am-2:50pm	MED20/1
8/16-9/12	M-F	8:15am-2:50pm	MED20/2
9/13-10/7	M-F	8:15am-2:50pm	MED20/3
10/17-11/10	M-F	8:15am-2:50pm	MED20/4
11/14-12/15	M-F	8:15am-2:50pm	MED20/5

Health & Medical

Math for Health Occupations

Math is used extensively in the healthcare field. Increase your odds of success by enrolling in this refresher class that involves practical real-world applications. Text required.

36 hours	\$179		
8/11-9/20	T/Th	6-9pm	MED05/1
8/22-10/3	M/W	6-9pm	MED05/2
10/18-12/1	T/Th	6-9pm	MED05/3

Medical Billing and Coding: Basics*

Prerequisites: *Medical Terminology*

In this 96-hour course, students will be introduced to the medical coding field for both hospital and medical offices. The medical coder will learn the basic principles behind ICD-10-CM and CPT-4 nomenclatures and how to use them effectively and appropriately in the workplace. Texts required.

96 hours	\$435		
7/25-12/5	M/W	6-9pm	MED56/1

Medical Terminology

This class is the obvious choice to start your medical career. Medical vocabulary is essential to work in any health career from a Medical Coder to a Surgical Technologist. *It is strongly recommended that you take this class prior to taking Anatomy and Physiology.* Text required.

54 hours	\$255		
8/22-10/31	M/W	6-9pm	MED04/1
11/9-2/6	M/W	6-9pm	MED04/2

Testing Center

Great Plains Technology Center is pleased to offer the following tests to businesses and citizens of Southwest Oklahoma:

- OKLAHOMA DEPARTMENT OF HEALTH tests
- OKLAHOMA DEPARTMENT OF LABOR tests
- PARAPRO test
- PEARSON VUE tests
- PROMETRIC ASE PROFESSIONAL tests
- PSI (Oklahoma Contractors and Insurance) tests

For info, visit the web:

www.greatplains.edu/student-resources/testing or call 580.250.5518

Pharmacy Technician*

Prerequisite: *Math for Health Occupations.*

The Pharmacy Technician is one of the fastest growing professions in the medical care field. With ongoing pharmaceutical and technological advancements in pharmacy, pharmacy technicians are required to stay up to date with laws, regulations and everyday pharmacy operations. This comprehensive course will teach students the proper techniques and knowledge needed to become a successful Pharmacy Technician.

If you choose to pursue national certification (which isn't required to work in Oklahoma, but may be preferred by employers), you must have received a high school diploma or GED by the application receipt deadline and never been convicted of a felony to sit for the National Pharmacy Technician Certification examination. Text required as well as a calculator.

102 hours	\$515		
8/22-1/23	M/W	6-9pm	MED32/1

Phlebotomy Technician

Students gain hands-on experience in blood collection, specimen handling, venipuncture and finger stick techniques, and more in this exciting class. Students gain experience by drawing blood from each other. The documented experience gained during this class allows you to take a National Phlebotomy Certification exam. Students wishing to take the exam must have a high school diploma or GED and pay an online testing fee of around \$117. Texts and scrubs required.

72 hours	\$369		
7/12-10/4	T/Th	6-9pm	MED06/1
8/15-11/14	M/W	6-9pm	MED06/2
9/22-1/10	T/Th	6-9pm	MED06/3
10/18-1/26	T/Th	6-9pm	MED06/4
11/28-3/20	M/W	6-9pm	MED06/5





Motorcycle Rider

Basic RiderCourse

This Motorcycle Safety Foundation (MSF) sponsored course covers the basic fundamentals of motorcycling. You will receive step-by-step instructions on how to safely ride a motorcycle. Successful completion of this course satisfies the DOD MSF card requirement. It waives the Oklahoma written and driving test to obtain your motorcycle "M" endorsement on your license. Students 14-17 must have their legal guardian attend the first session to sign a consent form. Anyone under the age of 18, by law, has to complete an MSF course to get their "M" endorsement on their license. Training motorcycles are provided. Students must wear long-sleeve shirt, long pants, over-the-ankle footwear, full-fingered gloves, eye protection and an approved helmet (which we provide if you don't have one). Students must complete and pass a 3-hour eCourse before the first session of class. Cost of the eCourse is included in tuition. Instructions for accessing this course will be provided upon enrollment.

