

# Beekmantown Central School District

## Board of Education Meeting

Place: Auditorium

January 14, 2014

### Minutes

#### Call to Order

#### Call to Order

Debbie Passno called the meeting to order at 6:21 p.m. and Eric Anderson led the pledge of allegiance.

#### Members Present

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Eric Anderson   | <input checked="" type="checkbox"/> Cathy Buckley    | <input checked="" type="checkbox"/> Ed Marin      |
| <input checked="" type="checkbox"/> April Bingel    | <input checked="" type="checkbox"/> Michael Hagadorn | <input checked="" type="checkbox"/> Debbie Passno |
| <input checked="" type="checkbox"/> Andrew Brockway | <input checked="" type="checkbox"/> Leonard King     | <input checked="" type="checkbox"/> Pauline Stone |

Bradley Cech, Ex-Officio, Student Board Member

#### Others Present

- Daniel Mannix, Superintendent of Schools
- Nelly Collazo, HS Principal
- Joha Battin, HS Assistant Principal
- Amy Campbell, MS Principal
- Brittany Trybendis, MS Assistant Principal
- Elaine Dixon, BE Principal
- Garth Frechette, CH Principal
- LeeAnn Short, Director of Special Services
- Gary Lambert, Educational Technology Coordinator
- Daniel Noonan, Superintendent of Buildings & Grounds
- Shane Brink, Transportation Supervisor
- Roxann Barnes, School Lunch Manager
- Joseph Lavorando, School Attorney
- Mary LaValley Blaine, School Business Executive
- Eric Bell, District Treasurer
- Joanne Menard, District Clerk

#### Visitors

#### Visitors

Dianne Cook	Victor Pomerville	Patty Gallagher
Ron Wilson	Roxie Deyo	Wayne Chase
Rosemary Schaffer	Jim Maston	John Connery
Kitty Connery	June Claffey	Judith Corigliano
Carol Haly	Mark Haley	Olivia Chiappalone
MaryAnn Rygaylo	Rosemary LaMarche	Bille Vancour
Gary Vancour	Julie Jock	Jerry Ross
Lucy Giroux	Mabel King	Terry Infante
Leo Deyo	Gary Germain	Betty Turoff
Deborah Guzzo	Patricia Hamlin	Mary Maston
Ray Hagadorn	Alison Hagadorn	Leslie LaValley
Gil Murray	Earl Burnell	Donna Gengenbach

Carol Lowery	MaryEllen Graves	Bob Harris
Marti Martin	Constance Brogowski	Dick Brogowski
Cheryl Doddas	Betty Heywood	Keith LaPier
Emily Latour	Beverly Brown	Reneé Hall
Myles Frechette	Shelley Keuleman	Simone Lutz
Ruth Mowry	Patrick McCormick	Susan Angell
Nancy Olsen	Laraine Locklin	Bruce Grindle
Bobbie Grindle	Suzanne Frechette	Kendi Rankin
Nancy McCormick	Norbert Yakey	Bill Tisdale
Esther Baker	Marion Jolicoeur	Linda Mitchell
Art deGrandpre	Ernest Cleveland	Marilyn Dwyer
Jean Welch	James Defayette	Arlene Defayette
Gary Sargeant	Elaine Sargeant	Robert Joyce
Judy Clark	Charlotte Racine	Kathy Hay
Frank Hay	Margaret Gannon	Nancy Glode
Dennis Hulbert	Donna Austin	Al Austin
Beverly Kie	Judy Mannix	Debbie Michelucci
John Clancy	Sally Clancy	Margaret Drobnik
Renate Moore	Allen Dybas	Ashleigh Livingston
Carol Solari-Ruscre	Elaine Rice	Donna Eiseli
George Bush	Sara Gadway	Doreen Burke
Terry Hicks	Andres Infante	Edwin Collazo
David Walter	Sydney Garrant	Barb Gallagher
Gary Gudz	Mary Ellen McTigue	Richard Corron
Elizabeth Durkee	Margaret Rabideau	Alice Connors
JE Connors	Chmura	Jim Bailey
Susan King	Patricia Baker	Beverly Leege
Cindy Rock	Holly Sims	Marie Manor
Karen Nichols	Jim Amorelli	Wilbur Billington
Priscilla Rathbun	Jean Arthur	Sharon Ratner
Linda Noyes	Ken Maurer	David Kretser
Marilyn Kretser	Mary Ellen Cleveland	Ron Howard
Doris Turbide	Janeann Oshier	Cassandra Hewson
Calvin Hewson	Robert LaFontaine	Robert King
Richard LaVigne	Sue LaVigne	Keith Bombard
Diane Broderick	Diane Kwartz	Jeanette McKinney
Charles McKinney	Jennifer Hicks	

