

## NORTH SCOTT COMMUNITY SCHOOL DISTRICT

TITLE: Junior High Reading Specialist

## QUALIFICATIONS:

1. Valid Iowa Teacher Certification
2. Master's Degree in reading preferred
3. 3-5 years teaching experience

REPORTS TO: Principal

JOB GOAL: To assist struggling readers, and implement developmental reading strategies for all students.

## PERFORMANCE RESPONSIBILITIES:

1. Collaborates with the principal to design, implement and evaluate the reading program.
2. Supports and is a resource for classroom teachers
3. Is knowledgeable in reading assessments
4. Collects, analyzes, organizes, and presents data to staff
5. Informs parents via workshops, newsletters, and enlists their help
6. Coordinates a reading tutor program
7. Works with teachers and librarians on text and materials selection, including readability levels
8. Collaborates with teachers to design and adapt curriculum, incorporating study strategies
9. Works with targeted students as needed
10. Models learning strategies in the content area classrooms
11. Assists in staff development for implementing best reading and writing practices
12. Serves as a liaison with state and national colleagues to keep abreast of current research and best practice and to disseminate this information to staff

TERMS OF EMPLOYMENT: Ten month year. Salary established by the Board.

EVALUATION: Performance of the job will be evaluated in accordance with Provisions of the Board's Policy and master contract.

Approved by: \_\_\_\_\_ Date \_\_\_\_\_

Reviewed and agreed to by: \_\_\_\_\_ Date \_\_\_\_\_  
(Incumbent)

(This job description contains only measurable performance responsibilities)

4/1/03