

**San Mateo-Foster City School District
Minutes**

REGULAR MEETING~BOARD OF TRUSTEES

August 22, 2019, 6:30 PM

1170 Chess Drive

Foster City, CA 94404

1. CALL TO ORDER: 5:30 P.M.

2. RECESS TO CLOSED SESSION

2.1. Review Non-Public School/Non-Public Agency contract(s) for the 2018-2019 school year.

2.2. GOVT. CODE 54957 - PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE. If these discussions are not completed before 6:30 p.m., the Closed Session will continue following the regular meeting.

3. RECONVENE TO REGULAR MEETING

The regular Board Meeting began at 6:30 p.m.

3.1. Report out of Closed Session

None

3.2. Flag Salute

3.3. Roll Call

Board Members present at the start of the meeting:

Kenneth Chin

Noelia Corzo

Rebecca Hitchcock

Audrey Ng

Trustee Shara Watkins joined later in the meeting.

3.4. Approval of Agenda: August 22, 2019 (v)

Motion Passed: Passed with a motion by Kenneth Chin and a second by Audrey Ng.

Yes Kenneth Chin

Yes Noelia Corzo

Yes Rebecca Hitchcock

Yes Audrey Ng

Absent Shara Watkins

3.5. Approval of Minutes:

The minutes were approved in one motion.

Motion Passed: Passed with a motion by Kenneth Chin and a second by Audrey Ng.

Yes Kenneth Chin

Yes Noelia Corzo

Yes Rebecca Hitchcock

Yes Audrey Ng

Absent Shara Watkins

3.5.1. August 8, 2019 (v)

3.5.2. July 25, 2019 (v)

3.5.3. June 20, 2019 (v)

4. RECOGNITION

4.1. Summer Drama Production: Mary Poppins Jr.

The students from the summer drama program performed a piece from their summer musical Mary Poppins Jr. Staff who came in support of the students were their Director Brie Jones, Music Director Becky Jones and Production Manager Lizabeth Kaprielian.

5. STATEMENTS

5.1. Public Statements Related to Non-agenda Topics:

Trustee Watkins joined the Board meeting.

Public Comments:

Steven Davis thanked Audrey for her service on the Board. He thanked Trustee Kenneth Chin, Annie Tsai and Alison Proctor for running for the Board and stated that SN Kids will hold a Candidates Forum on September 17. He invited the Trustees to the event. He also appreciated the newsletter that he had received today with the announcement of the formation of the SEDAC. He asked that the SEDAC be formally chartered by the Board.

Sarah Buchanon spoke as a representative of the North Shoreview Neighborhood and requested a neighborhood enrollment priority. She feels that the neighborhood is diverse and that it is important for students to be able to walk to school. She requested an answer as to whether the Board would approve a neighborhood priority and, what would be a reasonable time-frame for an answer.

5.2. Public Statements Related to Agenda Items: Persons will be called on at the appropriate time

5.3. Foundation/Committee Reports

Trustee Ng gave an update on the San Mateo-Foster City Education Foundation meeting which met on Monday, August 19. Their target this year is \$1.394 million with \$694,000 coming from the Measure K grant from the County Office of Education to be used for Chromebooks. Last year they raised \$578,319. This year the Education Foundation will move from a Run2Fund to a 5K/10K event on May 25, 2020.

Trustee Chin gave an update on a 35-unit townhome complex being built in the North Shoreview neighborhood.

Trustee Hitchcock attended the first meeting of the year with the PTA.

Trustee Corzo attended the Equity Task Force, which has been working on an Equity Tool and will present to the Board at the end of September.

5.4. Announcements

Trustee Ng reminded everyone of the May 25, 2020 5K/10K race for the Education Foundation.

6. PROPOSED CONSENT AGENDA (v)

Item 6.1.1.- NPA/NPS Contracts was removed from the Consent Agenda to allow public comments.

Motion Passed: The amended Consent Agenda Passed with a motion by Audrey Ng and a second by Noelia Corzo.

Yes Kenneth Chin

Yes Noelia Corzo

Yes Rebecca Hitchcock

Yes Audrey Ng

Yes Shara Watkins

Item 6.1.1. NPA/NPS Contracts

Public Statement:

Steven Davis brought up the fact that the NPS/NPA contracts totaled \$1.3 million for 13 students. He felt that it was very unfortunate that staff made no presentation on the special education budget last year and requested a presentation on the special education budget.

