

**Beekmantown Central School District**

**Board of Education Meeting**

Place: **MS/HS Library**

**September 10, 2013**

**Minutes**

<p>Call to Order</p>	<p><b><u>Call to Order</u></b> Debbie Passno called the meeting to order at 6:15 pm and Leonard King led the pledge of allegiance. The Board held a moment of silence for Patriot Day on 9/11/13.</p>																		
<p>Members Present</p>	<p><input checked="" type="checkbox"/> Eric Anderson      <input type="checkbox"/> Cathy Buckley      <input checked="" type="checkbox"/> Ed Marin (arrived @ 6:19 pm) <input checked="" type="checkbox"/> April Bingel      <input type="checkbox"/> Michael Hagadorn (telephone conference)      <input checked="" type="checkbox"/> Debbie Passno <input checked="" type="checkbox"/> Andrew Brockway      <input checked="" type="checkbox"/> Leonard King      <input checked="" type="checkbox"/> Pauline Stone</p> <p><input checked="" type="checkbox"/> Bradley Cech, Ex-Officio, Student Board Member</p>																		
<p>Others Present</p>	<p><i>Bradley Cech, Ex-Officio, Student Board Member was introduced to the Board.</i></p> <p><input checked="" type="checkbox"/> Daniel Mannix, Superintendent of Schools <input checked="" type="checkbox"/> Nelly Collazo, HS Principal <input checked="" type="checkbox"/> Joha Battin, HS Assistant Principal <input checked="" type="checkbox"/> Amy Campbell, MS Principal <input checked="" type="checkbox"/> Brittany Trybendis, MS Assistant Principal <input checked="" type="checkbox"/> Elaine Dixon, BE Principal <input checked="" type="checkbox"/> Garth Frechette, CH Principal <input checked="" type="checkbox"/> LeeAnn Short, Director of Special Services <input checked="" type="checkbox"/> Gary Lambert, Educational Technology Coordinator <input checked="" type="checkbox"/> Daniel Noonan, Superintendent of Buildings &amp; Grounds <input checked="" type="checkbox"/> Shane Brink, Transportation Supervisor <input type="checkbox"/> Roxann Barnes, School Lunch Manager <input checked="" type="checkbox"/> Joseph Lavorando, School Attorney <input checked="" type="checkbox"/> Mary LaValley Blaine, School Business Executive <input checked="" type="checkbox"/> Joanne Menard, District Clerk</p>																		
<p>Visitors</p>	<p><b>Visitors</b></p> <table><tr><td>Marilyn Dwyer</td><td>Sally Clancy</td><td>John Clancy</td></tr><tr><td>Jane McGivney</td><td>Ken Maurer</td><td>Ashleigh Livingston</td></tr><tr><td>Todd Anthony</td><td>Patty Gallagher</td><td>Lucy Giroux</td></tr><tr><td>Morgan Snyder</td><td>Gary Gudz</td><td>Susan King</td></tr><tr><td>Robert King</td><td>Kathy Hay</td><td>Frank Hay</td></tr><tr><td>Holly Sims</td><td></td><td></td></tr></table>	Marilyn Dwyer	Sally Clancy	John Clancy	Jane McGivney	Ken Maurer	Ashleigh Livingston	Todd Anthony	Patty Gallagher	Lucy Giroux	Morgan Snyder	Gary Gudz	Susan King	Robert King	Kathy Hay	Frank Hay	Holly Sims		
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<p>Approval of Agenda</p>	<p><b><u>Approval of Agenda</u></b> It was moved by Andrew Brockway, seconded by Eric Anderson, and unanimously carried, that the Board of Education approve the agenda which includes a change to the 2013-2014 school calendar.</p>																		

Public Comment

**Public Comment** (None at this time.)

Presentation

**Presentation**

STAR

- a. Topic:** STAR  
**Presenter:** Mr. Todd Anthony, Real Property Analyst  
Office of Real Property Services

Mr. Todd Anthony, Real Property Analyst from Office of Real Property Services gave a presentation on the government initiative STAR Program. He explained online registration and appeals process. He stated if you are buying a new house, you apply for the STAR Exemption with your assessor; otherwise, all other questions go directly to the Office of Real Property Services.

*Ed Marin arrived at 6:19 pm.*

Opening of School  
Report

- b. Topic:** Opening of School Report  
**Presenter:** Administrators & Supervisors

*Daniel Mannix* stated it was a great celebration for the first day of school.

