

**Operations Committee Meeting
August 30, 2013
Building & Grounds Office
10:00 AM**

Minutes

Committee Members Present: Daniel Mannix, Superintendent of Schools
Eric Anderson, Board Member
Leonard King, Board Member
Michael Hagadorn, Board Member
Mary LaValley Blaine, School Business Executive
Dan Noonan, Superintendent of Building & Grounds
Gary Lambert, Technology Coordinator

Guest: Garrett Hamlin, Tetra Tech Architect & Engineers

Michael Hagadorn called the meeting to order at 10:05 AM.

Topics of Discussion were as follows:

EXCEL Phase II Project Status:

Garret Hamlin was introduced to the Operations Committee Members by Dan Noonan and proceeded to brief the Committee on the current project status.

Garrett Hamlin stated that in an overall view, the project went well as planned and was also soundly within the established budget.

Mr. Hamlin further mentioned that there were only a few small setbacks in the project schedule due to the discovery of asbestos containing building materials (ACBM) during the construction of the secondary egress from the Middle Schools Boys Locker Room and similar discoveries at the Cumberland Head Elementary School during the installation of the new grease trap. Mr. Hamlin explained that the abatement of the ACBM was promptly addressed with minimal interruptions to the project schedule.

Mr. Hamlin also further briefed the Committee that there were only two outstanding project scope items to be completed (replacement of the main distribution panel (MDP) at Cumberland Head School and the switchover of water systems, with the startup of the chlorination system at the Main Building that were scheduled to be completed during the upcoming Columbus Day Weekend.

There was general discussion among the Committee members regarding how the remaining work would impact on the District's activities during the school session. Superintendent Mannix suggested the option of taking advantage of the early release day as well as a staff day in order to provide ample opportunity for the contractors to fully complete the remaining work without class disruptions. It was explained by Mr. Hamlin that both the Electrical Contractor and the Plumbing Contractor had provided a detailed explanation outlining the timeframes for completion that incorporated the coordination with all outside support group in order to ensure the greatest possibility of having all pending work completed prior to the return of the students after the long weekend.

There continued discussion regarding the amount of monies that would be made available for Technology purchases and how the remaining project money would support technology. It was understood that the remaining money would not be turned over to technology until the construction side of the project was near completion. The School Business Executive mentioned that there would be a possible Five Hundred and Fifty Thousand dollars remaining upon completion of the construction that may be allocated toward Technology.

NYSEG Natural Gas:

Superintendent Mannix initiated the discussion regarding the status on the Districts pursuit of Natural Gas (NG) by presenting the report that the District had received from NYSEG that had been generated on the fuel cost data that had been provided by the District. Superintendent Mannix stated that there was a significant fuel cost saving demonstrated for the District in the provided report.

Superintendent Mannix further stated that there were still remaining many outstanding variables that would need to be understood, such as surcharges and conversion cost and that there would be continuing efforts put forward in order to establish a better understanding of all the details involved. Superintendent Mannix also expressed that he had interest in meeting with the Town of Beekmantown to further discussions regarding NG.

Mr. King vocalized the importance of exploring dual conversions for the heating boilers, as not to get lock in on NG in the event the market changed directions, which was supported by the Committee in general.

Meeting adjourned at 11:08 a.m.

Respectfully Submitted By;
Dan Noonan, Superintendent of Building & Grounds