

Beekmantown Central School District

Board of Education Meeting

Place: **MS/HS Library**

March 11, 2014

Minutes

Call to Order

Call to Order

Debbie Passno called the meeting to order at 6:15 pm and Ed Marin led the pledge of allegiance.

Members Present

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Eric Anderson | <input checked="" type="checkbox"/> Cathy Buckley | <input checked="" type="checkbox"/> Ed Marin |
| <input checked="" type="checkbox"/> April Bingel | <input checked="" type="checkbox"/> Michael Hagadorn | <input checked="" type="checkbox"/> Debbie Passno |
| <input checked="" type="checkbox"/> Andrew Brockway | <input checked="" type="checkbox"/> Leonard King | <input type="checkbox"/> Pauline Stone |

Bradley Cech, Ex-Officio, Student Board Member

Others Present

- Daniel Mannix, Superintendent of Schools
- Nelly Collazo, HS Principal
- Joha Battin, HS Assistant Principal
- Amy Campbell, MS Principal
- Brittany Trybendis, MS Assistant Principal
- Elaine Dixon, BE Principal
- Garth Frechette, CH Principal
- LeeAnn Short, Director of Special Services
- Gary Lambert, Educational Technology Coordinator
- Daniel Noonan, Superintendent of Buildings & Grounds
- Shane Brink, Transportation Supervisor
- Roxann Barnes, School Lunch Manager
- Joseph Lavorando, School Attorney
- Eric Bell, District Treasurer
- Mary LaValley Blaine, School Business Executive
- Joanne Menard, District Clerk

Visitors

Visitors

- | | | |
|-----------------|--------------|----------------|
| Ken Maurer | Gary Gudz | Miles Moody |
| Sally Clancy | John Clancy | Susan King |
| Andree Sapp | Holly Sims | Jennifer Duffy |
| Billie VanCour | Gary VanCour | Lucy Giroux |
| Patty Gallagher | Sarah Vagi | Evelyn Lushia |

Approval of
Agenda

Approval of Agenda

It was moved by Andrew Brockway, seconded by Pauline Stone, and unanimously carried, that the Board of Education approve the agenda.

Presentations

Presentations

a. Topic: Picture – BCSD Model U.N. with Congressman Owens

Picture – BCSD Model U.N. with Congressman Owens

A picture of BCSD Model U.N. Delegates with Congressman Owens was revealed to the Board. BCSD Model U.N. performed in Boston, BCSD & NCCS. The Superintendent stated that Scott Tuller volunteered to talk with the Board about Model U.N.

Bradley Cech commented that this was his 4th year in Model U.N. BCSD had 28 students who participated in the North Country Model U.N. with BCSD receiving 13 out of 25 awards with 3 for best delegates.

b. Topic: Video – NYS Lottery Grant submitted by the MS Chorus

Video – NYS Lottery Grant submitted by MS Chorus

The Superintendent showed the NYS Lottery video which featured the MS Chorus. This was a grant proposal for the NYS Lottery with a possibility of winning \$10,000. The Superintendent stated everyone was a winner.

Bullying Video

c. Topic: Bullying Video

The Superintendent showed the District Bullying Video which won honorable mention at the I Stand Against Bullying (ISAB) Awards. Five to six students also won ISAB awards for participation in the video.

Pathways to College & Career Readiness

d. Topic: Pathways to College & Career Readiness

Counselors Jennifer Duffy, Stacey Maggy and Andree Sapp gave a presentation on Pathways to College & Career Readiness.

Students can choose any of the following pathways:

- CV-TEC Program in high school
- Work Force/Military
- College 2 years/Technical School
- College 4 years/ROTC/Military Academy
- College 4 years/ROTC/Military Academy with Middle School acceleration

The counselors explained the number of credits, courses needed for graduation, Adirondack P-TECH, Impact, New Vision, AP and CAP courses.

The Board President thanked them for the presentation. A question and answer period followed.

Public Comment

Public Comment

Gary Gudz thanked the Board and administrations for the presentations and commented on retiree health insurance.