19 hours **\$175**

Meets Friday 6-9pm, and Saturday and Sunday 7am-3:30pm

7/8-7/10	F 6-9pm, S/S 7-3:30pm	PUB04/1
7/15-7/17	F 6-9pm, S/S 7-3:30pm	PUB04/2
7/22-7/24	F 6-9pm, S/S 7-3:30pm	PUB04/3
7/29-7/31	F 6-9pm, S/S 7-3:30pm	PUB04/4
8/12-8/14	F 6-9pm, S/S 7-3:30pm	PUB04/5
8/26-8/28	F 6-9pm, S/S 7-3:30pm	PUB04/6
9/9-9/11	F 6-9pm, S/S 7-3:30pm	PUB04/7
9/16-9/18	F 6-9pm, S/S 7-3:30pm	PUB04/8
9/23-9/25	F 6-9pm, S/S 7-3:30pm	PUB04/9

Are You a School Employee?

We've got a deal for you!

Full-time school employees within the Great Plains' district can receive 50% off the cost of tuition on most classes listed in this catalog, pages 3-22.

For more information give us a call at 580-250-5500.

Does not apply to the Motorcycle classes or Health Skills Testing. Notify staff at the time of enrollment in order to receive discount. No discounts or refunds will be awarded after enrollment is complete. Only one discount per class.



Bright Ideas Welcomed!

If you have a great idea for a class we're not offering, tell us about it.

580.250.5500



Personal Enrichment

Candy: Holiday Classic Candy

Learn the art of old-fashioned candy making just in time to make these sweet treats for friends and family for the holidays. Students will learn how to make classic cinnamon crack hard candy in this fun, hands-on class taught by local professionals and sweet shop owners. Tuition is \$14, required supplies \$15. Discounts apply to tuition portion only.

3 hours	\$29		
11/7	M	6-9pm	GNL96/1

Cooking: A Greek Evening

Join us for a fun night of authentic Greek cooking. Instructor Lisa Marion hails from the island of Crete and has over 20 years of experience in restaurant management, including as the owner and operator of El Greco restaurant and the Food and Beverage Manager at the Lawton Country Club. Lisa will demonstrate cooking techniques, answer questions, and serve a delicious Greek meal. Total cost is \$29: \$15 for tuition and \$14 for supplies. Discounts apply to tuition only.

3 hours	\$29		
8/25	Th	5:30-8:30pm	GNL92/1

Cooking: Mediterranean Meal

Benvenuto! Instructor Lisa Marion is originally from the Mediterranean and has over 20 years of experience in restaurant management, including as the owner and operator of El Greco restaurant and the Food and Beverage Manager at the Lawton Country Club. Lisa will demonstrate cooking techniques, answer questions, and serve a delicious Italian meal. The more the merrier, so tell a friend to enroll with you! Total cost is \$29: \$15 for tuition and \$14 for supplies. Discounts apply to tuition only.

3 hours	\$29		
10/27	Th	5:30-8:30pm	GNL95/1

Crochet Basics

Learn the stitches, tools, and techniques you need to get started crocheting. Our knowledgeable instructor Cheyenne Smith will provide step-by-step instructions for getting started, improving your skills, and troubleshooting problems. Learn how to start and finish a project, change colors, and read a pattern as well. Tuition is \$29. Textbook and supplies are \$20. Discounts apply to tuition only. Come join the fun!

12 hours	\$29		
9/6-9/15	T/Th	6-9pm	GNL91/1

Cozy Crochet

For students who already know the basics of crocheting. Come join our instructor Cheyenne Smith who will teach you how to create something soft and cozy for fall. Students will choose from a variety of projects to keep your hands, head, or drinks warm on crisp days. Feel free to bring your own preferred yarn and tools. Tuition is \$29. Textbook and supplies are \$20. If you already have your textbook from the Crochet Basics class, supplies fees are just \$10. Discounts apply to tuition only.

12 hours	\$29		
9/27-10/6	T/Th	6-9pm	GNL90/1



Like us on Facebook.

www.facebook.com/greatplains technologycenter

Personal Enrichment

Dance: Couples Two-Step

The two-step is one of the most popular dances done to country music in this area. Students will learn the skills necessary to do beginner level patterns and moves in both dances. Smooth soled shoes and comfortable clothing are recommended. *For COVID 19 safety reasons, students must enroll with a partner from their family/social circle. In order to keep students safe, we will not be able to partner individually enrolled students with other individually enrolled students.* Enroll your spouse, significant other, friend, or family member at the same time, and receive \$5 off the second enrollment.

6 hours	\$59
8/16-8/25	T/Th 7:15-8:45pm GNL45/I

Dance: Couples Waltz

Enroll yourself and your partner in this fun class to learn the basic patterns and turns of this graceful dance suitable for both ballroom and country music. *For COVID 19 safety reasons, students must enroll with a partner from their family/social circle. In order to keep students safe, we will not be able to partner individually enrolled students with other individually enrolled students.* Enroll your spouse, significant other, friend, or family member at the same time, and receive \$5 off the second enrollment.