### **Approval of Agenda**

#### Approval of Agenda

It was moved by Leonard King, seconded by Pauline Stone and unanimously carried, that the public comment period be increased from 10 minutes to 30 minutes.

It was moved by Leonard King, seconded by Eric Anderson, and unanimously carried, that the Board of Education approve the agenda with the addition of a 30 minute public comment period instead of 10 minutes.

The Board President read policy 1230 Public Participation at Board Meetings:

*The Board of Education encourages public participation on school related matters at regular meetings of the Board. To allow for public participation, an open session of 10 minutes at the beginning and 10 minutes at the end will be held at regular meetings of the Board. The meeting agenda will indicate when the open session is being held*

during any regular meeting of the Board. Any group or organization wishing to address the Board must identify a single spokesperson.

During open sessions presentation should be as brief as possible. Speakers may comment on any school related matter during the open session. However, speakers presenting complaints must have first gone through the established complaint procedures. The Board reserves the right to delay action for later meetings.

The Board will not permit in public session discussion involving individual district personnel or students. Persons wishing to discuss matters involving individual district personnel or students should present their comments and/or concerns to the Superintendent during regular business hours. All speakers are to conduct themselves in a civil manner. Obscene language, libelous statements, threats of violence, statements advocating racial, religious, or other forms of prejudice will not be tolerated.

The President shall be responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion and the appropriateness of the subject being presented. The President shall have the right to discontinue any presentation which violates this policy.

The Board President informed the public to keep comments brief, two to three minutes so everyone may speak with no personal comments directed to Board members.

### **Public Comment**

#### *Public Comment*

The following individuals spoke regarding retiree health insurance: Myles Moody, Dr. David Walter, Syd Garrant, Gary VanCour, Holly Sims, Marilyn Dwyer, David Kretser, Gary Gudz, Richard LaVigne, and Diane Kwartz.

The public comment period end at 7:18 p.m.

### **Miscellaneous**

#### *2013-2014 District Goals*

It was moved by Eric Anderson, seconded by Leonard King and unanimously carried, that the Board of Education adopt the following revised 2013-2014 District Goals:

1. Financial Sustainability
2. Academic Advancement
3. School Community Communication and Involvement
4. Continuous Improvement
5. Board Goals
  - Establish work sessions based on specific district objectives
  - Develop a BOE calendar in order to plan effective and efficient meetings
  - Conduct a comprehensive policy review with a focus on alignment to meet our educational objectives

### **Open discussion on Retiree Health Insurance**

#### *BOE Retiree Health Discussion*

The Superintendent reviewed the retiree health insurance packet which was given to the Board of Education and audience.

*Item A* (pages 1-6) – This document represents the pharmacy utilization by individual retirees and converts their utilization to a Plan 2, 3 Tier approach. The document covers utilization for retirees from January 2013 through November 2013. The individual retiree prescription usage, with a 3 tier approach, averaged \$230.77 per retiree for this 11-month period.

Item B – This document illustrates savings to the district if the district was to move retirees to Plan 2 with an HRA or with buyout options.

