

Beekmantown Central School District

Audit Committee

Place: District Office

February 10, 2014

Minutes

Present: April Bingel, Board Member
Cathy Buckley, Board Member
Ed Marin, Board Member

Others: Mary LaValley Blaine, School Business Executive
Eric Bell, District Treasurer
Daniel Mannix, Superintendent

The meeting was called to order at 2:08 p.m. by Mr. Marin.

Eric Bell, District Treasurer volunteered to keep the minutes for the Committee meeting.

The Audit Committee reviewed and discussed the **December 2013 and January 2014 Internal Financial reports** as submitted by the District Treasurer. *Mrs. Bingel motioned and Mr. Marin seconded the Financial Reports to be forward to the full Board of Education for acceptance at the February 11, 2014 Board of Education meeting.*

The committee discussed and reviewed Lynn Darcy's monthly claim audit logs. The committee stated that Ms. Darcy has been doing a satisfactory job in reviewing claims and addressing issues.

The committee was made aware of the draft internal audit report. The Superintendent briefed the committee on some of the significant findings and details of the report. Once the district has been given a final copy of the report it will be uploaded to the BOE portal.

The next audit committee meeting is scheduled for March 10, 2014 at 9 a.m.

The meeting was adjourned at 2:50 p.m.

Respectfully Submitted,
Ed Marin, Committee Chair