



BOZEMAN
PUBLIC SCHOOLS
Quality Education

STUDENT / PARENT ACTIVITIES HANDBOOK 2021-2022



Bozeman High "Hawks"



Gallatin High "Raptors"

Mark Ator
District Activities Administrator
404 West Main Street
Bozeman, MT 59715
406-522-6237
mark.ator@bsd7.org

Note: Policies and procedures in the handbook are subject to revision at any time due to changes in Board Policy, Administrative Procedure or state statute.

EXTRA-CURRICULAR ACTIVITIES:

Bozeman School District #7 is a member of the Montana High School Association and competes in Class “AA” for the following activities; Basketball, Cross Country, Fastpitch, Football, Golf, Soccer, Speech & Debate, Swimming, Tennis, Track & Field, Volleyball, and Wrestling. The school district also offers cheer and dance as non-competitive activities. High school teams compete against the following Class “AA” schools in the state; Belgrade High, Billings Senior, Billings Skyview, Billings West, Butte High, Helena Capital, Helena High, Great Falls High, Great Falls-CMR, Missoula Big Sky, Missoula Hellgate, Missoula Sentinel, Flathead-Glacier High, Flathead-Kalispell. The activities season is established by the Montana High School Association that includes pre-season and postseason competitions.

Boys’ Basketball:

The varsity season includes 18-regular season games, a divisional tournament, and a state tournament for the varsity team if they qualify. There are four teams at the high school level: varsity, junior varsity, sophomore, freshman. This is a tryout activity with cuts at all levels. Season runs from mid-November through mid-March.

Girls’ Basketball:

The varsity season includes 18-regular season games, a divisional tournament, and a state tournament for the varsity team if they qualify. There are four teams at the high school level: varsity, junior varsity, sophomore, freshman. This is a tryout activity with cuts at all levels. Season runs from mid-November through mid-March.

Cheerleading:

The cheerleading squads are responsible for cheering and promoting sportsmanship at all assigned events. This is a tryout activity with cuts. Season runs from mid-August through mid-March.

Cross-Country (Girls and Boys):

The varsity and junior varsity teams are made up of freshman through senior students. This is a no cut activity. Season runs from mid-August through late October.

Dance:

The dance team is responsible for performing at all fall and winter assigned events. Ten to fifteen dancers are chosen for the varsity fall/winter team. This a tryout activity with cuts. Season runs from mid-August through mid-March.

Girls’ Fastpitch Softball:

Approximately 15 players are on the rosters for both varsity and junior varsity squads. This is a tryout activity with cuts. Season runs from early March through late May.

Football:

There are four organized football teams at the senior high level: a freshman team, sophomore team, junior varsity team and the varsity team. Teams are formed based on participation numbers at each level. The varsity plays a 10-game regular season with a playoff bracket leading to the state championship. This is a no cut activity. Season runs from mid-August through late November.

Golf (Girls and Boys):

Season runs from mid-August through early October. There is a divisional and state tournament. Two teams comprise the group—varsity and junior varsity. Practices are held at the local golf courses. Memberships at local clubs are not required to be on the golf team. The students are

responsible for their own equipment and transportation to and from practices. This is a tryout activity with cuts.

Intramural Basketball (Girls and Boys):

With the intramural basketball program, students have the choice of forming their own boys', girls' or coed teams.

Intramural basketball begins at the end of November. Each player must turn in a completed intramural form and pay a \$45.00 participation fee.

Soccer (Girls and Boys):

The varsity season includes 14-regular season games, a divisional tournament, and a state tournament for the varsity team if they qualify. There are two teams at the high school level: varsity and junior varsity. This is a tryout activity with cuts at all levels. Season runs from mid-August through late October/early November.

Speech and Debate:

The speech and debate team is composed of interested freshmen, sophomore, junior and senior students. The activity offers competition in Varsity and Novice Debate, Lincoln-Douglas Debate, Parliamentary Debate, Extemporaneous, Impromptu and Expository Speaking, Original Oratory, Memorized Public Address and Humorous, Serious and Duo Interpretation of Literature. This is a no cut activity. Season runs from early October to mid-February with winners at the District National Forensics League meet traveling to a national tournament in June.

Swimming (Girls and Boys):

Varsity swimming involves eight individual events and three relays. Practices are held at the Bozeman Swim Center, membership is not required. This is a no cut activity. Season runs from mid-November through mid-February.

Tennis (Girls and Boys):

The varsity teams are composed of the twelve best boys and the twelve best girls; all other tennis participants will play on the junior varsity until the opportunity to make varsity occurs. There are divisional and a state tournament for teams/players that qualify. This is a tryout activity with cuts. Season runs from early March through late May.

Track (Girls and Boys):

There are two teams at the high school level, varsity and junior varsity. There are divisional and a state tournament for teams/players that qualify. This is a no cut activity. Season runs from early March through late May.

Girls' Volleyball:

The varsity season includes regular season games, a divisional tournament, and a state tournament for the varsity team if they qualify. There are four teams at the high school level: varsity, junior varsity, sophomore, freshman. This is a tryout activity with cuts at all levels. Season runs from mid-August through mid-November.

Wrestling(Girls and Boys):

There are two teams at the high school, varsity and junior varsity. There are divisional and a state tournament for teams/athletes that qualify. This is a no cut activity. Season runs from mid-November through mid-February.

ACTIVITY ELIGIBILITY:

This bulletin contains basic regulations from the Montana High School Association (MHSA) and Bozeman School District #7 which students, parents/guardians should understand. The MHSA Official Handbook is available online at mhsa.org. Other regulations are by Bozeman School Board Policy and/or Administrative Directives.

The Bozeman School District Interscholastic Activities Program is subject to all current rules and regulations of the Montana High School Association concerning eligibility, age, transfers, residence, awards and student recruitment. All rules and regulations of the MHSA may be found in the current year's MHSA Handbook.

