

Beekmantown Central School District

Board of Education Meeting

Place: **CHES Library**

April 14, 2015

Minutes

Call to Order

Call to Order

Andrew Brockway called the meeting to order at 5:30 pm and Michael Hagadorn led the pledge of allegiance.

Members Present

Members Present

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Michael Hagadorn	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> Andrew Brockway	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley	<input type="checkbox"/> Ed Marin	

☐ Jack Hurwitz, Ex-Officio, Student Board Member

Others Present

Others Present

☒ Daniel Mannix, Superintendent
☒ Mary LaValley Blaine, School Business Executive
☒ Joanne Menard, District Clerk

Approval of the Agenda

Approval of Agenda

It was moved by Eric Anderson, seconded by Leonard King and unanimously carried, that the Board of Education approve the agenda.

Executive Session
(to discuss the employment history of a particular person(s))

Executive Session

It was moved by Leonard King, seconded by Eric Anderson and carried, that the Board enter executive session to discuss the employment history of a particular person(s). Time 5:31 p.m.

It was moved by Leonard King, seconded by Eric Anderson and carried, that the Board return to regular session. Time 5:55 p.m.

Break from 5:55 pm to 6:14 pm.

Others Present

Others Present

☒ Gerald Blair, Interim HS Principal
☒ Joha Battin, HS Assistant Principal
☒ Amy Campbell, MS Principal
☐ Brittany Trybendis, MS Assistant Principal
☒ Elaine Dixon Cross, BE Principal
☒ Garth Frechette, CH Principal

- ☒ LeeAnn Short, Director of Special Services (arrived at 6:27 p.m.)
- ☒ Gary Lambert, Educational Technology Coordinator
- ☒ Roxann Barnes, School Lunch Manager

Visitors

Visitors

Susan King	Lucy Giroux	Gary Gudz
Tom Morgan	Ashleigh Livingston	Ashley Tourville
Jason Marsh	Ken Maurer	Matthew Bohin
Patty Gallagher		

Presentation

Presentation

Topic: Budget Update on April 1st NYS Legislative Aid Revenue Results

Presenter: Daniel Mannix, Superintendent of Schools
Mary LaValley Blaine, School Business Executive

2015-2016 Proposed Budget

The Superintendent presented a PowerPoint on the 2015-2016 proposed budget.

The Superintendent presented a PowerPoint on Beekmantown Central School District's 2015-2016 Budget Progressive Programming. It's the district's mission statement that drives BCSD. "It is the mission of the district and its community to educate every individual to be a quality contributor to society and self."

The Cornerstones Driving the Budget Priorities are:

- 1) Improving student achievement
- 2) Providing a safe and caring environment.
- 3) Producing a sustainable system with continuous improvements.

We cross referenced all priorities with our mission and conducted a cost benefit analysis.

The Beekmantown Central School District submitted what it believes to be satisfactory evidence and documentation proving over 1% efficiencies in operations to enable taxpayers to receive their tax break rebate as outlined by Governor Cuomo.

How does the 2015-2016 budget impact me? Estimated increase on the tax rate per 1,000 - \$0.08 increase

Will BCSD exceed the Tax Cap?

- No! BCSD Tax Cap is 4.90%
- The BOE may be increasing the levy by 3.29% to 3.57%
- Our projected tax caps for the next two years are 2.03% and 2.33%

The Superintendent showed a PowerPoint indicating:

- Tax Levy Percentage Change from the 2004-2005 school year to 2014-2015 school year.
- The four year tax rate average increase was 2.52% with a six year tax rate average increase of 2.06%.
- Revenue sources come from the following areas: 45% State Aid, 49% local share and 6% other

The School Business Executive explained the slides on State Aid:

- A breakdown of the detailed State Aid 2015-2016 Estimated Aid run on 3/30/15 as compared to the Estimated Aid run on 3/28/14 for the 2014-2015 Estimated Aid

used for the budget. Discussed detailed line by line revenue aid (Foundation Aid; BOCES; High Cost Excess; Private Cost Excess; Hardware & Technology; Software, Library & Textbooks; Transportation including summer; GAP Elimination Adj GEA; Building Aid; Total SA to General Fund; UPK Grant; SA Run total and Change in AID). This showed the percentage of changes and the changes per State Aid runs

- A breakdown on the State Aid from 2014-2015 Estimated Aid used for budget aid run release 3/28/14 for 2014-2015 recent (based upon most updated data for 2014-2015, still in progress – latest estimate vs. budgeted SA revenue)

The Superintendent continued the budget presentation with the following:

- Pie chart demonstrating allocations by administration at 7.44%, program at 75.22%, athletics at 0.94%, and capital at 16.40%
- Over the last 5 years, 80 offerings have been reduced including a total of 60 positions.