*Garth Frechette, CH Principal* reported on the following:

- Held two Open Houses – UPK & Kindergarten on 8/29/13 and Grades 1-5 with 78% attendance
- Working on 50<sup>th</sup> Anniversary Celebration of the Cumberland Head Elementary School
- PTO is building and spending the \$5,000 Lowe's grant
- PBIS will be held on 9/13/13 with the 4 B's, Eagle Pride video and school song.
- Bench marking ELA & Math
- 504 meetings are being held
- Teacher Evaluations and SLO's are under way

*LeeAnn Short, Director of Special Services* reported on the following:

- Staff Development Day – meet diversity of teachers, APPR, Medicare and TCI was well received
- New this year is an 8:1:1 and part-time 15:1
- 27 new students moved into the district and 21 students left the district

*Elaine Dixon-Cross, BE Principal* reported on the following:

- Held open houses of UPK & Kindergarten and Grades 1-5.
- Working on Common Core, APPR & SchoolTool
- Implementing PBIS and Eagle Pride
- Bench marking this week in AIMSweb
- ELA & Math - training modules
- Fire Safety Day is 10/8/13
- First assembly will be on 10/4/13

*Amy Campbell, MS Principal* reported on the following:

- Held 6<sup>th</sup> grade orientation in August
- Held two staff development days
- Dave Manney presented on “Developing relationships with every individual in school”. He went through activities with staff.
- First two days focused on Eagle Pride with no academics
- 6<sup>th</sup> grade received standing ovation from Grades 7, 8 & staff
- Watched the movie “Ultimate Gift” which was about love, hard work and learning
- MS Assistant Principal did a handbook presentation

*Olga Nelly Collazo, HS Principal* reported on the following:

- Orientated to buildings
- Doing Peer Connectors
- Continued with Back to School Barbeque
- Moving-Up Ceremony was held and each class was welcomed back to the high school. Played each class song.

Daniel Mannix informed the Board on behalf of Roxann Barnes, School Lunch Manager that she is happy with things in the cafeteria.

*Dan Noonan, Superintendent of Buildings & Grounds* reported on the following:

- Capital project went very smoothly. Timeline was good with minor inconveniences. Only couple of items remaining to close out the project.
- Columbus Day weekend will be used to switch over the water system
- 9/16/13 will be the track resurfacing
- Pile of dirt has been knocked down
- Resealed parking lot
- Gym floors were finished
- Elementary foyer completed
- Oil separator installed
- All lock sets and core are have arrived
- Working on room changes

*Shane Brink, Transportation Supervisor* reported on the following:

- Held two hour refresher course
- 4 to 5 buses were out on Friday for sports runs

*Gary Lambert, Educational Technology Coordinator* reported on the following:

- Stripping ancient computers and replacing them with new software
- Registrar’s office has just recently registered 30+ students
- Working on an enhanced online newsletter, webpage celebrating student success, and replacement of old network with district wide wireless

**Reports/Presentations**

*Daniel Mannix, Superintendent of Schools* reported on the following:

- Parent involvement during open house was phenomenal
- Added kindergarten class at last minute. Every kindergarten class is now at 20 students. Michelene DeBella is the new kindergarten teacher. She was on the district's preferred list and is dual certified.
- Vickie Laurin-Moak, special education teacher has moved from the OSS room to the high school. We are working on staffing the OSS room with substitutes until we review our educational needs.
- Many residency issues have been identified by the Registrar's office and we have helped obtain placement in other districts.
- The district is in receipt of a P-Tech grant which will serve at risk students. This is a school within a school which will be located at Peru. The last two years of high school, the students attend Clinton Community College. The student's graduate within one or two years at CCC and are placed in a job with our local industries. Recognized Joha Battin as a mentor for this grant.
- Brittany Trybendis submitted a Community School Grant on Thursday which if approved will enhance opportunities for students.
- Complying the Shared Service Data and interviews with staff have been scheduled.

*Mary LaValley Blaine, School Business Executive* reported on the following:

- Received six notifications of Tax Certiorari filed.
- Still in process of year end audit.
- Filed for 7 grants.

*Bradley Cech, Ex-Officio Student Board Member* reported on the following:

- Thanked the board for allowing a student to sit on the Board of Education.
- 1<sup>st</sup> day of school went pretty good.
- Thanked the Board for switching practice location from high school gym to middle school gym for the gymnastics team.
- Informed the Board that the student parking lot has potholes and bumps.
- Looking forward to working with Board, Administrators and Public.
- The Public Comment section on the agenda is helpful.