Enrollment/Attendance: To be eligible to participate in a MHSA contest, a student must be in regular attendance from the enrollment date, must be enrolled and receiving a passing grade in at least 20 periods per week of prepared class work at the school where the student participates. A student is considered officially enrolled after 20 days of attendance in that school.

Academic Eligibility: High school students must pass four academic classes during the preceding semester equaling 2.0 credits in order to remain academically eligible. Summer school, correspondence courses and other separate programs may not be used for the purpose of eligibility. Students found to be ineligible may not compete on any level (Varsity, JV, Sophomore, Freshman or middle school) during the next grading period and may resume participation only after four classes have been passed that equal at least 2.0 credits the preceding grading period.

Age Rule: A student is not eligible for MHSA sponsored events **if he/she turns 19 years of age** before midnight, August 31, preceding that school year.

Transfer Rule: Any student who transfers from one high school or middle school to another high school (from one school district to another in different cities) is ineligible to participate for 90 pupil instruction (PI) days from the date of enrollment in the new school except the following cases.

1. There is a corresponding change of residence by the parent or guardian and the entire family unit.
2. The student is a member of an accredited MHSA-approved foreign exchange program.
3. The student applies for and receives a hardship ruling from the MHSA Executive Director.

Transfer rules apply only to athletic participation. Students who are ineligible due to the MHSA transfer rule may compete on the non-varsity level, against non-varsity competition only, but not in any MHSA varsity level events.

Physical Exam/Concussion Statement: A physical examination and concussion statement is required for each student in order to be considered eligible for participation in an Association Contest. Physical examinations must be completed prior to the first practice. This examination must be certified by a physician, a physician's assistant (PA), or a nurse practitioner (NP). This certification is valid for a period of one school year. Concussion statement must be completed by parent and student athlete prior to the first practice.

NOTE: Whenever the Association's Rules and Regulations specify that physical examinations shall be required or that doctors shall be present at certain events or that reports or physical examinations or certificates of physical fitness shall be furnished to an official of the Association, the rules and regulations shall be deemed complied with if the services are performed within the scope and limitation of his/her practice. This complies with Section 33-22-111 of the Laws of Montana that provide for freedom of choice or practitioners.

Act elig info

Eligibility Checklist – Nonpublic School and Homeschool Participation

Nonpublic or home school students who meet the requirements of 20-5-109 can participate in MHSА member school extra-curricular activities.

20-5-109. Nonpublic school requirements for compulsory enrollment exemption. To qualify its students for exemption from compulsory enrollment under **20-5-102**, a nonpublic or home school:

- (1) shall maintain records on pupil attendance and disease immunization and make the records available to the county superintendent of schools on request;
- (2) shall provide at least the minimum aggregate hours of pupil instruction in accordance with **20-1-301** and **20-1-302**;
- (3) must be housed in a building that complies with applicable local health and safety regulations;
- (4) shall provide an organized course of study that includes instruction in the subjects required of public schools as a basic instructional program pursuant to **20-7-111**; and
- (5) in the case of home schools, shall notify the county superintendent of schools of the county in which the home school is located in each school fiscal year of the student's attendance at the school.

The same standards (MHSА and Local School Policies) must be met as those required of full-time students enrolled in the school (exception- enrollment in the school).

The same MHSА rules apply including age, semesters, academics (see below) and attendance area residence. Only enrollment is waived.

✓ **Attendance Area** - Student **must** live in your school's attendance area – the nonpublic and/or home school student's entire family **must live in the attendance area** of the school they are participate at. **Nonpublic or homeschool students cannot transfer.**

✓ **Academic Eligibility – Nonpublic school** – the students' academic eligibility must be attested by the head administrator of the nonpublic school. **Homeschool** – academic eligibility must be attested in writing by the educator providing the student instruction with verification by the MHSА school principal.

- Grading Period – one semester (one half of a school year – approximately 18 school weeks or 90 school days).
- A participant must have received a passing grade and received credit in at least twenty hours of prepared class or work or its equivalent in the last previous semester in which he/she is enrolled.
- Participants who are academically ineligible cannot participate in any Association contest (varsity or sub varsity) for a period of one semester. They can practice if the school allows but they cannot suit up or participate in any games at any level of competition.

To meet the same standards as required in the law, a home school and/or nonpublic school student must demonstrate they have passed four half credit classes in the previous semester (90 school day period). This is meeting the same standard. Otherwise, students who are failing could transfer to home school and have their educator state they are passing in that semester to become eligible academically without verification of number of classes and passing work, etc. Also, the nonpublic school administrator or home school educator must demonstrate the student is on course to graduate complying with the MHSА semester and age rules.

✓ **Age Rule**

A student who turns 19 after midnight August 31st is age eligible. Any 19 year old (who turns 19 on or before midnight August 31st) can file a waiver of the age rule if the following is proved by the student – 1)

student does not create a safety risk, 2) student does not skew the overall competitiveness of the activity, 3) participation will not exclude others, and 4) the student meets all necessary criteria to participate in MHSAs activities.

✓ **Semester Rule**

Students are eligible for eight consecutive semesters and the semesters start to accrue after entering the ninth grade.

The principal will verify when the student began high school coursework which will begin his/her semester accrual. (Eight consecutive semesters once they start ninth grade coursework and semester accrue whether they are attending school or not).

✓ **Dual Participation** – No student may establish eligibility concurrently at two member schools. Dual enrollment is not recognized for the purpose of eligibility in MHSAs activities.

A homeschool or nonpublic school student who participates at a MHSAs member school is not eligible to concurrently participate in the same sport/activity that he/she participates in at the member school in any other league (nonpublic or home school). This provision protects member schools and nonpublic and home school leagues regarding dual participation.

