

NORTH SCOTT COMMUNITY SCHOOL DISTRICT

TITLE: Night Lead Custodian

QUALIFICATIONS:

1. Good communication skills.
2. Leadership abilities.
3. Good people skills.
4. Ability to delegate work.

REPORTS TO: Head Custodian / Director of Operations

SUPERVISES: Night Custodial Staff

JOB GOAL: To provide students and staff with a safe and clean school environment.

PERFORMANCE RESPONSIBILITIES:

1. Leadership of night custodians.
2. Spot check work of other custodians to maintain a high level of efficiency.
3. Cleaning of assigned area.
4. Taking down flags.
5. Set-up of daily events
6. Maintain building security.
7. Maintain building entrances
-Snow , sand, salt, etc.

TERMS OF EMPLOYMENT: Twelve-month year. Salary established by the Board.

EVALUATION: Performance of this job will be evaluated per contract language.

Approved by: _____ Date _____

Reviewed and agreed to by: _____ Date _____
(Incumbent)

(This job description contains only measurable performance responsibilities)

4/1/03