Reports/Presentations

Daniel Mannix, Superintendent of Schools reported on the following:

- Reviewed the details of the potential spending plan – We have come up with a creative spending plan. The district will enhance offerings with low impact by adding foreign language back into the middle school, offering more electives at the middle school and high school, creating a part-time physics position, adding a .6 art teacher for the middle school and elementary, and adding a crisis counselor. Due to the high class loads at the elementary schools, attendance zone lines should be reviewed. Presently working on changing AIS at the elementary buildings. Equipment and buses haven't been purchased in a long time. We have built a 5-year cycle to replace existing equipment. According to the Transportation Study, the district will submit a proposition to the voters to purchase four buses and sell five.
- Board Adversity Budget - If we go to contingency we would have to cut \$144,669, which is our tax levy increase (with a .77% cap). We would lose all non-mandated and emergency equipment. Buses could still be purchased if approved by the voters. Items within materials & supplies, deemed student supplies, must be removed. Additionally, salary increases on Exempt, Non Collectively bargained contracts would be frozen. However, we would still be responsible for BOCES Admin increase.
- Board examines growth budget - PD, technology-distance learning lab, common core curriculum and an outside common core curriculum auditor.
- Budget Presentations are scheduled as follows:

Monday, March 31, 2014

5:30 pm – 6:45 pm Cumberland Head Elementary School Library
7:00 pm – 8:30 pm American Legion, Quarry Road (downstairs)

Thursday, April 3, 2014

7:15 pm – 8:45 pm BCSD (main campus)

Mary LaValley Blaine, School Business Executive reported on the following:

- The district received a letter from DASNY stating the check for \$287,106 is in the mail regarding the fuel line and hot water tank.
- Explained the budget transfers and tax correction on the agenda.

Bradley Cech, Ex-Officio, Student Board Member reported on the following:

- National Honor Society will be implementing a recycling program, selling shamrocks for MDA, and working with the 3rd grade homework club with the possibility of expanding to grades 4 & 5.
- BCSD hosted Model U.N.
- One student participated in NYS Band
- ASVAB test was administered to grade 10 & some 11th graders
- A suggestion from the suggestion box was to hold a 9th grade dance. This is being reviewed
- Variety Show is 4/4/14

Committee Reports

Audit Committee

Ed Marin stated the following:

- committee reviewed the February financial reports yesterday and the business office did an outstanding job on preparing the financial reports within a week
- The final internal audit report will be forthcoming

Operations Committee

Michael Hagadorn reported on the following:

- On 2/11/14 met with representatives of NYSSART
- 2/28/14 met with representatives of Johnson Controls on the energy performance audit. Energy performance contract encompasses natural gas, solar, wind energy, and energy performance
- The energy performance review will look at converting boilers to natural gas, solar, wind, efficient motors, walk-in coolers, and exhaust fans.

The Superintendent to check with the Town of Plattsburgh to see if a moratorium exists on wind turbines in Cumberland Head.

It was moved by Eric Anderson, seconded by April Bingel and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Minutes & CSE & CPSE Recommendations*):

Minutes

Consent Agenda - Minutes

Board of Education Meetings	Committee Meetings
2/11/14	1/29/14 K-2/3-5 Study Committee
2/25/14	2/4/14 PDP
	2/10/14 Audit

Consent Agenda – CSE & CPSE Recommendations

CSE Recommendations

Approval of CSE & CPSE recommendations dated 03/11/14.

It was moved by Eric Anderson, seconded by Leonard King and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Appointments and Retirements*):

Personnel

Consent Agenda - Appointments

Approve the following Civil Service *probationary* appointment as indicated:

Civil Service
Probationary
Appointment
Brow, Stephanie

Name	Civil Service Title	Probationary Period	2013-2014 Salary	Contract
Brow, Stephanie	School Bus Monitor	3/12/14 – 9/23/15	\$15.00/Run	10 month

Spring Athletic Appointments

Approve the following spring athletic position for the 2013-2014 school year as indicated with salary subject to new contract:

JV Baseball – Volunteer Assistant	Criss, Steven
Modified Baseball – Volunteer Assistant	Livsey, Stephen
Varsity Golf	Begor, John

Temporary On-Call

Approve the following *temporary on-call* appointments beginning on the date indicated:

Name	Type	Effective Date
Griffin, Colbie	Non-Instructional	3/17/14
Gebo, Norman	Non-Instructional	3/17/14
Garsow-Deyo, Debra	Non-Instructional	3/17/14
Sessums, Trisha	Non-Instructional	3/12/14

Substitutes

Approve the following *substitute* appointments beginning on the date indicated:

Name	Type	Effective Date
Baker, Joshua	Instructional	3/17/14
Jubert, Kaitlyn	Instructional	3/17/14

Retirements

Consent Agenda - Retirements

Accept the following intent to retire on the date indicated:

*Giroux, Gail
Lafountain, Wanda
Provost, Carole*

Name	Position	Date
Giroux, Gail	Teacher Aide/Student Aide	6/27/14
Lafountain, Wanda	Teacher Aide/Student Aide	6/30/14
Provost, Carole	Bus Driver	6/30/14

Miscellaneous

It was moved by Leonard King, seconded by Eric Anderson and roll-call voted, that the Board of Education recommends to the voters of the District at the Annual District Meeting on May 20, 2014 the following proposition:

*Proposition
Bus Purchases*

Proposition – Bus Purchases

To purchase (3) new 65-passenger school buses, (1) new 45-passenger school bus with wheelchair station and (1) new 12-passenger van. The total cost not to exceed \$472,500, shall be raised by a tax on the taxable property of the School District to be collected in annual installments and to issue obligations therefor in accordance with the Education Law and Local Finance Law and offset by the trade, auction or sale of 5 current buses. As part of the district’s ongoing replacement plan, this purchase enables the district to obtain a potential State reimbursement rate of approximately 72.4%.

The roll call vote was as follows:

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Eric Anderson | <input checked="" type="checkbox"/> Cathy Buckley | <input checked="" type="checkbox"/> Ed Marin |
| <input checked="" type="checkbox"/> April Bingel | <input checked="" type="checkbox"/> Michael Hagadorn | <input checked="" type="checkbox"/> Debbie Passno |
| <input checked="" type="checkbox"/> Andrew Brockway | <input checked="" type="checkbox"/> Leonard King | <input type="checkbox"/> Pauline Stone |

It was moved by Eric Anderson, seconded by Andrew Brockway and unanimously carried, that the Board of Education recommends the adoption of the following Notice of Annual District Election, Budget Notice and Bus Proposition:

**BEEKMANTOWN CENTRAL SCHOOL DISTRICT
NOTICE OF ANNUAL DISTRICT ELECTION, BUDGET VOTE, & BUS
PROPOSITION**

NOTICE IS HEREBY GIVEN that the Board of Education of the Beekmantown Central School District, Clinton County, New York will hold a public hearing on the 2014-2015 budget on **Tuesday, May 13, 2014 at 7:00 pm** in the high school auditorium.

A copy of the statement of the amount of money which will be required to fund the School District's budget for 2014-2015, exclusive of public monies, may be obtained by any resident or taxpayer of the District during business hours beginning **May 6, 2014** at any school building, the district office, West Chazy Library, and the school district website.

NOTICE IS HEREBY GIVEN that the Annual District Election of qualified voters of the Beekmantown Central School District of the Towns of Beekmantown, Plattsburgh, Chazy and Altona, will be held in the middle school gymnasium on **May 20, 2014 between the hours of 11:00 am and 8:00 pm** at which time the polls will be opened to vote by voting ballot or machine upon the following propositions:

- I. To approve the proposed 2014-2015 school budget, and to authorize the requisite portion therefore to be raised by taxation on the taxable property of the District.
- II. To purchase (3) new 65-passenger school buses, (1) new 45-passenger school bus with wheelchair station and (1) new 12-passenger van. The total cost not to exceed \$472,500, shall be raised by a tax on the taxable property of the School District to be collected in annual installments and to issue obligations therefor in accordance with the Education Law and Local Finance Law and offset by the trade, auction or sale of 5 current buses. As part of the district's ongoing replacement plan, this purchase enables the district to obtain a potential State reimbursement rate of approximately 72.4%.
- III. To elect two (2) members to the Board of Education to fill the expired terms of April Bingel and Pauline Stone. The candidate receiving the highest number of votes will fill the 4-year term (7/1/14 to 6/30/18). The 2nd highest number of votes will fill the 3-year term (7/1/14 to 6/30/17).

