



# Chief Joseph Middle School ACTION PLAN: Family Involvement

**Strategic Objective (SO):** To expand the nature and scope of the school's focus on enhancing family involvement  
**Topic of Strategic Objective (SO) e.g., Math, PEAKS, etc.:** Family Involvement

**Leader:** Lori Van Vleet  
**Team Members:** Talia Martin, Rosalie Lee, Cynthia McBride, Sarah Domin, Katie DiBerardinis, Jenny Nason, Brian Ayers, Adam Duncan

**Action Plan Projected Completion Date:**  
June 2014

**Evaluation Plan:** Describe steps you will take to determine if you have reached this strategic objective. Annual family involvement survey will be administered at the end of 2014.

**Best Practice Investigation:** What information is uncovered looking at best practice in relation to this strategic objective. Family involvement is a component of implementing a multi-tiered system of support.

<b>Action Steps</b> What actions will be taken to achieve this SO? Include what staff may need to learn to accomplish this SO.	<b>Who</b> Who will be responsible for what actions?	<b>Timeframe</b> What is a realistic timeframe for each action?
Create/train staff on universal system of communication with families via email	Technology department, All faculty	Fall 2013
Create a universal system of communication with families via website - building (i.e. MTSS, Title 1, academic supports, etc.) and team (i.e. large projects, trimester overview, due-dates, class events, volunteer opportunities, disclosure documents, etc.)	Technology department, all faculty	Fall 2013
Explore offering family workshops in academic areas	Cynthia, Title 1 team	By October 2013
Explore offering family fun nights	Counseling	By October 2013
Offer electronic newsletter	Lynn	Fall 2013
Create a screen shot demo of how to access powerschool. Provide 6th grade parents tutorial during fall workshop.	Miles McGeehan Lori Van Vleet	Fall 2013
Continue trimester parent contact through advisory	Advisory Teachers	Fall, Winter, Spring
Explore options for parent bulletin board (news, events, volunteer opportunities, donation opportunities)	Lori Van Vleet, PAC	Fall 2013