✓ **Graduate Students**

Any student who meets any of the following criteria shall be ineligible to participate in any Association Activity:

- a. The student is a graduate of a regular four-year high school.
- b. The student is a graduate of a secondary school which has the same requirements for graduation as a regular four-year high school.
- c. The student has earned enough credits to entitle him/her to be graduated from the high school and has completed eight semesters of high school.
- d. The student has received a high school equivalency diploma (GED or ***HISET***)

Interpretations

1. A student who graduates the first semester is ineligible the second semester.
2. A student who has earned enough credits to graduate the first semester but remains enrolled and graduates on the regular date remains eligible to participate.
3. Senior students who are currently eligible in their eighth semester (4th spring) will continue to be eligible for all interscholastic activities even though graduation exercises precede the completion of interscholastic activities for that specific year. If a student has earned a GED or ***HISET*** he/she is considered a high school graduate and is not eligible to compete in any MHSAs sanctioned activity.

✓ **Physical Exams**

Physical exams are required for students participating in MHSAs sanctioned sports. The exam is valid for one school year and the MHSAs form must be used. This examination must be certified by a licensed medical professional acting within the scope and limitations of his/her practice. Physicals performed before May 1st are not valid for the next school year.

✓ **Initial Required Number of Practices Rule**

The initial required amount of practices (ten (10) for football, basketball, tennis, soccer, cross country, track and field, softball, wrestling, and swimming and two (2) for golf for each individual must be completed as a comprehensive, regularly scheduled team practice with the full coaching staff present.

TRANSFER RECORD INFORMATION

Complete form if student is transferring to Bozeman High OR Gallatin High from another high school district.

NAME: _____

GRADE LEVEL: _____ BIRTHDATE: _____

SCHOOL TRANSFERRED FROM (name and address):

FATHER'S NAME: _____

FATHER'S ADDRESS: _____

MOTHER'S NAME: _____

MOTHER'S ADDRESS: _____

WHO DID STUDENT LIVE WITH BEFORE TRANSFERRING TO BHS? _____

	YES	NO
DOES STUDENT AND ALL ADULTS WITH WHOM STUDENT RESIDES CURRENTLY LIVE WITHIN ATTENDANCE BOUNDARIES OF BHS?	_____	_____

DID OR WILL STUDENT BEGIN ATTENDING CLASSES AT BHS ON THE FIRST DAY OF SCHOOL THIS YEAR?	_____	_____
--	-------	-------

IF NO, LIST EXACT MONTH, DAY AND YEAR STUDENT BEGAN ATTENDING CLASSES _____

HAVE CLASSES FOR THIS YEAR BEGUN AT STUDENT'S PREVIOUS SCHOOL?	_____	_____
--	-------	-------

DID STUDENT PARTICIPATE IN A PRACTICE OR INTERSCHOLASTIC CONTEST FOR ANOTHER HIGH SCHOOL THIS YEAR?	_____	_____
---	-------	-------

DID STUDENT COMPETE IN INTERSCHOLASTIC ATHLETICS WHILE ENROLLED AT A PREVIOUS HIGH SCHOOL? IF YES, LIST THE SPORT AND LEVEL IN WHICH STUDENT COMPETED?	_____	_____
--	-------	-------

FRESHMAN	SOPHOMORE	JUNIOR	SENIOR

WILL STUDENT RESIDE WITH BOTH PARENTS WHILE BHS?	_____	_____
--	-------	-------

IF NO, STUDENT WILL BE LIVING WITH:

FATHER ONLY	_____
MOTHER ONLY	_____
FATHER/STEP-MOTHER	_____
MOTHER/STEP-FATHER	_____
LEGAL GUARDIAN (PLEASE EXPLAIN BELOW)	_____
OTHER (PLEASE EXPLAIN BELOW)	_____

EXACT TIME LIVED IN THE RELATIONSHIP CHECKED ABOVE: _____ yrs. _____ mos.

EXPECTATIONS OF STUDENT PARTICIPANTS: Conduct, Character and Discipline

Participation in an athletic or an athletic-related activity program is both an honor and a responsibility. The purpose of the athletic and athletic-related activity program is to provide student/athletes with wholesome competition on an interscholastic level. A necessary component of the Activities Program is developing a sense of dedication and establishing high standards of conduct and attitude. Because student/athletes represent their school and their community, they are expected to display high standards of morality and conduct.

All student/athletes participating in the BHS Activities Program are expected to follow and adhere to the following expectations. Failure to adhere to the following expectations will lead to disciplinary action by the Head Coach/Athletic Director/School Administrator, which may result in suspension or dismissal from the BHS Activities Program.

1. Adherence To All School District Policies - Students at all times must follow all school and district rules, regulations and policies regarding student behavior and academics.
2. Adherence To All Laws - As representatives of BHS, all students who participate in BHS Activities are expected to exhibit appropriate behavior at all times (i.e., both on and off-season) and to set the highest possible example of conduct, citizenship, sportsmanship and training. As such, all students who participate in BHS activities are required to follow all policies, rules and regulations of the District and to adhere to all local, state and federal laws. Examples of behaviors that could result in suspension or exclusion from BHS activities, include but are not limited to, violence, threats, stealing, bullying or any other behavior, on or off school property, that causes disruption or is determined to be detrimental to the education process or the BHS Activities Program.
3. Adherence To MHSA Rules - Students are expected to follow all MHSA rules regarding academic, transfer and age eligibility as well as all rules pertaining to awards, sportsmanship, student conduct and others.
4. Academic Performance - The major objective of a high school student is to graduate in good standing. All students are required to place academics at the top of their priority list. Academic standing, both in spirit and to meet MHSA eligibility requirements, must have priority over all other school activities.
5. Chemical Use Policy - Students are expected to refrain from the use of chemical substances as outlined in the Bozeman Public School Chemical Use Policy.
6. Student Behavior - Students participating in activities are representatives of the school district and Bozeman community. They are expected to conduct themselves appropriately at all times while representing the school. This includes language, dress, respect for others, sportsmanship, adherence to laws, respect for property.
7. Pre-Season Responsibilities - All students participating in activities are expected to take care of all pre-season responsibilities by the required deadlines. This includes physicals, payment of fees, and all other paperwork necessary for participation.
8. Adherence To Program Rules - Students participating in activities are expected to follow the rules of the specific program in which they are involved. These include such things as practice attendance, behavior, adherence to sport rules, sportsmanship, care of equipment, etc.

