

NORTH SCOTT COMMUNITY SCHOOL DISTRICT

TITLE: Assistant Speech Coach

HOURS: Various and weekends

QUALIFICATIONS:

1. Possession of Iowa Teaching Certificate.
2. Demonstrated knowledge of, interest in and aptitude for coaching speech.
3. Excellent communication skills, public relations, and organizational skills.
4. Ability to relate positively with staff, parents, students, and community.
5. Demonstrated leadership ability and a desire to lead.

REPORTS TO: Building Principal & Head Speech Coach

JOB GOAL: To help each participating student achieve a high level of skill, an appreciation for the art, values, and discipline involved in public speaking. To provide leadership and direction for students grade 9 through 12.

PERFORMANCE EXPECTATIONS:

1. Maintain standards of excellence in student performance and behavior.
2. Involve as many students in quality speaking experiences as possible.

PERFORMANCE RESPONSIBILITIES:

1. Coach students in various categories.
2. Do improvisational acting categories as well as some of the other large group .
3. Attend the various contests the students are entered in.
3. Attend the Fall IHSSA Coached Convention and the spring meeting if possible.
4. Attend the summer organizational and weekly Lancer Production meetings. May trade off with the head speech coach as needed on the weekly meetings.
5. Help with fund raisers.
6. Help with Lancer Production activities such as chaperoning the fall and spring dances, the Christmas Coffee House, and the car wash.
7. Reports to Head Speech Coach
8. Other duties as assigned

Page 2 – Assistant Speech Coach

TERMS OF EMPLOYMENT: Twelve months. Salary established by the Board

EVALUATION: Performance of this job will be evaluated per contract language.

Approved by: _____ Date: _____

Reviewed and agreed to by _____ Date: _____
(Incumbent)

(This job description contains only measurable performance responsibilities.)

4/1/03