

**SAYREVILLE  
BOARD OF EDUCATION  
POLICY**

**FILE CODE: 3510**

  X   **Monitored**

  X   **Mandated**

  X   **Other Reasons**

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OPERATION AND MAINTENANCE OF PLANT

The Board of Education is responsible for providing school facilities that are safe from hazards; sanitary; properly equipped, lighted and ventilated; and aesthetically suited to promoting the goals of the district. School buildings and site accommodations shall include provisions for individuals with disabilities pursuant to law and regulations.

The Superintendent shall develop and enforce detailed regulations for the safe and sanitary operation of the buildings and grounds. The regulations shall be reviewed and adopted by the board, and explained to all staff annually at the beginning of each school year and when any changes are made.

The Superintendent and School Business Administrator/Board Secretary shall develop a multiyear comprehensive maintenance plan for board approval, to be updated annually.

**Integrated Pest Management**

The New Jersey School Integrated Pest Management Act of 2002 requires schools to implement a school integrated pest management policy. As per this policy, the local Board of Education and the Superintendent of a school district, shall implement Integrated Pest Management (IPM) procedures to control pests and minimize exposure of children, faculty, and staff to pesticides. The Sayreville Public School District shall develop and maintain an IPM plan as part of the district's policy.

**Integrated Pest Management procedures in schools**

Implementation of IPM procedures will determine when to control pests and whether to use mechanical, physical, cultural, biological or chemical methods. Applying IPM principles prevents unacceptable levels of pest damage by the most economical means and with the least possible hazard to people, property, and the environment.

Each school shall consider the full range of management options, including no action at all. Non-pesticide pest management methods are to be used whenever possible. The choice of using a pesticide shall be based on a review of all other available options and a determination that these options are not effective or not reasonable. When it is determined that a pesticide must be used, low impact pesticides and methods are preferred and shall be considered for use first.

**Development of IPM plans**

The Sayreville IPM plan is a blueprint of how the Sayreville Public School District will manage pests through IPM methods. The district IPM plan states the district's goals regarding the management of pests and the use of pesticides. It reflects each school's site-specific needs. The IPM plan shall provide a description of how each component of the district IPM policy will be implemented at each school. The District IPM Coordinator, School IPM Coordinators and the Food Service Coordinator shall be responsible for the development of the IPM plan for each school.

## **District IPM Coordinator**

The Superintendent of Schools shall designate an Integrated Pest Management (IPM) District Coordinator, who is responsible for the implementation of the school Integrated Pest Management policy.

School IPM Coordinator and Food Service Coordinator

The Superintendent of Schools shall designate Integrated Pest Management (IPM) School Coordinators and an Integrated Pest Management (IPM) Food Service Coordinator who will be instrumental in the implementation of the IPM Policy in their building/department.

## **Education /Training**

The school community will be educated about potential pest problems and IPM methods used to achieve the pest management objectives.

The District, School, Food Service IPM Coordinators, other school staff and pesticide applicators involved with implementation of the school IPM policy will be trained in appropriate components of IPM as it pertains to the school environment.

Students, parents/guardians will be provided information on this policy upon request and instructed on how they can contribute to the success of the IPM program. The IPM policy will be posted on the district's website and intranet.

## **Record keeping**

Records of pesticide use shall be maintained on site at each school to meet the requirements of the state regulatory agency and the Board of Education.

Records shall also include, but are not limited to, pest surveillance data sheets and other non-pesticide pest management methods and practices utilized.

## **Notification/Posting**

The District IPM Coordinator and School Coordinators are responsible for timely notification to students' parents or guardians and the school staff of pesticide treatments pursuant to the School IPM Act.

## **Re-entry**

Re-entry to a pesticide treated area shall conform to the requirements of the School IPM Act.

## **Pesticide applicators**

The District IPM Coordinator shall ensure that applicators follow state regulations, including licensing requirements and label precautions, and must comply with all components of the district IPM Policy.

## **Evaluation**

Annually, for public schools, the Superintendent and/or District IPM Coordinator will report to the Board of Education on the effectiveness of the IPM plan and make recommendations for improvement as needed.

The Board of Education directs the Superintendent to develop regulations and/or procedures for the implementation of this policy.

Date: May 16, 2006

**Legal References:** N.J.S.A. 13:1F-19 through -33 "School Integrated Pest Management Act"

N.J.S.A. 18A:17-49 through -52 Buildings and grounds supervisors to be certified educational facilities managers

N.J.S.A. 18A:22-8 Contents of budget; program budgeting system

N.J.S.A. 34:5A-1 et seq. Worker and Community Right to Know Act

**References**

N.J.S.A. 34:6A-25 et seq. New Jersey Public Employees Occupational Safety and Health Act

N.J.A.C. 5:23 Barrier free subcode of the uniform construction code

N.J.A.C. 6A:26-12.1 et seq. Operation and Maintenance of Facilities

See particularly:  
N.J.A.C. 6A:26-12.2(a)1, 2  
N.J.A.C. 6A:30-1.1 et seq. Evaluation of the Performance of School

**Districts:**

N.J.A.C. 6A:32-12.1 Reporting requirements

N.J.A.C. 7:30-13.1 et seq. Integrated Pest Management

Manual for the Evaluation of Local School Districts

**Possible**

**Cross References:** \*1410 Local units

\*2240 Research, evaluation and planning

\*3000/3010 Concepts and roles in business and non-instructional operations; goals and objectives

\*3516 Safety

\*5141 Health

6161 Equipment, books and materials

\*7110 Long-range facilities planning

\*9130 Committees

\*Indicates policy is included in the Critical Policy Reference Manual.

**Key Words**

Operation and Maintenance of Plant, Buildings and Grounds, Maintenance

NOTE: THIS MODEL POLICY LANGUAGE WAS DEVELOPED BY THE COMMISSIONER OF THE DEPARTMENT OF ENVIRONMENTAL PROTECTION IN CONSULTATION WITH THE COMMISSIONER OF EDUCATION, NJSBA, AND THE RUTGERS COOPERATIVE EXTENSION.