6 hours	\$59
8/30-9/8	T/Th 7:15-8:45pm GNL52/I

Dance: Line Dancing

Do you enjoy dancing, but don't always have a partner? Looking for an enjoyable way to exercise? This class was designed especially for you! The classic line dances are taught as well as newer dances danced to a variety of music. Wear comfortable clothing and smooth soled shoes as you won't be sitting down in this exciting class.

8 hours	\$69
8/16-9/8	T/Th 6-7pm GNL42/I

4 hours	\$39
9/20-9/29	T/Th 6-7pm GNL43/I

Digital Photography*

Prerequisite: Basic Windows navigation.

Enjoy this fun class while picking up tips to make you a better photographer! Understand lighting, composition, your camera settings, creative techniques and more. Bring your camera to class the first session. Text and flash drive required.

30 hours	\$149
9/20-10/27	T/Th 6-9pm GNL10/I

Home Gardening and Landscaping

Paul Loveless, B.S. Agronomy and A.S. Horticulture, uses his knowledge and expertise from 40 years of experience as the owner/operator of a landscape services company to teach students how to establish and maintain their home gardens and landscapes. Students will learn the basics of design, plant selection, maintenance, irrigation, and much more to turn your yard into a showpiece your neighbors will envy.

30 hours	\$149
7/25-8/31	M/W 5:30-8:30pm GNL94/I

Resin Art

Gift yourself or a loved one a handmade, one-of-a-kind treasure. Students will choose from three project options: chess set, dominoes set, or coasters set. All required materials are provided, but students can bring their own small, flat items to set in the resin to make them extra special. Ideas include pressed flowers from a special garden, travel mementos such as tickets or postcards, small jewelry. The possibilities are endless. Call 580-250-5500 for more details or to enroll. Tuition is \$22. Supplies are \$23. Discounts apply to tuition only.

4 hours	\$45
7/5-7/7	T/Th 6-8pm GNL88/2
11/29-12/1	T/Th 6-8pm GNL88/1

Seasonal Make and Take Craft

This is a relaxed, fun "make and take" seasonal crafting class, perfect for groups of friends to take together. Students will learn techniques and tips for creating festive, attractive crafts on a budget and leave with their very own one-of-a-kind creation. Classes are \$25 each: \$11 for tuition and \$14 for supplies. Discounts and waivers apply to tuition only.

2.5 hours	\$25
8/18	Th 5:30-8:00pm GNL81/1
9/22	Th 5:30-8:00pm GNL81/2
10/20	Th 5:30-8:00pm GNL81/3
11/17	Th 5:30-8:00pm GNL81/4
12/8	Th 5:30-8:00pm GNL81/5

Sign Language Level I

Utilize sign language to communicate with others that use it. Learn the manual alphabet, simple sentences, and comprehension of signs made by others. Text required.

35 hours	\$179
9/13-11/3	T/Th 6-8:30pm GNL08/I

Personal Enrichment

Sports Officiating: Football

Now's your chance to make calls from the field instead of the stands! Learn to referee and become a certified sports official. Instructor Darrell Knapp has 40 seasons of football officiating experience and is the President of the Sooner Football Officials Association. Darrell will teach the official rules of the game along with mechanics, positioning, uniforms, and the steps to becoming an OSSAA certified official. Where else can you get paid to enjoy a sport you love?

24 hours	\$119		
7/19-8/16	T/Th	5:30-8:30pm	GNL85/1

Sports Officiating: Football

If you've ever wondered what the officials are looking for in a basketball game or would just like to get closer to the action, maybe basketball officiating is for you. This course is designed to take you from absolutely no knowledge to the basics of officiating. Whether you want to officiate grade school, middle school, high school, college, or professional, this is the place to start. Our instructor Jay Craft is a 20-time basketball state tournament official and 19-year past president of the Wichita Mountains Basketball Officials Association.

24 hours	\$119		
10/17-11/9	M/W	5:30-8:30pm	GNL85/1

Professional Development

Adult Education Prep Course

(formerly GED)

Call 580-250-5685 for details.

Learn English

This course is designed for people who have limited English skills and would like to improve their speaking and understanding of conversational English. Students will improve fluency, pronunciation, and comprehension through practice and study of listening comprehension, English grammar, vocabulary, idioms, and literacy skills. Textbooks provided.

40 hours	\$119		
9/6-11/3	T/Th	10am-12:30pm	PRD03/1
10/17-12/14	M/W	5-7:30pm	PRD03/2

Prerequisite Testing

So you don't think you need that prerequisite class? Challenge the requirement by testing for Medical Terminology, Math for Health Occupations, and/or Anatomy and Physiology. Call 580-250-5500 for information.