9. Sportsmanship - Activities participants are at all times required to demonstrate good sportsmanship, behavior, and language. Comments, cheers and actions should be positive rather than taking the form of put-downs or intimidation.
10. Respect For Others - All activities participants are expected to demonstrate respect for others at all times. This applies to the treatment of opponents, officials, referees, fans, and coaches. The simple rule of treating others with the same amount of dignity and respect as you would wish them to treat you should be the philosophy of all participants.
11. Respect For Property And Equipment - Part of respecting others is also respecting their property and equipment. Responsible care of all activities facilities and equipment is a must. Vandalism and/or theft will not be tolerated in the BHS Activities Program.

Student/athletes who are suspended or dismissed from a team for a portion of the season will follow the guidelines below with respect to “home” and “away” events during their suspension:

1. Home Events: The student/athlete will be required to participate in all activities related to the game/meet. He or she will not dress out in the school’s uniform during “home” events.
2. Away Events: The student/athlete will be allowed to attend “away” events if there is seating available on the bus for him/her and if the “away” event is during a non-school day.

PARENT MEETINGS

At the start of each season all activities coaches/sponsors will hold a meeting for all participating students and their parents. All participants and their parents should attend these meetings. Topics to be covered at the meetings include the following:

1. The season schedule for that activity.
2. Training rules and behavioral/performance expectations.
3. Lettering requirements.
4. Criteria used to make “cuts” in activities where cutting is involved.
5. Injuries that are common to that activity.
6. Specific topics related to that activity.

MEDIA PICTURES ~ LOST EQUIPMENT ~ LOCKERS

The following procedures will be used for all media pictures, lost equipment, and locker assignments.

Please print school district form which you may use to prohibit the release of directory information (ie: Media, Team pictures/rosters). This must be turned to the Activities Office or the Main Office as soon as possible if you DO NOT want information released.

- **Media Pictures**--During the school year, media pictures (still or moving) may be taken of your son or daughter while participating in activity events and may be released to local area media (newspapers, TV, etc.) **Please contact BSD7 Activity Office at 522-6237 if it is your desire not to have media pictures and the name of your student released to local area media services.** Your signature in this booklet will authorize the release of media pictures and your son's or daughter's name to local area media services and will waive all claims of compensation for such use.
- **Team Pictures/Roster**—As identified by the Bozeman School District, team pictures and rosters (grade level, height, weight) are included as part of student directory information. Rosters and a Varsity team picture are included in our programs which are sold or given away at athletic events. Your student-athlete will have the opportunity to take an individual photo with our photographer however he or she will not be included in the team photo we will use in the program.
- **Lost Equipment**--A fine equal to the replacement cost or value of the equipment, will be assessed at the end of the season to any athlete who fails to turn in any equipment, uniforms, or materials issued to that athlete by the school district. Reports cards will be held until fine is paid or items returned.
- **Lockers**--It is the responsibility of the athlete to make sure that all equipment stored in his or her athletic locker is removed before or on the equipment turn-in date at the end of the season. **After the assigned equipment turn-in date, all contents of athletic lockers will be emptied and kept for one week and then disposed of.**

BOZEMAN SCHOOL DISTRICT
STUDENT DIRECTORY INFORMATION NOTIFICATION

Only complete this form if you DO NOT want student directory information released.

The Bozeman School District #7 is allowed, and in some circumstances required by law, to release directory information unless parents/guardians instruct us not to release this information. **Directory information includes:** student's name, enrollment status, photograph, class and activities photographs, address, telephone number, date and place of birth, dates of attendance, major field of study, participation officially-recognized activities and sports, weight/height of members of athletic teams, grade in school, diplomas and awards received, and the most recent previous school attended by the student. This information is not released for commercial purposes. It can be released to provide educational, scholarship, vocational/occupational and/or information to the news media or law enforcement. It may also be used for school purposes, including class or school directories, class pictures, and yearbooks.

If you do not want student directory information released, please complete this form. It must be returned to the BSD7 Activity Office.

Please complete a separate form for each student in your family. You can access additional forms at your child's school or the school district website.

If you do not return this form, your child's directory information may be released for publication from time to time throughout the year.

Student Name (Please Print) _____
(Last) (First) (Middle)

Date _____/_____/_____

Parent/Guardian Name (Please Print) _____
(Last) (First) (Middle)

Telephone Number (_____) _____

Address _____
(Street/City/State/Zip)

Current School Student is Attending _____

Current Grade _____

Bozeman School District #7 Activities Lettering Guidelines

In order to promote more consistency in the lettering of student/athletes that are in programs that are supervised by the District Activities Director, the following lettering guidelines have been adopted for the BHS Activities department.

Lettering:

It is the intent that each student must finish the season as a member in good standing of the varsity team to be eligible for a varsity letter. Students must complete the entire season. No varsity letter will be issued to any student suspended for the remainder of the season.

The season ends upon the student being released by the coaching staff following his/her last contest/event.

The Head Coach of each activity has the responsibility of establishing specific practice/competition requirements for students lettering in his/her activity.

In special situations such as injury, illness, ect. Or un-sportsmanship-like behavior or disciplinary action that might arise, the Head Coach (after consultation with the Athletic Director) can use his/her discretion in awarding varsity letters to students.

