

NORTH SCOTT COMMUNITY SCHOOL DISTRICT

TITLE: Custodian and Sub-Custodian

QUALIFICATIONS:

- 1. Certification of good health by a licensed physician
- 2. Ability to follow detailed instructions.
- 3. Good communication skills.

REPORTS TO: Head Custodian / Director of Operations

JOB GOAL: To provide students and staff with a safe and clean school environment.

PERFORMANCE RESPONSIBILITIES:

- 1. Cleans assigned areas to a high level of standards set by Director of Operations.
- 2. Performs assigned duties on a as needed basis.
- 3. Reports building problems to Head Custodian.
- 4. Maintains equipment in a clean and working order.
- 5. Assists students, staff and other custodians in a respectful manner.
- 6. Reviews custodial handbook to stay abreast of job duties and responsibilities.

TERMS OF EMPLOYMENT: Twelve-month year. Salary established by the Board.

EVALUATION: Performance of this job will be evaluated per contract language.

Approved by: _____ Date _____

Reviewed and agreed to by: _____ Date _____
(Incumbent)

(This job description contains only measurable performance responsibilities)

3/18/03