1 hour	\$9	PRD75	
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Write Right: Grammar Refresher for the Workplace

Do you panic a little every time you have to send an email to your boss or a client? Wish you'd paid a little closer attention in English class every time you have to send a report to your colleagues? This course will reacquaint you with some grammar rules you've already learned and maybe introduce you to a few you never knew. Students will also develop an understanding of the importance of tone, word choice, and clarity in effective workplace communication.

Call for details.

Special Education Paraprofessional Training

Do you have that special touch? Assist in the special education classroom by working with students with disabilities. Paraprofessionals provide support in the classroom or in community-based education settings; assist the teaching in implementing the IEP; provides safety, health-related, and personal care supports to enable a child to access the educational program. This training meets one of the requirements needed to obtain SEP Registry status in Oklahoma. This course does NOT prepare you to take the Parapro test. A high school diploma or GED is required. You must attend all 24-hours of this course. No discounts are eligible.

24 hours	\$132		
9/6-9/29	T/Th	6-9pm	PRD06/1

We offer training solutions.

Great Plains Technology Center can deliver expert computer software training *when you need it*.

We identify specific skills needed to improve the proficiency of your employees and then develop customized training to meet those needs.

For more information call 580.250.5606 and ask about our customized contract training for businesses, or email: ljamison@greatplains.edu.

Public Safety

CPR/Basic Life Support (BLS)

You can be a life saver! This Basic Life Support (BLS) class teaches you to perform rescue breathing on an adult, child, and infant. You will also be prepared to use an Automatic External Defibrillator (AED). The student manual cost is included in the tuition.

5 hours		\$49	
7/11	M	9am-2pm	PUB07/1
7/13	W	5-10pm	PUB07/2
7/19	T	5-10pm	PUB07/3
7/21	Th	5-10pm	PUB07/4
7/27	W	5-10pm	PUB07/5
8/8	M	9am-2pm	PUB07/6
8/10	W	5-10pm	PUB07/7
8/16	T	5-10pm	PUB07/9
8/18	Th	5-10pm	PUB07/8
8/24	W	5-10pm	PUB07/10
9/12	M	9am-2pm	PUB07/12
9/14	W	5-10pm	PUB07/13
9/20	T	5-10pm	PUB07/14
9/22	Th	5-10pm	PUB07/15
9/28	W	5-10pm	PUB07/16
10/3	M	9am-2pm	PUB07/17
10/5	W	5-10pm	PUB07/18
10/19	W	5-10pm	PUB07/19
10/25	T	5-10pm	PUB07/20
10/27	Th	5-10pm	PUB07/21
11/7	M	9am-2pm	PUB07/22
11/9	W	5-10 pm	PUB07/23
11/15	T	5-10pm	PUB07/24
11/17	Th	5-10pm	PUB07/25
11/30	W	5-10pm	PUB07/26
12/5	M	9am-2pm	PUB07/27
12/7	W	5-10pm	PUB07/28
12/13	T	5-10pm	PUB07/29

Enroll early to avoid cancellations.

Emergency Medical Responder

This course, formerly known as First Responder, is an introductory course that will prepare you to successfully challenge the National Registry and receive certification. This course covers all aspects, responsibilities, and duties for providing emergency care in a variety of medical emergency situations. You will be able to identify and understand your legal, moral, and ethical responsibilities as you work and perform as a health care professional. You must be 18-years old to take the certification exam.

80 hours		\$215	
7/21-9/29	T/Th	6-10pm	PUB25/1

EMS Instructor Refresher

This 16-hour course satisfies the Oklahoma State Department of Health requirement for EMS instructor renewal. Students will review objective and evaluation writing, classroom management, curriculum review and utilization, and instructional theory and application.

16 hours		\$99	
11/7-11/17	T/Th	6-10pm	PUB43/1

First Aid

Feel confident in an emergency! Get certified in First Aid through American Heart Association in this short class. The student manual cost is included in the tuition.

4 hours		\$49	
8/29	M	6-10pm	PUB06/5
9/29	Th	6-10pm	PUB06/1
10/24	M	6-10pm	PUB06/2
11/29	T	6-10pm	PUB06/3
12/12	M	6-10pm	PUB06/4

Hazardous Materials Awareness

Students will recognize the presence of hazardous materials and applicable Federal and State regulations and reporting requirements. All emergency responders are required to complete this course. *Hazardous Materials Level 1 - Awareness is a prerequisite for all other Oklahoma HAZMAT courses.*

8 hours		\$60	
8/29-8/31	M/W	6-10pm	PUB28/1



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Public Safety

Hazardous Materials Operations

Prerequisite: Hazardous Materials Awareness and SCBA Training.

Students will be able identify hazardous materials and methods for stabilizing an incident. This program was developed for Firefighter response to HAZMAT Emergencies and is required training for all firefighters that respond to hazardous materials incidents.

STUDENTS MUST PROVIDE FIREFIGHTER TURNOUT GEAR.

