

**Beekmantown Central School District**

**Board of Education Meeting**

Place: **Auditorium**

**April 8, 2014**

**Minutes**

Call to Order

**Call to Order**

Debbie Passno called the meeting to order at 6:15 pm and Bradley Cech led the pledge of allegiance.

Members Present

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Eric Anderson   | <input checked="" type="checkbox"/> Cathy Buckley | <input type="checkbox"/> Ed Marin                 |
| <input type="checkbox"/> April Bingel               | <input type="checkbox"/> Michael Hagadorn         | <input checked="" type="checkbox"/> Debbie Passno |
| <input checked="" type="checkbox"/> Andrew Brockway | <input checked="" type="checkbox"/> Leonard King  | <input type="checkbox"/> Pauline Stone            |

Bradley Cech, Ex-Officio, Student Board Member

Others Present

- Daniel Mannix, Superintendent of Schools
- Nelly Collazo, HS Principal
- Joha Battin, HS Assistant Principal
- Amy Campbell, MS Principal
- Brittany Trybendis, MS Assistant Principal
- Elaine Dixon Cross, BE Principal
- Garth Frechette, CH Principal
- LeeAnn Short, Director of Special Services
- Gary Lambert, Educational Technology Coordinator
- Daniel Noonan, Superintendent of Buildings & Grounds
- Shane Brink, Transportation Supervisor
- Roxann Barnes, School Lunch Manager
- Joseph Lavorando, School Attorney
- Eric Bell, District Treasurer
- Mary LaValley Blaine, School Business Executive
- Joanne Menard, District Clerk

Visitors

**Visitors**

Sally Clancy	Lawrence Belrose	Carlos Madan
Ken Maurer	Charlie Stone	Barb Stone
Sarah Vagi	Holly Sims	Susan King
Robert King	Paul Wnuk	Lucy Giroux
Greg Myers	Keith LaPier	Patty Gallagher
Patrick Sullivan	Constance Sullivan	

Approval of  
*Agenda*

**Approval of Agenda**

It was moved by Eric Anderson, seconded by Cathy Buckley, and unanimously carried, that the Board of Education approve the agenda.

## Reports

### Reports

#### Budget Advisory Committee

The Superintendent introduced the Budget Advisory Committee and who they represented:

- o Roxann Barnes, Cafeteria and Supervisors
- o Eric Bell, Business Office and Athletics
- o Amy Campbell & Mary LaValley Blaine, Administration
- o Cyd Deming, Booster Club
- o Neil Fesette, Broker
- o Randy Giltz, Vice President of Northern Insuring
- o Holly Sims, United for the Kids & Taxpayer
- o Greg Myers, BTA & Booster Club
- o Charlie Stone, Support Staff Association

(Becky Bacon was absent.)

The Board President thanked the BAC for their time and input. A question and answer period followed on how the committee went, if they would again serve on the committee, commitment of time, and if anything should be different if the committee was formed in the future. The Board received positive feedback from the committee.

The Superintendent and Board President presented certificates to the committee for their volunteer service.

### Presentations

#### Presentations

**Topic:** Employee Recognition

**Presenter:** BE Principal Elaine Dixon & Board President Debbie Passno

#### Employee Recognition

BE Principal Dixon-Cross recognized Patrick Sullivan for volunteering his time all year in the Beekmantown Elementary cafeteria. A certification was presented to Mr. Sullivan.

#### Congressional Flag

**Topic:** Congressional Flag

**Presenter:** Brennan Pelkey & Gregory Manney

HS Principal Collazo informed the Board that Congressman Owens visited the Eagle Mart where Brennan Pelkey & Gregory Manney are managers. Brennan Pelkey commented that he explained the operations of the Eagle Mart to Congressman Owens and the Congressman presented them with a flag which flew over the capital. Mr. Pelkey asked permission to fly this flag at Beekmantown. The Superintendent stated the flag will fly over our building starting Memorial Day weekend.

