

NORTH SCOTT COMMUNITY SCHOOL DISTRICT

TITLE: Classroom Aide

QUALIFICATIONS:

- 1. Certified on an employees medical examination form to be fully qualified in health for the position by a licensed physician.
- 2. High School graduation including courses in English, mathematics, and computer applicati
- 3. Experience in demonstrated competence in tasks assigned.
- 4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Classroom teacher and Building Principal

JOB GOAL: To assist the classroom teacher achieve teaching objectives.

PERFORMANCE RESPONSIBILITIES:

- 1. Assists with tasks associated with the curriculum.
- 2. Assists with the supervision of students.
- 3. Establishes a supportive relationship with the students, staff, and parents.
- 4. Serves as a resource person for the students, staff, and parents.
- 6. Assists with clerical tasks associated with the classroom.
- 7. Other duties as assigned by the principal.

TERMS OF EMPLOYMENT: Nine month year. Salary established by the Board.

EVALUATION: Performance of this job will be evaluated per contract language.

Approved by: _____ Date_____

Reviewed and agreed to by: _____ Date_____
(Incumbent)

(This job description contains only measurable performance responsibilities)

3/17/03