STUDENTS

Extra-Curricular Chemical Use Policy**POLICY PURPOSE**

It is the position of the Bozeman Public Schools that participation in extra-curricular activities is a privilege extended to the students who are willing to make the commitment to adhere to the rules that govern the program. It is the District's belief that participation in organized activities can contribute to the all-around development of young men and women and that implementation of these rules will serve the following purposes:

1. To emphasize concern for the health and well being of students.
2. To provide a chemical-free environment that will encourage healthy development.
3. To promote a sense of self-discipline among students.
4. To confirm and support existing state laws prohibiting the use of certain dangerous chemicals and substances.
5. To emphasize standards of conduct for those students who through their participation are leaders and role models for their peers and the younger students.
6. To assist students who desire to resist peer pressure, which often directs them towards the use of illegal and dangerous chemicals and substances.

PROHIBITED ACTIVITIES

1. A student shall not use, have in possession, sell or distribute alcohol, drug paraphernalia, or illegal drugs at any time.
2. A student shall not abuse prescription, non-prescription drugs, pharmaceuticals or use dangerous substances. This policy is not intended to apply to the use of prescribed drugs, under a doctor's supervision, when those drugs are used in the prescribed manner.
3. A student shall not use, have in possession, sell or distribute tobacco, nicotine and any other tobacco innovation in any form at any time.
4. Students shall not knowingly attend gatherings or functions where prohibited substances or chemicals are being used illegally. A student who unknowingly attends a gathering or function where prohibited substances or chemicals are being illegally used must leave that gathering or function as soon as he or she knows, or reasonably should know, that prohibited substances or chemicals are being used illegally.

APPLICATION

This policy applies to all middle school students who are involved in extra curricular activities that are supported by the district and high school students who are involved in the MHSA-sanctioned extracurricular activities program. This policy is in effect each school year from the date of the first practice for Fall activities (August) until the last day of school (June). For purposes of determining the appropriate discipline, violations are cumulative and will carry forward from year to year throughout the student's period of attendance while in middle and high school. Similarly, violations are cumulative and will carry forward from year to year throughout the student's period of attendance while in high school. A student will be punished according to this policy and any other applicable District and School policies for violations that occur during the school year regardless of whether the violation occurred during the student's activity season or not.

DISCIPLINE

A school staff member can be made aware of the violation of this alcohol/drug/tobacco policy by any source (but not limited to) police, school personnel, counselors, coaches, advisors, community members, parents and other students.

PENALTIES FOR DRUG AND ALCOHOL VIOLATIONS

First Violation - Drug or Alcohol

1. A meeting with the student, parents, coach/sponsor, school administrator and appropriate school staff. The purpose of the meeting will be to offer help to the student;
2. Exclusion from competition for the current activities season;
3. Students will be encouraged to enroll and participate in chemical awareness class approved by the District before they will be eligible to participate in further activities;
4. The student may or may not be allowed to participate in practices in the current season and may be suspended from future activities depending on the severity of the infraction and the determination of the administration and/or Board of Trustees;
5. The student may be subject to further disciplinary proceedings including expulsion and referral to law enforcement.

Second Violation - Drug or Alcohol

1. A meeting with the student, parents, coach/sponsor, school administrator and appropriate school staff. The purpose of the meeting will be to offer help to the student;
2. Exclusion from competition for the current activities season;
3. Students must enroll and participate in a chemical awareness class approved by the District before they will be eligible to participate in further activities;
4. The student may or may not be allowed to participate in practices in the current season and may be suspended from future activities depending on the severity of the infraction and the determination of the administration and/or Board of Trustees;
5. The student may be subject to further disciplinary proceedings including expulsion and referral to law enforcement.

PENALTIES FOR TOBACCO OR NICOTINE VIOLATIONS

First Violation - Tobacco, Nicotine or Any Other Tobacco Innovation

1. A meeting with the student, parents, coach/sponsor, school administrator and appropriate school staff. The purpose of the meeting will be to offer help to the student;
2. Exclusion from participation in competitions for the activity for 20 calendar days. The student will be allowed to participate in practices;
3. Students will be encouraged to enroll and participate in a tobacco awareness class approved by the District, provided that such a class is available, before they will be eligible to participate in further activities;
4. The student may be subject to other team discipline as provided by the coach/sponsor;
5. The student may be referred to law enforcement for citation if appropriate. The student may also be subject to further disciplinary proceedings including expulsion.

Second Violation - Tobacco, Nicotine or Any Other Tobacco Innovation

1. A meeting with the student, parents, coach/sponsor, school administrator and appropriate school staff. The purpose of the meeting will be to offer help to the student;
2. Exclusion from participation in competitions for the activity for the remaining activity season;
3. Students must enroll and participate in a tobacco awareness class approved by the District, provided that such a class is available, before they will be eligible to participate in the current or next extracurricular activities season;
4. The student may be subject to other team discipline as provided by the coach/sponsor;
5. The student may be referred to law enforcement for citation if appropriate. The student may also be subject to further disciplinary proceedings including expulsion.

PENALTIES FOR VIOLATING GATHERING CLAUSE

Administration may consider a student's honesty and the student's choice to be forthcoming with regard to a violation of this section when there is discretion for leniency in the application for a particular consequence.

First Violation - Attending Gathering Where Prohibited Substances are Present

1. Warning and exclusion from competition for up to seven calendar days, but student will be allowed to continue practices and will resume competition after the consequence is completed. There shall be only one warning for middle school students and only one warning for high school students. The warning is for those students who unknowingly attend a function where illegal substances are present or being provided and fail to leave as soon as they know, or a reasonably prudent person would know, that a prohibited substance or chemical is being used or is present.

Next Violation - After Warning

1. A meeting with the student, parents, coach/sponsor, school administrator and appropriate school staff. The purpose of the meeting will be to offer help to the student;
2. Exclusion from competition for 14 calendar days, but the student will be allowed to continue practice and will resume competition after the 14 calendar days suspension from competition is completed;
3. Student will be encouraged to enroll and participate in an awareness class approved by the District before they will be eligible to participate in the current or next sports season;
4. The student may or may not be allowed to participate in practices in the current season and may be suspended from future activities depending on the severity of the infraction and the determination of the administration and/or Board of Trustees;
5. The student may be subject to further disciplinary proceedings including expulsion.