Academic Achievement and Student Engagement powers the following priorities:

- Provide AIS to all Elementary Levels
- Project Based Learning for MS Students
- Curriculum Coordination
- HS Business and Consumer Math Offering
- Career and Technical Education
- 1:1 Technology Integration Across the District
- Business Office Support
- Offer Gifted and Talented Opportunities
- Summer Professional Development Institutes
- Full Day PreK

The Superintendent showed the following statistics:

- District's Enrollment Comparison to other districts
- District's Budget Comparison to other districts
- How we compare locally and around New York State
- Clinton County Class Size Rankings by districts

Areas of Continuous Improvement:

- Received Additional Title I Grant Allocations
- Improved Fiscal Stress Rating
- Improved Bond Rating (Highest BCSD Level)
- \$1.5 Million Allocation from Smart Schools Bond
- Units moved to Platinum Plan 2
- Shared Services – NCCS and CVES
- Energy Performance Contract = Millions

The Busing Proposition indicates:

- The district is asking voters to approve the sale of four (4) buses while purchasing three (3) buses, a van and a school vehicle.
- The district will receive roughly 71.3% of this money back in state aid.
- The BOE resolution and budget notice proposition asks for an amount not to exceed \$435,000 and we will receive 71.3% of this money back in NYS aid.

The School Business Executive reviewed the summary of the 3 part budget (Administration, Program and Capital), line by line.

Reports

Reports/Presentations

Daniel Mannix, Superintendent of Schools reported on the following:

- The first process in the employment procedures for administrative openings is the candidate meets with the Superintendent and the administrative team.
- State testing started today
- 31 employees applied for the 1:1 Digital Classroom Initiative

Mary LaValley Blaine, School Business Executive reported on the following:

- Recapped of Audit Report from June 2014. The district has \$36,152,949 in revenues with \$32,707,119 in expenditures. This left the district with \$96,385 excess revenues over expenditures.
- The unassigned fund balance as of 6/30/14 was \$2,935,305. This amount of fund balance in excess of NYSED 4% is approximately \$1.5 million.
- Updated the Board on all the current reserve balances and current activity during the 2014-2015 school year.

The Board President informed the Board if anyone was interested in serving on the principal search committee to e-mail him.

Eric Anderson stated the Policy Committee only has two members; therefore a member is welcomed.

It was moved by Debbie Passno, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education hereby approves the following resolutions on this consent agenda (*Minutes and CSE & CPSE Recommendations*):

Minutes

Consent Agenda – Minutes

Approval of the following minutes:

Board of Education Meetings	Committee Meetings
3/10/15	3/04/15 Policy
3/24/15	3/16/15 Audit
	4/07/15 Policy

New BusinessCSE & CPSE
Recommendations**Consent Agenda – CSE & CPSE Recommendations**

Approval of CSE & CPSE recommendations dated 4/14/15

It was moved by Debbie Passno, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education hereby approves the following resolutions on this consent agenda (*Resignations and Appointments*):

Personnel

Consent Agenda - Resignations

Resignations
Vanderhoff, Darlene

Approve the following *resignations* on the date indicated:

Name	Position	Effective Date
Vanderhoff, Darlene	School Monitor (cafeteria)	3/30/15

Consent Agenda – Appointments

Appointment Date
Change
Strack, Jennifer

Approve to change the temporary on-call appointment date for Jennifer Strack from 2/23/15 from the board meeting minutes of 2/10/15 to an effective date of 2/06/15.

Stipend
Battin, Joha

Approve a \$4,000 stipend for Joha Battin for temporarily performing scheduling, observations and other duties historically handled by the high school principal for the remainder of the 2014-2015 school year.

Atchinson, Peter
*Interim Assistant
Principal*

Approve the appointment of Peter Atchinson as an Interim Assistant Principal for the middle school to fill the maternity leave of Brittany Trybendis, MS Assistant Principal at the rate of TBD.

Creation of Civil Service
Title
*Network & Systems
Technician*

Approve the creation of the Civil Service title of “Network and Systems Technician”.