#### Model U.N.

**Topic:** Model U.N.

**Presenter:** Students – Aleasha Barcomb, Tori Barrett, Tegan Belrose, Bradley Cech, Jack Hurwitz, Ian Pummell & Rachael Wnuk

Advisors – Jon Chapman, Carlos Madan & Scott Tuller

HS Principal Collazo presented the Model U.N. to the Board. The students commented on how long they have been in Model U.N., the value of the program, number of awards won, positions held, and what they achieved. The Board President thanked the students for the presentation.

## Hall Pass

**Topic:** Hall Pass

**Presenter:** Gary Lambert, Educational Technology Coordinator

Gary Lambert, Educational Technology Coordinator showed a PowerPoint on Hall Pass a school visitor management system. This system will allow the district to do the following:

- ID Checking
- Photo Visitor Badges
- Visitor Restriction Screening
- Sex Offender Screening
- Instant Text and E-mail Alerts
- Panic Button Alerts
- Criminal background checks

Mr. Lambert explained the benefits of Hall Pass are as follows:

- Track Tardy Students
- Automatic Tardy Slips
- Real-Time Access
- Guardian/Student Match
- Automated Custody Care Alerts
- District Wide Reporting
- School Specific Reports
- Student/Guardian Photo
- Track Early Dismissals
- Note Excused & Not Excused
- Identify Recurring Tardy Students
- Custom Notes per occurrence
- District-Wide Reporting
- Integration with SchoolTool

A question and answer period followed.

## Public Comment

**Public Comment** (None at this time.)

## Reports

### **Reports/Presentations**

*Daniel Mannix, Superintendent of Schools* reported on the following:

- Reconvened the Budget Advisory Committee due to the increase in State aid. Previous reductions were reinstated related to the 1% tax levy allowance decrease. The district will earmarked a portion for reserves in the 2014-2015 budget. This will be the first time this has ever been done. The district will use monies for new initiatives such as curriculum advancement, one time purchase for supplies, materials and equipment.
- The three-part budget will be available for the next board meeting.

*Mary LaValley Blaine, School Business Executive* reported on the following:

- explained the budget transfer and health service contract with Peru.
- participated in a conference call discussion on the prospective district financial outlook for upcoming serial bond sale.

*Bradley Cech, Ex-Officio, Student Board Member* reported on the following:

- 3<sup>rd</sup> quarter is coming to an end
- Spring sports began
- 250 recycling bins were placed in classrooms and offices throughout the district
- the Varsity Show was held on 4/4/14
- Juniors will be visiting PSUC
- Juniors and seniors will be welcoming the Honor Flight
- AP & Regents Exam will be held shortly
- A suggestion from the suggestion box was to bring back bagels. The cafeteria now serves bagels for breakfast and lunch. Bradley publicly thanked Roxann Barnes, School Lunch Manager.
- Juniors are attending a leadership conference at CCC

Committee Reports

Policy Committee

Eric Anderson commented the minutes are on the BOE agenda for approval.

Operations Committee

The Superintendent commented that the district will be reviewing short term expenses versus a capital project on energy performance implementation.

It was moved by Eric Anderson, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Minutes & CSE & CPSE Recommendations*):

*Minutes*

Consent Agenda - Minutes

<b>Board of Education Meetings</b>	<b>Committee Meetings</b>
3/11/14	3/10/14 Audit
3/25/14	3/17/14 Policy
	3/26/14 K-2/3-5 Study
	3/28/14 Operations

Consent Agenda – CSE & CPSE Recommendations

*CSE Recommendations*

Approval of CSE & CPSE recommendations dated 04/08/14.

It was moved by Eric Anderson, seconded by Andrew Brockway and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Appointments*):

Permanent  
Civil Service  
Appointment  
Ebere, Larry

Personnel

Consent Agenda - Appointments

Approve the following *permanent* Civil Service appointment as indicated:

Name	Civil Service Title	Probationary Period	Initial Board Meeting	Permanent Date
Ebere, Larry	Bus Driver	1/2/13 – 4/23/14	12/11/12	4/24/14

Myers, Greg  
Coordinator of Athletics

Approve Greg Myers as the Coordinator of Athletics from 7/1/14 to 6/30/15 at a stipend of \$16,700 above his current salary for all sports seasons including summer work.

