

SCHOOL COUNCIL POLICY

Dayton Independent Schools

Dayton Middle School/High School

Policy Type (Check One)

 Council Operations School Operations**POLICY TOPIC DESCRIPTION**

Academic Integrity Policy

POLICY STATEMENT

Dayton High School expects ethical behavior from all students. Academic dishonesty takes many forms, including cheating or copying the work of another, using technology for illicit purposes, or cheating on a test. Academic dishonesty is strictly prohibited in all forms. Dayton's academic dishonesty policy covers all in and out of class assignments, tests, papers, and projects. The purpose of Dayton's academic integrity policy is to instill the importance of having integrity in your work and the seriousness of unethical behavior as well as the dire consequences that can accompany academic dishonesty in college and beyond.

All students will sign a contract at the start of each year or upon enrollment. These contracts will be kept on file in the Guidance Office. Determining a student's engagement in academic dishonesty will be based on specific evidence provided by the teacher or other supervising employee. This may include written materials, observation or any other evidence provided.

Students determined to have engaged in academic dishonesty will be subject to the following academic and/or disciplinary consequences.

Offense	Possible Consequences	
Copying class work or homework	Zero on assignment Counselor notification Parent notification	Referral to administration
Plagiarizing or cheating on an Exam or large assignment	Zero on assignment Counselor notification Parent notification Parent/student/teacher/counselor Conference.	Referral to administration
Plagiarizing or any academic dishonesty on K-Prep/EPAS/On Demand or any state level assessment.	Counselor notification Parent notification Principal notification Parent/student/teacher/counselor/ Principal conference	Referral to administration. Seniors will not be able to participate in graduation ceremonies.

Each time a student is found engaging in academic dishonesty, a record of the incident will be placed in his/her file. If any student is found engaging in academic dishonesty on more than one occasion during any school year, all records of that student's infractions of the academic integrity will become a part of that student's permanent file.

A copy of the Dayton High School Academic Integrity Contract is attached to this policy.

Date Adopted: August 15, 2007Date(s) Reviewed: January 9, 2008Date(s) Amended: November 17, 2010

Rick Wolf
Council Chairperson

Dayton High School Academic Integrity Contract

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Cheating includes, but is not limited to, the following examples:

- Using an assignment that belongs to someone else and using it as your own.
- Allowing someone to use an assignment of yours as their own.
- Looking at someone’s test (with or without their permission) and copying the whole or any part of it to submit as your own.
- Submitting the work of a parent, friend, or sibling as your own work.
- Working on individual assignments as a group.
- Using any type of ‘cheat sheet,’ written or electronically recorded.

Dishonesty includes, but is not limited to, the following examples:

- Agreeing with other students to commit academic dishonesty.
- Falsifying research

Plagiarism includes, but is not limited to, the following examples:

- Directly quoting or paraphrasing all or part of another’s written or spoken words without documenting the source.
- Presenting an idea, theory or concept belonging to someone else as your own.
- Copying and pasting from any online source without proper documentation.
- Changing just a few words of a quotation does not prevent plagiarism.
- Using another student’s work **even with permission** is still plagiarism.

The table below illustrates offenses and possible consequences:

Offense	Possible Consequences	
Copying class work or homework	Zero on assignment Counselor notification Parent notification	Referral to administration
Plagiarizing or cheating on an Exam or large assignment	Zero on assignment Counselor notification Parent notification Parent/student/teacher/ counselor conference.	Referral to administration
Plagiarizing or any academic Dishonesty on K-Prep/EPAS/On Demand or any State level assessment.	Counselor notification Parent notification Principal notification Parent/student/teacher/ counselor/Principal conference	Referral to administration. Seniors will not be able to participate in graduation ceremonies.

I understand this policy. My signature below affirms that all work I submit is my own. I will not use anyone else’s work in whole or in part and submit it as my own work. If I use other works or ideas as resources, I will provide accurate documentation to properly credit that source. I understand that any academic dishonest found will result in academic and disciplinary punishments.

Signature: _____ Name (printed): _____

Parent/Guardian Signature: _____

Date Signed: _____

This document was created based upon the academic policies and definitions of the following schools:

Academic Integrity Policy. John F. Kennedy High School. 28 June 2007.

http://www.jfkcougars.org/academic_integrity_policy.jsp.

Senior writing Portfolio Plagiarism Policy. Christian County High School. 28 June 2007.

<http://www.class.christian.k12.ky.us/twebs/DShelton/Plagiarism.htm>

Academic Integrity Policy. Denton High School 28 June 2007

<http://www.dentonisd.org>