Item C – This is an analysis of per prescription cost by tier of medication for 2010, 2011, 2012 and 2013 for generic, preferred brand and non-preferred brand from Stephen Locey, President, CEO of Locey & Cahill.

Item D – Teachers and support staff only questions and answers on Health Reimbursement Arrangement (HRA).

Item E – Analysis of cost to the district for a prescription drug cap.

Item F – Analysis of contract settlements by all schools covered by Champlain Valley Education Services of Clinton-Essex-Warren-Washington Counties for teacher salary settlements prepared by Office of Employer/Employee Relations for the past 23 years.

A question and answer period followed with the Superintendent and Board of Education.

## **Presentation**

### *Presentation*

**Topic:** Grades 3-8 ELA & Math and HS Regents Exam

**Presenter:** Principals

Principal Elaine Dixon of Beekmantown Elementary School, Principal Garth Frechette of Cumberland Head Elementary School, Principal Amy Campbell of Beekmantown Middle School and Principal Nelly Collazo of Beekmantown High School gave a PowerPoint presentation on Grades 3-8 ELA & Math results and HS Regents results. A question and answer period followed.

The Board President thanked the administration for the presentation.

## **Reports/Presentations**

### *Reports*

*Daniel Mannix, Superintendent of Schools* reported on the following:

- Restructured the Out of School Suspension (OSS) & General Education Diploma (GED) Program – This is a modified program held at the end of the school day from 2:30 p.m. to 4:30 p.m. with content teachers receiving a stipend for providing services. A psychologist is on staff on Saturday mornings for the anger management program. This modified program eliminated some bus runs and a full-time staff member for an approximate savings of \$50,000.
- Shared Service Study is being reviewed.
- Transportation Study draft has been received.
- Common Core State Standards PD Team – monies are coming from the Race to the Top Grant. The district is developing a Common Core Team who will present in September to the district.
- Fitness Center – looking to establish a small committee to work on expanding the fitness center hours.
- Suggestion box is available for the student council use on a day to day basis with the suggestion box available for Board meetings.
- Budget Advisory Committee is seeking a PTO member.
- Discussed the prospective NYS aid proposals

- MS office hours on the website has been revised. Hours were previously cut back; however, the website was never changed.

*Mary LaValley Blaine, School Business Executive* reported on the following:

- Preliminary Tax Cap Information – this is an eight step formula with everything not released yet.
- Multi-Year Finance Plan – working on inputting collective bargaining agreements into the multi-year plan along with the decrease in debt service payments. The multi-year finance plan should be completed in a week to 10 days.
- Pilot Payments – some companies have moved from pilot payments to the tax roll.
- Transfers – the transfers on the agenda are due to settlements of collective bargaining agreements.

Committee Reports

Policy Committee

Eric Anderson stated the policies this evening are either a 1<sup>st</sup> reading or revision. The committee is still working on a complete review of the policy manual.

Operations Committee

Michael Hagadorn updated the board on the following:

- Natural gas and solar energy
- The district has a power surge problem in the main building and the district is working with NYSEG to rectify.
- Discussed the possibility of developing a 5-year plan.

K-2/3-5 Study Committee

The Superintendent stated the K-2/3-5 Study Committee met and has branched off into smaller sub-committees.

It was moved by Cathy Buckley, seconded by Eric Anderson and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Minutes and CSE & CPSE Recommendations*):

*Minutes*

Consent Agenda - Minutes

Approve the following Board of Education minutes and acceptance of the committee meeting minutes.

<b>Board of Education Meetings</b>	<b>Committee Meetings</b>
12/10/13	12/5/13 K-2/3-5 Study Committee
	12/9/13 Operations Committee
	12/19/13 Policy Committee

Consent Agenda – CSE & CPSE Recommendations

*CSE & CPSE  
Recommendations*

Approval of CSE & CPSE recommendations dated 1/14/14.

