

**San Mateo-Foster City School District**  
**Minutes**  
**REGULAR MEETING~BOARD OF TRUSTEES**  
September 19, 2019, 6:30 PM  
1170 Chess Drive  
Foster City, CA 94404

**1. CALL TO ORDER: 5:30 P.M.**

**2. RECESS TO CLOSED SESSION**

**2.1. GOVT. CODE 54957 - PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**2.2. GOVT. CODE 54957 - PUBLIC EMPLOYEE PERFORMANCE GOALS/EVALUATION. TITLE: Superintendent. If these discussions are not completed before 6:30 p.m., the Closed Session will continue following the regular meeting.**

**3. RECONVENE TO REGULAR MEETING**

The Regular Board meeting began at 6:33 p.m.

**3.1. Report out of Closed Session**

Nothing to report from Closed Session

**3.2. Flag Salute**

The Flag Salute was led by students of Audubon Elementary School, Nyssa Mitra, Sophia Dababo, and Truman Brandt.

**3.3. Roll Call**

All Board members were present:

Kenneth Chin  
Noelia Corzo  
Rebecca Hitchcock  
Audrey Ng  
Shara Watkins

**3.4. Approval of Agenda: September 19, 2019 (v)**

**Motion Passed:** Passed with a motion by Audrey Ng and a second by Rebecca Hitchcock.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Audrey Ng  
Yes Shara Watkins

**3.5. Approval of Minutes: September 5, 2019 (v)**

**Motion Passed:** Passed with a motion by Kenneth Chin and a second by Rebecca Hitchcock.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Abstain Audrey Ng  
Yes Shara Watkins

**4. STATEMENTS**

**4.1. Public Statements Related to Non-agenda Topics:**

Yuko Amizaki stated that she supports the K-8 program model at North Shoreview Montessori (NMS). She

explained that the older students working with the younger students was a very positive experience and her child looked forward to being a mentor as she grew older.

Monique Nakagawa was concerned that only North Shoreview Montessori students have K-8 access. She felt that the Parkside students should have had access to the middle years program and explained that at one time all fifth graders could apply to NSM per lottery. She felt that Board Policy 5116.1 stated that there would be equal priority for both schools but that it is not being followed. She thought that the District should reinstate the middle years lottery. She also explained that eight years ago, parents were allowed to give their preference for a Montessori campus and she was disappointed to have the preference reinstated. She attends Parkside because they have more diversity.

Amy Connors and Eric Park stated that they enrolled their children in Parkside for a quality Montessori program and access to a Middle Years program. Currently, students are placed by random lottery. They felt that it was unfortunate that the continuation into NSM for Middle Years was taken away. They stated that a quality Montessori program needs to be equitable, staffable, and sustainable. They requested coaching and training for teachers, equal access to a Middle Years program, and provide the needed facilities for students.

#### **4.2. Public Statements Related to Agenda Items: Persons will be called on at the appropriate time**

#### **4.3. Foundation/Committee Reports**

Trustee Ng reported that the San Mateo-Foster City Education Foundation received a \$100,000 grant from the Silicon Valley Community Foundation for Common Core Mathematics and Literacy.

Trustee Chin reported that the Homeroom Committee reviewed information related to the planning phase of 164 units in San Mateo of which 41 units will be for public employees. The City of San Mateo would like information from our staff regarding interest in the units. Trustee Chin also stated that bond AB 48 for \$15 billion dollars should be watched as it would exempt all developer fees that are near a transit station.

Trustees Corzo and Chin attended the San Mateo County School Boards Association Equity Network seminar and found it informative.

The Board took a moment to recognize College Park Students Melanie Feng, Phoebe Lin, Anjalika Khare, and Elizabeth Yuan for their successful ice cream inventions with Salt and Straw. The audience was delighted to try the four new flavors created by our students.