Second Violation - After Warning

1. A meeting with the student, parents, coach/sponsor, school administrator and appropriate school staff. The purpose of the meeting will be to offer help to the student;
2. Exclusion from competition for the current activities season;
3. Student must obtain a professional substance abuse evaluation and follow the evaluation recommendations;
4. The student may or may not be allowed to participate in practices in the current season and may be suspended from future activities depending on the severity of the infraction and the determination of the administration and/or Board of Trustees;
5. The student may be subject to further disciplinary proceedings including expulsion.

THIRD VIOLATION FOR ALL PROHIBITED ACTIVITIES

Any student who has a third violation of this policy for any activity or any combination of prohibited activities, shall receive the following consequences:

1. Meeting with the student, parents, coach/sponsor, school administrator and appropriate school staff. The purpose of the meeting will be to offer help to the student;
2. Student will be prohibited from participation in practice and competition in school extra-curricular activities (as defined in this policy) for 12 consecutive months from the time the third violation is verified;
3. Referral for professional help;
4. The student may be subject to further disciplinary proceedings including expulsion and referral to law enforcement.

END OF/OUT OF SEASON VIOLATIONS

In the event a student violates this policy at the end of a current activities season or out of the student's activity season, the coach or administration has the discretion to continue the discipline into the student's following activities season by restricting participation in competitions for up to five games/events. This provision cannot be imposed beyond 12 months of the date of the infraction. This discretion will take into consideration the severity of violation by the student and whether or not the student has any prior violations.

STUDENT COOPERATION

All students subjected to this policy are expected to cooperate, with honesty and integrity, with administrators, staff and coaches who may be investigating violations of this policy. Refusal to cooperate in an investigation and/or impeding an investigation will result in disciplinary consequences.

If a student is found to have violated this policy, the student, parent, guardian or care-taker relative will be notified by a school administrator. The administrator will provide notice of the type of discipline to be administered or recommended.

IF THE STUDENT IS REFERRED TO THE BOARD OF TRUSTEES FOR *EXPULSION OR OTHER* DISCIPLINARY ACTION, THE STUDENT SHALL BE PROHIBITED FROM ANY PARTICIPATION IN EXTRA-CURRICULAR ACTIVITIES UNTIL OR UNLESS THE BOARD OF TRUSTEES DETERMINES OTHERWISE. All matters referred to the Board of Trustees will be afforded the due process as set forth in District Policy 3300 and 3300P.

DEFINITIONS

Terms used in this policy shall be given their ordinary and reasonable meaning. In addition, the following specific definitions apply:

School Year: The period of time from the date of first practice for Fall activities (usually in August) to the last day of regularly scheduled school classes (usually the following June).

Activities Season: The time period for those activities for which MHSA establishes a starting and ending date, including MHSA sanctioned pre-season activities and post-season competitions. For these activities that are not defined by an MHSA starting and ending date, the time period for starting and ending dates will be established including pre-season practices and post-season competition.

Extra-Curricular Activities: Extracurricular activities include, but are not limited to: Football, Volleyball, Soccer, Golf, Cross Country, Basketball, Wrestling, Swimming, Cheerleading, Dance, Forensics, Speech & Debate, Drama, Tennis, Softball, Track & Field and Pep Band. 7th and 8th Grade Activities: Basketball, Football, Softball, Track & Field, Volleyball and Wrestling.

STATEMENTS TO BE SIGNED BY PARTICIPANTS AND PARENT/GUARDIAN

I HAVE READ AND UNDERSTAND THE ABOVE POLICY AND AGREE TO FOLLOW THE RULES OF THIS POLICY AND ANY OTHER TEAM RULES IMPOSED BY MY COACH AND MY SCHOOL'S RULES FOR STUDENT CONDUCT.

STUDENT'S SIGNATURE

DATE

PARENT/GUARDIAN SIGNATURE

DATE

Cross Reference: 3310P1, P2, P3 Behavior and Discipline Reporting
 4312 Review of Services of Staff or Programs
 4312P Uniform Complaint Procedure

INSTRUCTION

Interscholastic Athletics

The District recognizes the value of a program of interscholastic athletics as an integral part of the total school experience. The program of interscholastic athletics shall include all activities relating to competitive sport contests, games or events, or sports exhibitions involving individual students or teams of students of this District when such events occur between schools outside this District.

All facilities and equipment utilized in the interscholastic athletic program, whether or not the property of the District, shall be inspected on a regular basis. Participants will be issued equipment that has been properly maintained and fitted.

An athletic coach must be properly trained and qualified for an assignment as described in the coach's job description. A syllabus which outlines the skills, techniques and safety measures associated with a coaching assignment will be distributed to each coach. All personnel coaching intramural or interscholastic athletics will hold a valid first aid certificate.

The Board recognizes that certain risks are associated with participation in interscholastic sports. While the District will strive to prevent injuries and accidents to students, each parent or guardian will be required to sign an "assumption of risk" statement which indicates that the parents assume all risks for injuries resulting from such participation. Each participant shall be required to furnish evidence of a pre-participation evaluation prior to becoming a member of an interscholastic team. A participant suffering from an illness/injury shall be cleared by medical personnel prior to participation. In addition, participants will be expected to sign that they understand and will abide by the extracurricular substance use policy.

Coaches and/or trainers may not issue medicine of any type to students. This provision does not preclude the coach and/or trainer from using approved first aid items or from complying with individual student plans.