It was moved by Eric Anderson, seconded by April Bingel and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda:

Personnel

*Resignations*

Consent Agenda - Resignations

Approve the following resignations on the date indicated:

*Provost, Shawna  
Johnson, Elizabeth*

<b>Name</b>	<b>Position</b>	<b>Effective Date</b>
Provost, Shawna	Bus Driver and School Monitor	1/11/14
Johnson, Elizabeth	Bus Driver and School Monitor	1/11/14

Consent Agenda – Appointments

*Permanent Civil Service  
Appointments*

Approve the following *permanent Civil Service* appointments as indicated:

*Hayes, Jennifer  
Wang, Lynn  
Hamilton, Michelle  
Watts, Kristen  
Laramie, Katie*

<b>Name</b>	<b>Civil Service Title</b>	<b>Probationary Period</b>	<b>Initial Board Meeting</b>	<b>Permanent Date</b>
Hayes, Jennifer	School Monitor	9/6/12 – 1/23/14	9/11/12	1/24/14
Wang, Lynn	Library Aide	9/12/12 – 1/29/14	9/11/12	1/30/14
Hamilton, Michelle	Teacher Aide/Student Aide	10/10/13 – 2/5/14	10/9/12	2/6/14
Watts, Kristen	Teacher Aide/Student Aide	10/10/13 – 2/5/14	10/9/12	2/6/14
Laramie, Katie	Teacher Aide/Student Aide	10/10/13 – 2/5/14	10/9/12	2/6/14

Approve the following *temporary on-call* appointments beginning on the date indicated:

*Temporary On-Call*

<b>Name</b>	<b>Type</b>	<b>Effective Date</b>
Tourville, Marley	Non-Instructional	1/21/14
Seymour, Mark	Non-Instructional	1/21/14
Sunderland, Alys	Non-Instructional	1/21/14
<i>Howard, Ronald</i>	<i>Non-Instructional</i>	<i>1/15/14</i>
<i>Mitchell, Ryan</i>	<i>Non-Instructional</i>	<i>1/15/14</i>

*Substitutes*

Approve the following *substitute* appointments beginning on the date indicated:

<b>Name</b>	<b>Type</b>	<b>Effective Date</b>
Chambers, Ashley	Instructional	1/21/14
<i>Ciccarelli, Elizabeth</i>	<i>Instructional</i>	<i>1/15/14</i>

*Substitute Rate Change  
Library Aide*

Approve the substitute rate change for the title of library aide from \$7.50 per hour to \$8.00 per hour effective 12/31/13 as per NYS minimum wage requirements.

ME2

Approve the appointment of the following individuals eligible to instruct the Managing & Expressing Emotions (ME2) program as part of the restructured OSS & GED program at the employee's hourly rate. This program will be held on Saturdays from 9:00 a.m. to 12:00 p.m. in the high school conference room beginning January 6, 2014:

Karen Glushko, School Psychologist  
Antonio Perez, School Psychologist  
Randy Ducatte, Crisis Counselor  
Ilona Kelting, School Psychologist  
Christine Tedford, Counselor

*Snyder, Morgan*  
Teacher Aide/Student  
Aide  
STEAP

Approve the appointment of Morgan Snyder as the Teacher Aide/Student Aide(s) for the Short Term Educational Alternative Program (STEAP) as part of the restructured OSS & GED program at the rate of \$12.00 per hour.

Home Teaching Rate  
STEAP

Approve the use of the Home Teaching rate for certified staff to instruct in the STEAP program as part of the restructured OSS & GED program. This program will be held after school from 2:30 p.m. to 4:30 p.m. beginning January 6, 2014.

Approval of  
Administrators for  
ME2 & STEAP

Approve the stipend for individual administrators to oversee the Managing & Expressing Emotions (ME2) program and Short Term Educational Alternative Program (STEAP) as part of the restructured OSS & GED program. These program will be held on Saturdays from 9:00 a.m. to 12:00 p.m. and after school from 2:30 p.m. to 4:30 p.m. effective January 6, 2014.

