

Dayton Independent Schools Chromebook User's Guide

Logging into your Chromebook for the first time? These directions will help you get logged into your Dell Chromebook.

1. Power On your Chromebook. Plug your Chromebook charger into your Chromebook and press the Power Button. On
 - Visual Guides**
 - a. Dell Chromebook 11 3189: <https://tinyurl.com/dellchromebook3189>
 - b. Dell Chromebook 11 3100: <https://tinyurl.com/dellchromebook3100>
2. Connect to Wireless Network. If setting up your Chromebook at home, connect to your home WiFi Internet. If you are setting up at school, the school's WiFi Internet should be preset and your Chromebook should connect to the school internet automatically.
3. Your Chromebook will prompt you to log in. Enter your school email address and click Next or press Enter. You will be prompted again for your email address to log in to Office 365. Enter your school email address and password.
 - a. The letter provided to you during the pick-up time of your Chromebook has this information on it.
4. Select a profile picture
5. Once you are logged in to your Chromebook and at your desktop, you are ready to go.

You will be able to access your Teacher's Google Classroom once they finish setting them up. You can still access your Office 365 tools – email, Office Online, etc by accessing www.office.com on your Chromebook.

You may customize your Chromebook by changing the background image or color schemes. **Note:** You are not permitted to install any person apps, extensions, games, VPNs, etc. on your Chromebook.

You may customize your Chromebook case with stickers. Painting, Sharpie markings, nail polish, etc. is not permitted on the case. Do not remove the protective case from your Chromebook.