**Committee Reports**

Michael Hagadorn (via telephone conference) updated the Board on the Operations Committee meeting held on 8/30/13.

- Discussed Phase II with Garret Hamelin of Tetra Tech. Everything is going good and in order.
- There is approximately \$550,000 reserved for technology improvements. Of that, \$375,000 will be needed to rebuild the infrastructure. Anything above \$375,000 will be used for wireless. The middle school and high school classrooms will have wireless, every other classroom in the elementary, bus garage, and athletic field.
- \$17,000 was donated from the State for additional hardware.
- The buildings & grounds department had three pages of summer projects to complete. They are doing a good job.
- Track Resurfacing will take place on 9/16/13.

- Work was done on the electrical distribution panel at CH
- Water system will be shut down for two days in order for the switch over to occur. The Superintendent's Day was moved to accommodate this.
- Possibility of bringing natural gas to district. Rate sheets were developed by Superintendent of Buildings & Grounds for NYSEG. The district has questions on how much the conversion and surcharges will be. NYSEG has been quite vague and the district is trying to obtain hard numbers. Natural gas at Cumberland Head has only a few obstacles.

The Superintendent stated he has requested a meeting with NYSEG and the Supervisors from the Town of Plattsburgh and Beekmantown. This will be held on 9/25/13 or 9/26/13.

**Minutes**

**Minutes**

It was moved by Eric Anderson, seconded by Leonard King and unanimously carried, that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on:

- August 13, 2013 Board of Education Meeting
- August 21, 2013 Special Board Meeting
- August 27, 2013 Special Board Meeting

**CSE Recommendations**

**New Business**

**CSE Recommendations**

It was moved by Eric Anderson, seconded by Leonard King and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the CSE recommendations dated 9/10/13.

It was moved by Eric Anderson, seconded by Andrew Brockway and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the CPSE recommendations dated 9/10/13.

**Extra-Curricular Appointments**

**Personnel**

**Appointments**

It was moved by Eric Anderson, seconded by Andrew Brockway and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following extra-curricular appointments for the 2013-2014 school year as indicated:

Assignment	Name	Name	Salary Subject to New Contract	
			Amount Per Person	Total Cost
<b>Advisors</b>				
Class Advisor Grade 6	Wood, Kerie		\$1,151	\$1,151
Class Advisor Grade 7	Vagi, Sarah		\$1,151	\$1,151
Class Advisor Grade 8	Spoor, Seth		\$1,204	\$1,204
Class Advisor Grade 9	Lyons, Carol	Delisle, Kristen	\$1,337	\$2,674
Class Advisor Grade 10	Hall, Renee	Tuller, Scott	\$1,860	\$3,720

Class Advisor Grade 11	DiStefano, Linda	LaPier, Keith	\$2,539	\$5,078
Class Advisor Grade 12	Hoy, Jeremy	Roraback, Sharon	\$3,403	\$6,806

**Student Council**

Student Council (HS)	LaPier, Keith		\$3,256	\$3,256
Asst. Student Council (HS)	DiStefano, Linda		\$1,353	\$1,353
Student Council (MS)	Bobbie, Stacy		\$2,538	\$2,538

**Other**

Yearbook (HS)	Hall, Renee		\$3,936	\$3,936
Yearbook (MS)	Newell, Kelly	Beaudin, Stacy	\$1,005	\$2,010
Drama Club (MS)	Beaudin, Stacy	Hamilton, Rebecca	\$1,130.50	\$2,261
Fitness Club (6th Grade)	Bobbie, Stacy		\$1,187	\$1,187
Honor Society	Roraback, Sharon	Gadway, Kim	\$656.50	\$1,313
Jr. Honor Society	Landry, Patience		\$993	\$993
Model U.N.	Chapman, Jon	Tuller, Scott & Madan, Carlos	\$582.66	\$1,748
Extra-Curricular Treasurer	Landry, Patience		\$3,379	\$3,379
Varsity Club	Duffy, Jennifer		\$1,331	\$1,331

Permanent Civil Service Appointment

*Balko, John*

It was moved by Leonard King, seconded by Eric Anderson and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following *permanent Civil Service* appointment as indicated:

Name	Civil Service Title	Probationary Period	Initial Board Meeting	Permanent Date
Balko, John	Bus Driver	12/12/12 – 9/18/13	12/11/12	9/19/13

*Ross, Jerry*  
40% School Psychologist

It was moved by Eric Anderson, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education appoints Jerry Ross as a 40% School Psychologist effective 9/03/13 at a salary of \$29,130 (grand funded). Jerry Ross holds permanent certification in the area of School Psychologist.