NOTICE IS HEREBY GIVEN that qualified voters may apply for absentee ballots at the district clerk's office. The District Clerk must receive applications for absentee ballots by at least seven days prior to the vote if the ballot is to be mailed to the voter; on or prior to **May 19, 2014** if the ballot is to be delivered personally to the voter. A list of persons to whom absentee ballots have been issued will be available for inspection in the district clerk's office between 7:30 am – 4:00 pm during each of the five days prior to the election, except Sundays.

The Board of Education has ongoing registration. Any person who is not already registered to vote, upon proving that he or she is entitled to vote may register at the district clerk's office until **May 13 2014**. No person will be entitled to vote whose name does not appear on the School District Register or who has not registered with the Clinton County Board of Registration to vote at the general election. The register containing the names of qualified voters will be available for inspection in the Clerk's office during the hours of 7:30 am – 4:00 pm on each of the five days prior to the day of the election, except Sundays.

NOTICE IS HEREBY GIVEN that petitions nominating candidates for the office of school board member must be filed in the district clerk's office no later than **5:00 pm on April 21, 2014**. Each petition shall be signed by at least 25 voters of the District, and must state the name and residence of the candidate.

AND FURTHER NOTICE IS HEREBY GIVEN that a qualified voter is a citizen of the United States, at least 18 years old, a resident of the school district for a period of 30 days next preceding the annual district election. The School District may require all persons offering to vote to provide one form of proof of residency pursuant to Education Law 2018-c. Such form may include a driver's license, a non-driver identification card, a utility bill, or a voter registration card. Upon offer of proof of residency, the School District may also require all persons offering to vote to provide their signature, printed name and address.

It was moved by April Bingel, seconded by Cathy Buckley and unanimously carried, that the Board of Education adopt the Board of Education Recognition Program Form.

BOE Recognition
Program Form

It was moved by Eric Anderson, seconded by Leonard King and roll-call voted, that the Board of Education nominate Ed Marin as a candidate for the CVES Board of Education for a three-year term of office from July 1, 2014 to June 30, 2017.

Candidate for CVES
Board of Education
Marin, Ed

The roll call vote was as follows:

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Cathy Buckley	<input type="checkbox"/> Ed Marin (abstained)
<input checked="" type="checkbox"/> April Bingel	<input checked="" type="checkbox"/> Michael Hagadorn	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> Andrew Brockway	<input checked="" type="checkbox"/> Leonard King	<input type="checkbox"/> Pauline Stone

It was moved by Eric Anderson, seconded by Andrew Brockway and unanimously carried, that the Board of Education table Policy #4741 Academic Ranking and Recognition.

Policies

Bradley Cech, Student Board Member brought up some concerns regarding Policy #4741 – Academic Ranking & Recognition. Ed Marin asked Bradley to submit feedback for Monday's Policy Committee Meeting

It was moved by Eric Anderson, seconded by Andrew Brockway and unanimously carried, that the Superintendent of Schools recommends to the Board of Education that the following resolution on this consent agenda are hereby approved (*Policies*):

Consent Agenda - Policies

Approve the following policy:

<u>Name</u>	<u>Policy #</u>
Use of Surveillance Cameras on School Property	8210.1 (2 nd & Final Reading)

Financial

It was moved by Leonard King, seconded by Cathy Buckley and roll-call voted that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda:

Consent Agenda - Financial

Budget Transfers

Approve the following transfers over \$5,000:

To realign wage budget lines for spring coaches
From: A2855 150 00 00 Coaching Instructional
To: A2855 160 00 00 Coaching Non-Instructional
Amount: \$32,617.00

To use reserve funds to payout employee benefits upon retirement for 7/1/13 – 2/3/14
From: A867 Employee Benefit Reserve
To: A9070 800 21 00 Employee Benefits
Amount: \$31,366.67

Accept the following reports as presented by the Audit Committee:

Acceptance of Financial Reports

Appropriation Status Report – (February)
Treasurer’s Revenue Report – (February)
Treasurer’s Monthly Cash Report – (February)
Trial Balance – (February)

Acknowledge receipt of the Warrant Report for February 2014

Acknowledge receipt of the Budget Transfer Report for February 2014 and Due To & Due From Report as of February 2014.