This course, along with Hazardous Materials Awareness are requisites for Firefighter Level I.

40 hours	\$199		
9/7-10/17	M/W	6-10pm	PUB29/1

Paramedic Level III*

Prerequisite: EMT-Paramedic Level II.

This is the third course of a four course Paramedic Program. You are introduced to aspects of paramedicine that will prepare you for some of the medical and cardiac topics of concern to the paramedic. You will participate in 150-hours of clinicals where you will be exposed to actual patient contact in settings such as the emergency department of hospitals under the direct supervision of an emergency physician, as well as riding out on an Advanced Life Support staffed ambulance. Text required.

267 hours	\$975		
8/15-1/25	M/W	9am-5pm	PUB13/1
8/16-1/24	T/Th	9am-5pm	PUB13/2

Attention High School Seniors & Recent Grads!

Apply today for your \$2100 Dr. George Bridges Next Step Scholarship!*

Applications are available in Room 107 of Building 100 or online at:

www.greatplains.edu/student-resources/financial-aid/next-step

Your **\$2100 Dr. George Bridges Next Step Scholarship** is exclusively for high school students or recent graduates,* and can be used towards our many full-time career programs, as well as dozens of part-time career classes.



\$2100
Apply Today!



Senior Discount!

Seniors 60+ can receive 50% off the cost of tuition on most part-time courses listed on pages 3-22 in this catalog. Some restrictions apply, see below. For more information give us a call at 580.250.5500.

Does not apply to the Motorcycle classes or Health Skills Testing. Notify staff at the time of enrollment in order to receive discount. No discounts or refunds will be awarded after enrollment is complete. Only one discount per class.



Security Guard

Phase I Basic

Take the first step toward obtaining your security guard license. CLEET requires that students attend all units of instruction so full attendance is mandatory. Certain crime convictions may disqualify a person from obtaining or holding an unarmed or armed security guard license. You must be 18-yrs old to become licensed as an unarmed security guard, and 21 to become licensed as an armed security guard. More information about licensure may be found at www.ok.gov/cleet. Click on Licensing then Security Guard. Text required.

21 hours	\$119		
8/25-9/15	T/Th	6-9pm	SGT01/1

Phase II Security Guard

This phase of training is related to the tasks of an unarmed security guard. Learn about public relations, fixed post duties, patrolling, and investigation of security incidents. Security guard license applicants must successfully complete Phases 1 and 2 before testing, then apply with CLEET to gain licensure. Certain crime convictions may disqualify a person from obtaining or holding an unarmed or armed security guard license. Text required.

21 hours	\$119		
9/29-10/27	T/Th	6-9pm	SGT02/1

Phase III Private Investigator

This compelling class combined with Phase I basic are all you need to obtain your unarmed private investigator license. The BLS indicates that private detectives and investigators earn around \$22 per hour in Oklahoma. Learn about client responsibility, complying with various laws, conducting investigations, locating information and surveillance. Certain crime convictions may disqualify a person from obtaining or holding an unarmed or armed security guard license or a private investigator license. Text required.

36 hours	\$169		
11/1-12/15	T/Th	6-9pm	SGT03/1

Earn a High School Equivalency (HSE) Diploma at Great Plains Technology Center

(formerly GED)

Persons interested in working toward High School Equivalency (HSE) should come to Room 148, located in Building 100, and fill out an application. We will call and schedule an appointment for Orientation and Placement Testing as seats become available. HSE classes are offered at no cost.

HSE TESTING

For dates and information, contact the ABE office at 580.250.5585.

Great Plains Technology Center offers 3 HSE Testing choices:

- GED • HiSET • TASC

All are acceptable for High School Equivalency

Cost varies by test, from \$70-\$136

All tests contain four basic parts:

- Math • Language Arts • Science • Social Studies

For information, call Adult Education at:

580.250.5685 or 580.250.5656 or email blake.thomas@greatplains.edu

Enroll early to avoid cancellations.



Trade and Industrial

Auto Mechanics: Engine Repair

Are you considering a career in auto mechanics? Maybe you'd just like to be able to do some work on your own vehicles? In this hands-on, fast-paced course, students will learn theory of operation, engine components, fuel system, ignition system, precision measuring with micrometers, and more. Our instructor has over 25 years of experience in the automotive field. Text required.

90 hours	\$455
8/16-12/8	T/Th 5:30-8:30pm TAT14/1

Auto Body Repair Beginning to Advanced

Whether it takes sheet metal repair, fiberglass body panel installation, structural alignment or paint refinishing, it is all here for you. Students will provide a project which must meet with the instructor's approval.