Motion Passed: Passed with a motion by Audrey Ng and a second by Noelia Corzo.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Rebecca Hitchcock
Yes Audrey Ng
Yes Shara Watkins

6.1. EDUCATION/STUDENT SERVICES

6.1.1. NPA/NPS Contracts

6.1.2. Elementary Music Program TK-4th Grade

6.1.3. Social Emotional/Play-based Recess Support - Playworks

6.2. BUSINESS/FINANCE

6.2.1. George Hall Elementary School - Roof Replacement Project - State Roofing Systems, Inc. - Change Order No. 1

6.2.2. North Shoreview Montessori - Caccia Plumbing Emergency Repairs to Gas Line.

6.2.3. MOU Between Second Harvest Food Bank (SHFB) of Silicon Valley and the San Mateo-Foster City School District

6.2.4. Contracts & Consultants \$45,000 and Under

6.2.5. Listing of Payments to Meet District Expenditures

6.2.6. Resolution No. 02/19-20 - Surplus Equipment

6.2.7. Gifts presented to the Schools

6.3. HUMAN RESOURCES

6.3.1. Assignments Noted for Individuals Listed

6.3.2. Resignations, Releases, and/or Retirees

7. EDUCATION/STUDENT SERVICES

7.1. School Plans for Student Achievement (SPSA) (v)

David Chambliss introduced this item and stated that the outcome of the presentation process would be to build a shared understanding of the 2019-2020 School Plans for Student Achievement (SPSA) process and highlight the support planned for the Title 1 schools. He described the process of examining root causes, collecting input, setting goals with indicators and targets with strategies and budget alignment.

Four elementary schools presented their School Plans for Student Achievement (SPSA): Chad Slife, Principal of LEAD, Cristina Haley, Principal of Park, Jeannette Ramirez, Principal of Fiesta Gardens International School, and Aleyda Barrera Cruz, Principal of Sunnybrae. LEAD, Park and Sunnybrae spoke to the work that they are all doing in the area of English Language Development. Chad Slife added comments about building a community at LEAD as he is the new principal this year. Jeannette Ramirez spoke to a vertical math project that FGIS will be involved in with the Abbott complex.

Board Comments and Questions:

All of the Trustees were appreciative of the SPSA's. They were interested in the English Learning (EL) plan, TOSA positions and improved school climate work. The Trustees also appreciated seeing more specific goals and targets and the intentionality around the measurements.

Public Comments:

Marcella McCollum, parent from Fiesta Gardens International School, encouraged the District to examine staff compensation for bilingual staff as we need to attract and retain staff for the immersion program.

Steven Davis suggested that the District separate the EL and Reclassified EL data. He would also like to see the achievement of EL students with disabilities. He encouraged the District to create a SPSA for Special Day Class students.

Motion Passed: IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES RECEIVE INFORMATION AND APPROVE THE SCHOOL PLANS FOR STUDENT ACHIEVEMENT (SPSA) FOR FIESTA GARDENS, LEAD, SAN MATEO PARK, AND SUNNYBRAE ELEMENTARY SCHOOLS. Passed with a motion by Noelia Corzo and a second by Rebecca Hitchcock.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Rebecca Hitchcock
Yes Audrey Ng
Yes Shara Watkins

8. SUPERINTENDENT SERVICES/BOARD

8.1. San Mateo-Foster City School District Vision and Mission Draft Update

Dr. Rosas pointed out that school districts have increasingly moved to the use of the LCAP as their Strategic Plan utilizing addendums for initiatives that are not covered in the LCAP and that it was predominately through the Strategic Planning process that the Vision and Mission statements were reviewed and updated. The last Strategic Planning process in this District was initiated eight years ago when the former Superintendent was hired and the process took about 18 months. Since our District has now moved to the use of the LCAP as the Strategic Plan and as part of the Governance Handbook update, the Trustees had examined the present Vision and Mission and discussed language that they felt would reflect the direction of the District. With the support of a facilitator, the Board of Trustees drafted language during their Governance Study Session. Two Trustees were then asked to share the language with the public. Meetings were held in the four complexes and with the management team. Suggestions for language changes were made and a summer work group formed to craft a final product as presented on the Board cover. If this language reflects the interests of the Board changes could be incorporated in the updated Governance Handbook and presented for a final vote at the September 5 Board meeting.