Authorize the following tax correction for the 2013-2104 school year due to an incorrect assessed valuation and billing resulting with a tax refund in the amount of \$6,421.55:

Tax Correction

Town	Tax ID #	Owner	Currently Billed	Correct Bill
Plattsburgh	206-4-2-2.2	Krislin III LLC	\$22,776.70	\$16,355.15

The roll call vote was as follows:

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Eric Anderson | <input checked="" type="checkbox"/> Cathy Buckley | <input type="checkbox"/> Ed Marin (abstained) |
| <input checked="" type="checkbox"/> April Bingel | <input checked="" type="checkbox"/> Michael Hagadorn | <input checked="" type="checkbox"/> Debbie Passno |
| <input checked="" type="checkbox"/> Andrew Brockway | <input checked="" type="checkbox"/> Leonard King | <input type="checkbox"/> Pauline Stone |

Additional Items to Discuss

- Beekmantown Varsity Baseball Trip to Myrtle Beach, SC

Beekmantown Varsity Baseball Trip to Myrtle Beach, SC

It was moved by Michael Hagadorn, seconded by Eric Anderson and unanimously carried, that the Board of Education approves the Beekmantown Varsity Baseball Team Trip to Myrtle Beach, SC on 4/14/14 – 4/18/14 at no cost to the district.

- Voting

Voting

The Superintendent commented on voting: teachers are allowed to discuss the budget, students are allowed or encourage to vote, teachers are encouraged to vote, teachers cannot encourage students to vote either way and students are encourage to vote if eligible. The Board President agreed with the Superintendent.

BOE Recognition Form

- BOE Recognition Form

The Superintendent co-nominated with the Board President the recognition of CH Principal Garth Frechette, BE Principal Elaine Dixon-Cross, MS Principal Amy Campbell, MS Assistant Principal Brittany Trybendis ad Special Education Teacher Nellie Trombley for their efforts in going above to reintroduce the Spelling Bee.

One BCSD student finished in the top 5.

BE Principal Elaine Dixon thanked the building level representatives Sharon Carlin and Piper Bruce.

Sports

- Sports

Update on athletics:

- Girls & Boys Bowling – Section VII Champions & CVAC Champions. Boys finished 3rd in the state championships
- Girls Hockey – Final 4
- Boys Hockey –Section VII Champions, Final 4, runner up for the NYS Championship
- Wrestling – 1 wrestler participated in the state tournament
- All-State Recognition - Nate Foster, NYS Hockey Division II player of the year and Justin Frechette, NYS Hockey Division II coach of the year

CV-TEC

- CV-TEC

Ed Marin commented that if the Board had any questions or needed anything changed regarding CV-TECH to let him know.

Retirement/Resignations /Exit Interviews

- Retirement/Resignations/Exit Interviews

Ed Marin inquired about the Exit Interview Committee. The Superintendent informed the Board the Exit Interview was changed to the Employment Committee. An interview process has been created. Ed Marin requested that all employees who have retired this year be contacted. The Board President stated the committee will be reconvening before the next board meeting.

Retiree Health

- Retiree Health

The Board President commented that retiree health insurance can't be carved out and the district will moving forward with a Medicare buyout.

Public Comment

] Public Comment (None at this time.)

Clerk Pro-Tem

Clerk Pro-Tem

It was moved by Eric Anderson, seconded by April Bingel and carried, that the Board of Education appoint Eric Anderson as Clerk Pro-tem for this meeting.

Joanne Menard
District Clerk

To discuss a particular
persons employment
history

Executive Session

It was moved by Eric Anderson, seconded by Cathy Buckley and carried, that the Board enter executive session to discuss a particular persons employment history. Time 8:47 p.m.

Andrew Brockway and Leonard King departed the meeting. Time 8:47 p.m.

It was moved by Debbie Passno, seconded by Ed Marin and carried, that the Board return to regular session. Time 9:10 p.m.

Adjournment

Adjournment

It was moved by Cathy Buckley, seconded by Debbie Passno and unanimously carried, that the meeting be adjourned. Time 9:10 p.m.

Eric Anderson
Clerk Pro-tem