Appointments for Annual
District Election &
Budget Vote

Approve the following appointments for the May 19, 2015 Annual District Election and Budget Vote:

Name	Title	Rate
Hicks, Jennifer	Permanent Chairperson & Election Inspector	-0-
Inhelder, Eleanor	Chief Election Inspector	\$12.00/hr.
Barnes, Roxann	Election Inspector	\$10.00/hr.
Bell, Eric	Election Inspector	\$ -0-
Deming, Cyd	Election Inspector	\$10.00/hr.
Garrant, Linda	Election Inspector	\$10.00/hr.
Jennette, Barb	Election Inspector	\$10.00/hr.
King, Leonard	Election Inspector	\$ -0-
King, Tina	Election Inspector	\$10.00/hr.
LaValley Blaine, Mary	Election Inspector	\$ -0-
LaVigne, Sue	Election Inspector	\$10.00/hr.
Lushia, Evelyn	Election Inspector	-0-
Stone, Barb	Election Inspector	\$10.00/hr.
Ryan, Harold	Election Custodian	\$250.00

Independent Auditor

Approve to appoint the firm of Boulrice & Wood, CPAs as the independent auditor of this District for the fiscal year ending June 30, 2015, June 30, 2016 and June 30, 2017 at a contract amount of \$14,300, \$14,450 and \$14,600 respectively.

Substitute Appointment

Approve the following *substitute* appointments beginning on the date indicated:

Name	Type	Effective Date
Bednarz, Carrie	Instructional	4/20/15

Temporary On-Call
Appointments

Approve the following *temporary on-call* appointments beginning on the date indicated:

Name	Type	Effective Date
Martin, Mary	Non-Instructional	4/20/15
Hebert, Kristena	Non-Instructional	4/27/15

Volunteer Fitness Center
Supervisor

Approve the following *Volunteer Fitness Center Supervisor*:

Buckminster, Raymond

Bohin, Matthew

Appoint *Matthew Bohin* in a three-year probationary appointment as a *Special Education* teacher effective 4/15/15 – 4/14/18 at a salary of \$45,803 (Step 3, BA 36). *Matthew Bohin* holds initial certifications in the areas of Students with Disabilities (Grades 1-6) and Childhood Education (Grades 1-6).

Matthew Bohin was present and the Board President welcomed him.

Miscellaneous

Side Letter of
Understanding – Special
Education Summer
School

It was moved by Eric Anderson, seconded by Leonard King and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the Side Letter of Understanding (Special Education Summer School) between the Beekmantown Teacher's Association, Local 2493, NYSUT, AFT, NEA, AFL-CIO and the Beekmantown Central School District dated 4/7/15 and authorize the Superintendent of Schools to execute said Side Letter of Understanding on behalf of the District.

Athletic Mergers

It was moved by Debbie Passno, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education hereby approves the following resolutions on this consent agenda (*Athletic Mergers*):

Approval of the athletic merger with Chazy Rural School and NCCS for *Lady Eagles Hockey* Program for the 2015-2016 school year with the understanding that all operating costs beyond the budgeted amount will be provided by Lady Eagles Hockey Association of Chazy.

Approval of the athletic merger with Chazy Rural School for *boy's ice hockey* for the 2015-2016 school year. The calculation will be a per student charge with the total costs of the program divided by the number of participants.

Approval of the athletic merger with Plattsburgh City School District, Seton Catholic Central School, Peru Central School District and Saranac Central School District for *modified boys lacrosse* for the 2015-2106 school year with no cost to the Beekmantown Central School District.

Approval of the athletic merger with Saranac Central School District for *girl's gymnastics* for the 2015-2016 school year. The calculation will be a per student charge with the total costs of the program divided by the number of participants. Saranac Central School District will be responsible for providing transportation to the practice site while Beekmantown Central School District will be responsible for providing transportation to all away matches.

Approval of the athletic merger with Seton Catholic Central School for *boys' soccer* for the 2015-2016 school year. The calculation will be a per student charge with the total costs of the program divided by the number of participants.

Board Member Eric Anderson reviewed all the changes to the proposed policies. Gary Lambert, Educational Technology Coordinator answered questions regarding technology.

Policies

It was moved by Eric Anderson, seconded by Debbie Passno and unanimously carried, that amendments be made to policies #1420 and #2260. It was then moved by Eric Anderson, seconded by Debbie Passno and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education hereby approves the following resolution on this consent agenda (Policies) including the amendments:

Consent Agenda - Policies

Approve the following policies:

<u>Name</u>	<u>Policy #</u>
Complaints about Curricula or Instructional Materials	1420 (Revised)
Board Reorganizational Meeting	2210 (Revised)
Citizens Advisory Committees	2260 (Revised)
Policy Development, Adoption, Implementation and Review	2410 (Revised)
Health and Safety Committee	8112 (Revised)
Student Media Release Form	5500-E.3 (Revised)
Bring Your Own Technology (BYOT)	4526.3 (1 st Reading)
Bring Your Own Technology (BYOT)	
Student, Teacher and Parent Guide	4526.3-E (1 st Reading)
Use of District Telecommunication Systems	4526.4 (1 st Reading)
Photographing and Videotaping in the Schools	5500-R2 (1 st Reading)

