

Lunch Advisory Board Meeting Minutes

November 24, 2021

Meeting Notes

Members:

Colleen Murray (Superintendent)	Rajni Mehta (Parent)
Donna Ricciardi (BOE Lunch Program Coordinator)	Marie Bartels (Parent)
Tom Reed-Swale (Principal)	Mary Grace Crisci (Parent)
Caitlin Bruni, School Nurse	Phoebe Bartels (Grade 5 Student)
Peter Ferrara (Chartwells)	Timmy Crisci (Grade 4 Student)
Andrea Hubbard (Teacher)	Natalie Dorais (Grade 6 Student)
James Bruni (Teacher)	

Attending: Colleen Murray, Donna Ricciardi, Tom Reed-Swale, Caitlin Bruni, Peter Ferrara, Andrea Hubbard, James Bruni, Rajni Mehta, Marie Bartels, Mary Grace Crisci

Absent:

Students: Phoebe Bartels, Timmy Crisci, Natalie Dorais (Mrs. Murray, Mrs. Ricciardi met with the students separately on November 15, 2021.)

Visitors: None

Call to Order

1. Mrs. Murray called the meeting to order at 7:45 a.m via Zoom.

Approval of Minutes

1. **Motion** by Ferrara, seconded by Mehta, to approve the May 26, 2021 meeting minutes as presented. *The motion carries 10 yes .*

Agenda

1. Purpose of the Lunch Advisory Board

Mrs. Murray reminded the Board that the purpose of the Lunch Advisory Board is to discuss ways to improve the menu so students are offered a healthy and enjoyable variety of foods while still meeting National School Lunch Program requirements.

2. BCS Food Service Program

- Mrs. Ricciardi shared that daily participation in the Lunch and Breakfast Programs has been steadily above 50% at BCS.
- Mrs. Ricciardi discussed menu planning and supply chain issues.
- Mrs. Murray reported that she is working on getting the students back in the cafeteria for lunch on a rotating basis by grade.
- Mrs. Murray shared that Nina Brewer and the Green Team are going to use the recycling table purchased in 2020 to start sorting lunch waste. They will begin with the 5th and 6th grade lunch wave first.

3. Chartwells Update

- Mr. Ferrara also shared the success of the Lunch and Breakfast Programs at BCS.
- Mr. Ferrara reiterated the difficulties of menu planning with supply chain issues.
- Mrs. Ricciardi shared that Chartwells hired an additional staff member to prepare and distribute breakfast and they are looking to hire an additional staff member to help with lunch.

4. Student Focus Group

- Mrs. Murray, Mrs. Ricciardi met with the Student Focus Group separately on November 15, 2021.
- Mrs. Ricciardi shared the results of the Student Focus Group meeting.
- Mrs. Ricciardi shared that she distributed a School Breakfast Survey to students and is currently compiling the data. She will share that data with the Lunch Advisory Board.

Future agenda items

- Approval of the November 24, 2021 minutes

Adjournment Meeting adjourned at 8:09 am.

Next meeting: March 30, 2022