

Date: April 16, 2019

To: Dr. Michael Lubelfeld, Superintendent of Schools
Members of the Board of Education

From: Christopher Wildman, CPA, Chief Financial Officer, and Treasurer
Kevin Liebe, Director of Operations, Facilities, and Transportation

Subject: Approval to Award the Bid for the Oak Terrace Elem School Athletic Field

Policy Alignment: Policy 4:60 Purchase and Contract

Strategic Plan Alignment: We practice fiscal responsibility while maintaining an operating fund balance of at least 25%.

Disposition: Action

Executive Summary:

A Request for Bid (RFB) for the construction of the Oak Terrace Elementary School Athletic Field was developed and a notice was advertised in the Daily Herald on March 27, 2019. A pre-bid meeting and walk-thru were held on April 4, 2019, where four (4) vendors attended, an addendum was issued to provide clarification information in response to questions received in accordance with the bid document.

On April 11, 2019, four (4) bids were opened and publicly read aloud. Bids were received from Berger Excavating, DK Contractors, Inc., Great Lakes, Inc., and Team Reil, Inc. (see attached bid tabulation). The administration has identified Team Reil, Inc. as being the lowest responsible and responsive bidder and whose proposal complied with all of the requirements.

Based on this information, Administration recommends that at the April 16, 2019 Board

- Meeting, the Board award the contract to Team Reil, Inc. for the Oak Terrace Elementary School Athletic Field in the amount of \$144,690.00, which includes the Base Bid of \$127,190.00 and the Alternate A-1 to include a lawn sprinkler system in the field for \$17,500.00.

Recommendation: Approval

Suggested Motion: May I have a motion to approve awarding the contract to Team Reil, Inc. for the Oak Terrace Elementary School Athletic Field in the amount of \$144,690.00.

