

NORTH SCOTT COMMUNITY SCHOOL DISTRICT

TITLE: Elementary Reading Specialist

QUALIFICATIONS:

1. Valid Iowa Teacher Certification
2. Master's Degree in reading preferred
3. 3-5 years teaching experience

REPORTS TO: Principal

JOB GOAL: To assist struggling readers, and implement developmental reading Strategies for all students.

PERFORMANCE RESPONSIBILITIES:

1. Collaborates with the principal to design, implement and evaluate the reading program
2. Supports and is a resource for classroom teachers
3. Is knowledgeable in reading assessments and administers diagnostic assessments for identification of students.
4. Collects, analyzes, organizes, and presents data to staff.
5. Informs parents via workshops, newsletters, and enlists their help
6. Works with teachers and media specialists on text and materials selection, including readability levels
7. Collaborates with teachers to design and adapt curriculum, incorporating study strategies
8. Works with targeted students as needed
9. Models learning strategies in the content area classrooms
10. Assists in staff development for implementing best reading and writing practices
11. Serves as a liaison with state and national colleagues to keep abreast of current research and best practice and to disseminate this information to staff

TERMS OF EMPLOYMENT: Ten month year. Salary established by the Board.

EVALUATION: Performance of this job will be evaluated in accordance with Provisions Of the Board's Policy and master contract.

Approved by: _____ Date: _____

Reviewed and agreed to by _____ Date: _____
(Incumbent)

(This job description contains only measurable performance responsibilities).