Board Comments:

Trustees Corzo and Watkins read the updated Vision and Mission statements. All Board members were glad to move this item forward and asked Dr. Rosas to bring the updated Governance Handbook incorporating the new Vision and Mission statements to the September 5 Board meeting for action.

8.2. Planning for New Elementary School in Foster City

Tish Busselle, Advisor to the Superintendent, Dr. Sarah Drinkwater, Assistant Superintendent of Student Services, and Dr. Joan Rosas described the proposed boundaries for the new school and a phased in enrollment plan. It was suggested that the Boundaries for the new school in Foster City come back for Board approval in September.

Board Comments:

The Board requested that the staff provide a more detailed map showing the boundaries for all of the elementary schools in Foster City and show the impact on enrollment at all of the sites when the new school is phased in.

9. BUSINESS/FINANCE

9.1. Borel Middle School - Increment 3 New Gymnasium Project Bid Award: Beals Martin and Associates, Inc. (v)

Project Manager Robert Price presented the bids received for the gym at Borel Middle School. Beals Martin submitted the lowest responsive bid.

Motion Passed: IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES AWARD THE BID TO BEALS MARTIN AND ASSOCIATES INC. FOR THE BUILDING OF THE NEW GYMNASIUM PROJECT AT BOREL MIDDLE SCHOOL. Passed with a motion by Kenneth Chin and a second by Rebecca Hitchcock.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Rebecca Hitchcock
Yes Audrey Ng
Yes Shara Watkins

10. BOARD MEMBER STATEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Trustee Ng thanked the staff for opening the schools and was excited to see the changes presented through the SPSA's.

Trustee Chin felt like the year ahead will be exciting. He would like to see an updated Facilities Master Plan and video of the Board meetings.

Trustee Hitchcock asked if it were possible to look into a special education SPSA.

Trustees Corzo and Chin asked if the District staff could look at bussing services particularly where the students are picked up and dropped off and the Sam Trans partnership.

Trustee Watkins welcomed everyone back from the summer break and stated that she was looking forward to the year ahead.

11. SUPERINTENDENT REPORT AND FUTURE MEETING DATES

Dr. Rosas welcomed new administrators, certificated and classified staff to our District this year. She spoke to the issue of the higher than usual temperatures at our schools during this opening week. She explained that over the summer the Board did meet to discuss HVAC needs throughout the District. Some of our school sites are fully air-conditioned. These sites were upgraded over time with modernization funds. However, not all school sites are fully air-conditioned and providing air conditioning in every room is costly. Our current maintenance budget has to address a multitude of issues including aging sewer systems and other urgent facility needs so there is not enough funding to address air conditioning at every site also. In the meantime, schools may rotate classes through areas of the site facility with air conditioning to provide temporary relief from the heat, M&O has installed a portable air conditioning unit in one classroom as a pilot and the District is also piloting portable plug in units to be used with a fan in some other classrooms. The issues with these units is whether our electrical infrastructure can support them. Dr. Rosas shared that Fiesta Gardens/Abbott are in the process of re-examining best practices in dual immersion for the K-8 program. Executive Director of the Association of Two Way and Dual Language Education, Rosa Molina, is supporting this work. Staff and parent meetings have been held and a process is being outlined for the study over the year. Dr. Rosas will be meeting with the Montessori Principals to finalize a similar planning process for their program. The Equity Task Force continues to move forward with their work and they will be making a Board presentation on preliminary thoughts this September. Dr. Rosas also shared that George Hall's shade structure was completed this summer and they had a ribbon cutting ceremony. Abbott will be the last of the shade structures to be completed and that is being coordinated with all of the other construction work going on there. She also explained that a SEDAC is being formed. A note to staff went out and a parent letter went out today. Flyers have been printed for distribution next week. Everyone is invited to these meetings, however, the SEDAC will be set up with a chairperson and secretary and one representative from each school. The SEDAC will review and provide input on the LCAP and PIR and will set up Educational and Informational Nights.

12. ADJOURNMENT

12.1. Adjournment (v)

The Regular Board Meeting adjourned at 8:43 p.m.

Motion Passed: Passed with a motion by Rebecca Hitchcock and a second by Audrey Ng.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Rebecca Hitchcock
Yes Audrey Ng
Yes Shara Watkins

Board Secretary

Date