Trustee Corzo shared that the Labor Management Initiative (LMI) is now rolling out to all of our sites. At the first meeting of the year, Baywood Elementary School staff shared information about how they used the EVS survey to create action plans for their school community. The purpose of LMI is to improve communication and collaboration at all levels of our organization. She also shared that the Equity Task Force (ETF) had a meeting last week. The team spent their meeting time to reflect on the work to date. The ETF will meet again on Tuesday, September 22.

#### **4.4. Announcements**

Trustee Ng reiterated that the San Mateo-Foster City Education Foundation will hold a Community Meeting on Tuesday, September 22. She encouraged everyone to attend to learn about the wonderful programs that the Foundation supports and the grants that they have received.

Trustee Chin shared that on October 9 from 3-4 there will be a housing round table for inclusionary zoning for San Mateo and that Home For All is holding a meeting on October 3.

Trustees Corzo and Watkins were hosting a meet and greet on Friday, September 20 in the evening and invited folks to join them.

### **5. PROPOSED CONSENT AGENDA (v)**

**Motion Passed:** Passed with a motion by Audrey Ng and a second by Noelia Corzo.

Yes Kenneth Chin

Yes Noelia Corzo

Yes Rebecca Hitchcock

Yes Audrey Ng  
Yes Shara Watkins

## **5.1. EDUCATION/STUDENT SERVICES**

### **5.1.1. 5th Grade Music Program**

### **5.1.2. CORE District DATA Collaborative**

## **5.2. BUSINESS/FINANCE 5.2.1. Bowditch Middle School Sewer Lift Station Project - MK Pipelines, Inc. - Change Order No.1**

### **5.2.2. Notice of Completion - George Hall Elementary School Shade Structure Project - Community Playgrounds, Inc.**

### **5.2.3. George Hall Shade Structure - Community Playgrounds, Inc. - Change Order No.1**

### **5.2.4. 2018-2019 Unaudited Actuals - Final**

### **5.2.5. Contracts & Consultants \$45,000 and Under**

### **5.2.6. Listing of Payments to Meet District Expenditures**

### **5.2.7. Gifts presented to the Schools**

## **5.3. HUMAN RESOURCES**

### **5.3.1. Assignments Noted for Individuals Listed**

### **5.3.2. Resignations, Releases, and/or Retirees**

## **6. SUPERINTENDENT SERVICES/BOARD**

### **6.1. Boundaries for New School in Foster City (v)**

Dr. Rosas presented the proposed boundaries for the new school in Foster City and the impact on enrollment at the elementary schools in Foster City.

#### **Board Comments:**

Trustee Ng asked if the boundary information had been presented to the Foster City schools and Dr. Rosas responded that letters had been sent to parents identified in the boundary and that she is also visiting sites to share this information with staff. Trustee Chin thanked Dr. Rosas for the information and appreciated learning that 80 parents attended the Parent Meeting for the New School in Foster City on September 9. Trustee Corzo asked about space availability for students from San Mateo wanting to attend the New School. Trustee Watkins noted that the intention is to bring socioeconomic balance in the District and that there is an opportunity to create balance. Dr. Rosas responded that the District has a transfer process in place for schools that have space. Therefore, it is possible that students could transfer to Foster City schools if space is available. Trustee Watkins asked for a comparison of the enrollment in San Mateo and Foster City to show if these are balanced. Dr. Rosas noted that she could bring a report in October when the CBED's data is available.

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE THE PROPOSED BOUNDARY FOR THE NEW ELEMENTARY SCHOOL IN FOSTER CITY. Passed with a motion by Audrey Ng and a second by Kenneth Chin.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Audrey Ng  
Yes Shara Watkins

## **7. EDUCATION/STUDENT SERVICES**

### **7.1. School Plans for Student Achievement (SPSA) (v)**

The Trustees appreciated the presentations by Stephanie Fraumeni, Principal of Meadow Heights Elementary

School; Amy Snow, Principal of Beresford Elementary School; John Cosmos, Principal of Bayside Academy and Kenyetta Cook, Principal of Borel Middle School. The Trustees asked clarifying questions about the use of data, use of different curriculum and strategies and were particularly interested in the professional learning opportunities for staff and collaboration efforts within each school and across schools.