Cross Reference: Board Policy 3416 Medication at School

Cross Reference: Board Policy 3330 Extra-Curricular Chemical Use Policy

Legal Reference: 10.55.302(2) ARM Certificates

Adopted: 11/24/86

Rev: 4/24/06; 9/25/06

INSTRUCTION

Interscholastic Athletics

The opportunity to participate in the interscholastic athletic program is a privilege granted to all students of the district. Participants in this voluntary program are expected to conform to specific conduct standards established by the principals and athletic coaches. A student who is found by a certificated staff member of the student's school to be in violation of any rules is subject to suspension and/or removal from the team. Provision is made for a student who has allegedly violated one or more of the conduct rules to appeal a suspension and/or expulsion as specified in this code. Each coach will review with students and parents specific rules for each activity. School District policies and general school rules applicable to all students will be enforced at all times.

The Montana High School Association sets regulations pertaining to student eligibility for participation in speech and athletics. The District follows those regulations and does not assure that out-of-district students will be eligible for participation in MHSА-sanctioned activities.

COVID-19 Return to Play Form

According to Montana High School Association guidelines "Any MHSAA activity participant who has been diagnosed with COVID-19 cannot return to play until he/she is evaluated by a licensed health care professional, and has written clearance to return to play from a licensed health care professional. The participant must also be cleared from isolation by the county health department."

Athlete's Name: _____ DOB: _____

Date of Positive Test: _____ Date of Symptom Onset: _____

Date of Symptom Resolution: _____ Date of Evaluation: _____

There are still many unknowns about the effects of COVID-19 on athletes and when it's safe for youth to return to sports after an infection. Although it seems to be less common in children than adults, COVID-19 is known to cause cardiac damage and heart inflammation (myocarditis). Additionally, myocarditis is recognized as a cause of sudden death in young athletes. Given these uncertainties, the following return to play recommendations were created based on expert opinion from Montana pediatric cardiologists and national guidelines (see attached guidance). These recommendations are subject to change as research and recommendations evolve.

Criteria to return

- 14 days have passed since resolution of symptoms OR has been asymptomatic throughout 14 days of quarantine, AND;
- Athlete was not hospitalized and did not experience moderate/severe illness (see attached) due to COVID-19 infection, AND;
- EKG performed and normal (may not be necessary in asymptomatic patients) AND;
- Cardiac screen negative for myocarditis/myocardial ischemia (All answers below must be no)
 - Chest pain/tightness with exercise YES NO
 - Unexplained Syncope/near syncope YES NO
 - Unexplained/excessive dyspnea/fatigue w/exertion YES NO
 - New palpitations YES NO
 - Heart murmur on exam YES NO

***NOTE: If any of the above criteria to return are not met, pediatric cardiology consultation is recommended.**

Athlete HAS satisfied the above criteria and IS cleared to start the return to activity progression.

Athlete HAS NOT satisfied the above criteria and IS NOT cleared to return to activity until pediatric cardiology has been consulted.

Evaluator's Name: _____

Office Phone: _____

Evaluator's Signature: _____

Date: _____

Engaging in athletic activities has important physical and mental health benefits for children and adolescents. However, there are still many unknowns about the effects of COVID-19 on athletes and when it's safe for youth to return to sports after an infection. Although it seems to be less common in children than adults, COVID-19 is known to cause cardiac damage and heart inflammation (myocarditis). Additionally, myocarditis is recognized as a cause of sudden death in young athletes. Given these uncertainties, the following recommendations were created based on expert opinion from Montana pediatric cardiologists and national guidelines from the American Academy of Pediatrics and American College of Cardiology¹⁻⁵...

- Athletes or participants who exhibit any signs or symptoms of COVID-19 should be **held out of ALL practices, games, and events.**
- They should seek the advice of their healthcare provider and/or public health for recommendations on testing, isolation, and return-to-play.
- **Following MHSAA guidelines, all athletes with a positive test should have an evaluation by a licensed healthcare provider.**
- National and local pediatric cardiologists also recommend the following:
 - **Asymptomatic:** the athlete should not return to sports until 14 days **after** receiving their test results and be evaluated by a healthcare provider.
 - **Mild illness** (no fever and symptoms lasting <3 days): The athlete should not return to sports until 14 days **after** their COVID-19 symptoms have resolved AND have a normal EKG before return.
 - **Moderate illness** (prolonged fevers lasting >3 days, bedrest, but no hospitalization or abnormal cardiac testing): The athlete should not return to sports until 14 days **after** their COVID-19 symptoms have resolved AND a **referral to a pediatric cardiologist** for further evaluation should be done before return.
 - **Severe illness** (hospitalization, abnormal cardiac testing, Multisystem Inflammatory Syndrome in Children (MIS-C)): The athlete should not return to sports until they have **complete cardiac testing done and be cleared by a pediatric cardiologist.** Some of these patients may require a 3-6 month restriction from sports due to concern for heart inflammation (myocarditis).

Disruptions in sports can be challenging for everyone, especially children and adolescents. Some participants may be emotionally affected more than others. This loss can also have a significant emotional impact on parents. All athletes should be monitored for signs and symptoms of depression and anxiety if their participation is disrupted. This guidance is intended to encourage a safe return to sports participation during the COVID-19 pandemic. Every situation is different, and there may be other medical reasons follow-up testing is needed before returning to sports. These recommendations are likely to evolve as we continue to learn more about the effects of COVID-19 in athletes. That is why it is important for athletes, families, coaches, and schools to continue working closely with your local pediatric health experts as our collective understanding of COVID-19 and its effects on athletes is constantly evolving.