96 hours	\$505
8/11-11/8	T/Th 6-10pm TAT11/1
8/15-11/14	M/W 6-10pm TAT11/3
11/29-3/2	T/Th 6-10pm TAT11/2
11/30-3/22	M/W 6-10pm TAT11/4

Electrical Residential Wiring Level I

You will learn the principles of electrical wiring, from gauging wire size to installing electrical outlets, light switches, and breaker boxes. The course will focus specifically on electrical applications of electrical wiring. Text required.

42 hours	\$215
8/16-9/29	T/Th 5:30-8:30pm TAT07/1

Electrical Residential Wiring Level II

Prerequisite: Electrical Residential Wiring I.

You will learn the Principles of Control Wiring, 220 volt installation, and an introduction to the N. E. C. (National Electrical Code) regulations. Text required.

42 hours	\$215
10/18-12/8	T/Th 6-9pm TAT08/1

Forklift Operator Training

Learn to operate a forklift while learning the non-job specific training requirements mandated in the OSHA standard 1910.178. Topics include the classes, types, and safe operation of Powered Industrial Trucks. You will gain a greater understanding of the stability and capacity as well as get hands on training on a sit down counter balance forklift.

6 hours	\$59
7/29	F 8am-2pm TAT06/1
8/26	F 8am-2pm TAT06/2
9/30	F 8am-2pm TAT06/3
10/28	F 8am-2pm TAT06/4
11/18	F 8am-2pm TAT06/5

Heating, Ventilation and Air Conditioning, Level I

Demand is great for heat and air technicians. Learn the components of the refrigeration cycle, troubleshooting, refrigerants, and leak detection. You will also learn the electrical systems of air conditioning and refrigeration units and more. Text required.

84 hours	\$395
8/30-12/15	T/Th 6-9pm TAT20/1

Enroll early to avoid cancellations.

Trade and Industrial

Heating, Ventilation and Air Conditioning, Level II*

Prerequisites: *Journeyman Mechanic, or Heating, Ventilation and Air Conditioning, Level I.*

Conquer troubleshooting, diagrams, and servicing of gas and electric heating and air conditioning systems. You will also learn about Heat Pumps. Text required, same as book used for Level I.

84 hours \$395

8/24-12/14 M/W 6-9pm TAT21/I

Welding Beginning to Advanced

Learn at your own level using required welding processes such as: welding and cutting operations with oxy-acetylene welding equipment, shielded metal arc welding (SMAW) operations on steel, perform gas metal arc welding (GMAW) operations on a variety of metals, and operate welding related equipment commonly found in the welding industry. The second night of class you will need to purchase your own safety equipment to include: Leather boots, pliers and cutters, safety welding glasses, leather gloves, welding helmet shade #10, leather welding sleeve, and welding cap. Tuition is \$430. Supplies are \$75. Discounts apply to tuition only.

96 Hours \$505

8/9-11/3 T/Th 5:30-9:30pm TAT10/1

9/12-12/14 M/W 5:00-9:00pm TAT10/3

11/29-3/2 T/Th 5:30-9:30pm TAT10/2

Enroll early to avoid cancellations.



Reconnect to a high school education

Great Plains helps reconnect students to a high school diploma. The SCORE (School of Career Opportunities and Real Education) program is a dropout credit recovery program designed to reconnect students to educational and occupational goals. SCORE allows students to pursue a high school diploma. SCORE education includes halftime career training and halftime academics.

Academic areas include applied math and communications, applied biology and chemistry, and principles of technology. Life skills classes are designed to help the student prepare for the “real” world.

For further information please, call SCORE Director Blake Thomas at 580.250.5620 or email: blake.thomas@greatplains.edu.



Not sure where to start?

Our skilled career advisors can help you look at all your options and create the best career path for you.

Whether you are interested in one of our full-time adult career majors or part-time career courses.

Many of our evening and part-time career courses lead to national certification.

Full-time Career Courses: 580-250-5535

Part-time Career Courses: 580-250-5500

Call us. We can help.

Fulltime Career Programs

FREE tuition for High School Students

Architecture & Construction

Learn to draft, design and plan for construction, remodels, additions and repairs. *These courses start multiple times throughout the school year.*

Career Majors:
Residential
HVAC Technician

Carpentry, Levels I & II
Electrical, Level I

Education & Training (High School Students Only)

Learn to plan, manage and provide education and training services, and related support services.

This course starts each August.

Career Major: Teacher Prep

Arts, A/V Technology & Communications

Develop your graphic design and production skills in this career path.

This course starts multiple times throughout the school year.

Career Major: Graphic Design & Photography

Health Science (High School Students Only)

Train for a career in the health industry or for further health education at GPTC or college.

This course starts each August.

Career Major: Nursing Assistant

Business, Management & Administration

Learn to plan, organize, direct, and evaluate business functions in these career majors. *These courses start each August.*

Career Majors: Medical Office Assistant
Financial Aid Clerk

Health Science (Adult Students Only)

Help make a difference in peoples' lives. Solid communication and science skills, and a desire to help people, will give you an edge in the largest and fastest-growing career industry in the nation.