Rescind the following policies because of a duplication of exhibits:

<u>Name</u>	<u>Policy #</u>
Student Media Release Form	4526.E6
Staff Media Release Form	5500.E4

Financial

Financial Reports

It was moved by Pauline Stone, seconded by Debbie Passno and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education hereby approves the following resolutions on this consent agenda (financial reports, transfers, grants, and donation):

Accept the following reports as presented by the Audit Committee:

Appropriation Status Report – (February)
Treasurer's Revenue Report – (February)
Treasurer's Monthly Cash Report – (February)
Trial Balance – (February)

Acknowledge receipt of the Warrant Report for February 2015

Acknowledge receipt of the Budget Transfer Report for February 2015 and Due To & Due From Report as of February 2015.

Grants

Accept the following grants, additional revenue sources and approve amending the district budget for the additional revenue and/or special aid fund for the 2014-2015 school year to reflect the following awards:

<u>Title</u>	<u>Amount</u>
2015 Child Abduction Prevention Education Program	\$10,000
Prof wages/stipends	\$ 238
Materials/Supplies	\$ 9,762
 Additional NYS Aid	
Microsoft New York State School Technology Voucher Program	\$34,521
Teaching Equipment - technology	\$ 34,521

Accept the following grant amendments and approve amending each respective district special aid budget for the 2014-2015 school year to reflect the following changes:

<u>Title</u>	<u>Amount</u>
Title 1 A & D	\$20,128.00
Prof wages	\$18,892
Support wages	\$ 2,500
Contractual Services	\$ 2,199
Travel costs	-\$ 1,000
Employee Benefits	-\$ 2,463
 Title 2A	\$ 280.00
Professional wages	-\$ 420
Contractual Services	\$ 500
Materials/Supplies	\$ 100
Travel Expenses	\$ 100

Donation

Accept a donation from the Beekmantown Booster Club in the amount of \$6,202.50 for wrestling supplies and approve amending the district budget.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Michael Hagadorn	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> Andrew Brockway	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley	<input type="checkbox"/> Ed Marin	

School Business Executive Blaine explained the Fund Surplus Resolution Agreement and Release.

Fund Surplus Resolution Agreement and Release

FUND SURPLUS RESOLUTION AGREEMENT AND RELEASE

It was moved by Leonard King, seconded by Debbie Passno and roll-call voted that the following resolution be and is hereby adopted.

This Fund Surplus Resolution Agreement and Release ("Agreement") is by and between the Beekmantown CSD ("District"), 37 Eagle Way, West Chazy, NY 12992-2577, and the

Board of Cooperative Educational Services Rensselaer – Columbia – Greene Counties (“Questar III”, which shall be defined to include Questar III’s Board members, administrators, officers, employees, attorneys, agents, representatives, successors and assigns), 10 Empire State Boulevard, Castleton, NY 12033. The District and Questar III may be referred to collectively herein as the “Parties.”

WHEREAS, Questar III retained D’Arcangelo & Co, LLP (“D’Arcangelo”) to conduct an independent audit of the funds that Questar III has accrued for purposes of satisfying future liabilities for post-retirement and other post-employment benefits (“OPEB”), and

WHEREAS, D’Arcangelo issued an Agreed-Upon Procedure Report on July 21, 2014 (the “Report”) which, among other things, confirmed the total balance of funds accrued by Questar III for OPEB purposes as of June 30, 2013 and, of that balance, amounts that could be returned to the component and non-component school districts who participated in the relevant programs conducted by Questar III (“Accrual Amount”); and

WHEREAS, the Questar III Board has adopted a plan by which the OPEB Accrual Amount will be returned to such component and non-component school districts (the “Plan”), utilizing the basis for return set forth in the Report, and

WHEREAS, the Plan has received approval from the State Education Department; and

WHEREAS, the Parties hereto wish to memorialize the terms by which the District will participate in the Plan;

NOW, THEREFORE, THE PARTIES HEREBY AGREED AS FOLLOWS:

1. Questar III will return to the District a total of \$2,417.02 (the “Payment Amount”), which by this Agreement shall be deemed to constitute the District’s full and complete entitlement to its share of the OPEB Accrual Amount. The Payment Amount shall be returned over a period not to exceed five years as follows:

