

Enrichment Expenditure Policy

January, 2013

The mission of Enrichment at Morning Star is to collaborate with the school's teachers and staff throughout each school year in order to organize artistic, scientific, cultural, and educational enrichment activities that complement the curriculum in a flexible and appropriate manner for **ALL** Morning Star students and stay within PAC's designated budget.

The purpose of this policy is guide spending for Enrichment.

In brief, PAC pays for:

1. **Entire-Grade Classroom Enrichment Activities,**
2. **Entire-Grade Field Trip Transportation and/or Other Fees, and**
3. **All-School Enrichment Opportunities.**

Classroom Enrichment Activities

Each year PAC calculates a per student amount to be allocated for Classroom Enrichment Activities based on the budgeted funds for Enrichment. Historically, this amount has been between \$15 and \$20 per student.

The following is a historical record of the dollar amounts allocated for Enrichment by grade:

School Year/ Population	Kinder	1st	2nd	3rd	4th	5th	Total
2011-2012/	\$1427	\$1377	\$1444	\$1712	\$1612	\$1628	\$9,200
2012-2013 550 students	\$1328	\$1443	\$1509	\$1444	\$1902	\$1547	\$9,200
2013-2014/							Based on \$15 - \$20 per student

The staff for each grade and the Enrichment Grade Team Leaders are responsible for ensuring that all Classroom Enrichment activities do not exceed the grade level budget for the year.

- Classroom Enrichment activities are conducted on a grade, not class, basis.
- Parents who provide Enrichment activities for a grade, should not be paid. Any supplies

purchased for a Classroom Enrichment activity can be reimbursed as long as they are not supplies already available at the school or through the district. However, businesses or organizations that are owned by a parent may be contracted and paid to provide services for Enrichment activities.

- Classroom Enrichment activities should be initiated by the staff, not parents. Although parents may make suggestions. The staff determines if the Enrichment activity is relevant to the curriculum and is in the best interest of the students.
- All School Assemblies should be planned in collaboration with administration and staff members. The content of the assembly must be age-appropriate and devoid of any political,religious, or sexual content that may be offensive or too graphic.
- The staff and/or Grade Level Team leader should ensure that all required documents are completed in a timely manner **before** the Enrichment activity occurs:
 1. Volunteer must complete and sign a Volunteer Form
 2. Paid contractor must complete and sign a Memorandum of Understanding and a PAC Contract for Services.

Annual Traditions in the Classroom by Grade

There are traditional expenditures for some grades. The staff has the option of varying these activities while working within their budget.

Kinder	1st	2nd	3rd	4th	5th
Chet Leach Drumming	Arts on Fire	Ott Jones Sculpture	Rockets	Activities vary	Shakespeare and Art Splot

Fieldtrip Transportation and/or Other Fees

To minimize out-of-pocket expense for all families at Morning Star, PAC has historically paid f\$5,000 annually for transportation and/or other fees associated with traditional field trips. These have included the following:

Kinder	1st	2nd	3rd	4th	5th
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Firehouse	Grizzly & Wolf Center	Missouri Headwaters	Lewis & Clark Caverns	Virginia & Cook Cities	Bohart Ranch Cross Country Ski Trip
Fish & Technology Center	American Science Museum		Pioneer Museum & Cemetery	Farm Fair	Bridger Bowl
					SMS Shadow Day
					Track & Field

All-School Enrichment

In addition to the Classroom Activities & Transportation costs, PAC also pays for All-School Enrichment opportunities. These include a Fall and Spring All-School Assembly and may include special opportunities and programs that are available on a one-time basis .