Career Majors:

Practical Nurse – Traditional course begins each June; Day FLEX course begins each August and February.

Surgical Technology – Begins each August

Interested in a Career in a Radiology or Respiratory Care Therapy?

Respiratory Care Therapy and **Radiologic Technology** career training programs are offered in association with Cameron University.

For **Respiratory Care** information, contact Adrienne Reid at 580.250.5641 or email areid@greatplains.edu.

For **Radiologic Technology** information, contact Carrie Baxter at 580.250.5577 or email cbaxter@greatplains.edu

Fulltime Career Programs

Hospitality & Tourism

Explore careers in restaurant management, marketing and operations and other food services; also lodging, events and travel-related services in this career path. *These courses start multiple times throughout the school year.*

Career Majors:

Culinary Hospitality Assistant

Culinary Coordinator

Service Careers (admission by special permission)

Information Technology

Learn to design, develop, support and manage hardware, software, multimedia and systems integration. *These courses start each August.*

Career Majors: **3D Animator**

Cyber Security Forensic Specialist

Desktop Support Technician

Network & Computer Systems Administrator – *Adult students only may apply.*

Video Producer

Law, Public Safety, Corrections & Security

Learn to develop leadership, teamwork skills; learn to manage and provide public safety and protective services.

Career Majors:

Advanced Firefighter – *Adult students only; starts each January and June.*

Criminal Justice Officer – *This course starts each August.*

High school students, see your high school counselor for an enrollment application.

Manufacturing

Learn how to plan, manage and process materials into intermediate and final products in this career path. *This course starts each August.*

Career Major:

Combination Welder

Science, Technology, Engineering & Mathematics STEM (High School Only)

Learn about rockets, robots and more. Students use the latest design software, cutting edge materials and equipment, and ongoing hands-on, project-based activities. *These Project Lead the Way courses start each August.*

Career Majors: **Pre-Engineering**
Biomedical Science & Medicine

Transportation, Distribution & Logistics

Learn about careers and businesses involved in a critical economic sector: planning, managing and moving people, materials and goods. *These courses start January and August.*

Career Majors: **Automotive Service Technician**
Combination Collision Repair Technician

Adult students, call to speak to one of our Counselors

- Call Student Services at 580.250.5535 for a complete list of career majors, plus tuition and fee costs, or to schedule an appointment with one of our counselors.
- Financial aid and VA available for those who qualify. For more information, call 580.250.5534 for details.

Unless otherwise noted, both adult and high school students may apply for most programs available.

Full-time Career Education Programs – Tillman-Kiowa Campus–Frederick

RESIDENTIAL CARPENTRY

Approved career majors: Carpenter's Helper and Residential Carpentry.

- Work in all aspects of residential and commercial construction, including estimating, framing, roofing, and interior finishing
- Work individually and in teams to design and construct meaningful projects for the community
- Operate a wide range of professional power tools to complete projects in the shop and at the work site

WELDING

Approved career major: Combination Welding

- Manipulate the power of fire and electricity to design and construct the metal products people use every day
- Develop the confidence, work ethic, and team cooperation necessary for a successful career in fabrication
- Utilize a wide range of welding processes to earn essential industry-recognized certifications

MULTIMEDIA ASSISTANT

Approved career majors: Multimedia Assistant; Special Effects Technician

- Use professional editing software to create projects including broadcast productions, digital illustrations, and animations
- Work with computers, digital photography, and multimedia software to design eye-catching promotional materials
- Discover, develop, and express your unique artistic styles through creative marketing campaigns

DIAGNOSTIC AIDE & NURSE ASSISTANT

Approved career majors: Diagnostic Aide; Nursing Assistant

- Deliver compassionate, hands-on patient care in long-term care facilities
- Develop a passion for providing basic nursing care
- Build a professional working relationship with residents and other healthcare team members

COSMETOLOGY

Approved career major: Cosmetologist

- Works in all aspects of cosmetology including, hair stylist, nail technician, esthetician, salon owner/manager, cosmetology instructor, and retail specialist.
- Hand and eye coordination that will allow you to be creative and visualize styles and color.
- Build a professional relationship with clients and other cosmetologists.

PRACTICAL NURSING

Adults ONLY may apply.

- Utilize effective communication and critical thinking skills to deliver high-quality patient care
- Provide compassionate physical and psychological care to help patients recover from illnesses and injuries
- Develop essential customer service and clinical skills

Business Solutions

Start, Grow, and Sustain.

Questions? We can help.
Call us at 580-250-5551.



1 Million Cups:

- July 6
- September 7
- October 5
- November 2
- December 7

Coaching /Advising available.

