

NORTH SCOTT COMMUNITY SCHOOL DISTRICT

TITLE: Van Driver/ Lunch Server

QUALIFICATIONS:

- 1. Certified on an employees medical examination form to be fully qualified in health for the position by a licensed physician.
- 2. High School diploma of GED
- 3. Must have a valid driver’s license with a good driving record.
- 4. Must be physically able to lift 60 pound packers to load and unload van.
- 5. Wears uniform and appropriate hair restraints (approved by food service director and/or state/county authority) at all times in serving area.
- 6. Regular attendance.

REPORTS TO: Kitchen Manager

JOB GOAL: Serves students and staff in a pleasant efficient and sanitary manner.

PERFORMANCE RESPONSIBILITIES:

- 1. Reports to bus garage for van. Gases van when necessary.
- 2. Drives to school where food is to be loaded. Loads food and delivers to schools on their route. Serves food following indicated portion sizes at turn-around school.
- 3. Reports to kitchen manager any spills or damaged equipment.
- 4. Reports to bus garage supervisor any malfunction of van. Keeps van clean.
- 5. Maintains high standards of sanitation and safety.
- 6. Performs all other related duties as required.
- 7. Does not make any stops other than those assigned.
- 8. Drives safely at all times.

TERMS OF EMPLOYMENT: Nine month year. Salary established by the Board

EVALUATION: Performance of this job will be evaluated per contract language.

Approved by: _____ Date _____

Reviewed and agreed to by: _____ Date _____

(Incumbent)

(This job description contains only measurable performance responsibilities)

