

Note: this form is also available on our website in the Employee Zone.

2022-2023 Timecard Due Dates & Payroll Check Dates
For Employees Paid Bi-Weekly

Payroll Check Date	Timecard Approved Date (By Noon)
July 7, 2022	July 1, 2022(<i>By end of day</i>)
July 21, 2022	July 18, 2022
August 4, 2022	August 1, 2022
August 18, 2022	August 15, 2022
September 1, 2022	August 29, 2022
September 15, 2022	September 12, 2022
September 29, 2022	September 26, 2022
October 13, 2022	October 7, 2022(<i>By end of day</i>)
October 27, 2022	October 24, 2022
November 10, 2022	November 4, 2022(<i>By end of day</i>)
November 23, 2022	November 18, 2022(<i>By end of day</i>)
December 8, 2022	December 5, 2022
December 22, 2022	December 19, 2022
January 5, 2023	December 30, 2022(<i>By end of day</i>)
January 19, 2023	January 13, 2023(<i>By end of day</i>)
February 2, 2023	January 30, 2023
February 16, 2023	February 13, 2023
March 2, 2023	February 27, 2023
March 16, 2023	March 10, 2023(<i>By end of day</i>)
March 30, 2023	March 27, 2023
April 13, 2023	April 6, 2023(<i>By end of day</i>)
April 27, 2023	April 24, 2023
May 11, 2023	May 8, 2023
May 25, 2023	May 22, 2023
June 8, 2023	June 5, 2023
June 22, 2023	June 19, 2023