Appointments for  
Budget Vote

Approve the following appointments for the May 20, 2014 Annual District Election and Budget Vote:

Name	Title	Rate
Hicks, Jennifer	Permanent Chairperson & Election Inspector	\$10.00/hr.
Inhelder, Eleanor	Chief Election Inspector	\$12.00/hr.
Barnes, Roxann	Election Inspector	\$10.00/hr.
Bell, Eric	Election Inspector	\$ -0-
Bull, Sheila	Election Inspector	\$10.00/hr.
Culley, Sylvia	Election Inspector	\$10.00/hr.
Deming, Cyd	Election Inspector	\$10.00/hr.
Garrant, Linda	Election Inspector	\$10.00/hr.
Jennette, Barb	Election Inspector	\$10.00/hr.
King, Leonard	Election Inspector	\$ -0-
King, Tina	Election Inspector	\$10.00/hr.
LaValley Blaine, Mary	Election Inspector	\$ -0-
Lushia, Evelyn	Election Inspector	\$ -0-
Senecal, Paul	Election Inspector	\$10.00/hr.
Stone, Barb	Election Inspector	\$10.00/hr.
Ryan, Harold	Election Custodian	\$250.00

Spring Athletic  
Appointments

Approve the following spring athletic positions for the 2013-2014 school year as indicated:

Bone, Todd	Volunteer - Softball
Spoor, Erin	Volunteer - Tennis

Temporary On-Call

Approve the following *temporary on-call* appointments beginning on the date indicated:

Name	Type	Effective Date
Duprey, Renee	Non-Instructional	4/22/14
Nephew, Kathleen	Non-Instructional	4/22/14
Sampica-Manor, Crystal	Non-Instructional	4/22/14

2014-2015  
School Calendar

**Miscellaneous**

It was moved by Cathy Buckley, seconded by Eric Anderson and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education adopts the 2014-2015 School Calendar. (See Attached)

Side Letter of  
Understanding  
(Special Education  
Summer School)

It was moved by Eric Anderson, seconded by Leonard King and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education approves the Side Letter of Understanding (Special Education Summer School) between the Beekmantown Teacher’s Association, Local 2493, NYSUT, AFT, NEA, AFL-CIO and the Beekmantown Central School District dated 3/19/14 and authorize the Superintendent of Schools to execute said Side Letter of Understanding on behalf of the District.

The roll call vote was as follows:

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Eric Anderson   | <input checked="" type="checkbox"/> Cathy Buckley | <input type="checkbox"/> Ed Marin                 |
| <input type="checkbox"/> April Bingel               | <input type="checkbox"/> Michael Hagadorn         | <input checked="" type="checkbox"/> Debbie Passno |
| <input checked="" type="checkbox"/> Andrew Brockway | <input checked="" type="checkbox"/> Leonard King  | <input checked="" type="checkbox"/> Pauline Stone |

Field Trip - Parc Safari

It was moved by Eric Anderson, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves a field trip to Parc Safari, Hemmingford, Quebec for a variety of special education students in June 2014.

**Financial**

It was moved by Eric Anderson, seconded by Pauline Stone and roll-call voted, that upon recommendations of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda:

Health & Welfare  
Services  
Peru Central School

Approve the payment for health and welfare service fees to the Peru Central School District for the 2013-2014 school year in an amount not to exceed \$14,719.54 and authorize the Board President to sign the contract for health and welfare services.

Approve the following transfers over \$5,000:

Budget Transfers

To transfer \$173,016 from the District’s unappropriated fund balance to the Capital Fund as authorized by Proposition III and as approved by the registered voters of the Beekmantown Central School District on May 15, 2009. This transfer covers a portion of the Capital Project allocated specifically to the purchase of bleachers for the football field. Whereas the District is now in the process of closing out the Capital Project and completing the transaction.

