

Date: July 21, 2020

To: Dr. Michael Lubelfeld, Superintendent of Schools
Members of the Board of Education

From: Christopher Wildman, CPA, Chief Financial Officer, and Treasurer

Subject: Bid Award for Oak Terrace Retaining Wall Reconstruction

Policy Alignment: Policy 4:60 Purchase and Contract

Strategic Plan Alignment: Parameter or Objective: We practice fiscal responsibility while maintaining an operating fund balance of at least 25%.

Disposition: Action

Executive Summary:

A Request for Bid (RFB) for the construction of the Oak Terrace Retaining Wall Reconstruction was developed and publicly bid. On July 2, 2020, the bid specification was released and on July 7, 2020, it was published on the Daily Herald News. A pre-bid meeting and walk-thru were held on July 8, 2020. The plan is to have the contractors start as soon as reasonably possible and to have the work completed before September 1, 2020.

On July 16, 2020, three bid packages were received, opened, and read aloud. Bids were received by Copenhagen Construction, Inc., Fleck's Landscaping Inc., and Semper Fi Land Services Inc. After careful consideration and analysis, Semper Fi Land Services Inc. was the lowest responsible and responsive bidder, see attached bid tabulation.

Based on this information, the administration recommends at the July 21, 2020 Board meeting that the Board approves awarding the construction of the Oak Terrace Retaining Wall Reconstruction to Semper Fi Land Services Inc. for approximately \$68,000.

Recommendation: Action

Roll call vote to approve and award the contract to Semper Fi Land Services Inc. for the construction of the Oak Terrace retaining wall reconstruction for approximately \$68,000, as presented.

