

NORTH SCOTT COMMUNITY SCHOOL DISTRICT

TITLE: Junior High Drama Director

QUALIFICATIONS:

1. College Degree
2. Excellent communication, public relations and organizational skills, demonstrated knowledge of, interest in and aptitude for teaching drama.
3. Ability to relate positively with staff, parents and students.
4. Knowledge of an aptitude for teaching drama

REPORTS TO: Junior High Principal

JOB GOAL: To help each participating student have a positive experience in theater.
To present a public performance of a play or musical.

PERFORMANCE RESPONSIBILITIES:

1. Select a play and obtain the rights to perform it.
2. Obtain scripts for the play.
3. Block the play.
4. Audition students for parts in the play.
5. Arrange for vocal direction, if play is a musical.
6. Arrange for choreography, if play is a musical.
7. Create a rehearsal schedule.
8. Arrange for a place to audition, rehearsals and performances.
9. Hold rehearsals after school, and Saturdays during second half of rehearsal.
10. Select and maintain costumes, props and sets.
11. Arrange for publicity.
12. Arrange for 6th grade students to view a rehearsal as an introduction transition to the junior high.
13. Arrange for the junior high student body to view the play.
14. Preparing for public performances.
15. Perform other duties as assigned.

TERMS OF EMPLOYMENT: Length of season, some weekends

EVALUATION: Performance of the job will be evaluated in accordance with Provisions of the Board's Policy and Master Contract.

Approved by: _____ Date: _____

Reviewed and agreed to by _____ Date: _____
(Incumbent)

(This job description contains only measurable performance responsibilities).

4/7/03