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES RECEIVE INFORMATION AND APPROVE THE SCHOOL PLANS FOR STUDENT ACHIEVEMENT (SPSA) FOR BERESFORD ELEMENTARY SCHOOL, MEADOW HEIGHTS ELEMENTARY SCHOOL, BAYSIDE ACADEMY, AND BOREL MIDDLE SCHOOL. Passed with a motion by Audrey Ng and a second by Noelia Corzo.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Audrey Ng  
Yes Shara Watkins

## **8. BUSINESS/FINANCE**

### **8.1. Measure X and Measure L Construction Project Updates**

Joel Cadiz, Director of Facilities, and Project Managers Mark Sherrill, Robert Price, and Kevin Sanders presented information about Measure L and X Projects.

The Trustees were pleased to see the progress of the Measure L and X projects. They asked clarifying questions about the projects, budgets and time lines. The Trustees expressed interest in looking at solar possibilities and seeing the progress continue over the upcoming months.

## **9. HUMAN RESOURCES**

### **9.1. Contract for Chief Business Official (v)**

Patrick Gaffney was introduced to the Board of Trustees.

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE THE CHIEF BUSINESS OFFICIAL EMPLOYMENT CONTRACT FOR PATRICK GAFFNEY. Passed with a motion by Audrey Ng and a second by Noelia Corzo.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Audrey Ng  
Yes Shara Watkins

## **10. BOARD MEMBER STATEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

Trustee Ng stated that reading is critical for success in school and requested volunteers to work with a team that reads with students at LEAD.

Trustee Hitchcock asked for an update on Measure V.

## **11. SUPERINTENDENT REPORT AND FUTURE MEETING DATES**

Dr. Rosas stated that there was an excellent turn out for the Parent Meeting for the New School in Foster City with about 80 parents in the room. There was also a positive showing for the first Special Education District Advisory Committee meeting with 9 schools represented and 2 parents willing to co-chair the committee. She explained that the SEDAC is looking for 1 representative from each site. As was stated by Trustee Corzo, the first LMI meeting with all sites involved was held with over 60 staff members in the room. The Equity Task Force met again and had a productive meeting.

Dr. Rosas reminded the Board that they had asked her to check in on the progress of the Montessori Task Force Recommendation to create two K-8 school sites. She stated that within that conversation was a request to consider whether the K-8 structure is the best structure moving forward or whether having the program on one site or even creating a primary house/upper house structure should be considered. She explained that she has met with the staff and parent groups at both schools. Neighborhood meetings will follow. The team that is working on this project include Assistant Superintendent of Education Services, David Chambliss; Principal of Parkside, Nima Tahai and Principal of North Shoreview, Rosemary Wood.

The following dates were reviewed with the Trustees:

Monday, September 23 - 5:30 – PTA Get to Know You

Tuesday, September 24 - 7:00 – Education Foundation Community Meeting

Tuesday, September 24 - 7:00 – ETF

Thursday, September 26 - 7:45 – Trustee Visit to Borel and then to Baywood

Friday, September 27 - 5:30 – Bayside Pot Luck

Wednesday, October 2 - 7:00 – Candidate Forum at the DO Sponsored by the PTA and League of Women Voters

Thursday, October 3 - 4:30 – Study Session

Thursday, October 3 - 6:30 - Board Meeting

## 12. ADJOURNMENT

### 12.1. Adjournment (v)

The Board adjourned to Closed Session at 8:44 p.m.

Closed Session adjourned at 10:36 p.m.

**Motion Passed:** Passed with a motion by Kenneth Chin and a second by Rebecca Hitchcock.

Yes Kenneth Chin

Yes Noelia Corzo

Yes Rebecca Hitchcock

Yes Audrey Ng

Yes Shara Watkins

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Board Secretary

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Date