

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

January 5, 2017

Reorganization Meeting Minutes

“Educating Today for Tomorrow’s Success”

1. Call Meeting to Order

I, Megan Stoddart, Business Administrator, call this meeting to order under the Open Public Meetings Act at 7:02pm.

This is to advise the general public and to instruct that it be recorded in the Minutes, that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” the Berlin Township Board of Education on January 5, 2017, caused to be posted at the Business Office of the Board of Education located at 225 Grove Avenue, West Berlin, New Jersey and advertised in the Courier Post on January 5, 2017 a meeting notice setting forth the time, date and location of this meeting.

2. Pledge of Allegiance

Oath of Offices will be administered by Mrs. Megan Stoddart, School Business Administrator to the incoming members of the board:

Mr. Jeffrey Souza, Mrs. Cynthia Mozee, Mrs. Aida Figueroa-Epifano

3. Roll Call

Yr Began/Current Term Expires

| | | |
|---|----------------|-------------|
| Mr. Sol Cohen | <u>absent</u> | 2014 / 2017 |
| Mr. Keith Jones | <u>present</u> | 2011 / 2017 |
| Mrs. Mary Williams | <u>present</u> | 2002 / 2017 |
| Mr. Brian Davis | <u>present</u> | 2012 / 2018 |
| Mrs. Kimberly Reed | <u>present</u> | 2015 / 2018 |
| Mrs. Joanne Young | <u>present</u> | 2015 / 2018 |
| Mr. Jeffrey Souza | <u>present</u> | 2014 / 2019 |
| Mrs. Cynthia Mozee | <u>present</u> | 2013 / 2019 |
| Mrs. Aida Figueroa-Epifanio | <u>present</u> | 2016 / 2019 |
| Dr. Edythe B. Austermuhl, Superintendent | <u>present</u> | |
| Mrs. Megan Stoddart, Business Administrator | <u>present</u> | |
| Charles Rizzi, Esq., Board Solicitor | <u>absent</u> | |

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DISTRICT MISSION STATEMENT

The slogan of the Berlin Township School District of “Educating Today for Tomorrow’s Success” is meant to focus the educational community on the broad goal of giving ALL of our children the necessary skills to be successful in all future endeavors. Student achievement is the major priority; the district prides itself on its creative approach to learning and its emphasis upon helping each student to discover his or her potential. Teachers use a variety of teaching methods to reach students with a wide range of abilities. Student engagement as volunteers in the learning process is our primary focus. It is our responsibility to create structures and systems where students are totally engaged in the instruction, which will then leads to deeper learning and understanding.

The Berlin Township School District commits itself to all children by creating a standards-based school district in which all students receive the very best educational opportunities possible. Each and every student will surpass the New Jersey Core Curriculum Content Standards. To achieve this, the members of the district will focus on:

- Establishing high standards of excellence for both staff and students
- Communicating openly and frequently within the district and with the community to foster a trusting relationship
- Ensuring a safe and orderly environment for staff and students
- Recognizing that a school district serves as a role model and has the responsibility to encourage high quality character behavior

B. Review District & Board of Education Goals

DISTRICT & BOARD OF EDUCATION GOALS

2015-2016

- Continue to supervise the revision and implementation of all district curricula, over the 3-year period (2013-2016) as per the 2013 QSAC findings in order to improve student growth and achievement.
- Work with the district administrative staff to identify and implement improved communication between the School District and parents and community at large via our web site and our student information system (OnCourse).
- Continue to work with the Board of Education to investigate ways to improve communication with district parents and community.

These become the basis for the evaluation of the Superintendent, Edythe Austermuhl

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BOARD GOALS

1. Begin to review and revise, as needed, Board Policies as found in the 5000 section of the Policy Manual and continue through the 2016-2017 school year.
2. Develop and implement practices that will promote inter-district participation with Pine Hill and Clementon School Districts at both the Board and District staff levels.
3. Continue to work with the Board of Education to investigate ways to improve communication with district parents and the community.

4. OFFICER AND DELEGATE NOMINATIONS

- a. Motion by Brian Davis, second by Kimberly Reed to nominate Cynthia Mozee for school board president. Motion carried, roll call vote, all present voting “yes”.
- b. Motion by Mary Williams, second by Jeffrey Souza to appoint Cynthia Mozee for school board president. Motion carried, roll call vote, all present voting “yes”.
- c. Motion by Brian Davis, second by Cynthia Mozee to nominate Keith Jones for school board vice president. Motion carried, roll call vote, all present voting “yes”.
- d. Motion by Mary Williams, second by Brian Davis to appoint Keith Jones for school board vice president. Motion carried, roll call vote, all present voting “yes”.
- e. Motion by Mary Williams, second by Cynthia Mozee to appoint Jeffrey Souza as the delegate to the New Jersey Schools Boards Association. Motion carried, roll call vote, all present voting “yes”.
- f. Motion by Cynthia Mozee, second by Jeffrey Souza to appoint Mary Williams as the alternate delegate to the New Jersey Schools Boards Association. Motion carried, roll call vote, all present voting “yes”.
- g. Motion by Keith Jones, second by Jeffrey Souza to appoint Joanne Young as the delegate to the Camden County Schools Boards Association. Motion carried, roll call vote, all present voting “yes”.

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- h. Motion by Kimberly Reed, second by Jeffrey Souza to appoint Mary Williams as the alternate delegate to the Camden County Schools Boards Association. Motion carried, roll call vote, all present voting “yes”.
- i. Motion by Jeffrey Souza, second by Mary Williams to appoint Brian Davis as the representative to the Camden County Educational Services Commission. Motion carried, roll call vote, all present voting “yes”.
- j. Motion by Jeffrey Souza, second by Keith Jones to appoint Kimberly Reed as the representative to the Pine Hill Board of Education from this date to the date of the next reorganization meeting in 2018. Motion carried, roll vote, all present voting “yes”.
- k. Motion by Mary Williams, second by Aida Figueroa-Epifanio to appoint the following members to, or advisors of the Board’s negotiations committee:

Jeffrey Souza (chairperson)

Keith Jones (member)

Brian Davis (member)

Motion carried, roll call vote, all present voting “yes”.

5. ESTABLISHMENT OF BOARD PROCEDURES AND POLICIES

- a. Motion by Kimberly Reed, second by Mary Williams to resolve that the Berlin Township Board of Education establish the time and date of their regularly scheduled meetings as the 4th Thursday of each month as listed below:

BERLIN TOWNSHIP BOARD OF EDUCATION
MEETING CALENDAR, 2017 **(AS PER ATTACHED DRAFT)**

Motion carried, roll call vote, all present voting “yes”.

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6. NEW BUSINESS

- a. Information sheets to be completed by the board and returned to Dr. Austermuhl before you leave this evening.

7. ADJOURNMENT

- a. Motion by Kimberly Reed, second by Jeffrey Souza to adjourn the meeting. Time meeting adjourned 7:23pm. Motion carried, voice vote, all present voting “yes”.

Respectfully submitted,

Megan Stoddart, Business Administrator