District: Beekmantown CSD

Year ending June 30,	OPEB Accruals Return to be Credited to Administrative Levy	% of Total Return to District
2016	\$2,417.02	100
Total Return of OPEB Accruals to District	\$2,417.02	100

The Payment Amount as set forth above shall be returned in the form of a credit against the amount that the District otherwise is required to contribute to Questar III for non-component district CoSer charges in each of the school years set forth in the Payment Schedule above. If the portion of the Payment Amount to be returned in any school year exceeds the amount that the District must otherwise remit to Questar III, the excess balance shall be added to the portion of the Payment Amount to be returned in the next subsequent school year pursuant to the above Payment Schedule. If any such excess balance remains after the final year of the Payment Schedule, the excess balance shall be credited against the District’s required contribution to Questar III in the next subsequent school year, and any additional school years as may be necessary to fully return the Payment Amount to the District. In no case shall Questar III be required to return any portion of the Payment Amount in the form of a cash payment to the District, or in any other manner except as set forth herein.

2. The District hereby accepts the return of the Payment Amount, as set forth herein, as full and complete satisfaction of any claim or entitlement the District would otherwise have, by law, contract, equity or otherwise, to return of any portion of the Accrual Amount.
3. In consideration of the return of Payment Amount as set forth herein, the District hereby releases and discharges Questar III from any and all obligations, claims or liabilities, of any nature, that relate to the Accrual Amount and/or Questar III's OPEB accruals up to the date of execution of this Agreement, and the District hereby agrees that it will not commence, maintain or cooperate with any action, proceeding or claim in law or equity, of any nature or in any forum, against Questar III in relation to the Accrual Amount and/or Questar III's OPEB accruals up to the date of execution of this Agreement, which shall include but not be limited to any action, proceeding or claim in law or equity, seeking to recover (a) any portion of the Accrual Amount beyond that which is set forth in this Agreement, or (b) any other payment or relief that relates in any way to the Accrual Amount and/or Questar III's OPEB accruals up to the date of execution of this Agreement.
4. The District agrees that presentation of this Agreement shall serve as the District's unqualified and irrevocable consent to discontinue with prejudice any action, proceeding or claim in law or equity, commenced or maintained by or on behalf of the District and/or its officers in violation of the terms of this Agreement.
5. The Parties affirm that this Agreement fully and completely sets forth the agreed upon resolution of any rights, entitlements or claims that the District may have in relation to the Accrual Amount, and that no other promises or agreements have been made or would be effective in relation to the Accrual Amount.
6. The District and Questar III hereby each respectively affirm that the execution of this Agreement has been authorized by action of its Board of Education.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Michael Hagadorn	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> Andrew Brockway	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley	<input type="checkbox"/> Ed Marin	

Additional Items to Discuss

- *Cumberland Head Elementary School*

The Board President thanked Principal Frechette for hosting the board meeting at Cumberland Head. He commented that the playground looked good.

- *NYSSBA Conference*

The Board President stated that Board Member Marin would be at the NYSSBA Conference in Albany and asked the board members to submit any comments to Mr. Marin on NYSSBA's topics of discussions by the end of the day tomorrow.

- *Board Meeting 4/23/15*

The board changed the time of the meeting scheduled for Thursday, April 23, 2015 to 6:15 pm in the MS/HS library. Agenda items will be the adoption of 2015-2016 Beekmantown Central School District Budget, Property Tax Report Card, acceptance of petitions for board seats, Voting on CVES Board Members, and CVES Budget.

Cumberland Head
Elementary School

NYSSBA Conference

Board Meeting
4/23/15

Attendance at CCSBA
Top 10% Recognition
Dinner on 5/7/15

- Attendance at CCSBA Top 10% Recognition Dinner – 5/7/15

Names were given to the district clerk for attendance at the 16th Annual Clinton County Boards Recognition Dinner honoring the top 10% of each senior class scheduled for May 7, 2015 at the Rainbow Wedding & Banquet Hall.

Bagged Lunches

- Bagged Lunches for 6/24/15 & 6/25/15

Roxann Barnes, School Lunch Manager stated, in the past, the district does not serve breakfast or lunches to the students on the last two half days of school due to decrease participation. Following discussion, breakfast and pre-ordered bagged lunches will be served starting June 2015.

Public Comment

(10 minutes)

Public Comment

Patti Gallagher, PE teacher at Cumberland Head Elementary School invited the board to assist with the CH Field Day scheduled for 6/19/15.

Adjournment

Adjournment

It was moved by Debbie Passno, seconded by Eric Anderson and unanimously carried, that the meeting be adjourned. Time 7:31 p.m.

Respectfully Submitted,
Joanne Menard, District Clerk