From: A909	Unappropriated Fund Balance
To: A9950 901 00 00	Interfund Transfer – Capital Fund
Amount: \$173,016.00	

The roll call vote was as follows:

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Eric Anderson   | <input checked="" type="checkbox"/> Cathy Buckley | <input type="checkbox"/> Ed Marin                 |
| <input type="checkbox"/> April Bingel               | <input type="checkbox"/> Michael Hagadorn         | <input checked="" type="checkbox"/> Debbie Passno |
| <input checked="" type="checkbox"/> Andrew Brockway | <input checked="" type="checkbox"/> Leonard King  | <input checked="" type="checkbox"/> Pauline Stone |

## Additional Items to Discuss

### Clinton County School Boards Top 10% Recognition Dinner

- Attendance at Clinton County School Boards Top 10% Recognition Dinner

The Board President commented that the Clinton County School Boards Recognition Dinner is scheduled for 5/1/14 honoring the top 10% of each senior class in Clinton County at the Rainbow Wedding & Banquet Hall. Names were given to the district clerk.

### Annual Meeting of CVES

- Reminder - Annual Meeting of CVES on 4/09/14

The Board President reminded the Board of CVES Annual Meeting scheduled for 4/9/14 at 7:30 p.m. at the Instructional Services Center, Plattsburgh.

### Voting on CVES Administrative Budget & CVES Board of Education Positions

- Set Meeting time and location for Special Meeting on 4/24/14 to Vote on CVES Administrative Budget and CVES Board of Education positions

The Board of Education scheduled a special meeting on 4/24/14 at 7:45 a.m. in the Superintendent's office to vote on the CVES Administrative Budget and CVES Board of Education positions.

### Transportation Study

**Topic:** Transportation Study

**Presenter:** Christopher Andrews, Senior Consultant  
Transportation Advisory Services

Mr. Christopher Andrews, Senior Consultant with Transportation Advisory Services reviewed recommended changes from the Student Transportation Efficiency Study dated February 2014. Recommendations are geared towards further improving the effectiveness and/or efficiency of the Transportation Department. (*Code ST represents short-term changes that can be made within 90 days, while LT represents long-term changes that will take longer to implement.*)

## Recommended Changes

- Reduce the spare fleet by 2-3 buses. (ST)
- Continue to replace 3 or 4 vehicles each year (3 one year, 4 the other), unless fleet needs change. (ST)
- Consider the purchase of alternative fuel buses. (LT)
- Start a shared maintenance program with Plattsburgh City Schools. (ST)
- Consider security cameras and/or police refueling as a precautionary measure. (LT)
- Upgrade routing software and licenses that provide read-only access at the Principals offices. (LT)
- Make the Transportation Clerk position full-time, during as needed. (LT)
- Customize and utilize the "Monthly Reports" provided in the Transportation Study Appendix. (ST)
- Promote one of the mechanics to a working head or lead mechanic. (ST)
- Pursue ASE Certification for a least one mechanic per shift. (ST)
- Automate fleet maintenance record-keeping. (LT)
- Utilize the "ABC's of Driver Recruitment" found in the Transportation Study Appendix. (ST/LT)
- Seek out additional driver training programs. (LT)
- Consider implementing an Attentive Incentive Day program to boost attendance. (LT)

- Work diligently to reduce the costs associated with paid non-worked days during the next round of contract negotiations. (LT)
- Continue to move towards a more equitable allocation of benefit costs. (LT)
- Evaluation the impact of an extra 15 minutes of route time between afternoon bell times. (LT)
- As retirements occur, attempt route consolidation before filling the position. (LT)
- Consider using the Beekmantown ES afternoon buses as late buses for the MS/HS. (ST)
- Continue to contact neighboring districts and BOCES to ascertain their interest in developing common routes for out-of-district run sharing. (LT)
- Ensure that regulated safety zones have been established. (LT)
- Meet with Plattsburgh City Schools to discuss possible route combinations. (ST)
- Modify transportation policies to reflect any changes made to the transportation program. (LT)
- Remain District operated, implementing as many recommendations as possible, while keeping future contract options available. (ST)

The Superintendent commented that the district has implemented some of the short term recommendations and the district is proposing to sell 5 buses while purchasing 4.

Public Comment

**Public Comment** (None at this time.)

Adjournment

**Adjournment**

It was moved by Leonard King, seconded by Eric Anderson and unanimously carried, that the meeting be adjourned. Time 8:14 p.m.

Joanne Menard  
District Clerk