



**Regular Virtual Meeting of the Surplus Property 7-11 Committee**  
**Tuesday, April 5, 2022**  
**6:00 PM – 8:00 PM PST**

**Approved Minutes**

1. CALL TO ORDER 6:02 PM by Richard Lowenthal, Chair Slide 1
  
2. WELCOME & ROLL CALL Slide 2
  - Committee Members are Identified in the Meeting - Ming Bao, Kelly Crosby, Sharon Fong, Tammy Fox, Siddharth Jain, Lili Li, Richard Lowenthal, Randy Shingai, Raj Singh, SiewMing Tang, Dean Tatsuno
  - Also in attendance:  
Jacki Horejs, Facilitator  
Chris Jew, CBO  
Leslie Mains, Chief Engagement Officer  
Clarissa Canady, DWK  
Scott Sheldon and Barry Schimmel, Terra Realty  
Tina Bernal, Administrative Secretary to CBO
  - Scott Sheldon, Terra Realty Advisors Introduction
  
3. PUBLIC COMMENT GUIDELINES Slide 3
  - Facilitator Horejs reviewed guidelines for public comment
  
4. APPROVAL OF AGENDA Slide 4
  - There were items added to action under 9. Motions – Maintain current zoning, not to demolish any buildings, Regnart for District Use, Time change May 3 Public Hearing 6-9pm
  - There were no public comments on this item
  - Motion to approve agenda with additions by Raj Singh, second by Kelly Crosby
  - Yes: Unanimous
  - Abstentions/Opposed: None
  - Tina reviewed Public Records Request access on new website
  
5. APPROVAL OF MINUTES MARCH 8, 2022 Slide 5
  - There was one clarification on the minutes for 7. Raj Singh was Abstention.
  - There were no public comments on this item
  - Motion to approve minutes with edit by Kelly Crosby, second by Sharon Fong
  - Yes: Unanimous
  - Abstentions/Opposed: None

## 6. NON-AGENDA PUBLIC COMMENT

Slide 6

- There were no public comments.

## 7. SUMMARY OF PROGRESS

Slide 7-8

- Chris reviewed the Summary of Progress to date.
- Committee had clarifying questions.
  - NEXT MEETING – What space does the DO want to use for District purposes if any? What is square footage for Vista to combine DO? Does District want to reunite the DO? Does the District want the DO to use some of the surplus property? How much to spend to renovate Regnart to move DO there? Depends on District requirements and conditions of space. Current rent for Mary is approximately \$440,000 annually. Does Central Kitchen need to be moved or can it be expanded where it is located at Stocklmeir? Can DO be combined on one school site and Central Kitchen at Vista? Does kitchen need to be done by certain time and is there a budget?
  - NEXT MEETING – Committee Member Lili requested to agendize a Motion to prevent private schools from leasing properties so that the District protects student enrollment and doesn't lose enrollment for the next meeting.
  - Procedural – if the Committee still has work, can add meeting dates or extend length of meetings? Will address in 9.
  - Mary Lease – District has secured one year extension to exercise 5-year renewal option. Notification date now April 1, 2023 to end lease April 1, 2024.
- There were no public comments.

## 8. STAFF REPORT/DISCUSSION

Slide 9-14

### Unfinished Business

- Chris reviewed Categories with definitions of interested parties for leasing
    1. District is not allowed to start RFP process at this time, Committee purpose is to establish recommendations on how to lease spaces.
  - Clarissa reviewed Sample Board Recommendation
  - Chris reviewed Unanswered Questions from Parking Lot
    1. Updated Parking Lot with answers
  - Tina reviewed Community Engagement
- Follow up from previous meeting – Tabled Items
- Clarissa and Scott reviewed zoning and acceptable uses
  - Clarissa and Scott reviewed Montebello updates

## 9. ACTION ITEMS

Slide 15

- Motion to recommend District maintain current City of SJ General Plan and City of Cupertino Zoning by Raj Singh, second by Richard Lowenthal.
  - Yes: Unanimous
  - Abstentions/Opposed: None
- Motion to recommend District preserve school sites and any facility modifications by tenants are approved by District and DSA by Dean Tatsuno, second by SiewMing Tang.
  - Yes: Unanimous
  - Abstentions/Opposed: None
- Tabled for next meeting – Richard requested to agendize a Discussion/motion to not Surplus all property at next meeting.

- Motion to change the time of the May 3<sup>rd</sup> meeting to 6-9pm to accommodate for a Public Hearing and Regular Meeting by Richard Lowenthal, second by Siddharth Jain.
  - Yes: Unanimous
  - Abstentions/Opposed: None
- Motion to continue meeting virtually for the next 30 days (Resolution 2022-1) by Richard Lowenthal, second by SiewMing Tang
- Yes: Ming, Kelly, Sharon, Tammy, Siddharth, Lili, Richard, Randy, Raj, SiewMing, Dean
- ACTION ITEM: Add motions to Progress Report
- There were no public comments on this item
- Yes: Unanimous
- Abstentions/Opposed: None

10. ADJOURNMENT 7:58pm

Slide 16

- Motion by Lili Li, second by Sharon Fong
- Yes: Unanimous
- Abstentions/Opposed: None

11. AFFIDAVIT OF POSTING

- I, Tina Bernal, certify that on Wednesday, March 30, 2022, I caused to be posted a notice of the meeting of the Cupertino Union School District Surplus Property 7-11 Committee.