Approval of Common  
Core State Standards PD  
Team

Approve the following individuals for the Common Core State Standards PD Team until September 19, 2014 at the stipend amount of \$1,200. These individuals will be paid from the Race to the Top Grant.

Carlin, Sharon  
Chapman, Jon  
Cutaiar, Scott  
Gadway, Kimberly  
Landry, Patience  
Lyons, Carol  
McAuliffe, Keri  
Nelson, Duffy  
Rankin, Kendi  
RoyCollin, Gayle

*Tuller, Scott*  
*Chapman, Jon*  
Peer Mentors

Approve a stipend for Scott Tuller and Jon Chapman in the amount of \$2,000 each for their role as Peer Mentors for the 2013-2014 school year. These are grant funded positions under the Tile 1 Grant.

CPSE Stipends

Approve a stipend in the amount of \$4,750 (grant funded) for Debra Bruno (12-month employee) and a stipend in the amount of \$4,355 for Kimberly Gilmore (11-month employee) for the 2013-2014 school year for CPSE related duties.

*Beattie, Carrie*  
Mentor Intern Program  
Coordinator

Approve a stipend for Carrie Beattie in the amount of \$1,500 for her role as Mentor Intern Program Coordinator for the 2013-2014 school year. This is a grant funded position under the Mentor Grant.

Recall  
St. Louis, Jenny

Consent Agenda - Recall – Preferred Eligible List

Recall Jenny St. Louis as a Spanish teacher from the preferred eligible list in accordance with Education Law Section 3013(3) at a salary of \$56,516 (prorate) effective 2/03/14. Jenny St. Louis holds permanent certification in the area of Spanish.

Consent Agenda - Retirement

Accept the following intent to retire on the date indicated:

Retirement  
Phillips, Gary

<b>Name</b>	<b>Position</b>	<b>Date</b>
Phillips, Gary	Elementary	7/1/14

It was moved by April Bingel, seconded by Eric Anderson and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda:

Policies

Consent Agenda - Policies

Approve the following policies:

<b>Name</b>	<b>Policy #</b>
Parental Involvement	1900 (Revised)
<i>Parental Involvement Exhibit</i>	<i>1900 E.1 (New)</i>
<i>Parental Involvement Exhibit</i>	<i>1900 E.2 (New)</i>
Promotion and Retention of Student Regulation	4750-R (Revised)
Free & Reduced Price Food Services	8520 (Revised)
Computer Resources and Data Management	8630 (1 <sup>st</sup> Reading)
Computer Resources and Data Management Regulation	8630-R (1 <sup>st</sup> Reading)

Consent Agenda - Financial

It was moved by Eric Anderson, seconded by April Bingel and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda:

Budget Transfers

Approve the following transfers over \$5,000:

To realign wage budget lines following contract settlement

<u>From:</u>	<u>Amount:</u>
2110 100 00 00 Teach PreK	\$ 12,400
2110 120 00 00 Teacher General	\$213,531
2110 120 01 99 Teacher ARRA	\$135,769
2110 120 02 00 Teacher Grades 4-6	\$335,100

<u>To:</u>	<u>Amount:</u>
A1620 160 00 00 Operation of Plant Wage	\$ 9,500
A2020 160 00 00 Sup Reg Sch – Typists	\$ 5,500
A2110 120 01 00 Teacher Wages Grades K-3	\$ 77,000
A2110 130 00 00 Teacher Wages Grades 7-12	\$495,000
A2110 160 00 77 Teacher Non Instructional UPK	\$ 6,750
A2610 150 00 00 School Library Instructional Wages	\$ 3,500
A2610 160 00 00 School Library Non Instructional Wages	\$ 100
A2615 160 00 00 AV Non Instructional Wage	\$ 700



