



CATEGORY: INSTRUCTIONAL POLICIES

POLICY: GRADING

POLICY NUMBER: 616

ADOPTED: 6/11/2020

REVIEWED/REVISED:

Administered by: **VICE PRESIDENT FOR INSTRUCTION**

A final grade is the instructor's evaluation of the student's work and achievement throughout a semester's attendance in a course. Factors upon which the final grade may be based are attendance, recitation, written and oral quizzes, reports, papers, final examination, and other class activities. The evaluation will be expressed according to the following letter system:

Passing Grades

A=Excellent

B=Good

C=Satisfactory

D=Lowest Passing Grade

Grades with No Credit

F=Failure

I=Incomplete

W=Withdrawal

AU=Audit

L=Lab

Courses with a "W," "AU," or repeated courses do not count in the grade point average. All other courses are counted. When a student repeats a course, the better grade becomes the official grade of record.

PROCEDURES: Grades will be recorded by the date on the instructional calendar.

INSTRUCTIONAL COUNCIL APPROVAL DATE: *February 18, 2022*

EXECUTIVE COUNCIL APPROVAL DATE: **March 30, 2022**