References

1. American Academy of Pediatrics. (2020, July 22). *COVID-19 Interim Guidance: Return to Sports*. Retrieved August 24, 2020, from <https://services.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/clinicalguidance/>
2. Dean, P., Burns Jackson, L., Paridon, S. (2020, July 14). *Returning to Play after Coronavirus Infection: Pediatric Cardiologists' Perspective*. American College of Cardiology. Retrieved August 24, 2020, from <https://www.acc.org/latest-in-cardiology/articles/2020/07/13/13/37/returning-to-play-after-coronavirus-infection>
3. Phelan, D., Kim, J. H., & Chung, E. H. (2020). *A Game Plan for the Resumption of Sport and Exercise After Coronavirus Disease 2019 (COVID-19) Infection*. *JAMA cardiology*, 10.1001/jamacardio.2020.2136. Advance online publication.
4. Montana Chapter of the American Academy of Pediatrics. (2020). *Return to Play Recommendations for Adolescent Athletes*. Retrieved September 18, 2020 from <https://www.mtpeds.org/covid-19-resources/>
5. Montana High School Association. (2020). *August 13, 2020, Executive Board Action*. Retrieved September 18, 2020 from https://www.mhsaa.org/news_article/show/712910

**Bozeman Public Schools
ALTERNATIVE TRAVEL REQUEST
(RELEASE OF STUDENT TO ADULT OTHER THAN
PARENT/GUARDIAN FROM ACTIVITY OFF-SITE)**

I, THE UNDERSIGNED PARENT OF _____,
UNDERSTAND THE FOLLOWING BOZEMAN SCHOOL DISTRICT #7 POLICIES AND
PROCEDURES REGARDING STUDENT ACTIVITY TRAVEL:

1. Travel by private transportation rather than school-assigned carriers is prohibited unless written approval is obtained.
2. When traveling, students must travel on the bus or other official transportation to and from the event unless written arrangements have been made by the parent.
3. Parents may request their student be released to an adult, 25 years of age or older, who is not the parent/guardian/caretaker relative by completing a Bozeman Public Schools Alternative Travel Request (2320F6) and receiving approval by the principal. A teacher/coach/advisor may then release the student, but only in a face-to-face meeting and upon signature of the Field Trip Release – Travel Permission Form (2320F5).
4. Coaches reserve the right to refuse requests by players to leave their teams if, in the coaches' opinion, it does not serve in the best interest of the individual or program to do so.
5. Alternative travel requests by parents should be directed to the building principal.

I understand that if I have arranged, through written approval, to have my son/daughter transported from an activity, the duty and responsibility of the school, teacher/coach/advisor, and School District has ended when my son/daughter is released to my care. I also release, and discharge, the School District to the full extent permitted by law, from any and all claims arising out of the alternative transportation arrangements made by me for my son or daughter.

I hereby request permission from the school, and grant my own permission for the above listed student to use alternative transportation as outlined below:

Date of Trip: _____ Event: _____

Reason for Request: _____

Description of Alternative Transportation: _____

Parent Signature: _____

Date: _____

Teacher/Coach/Advisory: _____

Date: _____

Principal/Designee: _____

Date: _____

**BOZEMAN PUBLIC SCHOOLS DISTRICT. NO. 7
VOLUNTEER/EMPLOYEE VEHICLE USAGE FORM**

PLEASE CHECK ONE: _____ VOLUNTEER _____ EMPLOYEE

Please complete this form and send it to the school site administrator for review and approval.

Driver and Insurance Information:

Name: _____ Date of Birth: _____

Address: _____

City/State/Zip: _____ Home #: _____ Work #: _____

Drivers Lic. #: _____ Class: _____ Expiration Date _____

Moving violations received, if any, in the past 3 years? # _____ Explain: _____

Number of accidents, if any, in the past 3 years? # _____ *Explain: _____

(*Use additional sheet, if necessary, for explanation and attach it to this form.)

Insurance Company: _____ Telephone #: _____

Policy #: _____ Expiration Date: _____

Driver Statement:

- I certify the vehicle is equipped with seat belts for all occupants.
- I certify the vehicle is regularly maintained and kept in good mechanical condition.
- I certify that I have not received a DWI, DUI, OWI, OUI, refusing substance tests, reckless driving, manslaughter, hit and run, eluding a police officer, any felony, drag racing, license suspension or driving while license suspended in the last 36 months.
- I consent to the school district checking my Motor Vehicle Record (MVR) with the Department of Motor Vehicles (DMV).
- I certify I am 21 years of age or older.
- I certify I have a valid Montana drivers license and there are no restrictions preventing me from transporting students in my vehicle.
- I certify the following minimum Bozeman District vehicle insurance requirements are met:

Bodily Injury Liability and Property Damage combined	\$300,000
Medical (for passengers)	5,000
Under and Uninsured Motorist	300,000

Volunteer/Employee's Signature

Date

School/Site Administrator's Signature

Date

School/Site Name

Date

Original Form to be kept at School/Site

BOZEMAN PUBLIC SCHOOLS DISTRICT NO. 7

VOLUNTEER/EMPLOYEE DRIVER INSTRUCTION FORM

Volunteer/employee drivers using their vehicles to transport students on field trips or other school-sponsored and district-approved field/activity trips must comply with the following requirements:

1. A valid Montana drivers license.
2. The following minimum insurance coverage amounts if private vehicles are used: \$300,000 bodily injury liability and property damage combined, \$5,000 medical and \$300,000 under and uninsured motorist.
3. A minimum age of 21 years to transport students.
4. Completion of the appropriate Volunteer/Employee Vehicle Usage Form and submittal to the principal five days prior to the field trip. The principal is the approving administrator.
5. Completion of a new Volunteer/Employee Vehicle Usage Form upon expiration of the driver's vehicle insurance policy.
6. Compliance with the law requiring each passenger, including the driver, to use a seat belt. There is to be no sharing of seat belts.
7. Carrying only the number of passengers for which your vehicle is designed, not to exceed more than a total of six passengers, including the driver. Trucks or pickups may carry only as many as can safely sit in the passenger compartment. No passengers shall be carried in a pickup.
8. It is recommended that a first aid kit and fire extinguisher be carried in the vehicle.
9. Emergency information for each occupant (both students and adults) must be maintained in the vehicle. Student emergency information is provided on the emergency portion of the field trip parent permission form.
10. Report accidents/ injuries to school as soon as possible.

Questions and/or accident report may be referred to the Business Office at (406) 522-6042.

Thank you for volunteering your services to benefit our students. Have a fun, safe trip!!