

Beekmantown Central School District

Audit Committee

Place: District Office

June 9, 2014

Minutes

Present: Cathy Buckley, Board Member (arrival 9:15am)
Ed Marin, Board Member

Others: Lynn Darcy, Claims Auditor (depart 9:25am)
Daniel Mannix, Superintendent
Eric Bell, District Treasurer

The meeting was called to order at 9:10 a.m. by Ed Marin.

Mr. Bell, District Treasurer volunteered to keep the minutes for the Committee meeting.

The Committee met with Ms. Darcy the claims auditor. Mr. Marin thanked Ms. Darcy for her work and he believes things have been improving. Ms. Darcy asked if she should be meeting with audit committee once every 3 months. Mr. Marin stated that things have improved and twice a year should be sufficient. If deemed necessary, the Committee will ask Ms. Darcy to attend an audit committee meeting more frequently. Ms. Darcy explained that she would like to return next school year. She will be meeting with the full board of education on June 10, 2014 and would like to continue meeting with the board at a meeting between June and September.

The Audit Committee reviewed and discussed the **May 2014 Financial Reports** as submitted by the District Treasurer. Mr. Mannix discussed the use of budget funds for professional development and improvement of curriculum. Mr. Marin requested that a separate report be created for payments made without purchase orders. ***Mr. Marin motioned and Mrs. Buckley seconded the Financial Reports to be forward to the full Board of Education for acceptance at the next Board of Education meeting.***

The next audit committee meeting will be determined at a later date once the audit committee is formed at the reorganization meeting in July. The audit committee plans to meet with external auditor Michael Boulrice at the next meeting.

The meeting was adjourned at 9:57 a.m.

Respectfully Submitted,
Ed Marin, Committee Chair