

NORTH SCOTT COMMUNITY SCHOOL DISTRICT

TITLE: Groundskeeper

QUALIFICATIONS:

1. Two years experience in turf industry.
2. Two years experience in ground care field.
3. Demonstrated aptitude or competence for assigned responsibilities.
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Grounds Manager/Director of Operations

JOB GOAL: To provide students with an attractive and safe, natural environment in which to learn.

PERFORMANCE RESPONSIBILITIES:

1. Maintains and cares for school grounds.
2. Prepares seeding and planting beds.
3. Plants seeds, bulbs, trees, and shrubbery so that growth produces an attractive appearance.
4. Prunes trees and trims hedges to promote growth and improve appearance.
5. Mows lawns with power walk behind mowers and riding tractor mowers. Trims with string trimmers.
6. Adjusts and repairs such equipment as lawnmowers, sprinklers, chainsaws, hedge clippers, tractor, buses, and other district equipment assigned by Grounds Manager.
7. Removes snow from sidewalks, driveways, and spreads salt, sand, to prevent slipping. (On call when needed)
8. Collect and disposes leaves, trash and other unwanted debris that accumulated on school grounds.
9. Repairs outdoor facilities such as benches, garbage cans, chainlink fence and playground equipment.
10. Concrete set-up and finishing.
11. District moving and deliveries of special need items.
12. Perform welding and torch cutting on equipment.
13. Assist in irrigation repair.
14. Set-up and maintenance of athletic fields.
15. Confers with Grounds Manager on making the district an aesthetic attractive and safe environment.

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TERMS OF EMPLOYMENT: Twelve-month year. Salary established by the Board.

EVALUATION: Performance of this job will be evaluated per contract language.

Approved by: _____ Date _____

Reviewed and agreed to by: _____ Date _____
(Incumbent)

(This job description contains only measurable performance responsibilities)

3/20/03