Topics include:

- Starting a Business
- Government Contracting
- Purchasing/Financing a Farm
- Business Planning
- Business Management

Business & Industry Training

- CPR/First Aid
- Forklift Operator
- Industrial Maintenance
- Leadership & Soft Skill Development
- OSHA 10 & 30 Hour
- Fall Protection
- Fire Safety
- Online Safety Training

Business Development Center Spaces

- Office Spaces
- Commercial Kitchen
- Warehouse Spaces
- Arts Studios
- Prototyping Lab & 3D Printers

greatplains.edu/business-resources

ECONOMIC
DEVELOPMENT CENTER
GREAT PLAINS TECHNOLOGY CENTER



Ready to enter the job market?

Help is just a phone call away.

If you're about to enter the job market, stop by Room 107 in Building 100 to speak to our Employment Advisor for help with resumes, interview skills, and job applications. Employment assistance services are available to all alumni and current students.

For questions or to set up an appointment, call 580.250.5684.

HOW DO I ENROLL?



Visit: Building 100, Room 111—Office hours are Monday through Thursday 8:00 a.m. to 8:30 p.m., Friday 8:00 a.m. - 4:15 p.m. in Lawton

Or visit 2001 E. Gladstone, Frederick, OK 73542

Phone: Lawton—580.250.5500 • Frederick—580.335.5525

Fax: Lawton—580.250.5549 • Frederick—580.335-2209

Mail: Adult Career Development (ACD), Great Plains Technology Center, 4500 W. Lee Blvd., Lawton, OK 73505

Please note: textbooks are not included in the cost of tuition.



Enrollment Guidelines—Evening and Saturday Classes

- You must be at least 16 years of age to enroll in Adult Career Development classes.
- Tuition is due in full at time of enrollment.
- Enrollment is on a first come, first served basis.
- Class space is limited.
- Early enrollment helps keep classes from being cancelled.
- Textbooks are NOT included in the price of tuition and may be purchased in the bookstore located inside the Adult Career Development (ACD) office in Building 100, Room 111.

Cancellation Policy

Classes are cancelled when enrollment is below the minimum number of students required to hold the course.

Inclement Weather

Great Plains will decide by 7:00 a.m. if full-time daytime classes will meet, and by 2:00 p.m. if evening classes will meet. Announcements will be made on local radio and television stations, as well as on our Facebook, Instagram, and Twitter pages.

Refund Policy-ACD Classes

- 100% refund— prior to the course start date.
- 50% refund— within first two days after course start date.
- 0% refund—3 days after course start date and thereafter.

Discounts

- Persons age 60+ – 50% off tuition on most ACD classes.
- Public school employees – 50% off tuition on most ACD classes.
- Discounts cannot be combined.
- Discounts do not apply to textbooks.

Reciprocity Agreement

In accordance with the State Board of Oklahoma CareerTech, students enrolling in a part-time class who currently reside within a district served by an Oklahoma Technology Center may enroll at the rates published in this catalog. Any student who does not live within a technology center district will be charged twice the published rate.

Students enrolling in full-time adult programs who do not reside in the Great Plains Technology Center district will be charged the published tuition plus a \$1,000 out of district fee.

Special Accommodations

If you require special accommodations due to a disability, contact Kristy Barnett at 580.250.5531.

Financial Aid

A limited number of Great Plains Foundation Scholarships are available. Scholarship applications are available in Building 100, Room 107. Applications can also be downloaded at: www.greatplains.edu/student-resources/financial-aid/

The completed application should be returned to Financial Aid, Room 107, Building 100 in Lawton. Scholarship deadline dates are April 1 for classes beginning May-July; July 1 for classes beginning August-December; and December 1 for classes beginning January-April.

Veterans Education and Training Benefits— we can assist you in filing a claim for education benefits with the Department of Veterans Affairs. Pell Grants are available for full-time programs for those who qualify. **Note: All students receiving VA benefits must attend 100% of all clock hours to receive education benefits.**

Financial Aid questions may be directed to the Financial Aid Coordinator, phone 580.250.5534.



FIREFIGHTER/ EMT Academy

*Do you have what it takes?
Train for your next career now.*

**Classes start in
January and July.**

*Call 580.250.5535 to apply.
Financial Aid and VA available to those who qualify.*

APPLY NOW!

Customized Safety Training

Our expert trainers can meet your business or organizational OSHA safety training needs.

We offer training in such areas as:

- Fire Extinguisher
- Fall Protection
- Aerial Lift Safety
- Bloodborne Pathogens
- First Aid/CPR/AED
- and many more.

To schedule a free consultation, or to schedule training, contact:

Shawn Johnson

Phone: 580-250-5552

Email: sjohnson@greatplains.edu