Civil Service Probationary Appointment

*Mulholland, Kathleen*

It was moved by Eric Anderson, seconded by Leonard King and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education appoints the following *Civil Service probationary* appointment as indicated:

Name	Title	Period	Salary Based on 2012-2013 Contract
Mulholland, Kathleen	Registered Professional Nurse	9/19/13 – 1/29/15	\$27,250

*Snyder, Morgan*  
40% Special Education Teacher

It was moved by Leonard King, seconded by Eric Anderson and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education appoints *Morgan Snyder* as a 40% *Special Education Teacher* effective September 1, 2013 at a salary of \$17,271. Ms. Snyder holds initial certifications in the area of Students with Disabilities (Birth – Grade 2), Students with Disabilities (Grades 1-6), Early Childhood Education (Birth – Grade 2), Childhood Education (Grades 1-6) and Literacy (Birth – Grade 2).

*Sullivan, Patrick*  
Volunteer School  
Monitor

Substitute Appointments

Temporary On-Call

Retirement

*Johnston, Catherine*

Textbooks

*The Board congratulated Ms. Snyder on her appointment.*

It was moved by Eric Anderson, seconded by Leonard King and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves *Patrick Sullivan* as a volunteer school monitor (cafeteria) effective 9/5/13.

It was moved by Eric Anderson, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following *substitute* appointments beginning on the date indicated:

Name	Type	Effective Date
Eggleston, Mark	Instructional	9/16/13
Kelly, Dana	Instructional	9/16/13
Lavigne, Samantha	Instructional	9/16/13
Wells-Brunet, Shallen	Instructional	9/16/13

It was moved by Eric Anderson, seconded by Leonard King and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following *temporary on-call* appointments beginning on the date indicated:

Name	Type	Effective Date
Harland, Sue	Non-Instructional	9/04/13
Mulholland, Kathleen	Non-Instructional	9/04/13
Ryan, Nicholas	Non-Instructional	9/04/13

**Retirement**

It was moved by Eric Anderson, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education accepts the following intent to retire on the date indicated:

Name	Position	Date
Catherine Johnston	Foreign Language	2/3/14

**Miscellaneous**

Amy Campbell, MS Principal explained the textbooks.

It was moved by Leonard King, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following textbooks and adding it to the approved textbook list:

**Subject:** Common Core Math 8  
**Title:** Digits  
**Author:** Fennel, Johnson, Milou, Murphy, Schielack, Sherman, Tate, Wiggins  
**Publisher:** Pearson  
**Copyright:** 2012

**Subject:** Social Studies

JCEO, Inc.  
Head Start  
Classroom Rental

North Country Kids, Inc.  
Classroom Rental

District Goals

**Title:** History Alive! The United States through Modern Times  
**Publisher:** Teachers' Curriculum Institute  
**Copyright:** 2014

It was moved by Eric Anderson, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves an agreement between the Beekmantown Central School District and the Joint Council of Economic Opportunity (JCEO), Inc. Head Start to rent classroom space at the Cumberland Head Elementary School for monthly rental fee of \$300.00 per room for a 10 month period beginning September 1, 2013 through June 30, 2014.

It was moved by Eric Anderson, seconded by Andrew Brockway and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves an agreement between the Beekmantown Central School District and the North Country Kids, Inc. to rent classroom space at the Cumberland Head Elementary School for monthly rental fee of \$440.00 per room for a 10 month period beginning September 1, 2013 through June 30, 2014.

