

NORTH SCOTT COMMUNITY SCHOOL DISTRICT

TITLE: Freshman Class Sponsor

QUALIFICATIONS:

1. Iowa Teaching Certificate

REPORTS TO: Activities Director

JOB GOAL: To assist the freshman class and officers in raising funds for future class activities. It is strongly advised that fundraising clothing for the class be sold early in the school year. Fundraising dances can be scheduled anytime during the academic year. Other suggestions are car washes, food sales etc.

PERFORMANCE RESPONSIBILITIES:

1. Meet with the Freshman class officers.
2. Assist them with making arrangements for fund raising.
3. To generate funds for future activities.
4. Other duties as assigned

TERMS OF EMPLOYMENT: Salary established by the Board.

EVALUATION: Performance of this job will be evaluated per contract language.

Approved by: _____ Date: _____

Reviewed and agreed to by _____ Date: _____
(Incumbent)

(This job description contains only measurable performance responsibilities.)

3/17/03