

NORTH SCOTT COMMUNITY SCHOOL DISTRICT

TITLE: Vocal Music Director (Junior High)

QUALIFICATIONS:

1. Valid Iowa teacher's certificate with appropriate endorsements
2. Music education, with vocal emphasis
3. Excellent communication
4. Demonstrated knowledge of, interest in, and aptitude for teaching local music

REPORTS TO: Junior High Principal

JOB GOAL: To provide an educational musical experience through ensemble singing to give students a positive experience by performing in a school musical or play.

PERFORMANCE RESPONSIBILITIES:

1. Select grade and skill level appropriate music
2. Teach sight reading and singing skills
3. Plan effective rehearsals
4. Create a time table for concert based goals
5. Create programs for all concerts
6. Communicate effectively with the high school and elementary schools for transition events
7. Auditions for honor choir and opus
8. Supervise staff accompanist
9. Select a play and obtain the rights to perform it
10. Obtain scripts for the play
11. Block the play
12. Audition students for parts in the play
13. Arrange for vocal direction, if play is a musical
14. Arrange for choreography, if play is a musical
15. Create a rehearsal schedule
16. Arrange for a place to audition rehearsals and performances
17. Hold rehearsals after school and Saturdays during second half of rehearsal period
18. Select and maintain costumes, props and sets
19. Arrange for publicity
20. Arrange for 6th grade students to view a rehearsal as an introduction transition to the Junior High
21. Arrange for the Junior High student body to view the play

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- 22. Preparing for public performances
- 23. Perform other duties as assigned

TERMS OF EMPLOYMENT: Ten month year. Salary established by the Board.

EVALUATION: Performance of this job will be evaluated per contract language.

Approved by: _____ Date: _____

Reviewed and agreed to by _____ Date: _____
(Incumbent)

(This job description contains only measurable performance responsibilities).

4/9/03