

NORTH SCOTT COMMUNITY SCHOOL DISTRICT

TITLE: Junior High Jazz Band

QUALIFICATIONS:

1. Bachelor Degree
2. State of Iowa Teaching Certificate
3. Excellent communication, public relations and organizational skills
4. Demonstrated knowledge of, interest in and aptitude for teaching instrumental technique and ensembles
5. Certification in music
6. Exposure to loud noise

REPORTS TO: Junior High Principal

JOB GOAL:

1. Assist individual students in achieving a higher level of performance skills
2. Develop quality ensembles through rehearsals and performances
3. Work with interested 7th graders second semester to develop jazz instrumentation

PERFORMANCE RESPONSIBILITIES:

1. Issue, maintain, repair and check inventory
2. Schedule practices and accompany participants to music events, ensuring proper conduct and appearance
3. Maintain an awareness and comply with rules and regulations relating to specific activities (North Scott, SEIBA, etc.)
4. Work with the principal and athletic director scheduling performances and securing transportation
5. Perform public relations functions such as developing student interest in instrumental music, cooperating with media, communicating with parents and cooperating with other staff
6. Keep the principal and athletic director informed of developments that would influence the building climate
7. Maximize the safety of all the students
8. Performs other duties as assigned

TERMS OF EMPLOYMENT: Length of school year, plus additional work days

EVALUATION: Performance of the job will be evaluated in accordance with Provisions of the Board's

Approved by: _____ Date: _____

Reviewed and agreed to by _____ Date: _____
(Incumbent)

(This job description contains only measurable performance responsibilities).

4/7/03