A2805 160 00 00 Attendance Non Instructional Wage	\$ 9,500
A2810 150 00 00 Guidance Instructional Wage	\$ 73,000
A2810 160 00 00 Guidance Non Instructional Wage	\$ 2,750
A2815 160 00 00 Health Service Non Instructional	\$ 3,500
A2820 150 00 00 Psychologist Instructional	\$ 4,750
A5510 170 00 00 Transportation Mechanic	\$ 5,250

To realign wage budget lines following contract settlement

From: A2855 150 00 00 Athletics Instructional  
 To: A2855 160 00 00 Athletics Non Instructional  
 Amount: \$46,115

To realign wage budget lines following contract settlement

From: A2250 490 00 00 Teach CSE  
 To: A2250 160 00 00 Teach CSE Student Aides  
 Amount: \$63,000

To realign wage budget lines following contract settlement

From: A2250 150 00 00 CSE Wages  
 To: A2250 153 00 00 OSS/GED/AltEd  
 Amount: \$13,000

To realign wage budget lines following contract settlement

From: A2250 150 00 00 CSE Wages  
 To: A2250 159 00 00 Transition Coordination  
 Amount: \$18,000

To realign wage budget lines following contract settlement

From: A2250 150 00 00 CSE Wages  
 To: A2250 163 00 00 Student Aide/Teacher Aide  
 Amount: \$7,500

General Education Foster Placement reclassification of funds

From: A2110 400 00 00 General Fund Contractual  
 To: A2110 470 00 00 General Education Foster Placement Tuition  
 Amount: \$20,000

Financial Reports

Accept the following reports as presented by the Audit Committee:

- Appropriation Status Report – (November)
- Treasurer’s Revenue Report – (November)
- Treasurer’s Monthly Cash Report – (November)
- Trial Balance – (November)

Acknowledge receipt of the Warrant Report for November 2013 and the Extra-Curricular (October – December)

Acknowledge receipt of the Budget Transfer Report for November 2013 and Due To & Due From Report as of November 2013.

The roll-call vote was as follows:

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Eric Anderson   | <input checked="" type="checkbox"/> Cathy Buckley    | <input checked="" type="checkbox"/> Ed Marin      |
| <input checked="" type="checkbox"/> April Bingel    | <input checked="" type="checkbox"/> Michael Hagadorn | <input checked="" type="checkbox"/> Debbie Passno |
| <input checked="" type="checkbox"/> Andrew Brockway | <input checked="" type="checkbox"/> Leonard King     | <input checked="" type="checkbox"/> Pauline Stone |

Voting on CVES Board  
of Education Vacancy

**Additional Items to Discuss**

- Voting on CVES Board of Education Vacancy 1/23/14

The Board discussed whether to schedule a meeting on 1/23/14 to vote on the vacancy on the CVES Board of Education. Following discussion, no meeting was scheduled.

Public Comment

**Public Comment**

The following individuals spoke regarding retiree health insurance: Myles Moody and Marilyn Dwyer.

Clerk Pro-Tem

**Clerk Pro-Tem**

It was moved by Eric Anderson, seconded by Ed Marin and carried, that the Board of Education appoint Eric Anderson as Clerk Pro-tem for this meeting.

Respectfully Submitted,  
Joanne Menard, District Clerk

Executive Session  
(to discuss the  
employment history of a  
particular person(s) and  
collective bargaining  
negotiations with the  
Beekmantown Teachers'  
Association & the  
Beekmantown  
Administrators  
Association)

**Executive Session**

It was moved by Eric Anderson, seconded by April Bingel and carried, that the Board enter executive session to discuss the employment history of a particular person(s) and collective bargaining negotiations with the Beekmantown Teachers' Association & the Beekmantown Administrators' Association. Time 9:27 p.m.

It was moved by Andrew Brockway, seconded by Cathy Buckley and carried, that the Board return to regular session. Time 10:39 p.m.

Adjournment

**Adjournment**

It was moved by Ed Marin, seconded by Cathy Buckley and unanimously carried, that the meeting be adjourned. Time 10:39 p.m.

Respectfully Submitted,  
Eric Anderson, Clerk Pro-tem