

## **HIGHER EDUCATION DAYS**

The purpose of Higher Education Days is to allow students to visit universities, colleges, vocational schools or other institutions of higher learning.

Each student is allowed two (2) Higher Education Days per junior and senior year. These days may be used both during the student's junior year, or one during the junior year and one during the senior year or both during the senior year.

Students must meet basic academic criteria set forth by the admissions office of the school they wish to visit. Visitation may be denied by the Assistant Principals and/or the attendance office personnel.

NO Higher Education Days will be allowed the day before or the day after prescheduled school breaks (i.e. Fall Break, Winter vacation, Spring Break, etc.) HED days also will not be permitted during the month of May or the last week of a quarter due to final exams.

Students wishing to take a Higher Education Day should see Mrs. Coonce in the attendance office for a HED permission slip and a class release form. These forms should be completed and returned **BEFORE** the student's HED day. Upon the first day back to school, verification of the visit must be submitted to Mrs. Coonce or an unexcused absence will be issued. Accepted verification is defined as any notice showing a signature of member of the admissions department (i.e. Counselor, professor, tour guide etc.)

Special consideration to any exceptions will be approved by administration on an individual basis.

**MT. VERNON HIGH SCHOOL**  
**HIGHER EDUCATION DAY PERMISSION SLIP**

Request for a Higher Education Day form must be submitted to Mrs. Coonce at least **two days prior** to the visitation date.

I wish to visit: \_\_\_\_\_

Location: \_\_\_\_\_

Date of Visit: \_\_\_\_\_

Give a short statement as to how this will be beneficial to you: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I verify that I have made an appointment with: \_\_\_\_\_

through the admissions office for an official visit on the above stated date.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_

Date of Request

## CLASS RELEASE FORM

\_\_\_\_\_ Plans to take a Higher Education Day on:  
(Student Name)

\_\_\_\_\_. Please sign to indicate that you are aware  
(Date)

of this planned activity. This form does not necessitate your approval; however,

appropriate comments should be written so that parents are aware of your thoughts.

Block

Course

Teacher Signature and Comment

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

\_\_\_\_\_

Student: I plan to attend the activity described above, and I understand that I am responsible for visiting with each of my teachers whose class I will miss. I agree to either complete all work beforehand or make-up all work missed as the result of my absence. I will return this form complete with signatures.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

PARENTS: After carefully considering the benefits of this activity and noting the above teacher comments, I give my permission for my son/daughter to attend.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date