It was moved by Eric Anderson, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education adopts the following District Goals and Board Objectives for 2013-2014:

**DISTRICT GOALS:**

1: **Infrastructure Growth and Development**

- K-2/3-5 Consolidation Study and Report
- Restructuring of School Year and/or Day
- Transportation Study and Bus Purchase Planning
- Technology Vision
- Study Shared Services Opportunities

2: **Academic Strategy**

- Pursue Criteria For Admission to CV-Tech Programs
- Reduce Drop-Out Rate/Pursue Drop-Out Recovery
- Develop Procedures to Improve Student Achievement
- Study Baseline Indicators of Parental Support K-12 and Increase Opportunities for Parent/Community Involvement

3: **Improve Communications Between District, Administrators, Board and Community**

- Develop Board Calendar
- Implementation of Executive Summaries as a Means of Communication To Board and Community
- Establish Budget Calendar and Increase Budget Awareness and Education in Community

4: **Board Development**

- Create New Board Member FAQ
- Board Training and Continued Education



<p>Calendar Change</p>	<p>5: <b><u>Board Objectives</u></b></p> <ul style="list-style-type: none"> <li>• Work Sessions Based on Specific Objectives</li> <li>• Complete Policy Review (With a focus on policy alignment across all manuals)</li> </ul> <p>It was moved by Eric Anderson, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves to change the scheduled Superintendent’s Day on 6/26/14 to 10/15/13 and schedule 6/26/14 as a half day dismissal for Grades K-8 from the 2013-2014 district calendar which was adopted on 4/9/13.</p>
<p>Cash Drawer</p>	<p><b><u>Financial</u></b></p> <p>It was moved by Andrew Brockway, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education authorizes a \$100 cash drawer for the Tax Collector to be used during the 2013-2014 tax season.</p>
<p>Attendance at CEWWSBA Dinner</p>	<p><b><u>Additional Items to Discuss</u></b></p> <ul style="list-style-type: none"> <li>• <u>Attendance at CEWWSBA Dinner on 11/21/13</u></li> </ul> <p>Names were given to the District Clerk for attendance at the CEWWSBA Dinner on 11/21/13. Mr. Alan Pole will be the speaker on Cost Saving Measures.</p>
<p>Attendance at NYSSBA Area 6 Dinner</p>	<ul style="list-style-type: none"> <li>• <u>Attendance at NYSSBA Area 6 Dinner Meeting on 11/7/13</u></li> </ul> <p>Names were given to the District Clerk for attendance at the NYSSBA Area 6 Dinner meeting in Malone on 11/7/13.</p>
<p>Executive Session (Time)</p>	<ul style="list-style-type: none"> <li>• <u>Executive Session (Time)</u></li> </ul> <p>Discussion next followed on whether to hold executive sessions earlier (5:15 pm to 6:15 pm) with the understanding that you can go back at the end of the meeting. It was the consensus that the board would be flexible.</p>
<p>Consent Agenda</p>	<ul style="list-style-type: none"> <li>• <u>Consent Agenda</u></li> </ul> <p>Discussion followed on using a consent agenda on some items to speed up the process to have more time to discuss other items. The Board will try this at the next board meeting.</p>
<p>Public Comment</p>	<p><b><u>Public Comment</u></b></p> <p><i>Marilyn Dwyer</i> commented that she was a parent of two BCSD alumni’s. Her son is at a private college and taking Echo. They are reading a magazine article and watching a film which he watched at Beekmantown. He’s going into his first Echo class very prepared.</p>

<p>Clerk Pro-Tem</p> <p>Executive Session (to discuss collective bargaining negotiations with the BTA and BSSA and discuss a particular person(s) employment history)</p> <p>Adjournment</p>	<p><i>Ken Maurer</i> commented that the district is going in the right direction. He is very proud of the Board, faculty, administration and the new Superintendent.</p> <p><b><u>Clerk Pro-Tem</u></b></p> <p>It was moved by Eric Anderson, seconded by Andrew Brockway and unanimously carried, that the Board of Education appoint Eric Anderson as Clerk Pro-tem for this meeting.</p> <p style="text-align: right;">Respectfully Submitted, Joanne Menard, District Clerk</p> <p><b><u>Executive Session</u></b></p> <p>It was moved by Leonard King, seconded by Ed Marin and unanimously carried, that the Board enter executive session to discuss contract negotiations with the Beekmantown Teachers’ Association and the Beekmantown Support Staff Association and discuss the employment history of a particular person(s). Time 7:44 pm.</p> <p>It was moved by Leonard King, seconded by Eric Anderson and unanimously carried, that the Board return to regular session. Time 9:05 pm.</p> <p><b><u>Adjournment</u></b></p> <p>It was moved by Eric Anderson, seconded by Leonard King, and unanimously carried, that the meeting be adjourned. Time 9:05 pm.</p> <p style="text-align: right;">Respectfully Submitted, Eric Anderson, Clerk Pro-tem</p>
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