

**Beekmantown Central School District**

Operations Committee Meeting

Place: **Conference Room at District Offices**

**July 1, 2008**

*Call to Order*

Superintendent Amo called the meeting to order at 4:30 p.m.

*Members Present*

Scott Amo  
 Leonard King  
 Don Strong  
 George Palmer  
 Steve Trombley

*Others Present*

Iris Willis, The Thomas Group  
Roxie Barnes, Cafeteria Manager

*Recorder*

Jeri Bennett was present and recorded meeting minutes.

*Discussion*

Proposal from Management Advisory Group of NY, Inc. for scope of work to evaluate the West Chazy Elementary School was distributed.

Meeting agenda was outlined by Superintendent Amo:

- EXCEL
- CHES Update
- Management Advisory Group Proposal for Scope of Work

**Iris Willis, Thomas Group** update the committee on the staff who will be part of the “team” for the EXCEL Project:

- Rick Mandell, HVAC
- James Bullis, Plumbing Design
- Matt McCarty, Structural Engineer
- Nathan Clark, Intern
- Reported that we are at the schematic design phase of the project.
- Discussion of the layout of a new serving line in the Middle School Cafeteria.
- \*will be meeting with Roxie Barnes to decide the final design and cost impact if monies allocated in the budget where sufficient
- \*design will try to reduce any loss of table space
- \*change in existing columns will increase capacity by approximately 25%, which will eliminate one full lunch period.
- \*electrical support in the cafeteria will be addressed.
- galvanized pipe replacement removed from EXCEL list due to an error in the calculated cost to replace; will use the \$40,000 elsewhere,
- all proposed roof replacement/repair will be accomplished,
- music room (small practice room) windows to be replaced,
- projected submittal date to State Education Department is October, 2008, with a six month wait for approval, with possible (some) construction beginning June, 2009.

**CHES Update:**

- Demolition began 6/30/08,
- sidewalk, front steps have been removed,
- setting forms next week,
- Klune Electric has begun work on radiant heat in the vestibule,
- projected completion date mid-August.

**West Chazy Elementary**

-Management Advisory Group submittal is attached. This was in response to a query by the Superintendent, requested by the committee members, on what to do with the West Chazy Building.

-It was suggested that the Committee get a few different companies proposals for a cost comparison on study.

-Question posed was, sell or repair the building?

**Adjournment:**

Meeting was adjourned at 5:50 p.m.

Respectfully submitted,  
Jeri Bennett