



Winona Area Public Schools
Board Operations Committee Meeting
Meeting Minutes: April 28, 2022

Meeting Location:	District Office Conference Room #1 903 Gilmore Ave, Winona, MN 55987
Meeting Start:	4:46pm
Meeting End:	5:53pm
Members Present:	Michael Hanratty Stephanie Smith Dr. Annette Freiheit Kacie Lovas
Other Attendees:	
Members Absent:	Emily Solheid

I. Review Upcoming Policies

- A. **Policy 209 Code of Ethics:** Dr. Freiheit presented this policy with no recommended changes. The committee discussed replacing the word “Support” with the word “Accept” in section II.A.5. Mr. Hanratty and Ms. Smith recommended that the policy be added, with the suggested changes, to the May 19, 2022 School Board agenda for first reading by the School Board.
- B. **Policy 306 Administrator Code of Ethics:** Dr. Freiheit presented this policy with no recommended changes. No further discussion. Mr. Hanratty and Ms. Smith recommended that the policy be added to the May 19, 2022 School Board agenda for information for the School Board.
- C. **Policy 425 Staff Development:** Dr. Freiheit presented this policy with grammatical and statutory based changes. The Staff Development Committee has reviewed this policy and recommends approval to the Board Operations Committee. No further discussion. Mr. Hanratty and Ms. Smith recommended that the policy be added to the May 19, 2022 School Board agenda for first reading by the School Board.
- D. **Policy 487 Professional Staff Visitations and Conferences:** Dr. Freiheit presented this policy with proposed changes. The Staff Development Committee has reviewed this policy and recommends approval to the Board Operations Committee. No further discussion. Mr. Hanratty and Ms. Smith recommended that the policy be added to the May 19, 2022 School Board agenda for first reading by the School Board.
- E. **Policy 509 Enrollment of Nonresident Students:** Dr. Freiheit presented this policy with no recommended changes. Mr. Hanratty and Ms. Smith recommended that the policy be added to the May 19, 2022 School Board agenda as information for the School Board.
- F. **Policy 511 Student Fundraising:** Dr. Freiheit presented this policy with the recommended changes. The committee discussed adding the words “or designee” after the word

Superintendent in section III.C. Mr. Hanratty and Ms. Smith recommended that the policy be added, with the suggested changes, to the May 19, 2022 School Board agenda for first reading by the School Board.

- G. **Policy 899 Inclement Weather and Emergency School Closings:** Dr. Freiheit presented this policy with recommended changes. Mr. Hanratty and Ms. Smith recommended that the policy be added to the May 19, 2022 School Board agenda for first reading by the School Board.

II. Follow-up Discussion:

- A. **Policy 507 Corporal Punishment:** Dr. Freiheit presented this policy, and discussed the concerns brought forth at the Board table. The committee suggested going to our legal counsel to question a way of more clearly defining “reasonable force”. Additional concern was discussed on section III., and the committee suggested bringing this paragraph to legal counsel to possibly combine the two sentences. (to combine all individuals in one sentence) Mr. Hanratty and Ms. Smith recommended bringing back the policy to the next Board Operations meeting with the feedback from the district legal counsel.
- B. **Policy 714 Fund Balances:** Dr. Freiheit presented the policy, and discussed the concerns brought forth at the Board table. The committee was in agreement to add the word “annual”, after “8-10% of”. Mr. Hanratty and Ms. Smith recommended that the policy be added to the May 19, 2022 School Board agenda for action by the School Board with the suggested change.
- C. **Policy 610 Field Trips:** Dr. Freiheit presented the policy, and discussed the concerns brought forth at the Board table. The committee recommended adding language to the policy indicating who is designated by the district to enter into contracts under section III. (need to find this language within another policy, and add cross-reference). Under the policy, III.C., the committee suggested the language “through the district’s contracted commercial carrier”. It was also recommended to increase the size of the language at the end of the form. Mr. Hanratty and Ms. Smith recommended that the policy be added to the May 19, 2022 School Board agenda as an action policy by the School Board with the suggested changes.

III. Other

- A. No discussion.