

**San Mateo-Foster City School District**  
**Equity Task Force** **Meeting Agenda**  
**February 16, 2021**  
**7-9pm**

Agenda Topic(s)	Facilitator(s)	Notes
<p><b>Call to Order: (10 min)</b></p> <ul style="list-style-type: none"> <li>○ Welcome/Opening comments</li> <li>○ Welcome new ETF member(s)</li> <li>○ Approval of the Agenda</li> <li>○ Approval of Minutes from 1.12.21</li> <li>○ Future Meeting Dates <ul style="list-style-type: none"> <li>○ March 16, April 20, May 18</li> </ul> </li> <li>○ Public Comments</li> </ul>	<p>Dr. Joan Rosas, Superintendent</p>	<p>Introduce new member - Anthony Barnhill and Mira Park</p> <p>Agenda Approval Motion: Denise 2nd: Dr. Bussey Vote: Approved</p> <p>Minutes Approval 1.12.21 Motion: Paco Guzman 2nd: Susan Vote: Aye-19 Abstain-1</p> <p><b>Guests</b> Windi Hazzard Mary Lynagh Darcy</p> <p>Public Comments: none</p> <p><b>Attendees:</b> Marlyn Bussey Anthony Barnhill Jen Young Mira Park Colleen Sullivan David Chambliss Susan Wright Sue Wieser Aleyda Barrera Karla Rodriguez Paco Guzman Nailah Blake Noelia Corzo Shara Watkins Chad Slife Denise Fornier Geneva Williams Wini McMichael</p> <p><b>Visitors:</b> Mary Lynagh Windi Hazzard Darcy Marcella McCollum Grace McCollum</p>
<p><b>Building Safe Space (5 min)</b></p> <ul style="list-style-type: none"> <li>○ Social-emotional check</li> <li>○ 4 agreements</li> </ul>	<p>Nicole Anderson, Equity Consultant</p>	<p>Acknowledge the challenges of this moment</p> <p>Review of 4 Agreements</p> <ul style="list-style-type: none"> <li>- Accept/Expect Non-Closure</li> <li>- Speak Your Truth</li> <li>- Experience Discomfort</li> <li>- Stay Engaged</li> </ul> <p>Members shared connections to Black History Month</p> <ul style="list-style-type: none"> <li>- Reframing the history</li> <li>- Sharing Resources</li> <li>- Weekly Themed weeks</li> </ul>
<p><b>Board Update: (5 min)</b></p> <ul style="list-style-type: none"> <li>○ Current board priorities focused on equity</li> </ul>	<p>Noelia Corzo, Trustee  Shara Watkins, Trustee</p>	<p>Trustee Noelia Corzo Reopening has been tough. Consensus has been a challenge. Consultants from north central schools at the last board meeting</p>

		Board revisited equity statements for specificity and inclusion during their equity session.
<b>District Update: (10 min)</b> <ul style="list-style-type: none"> <li>○ District reopening Plans</li> </ul>	Dr. Joan Rosas, Superintendent  David Chambliss, Assistant Superintendent	Good news regarding COVID statistics released today. Testing continues with in person staff As hybrid reopens then student testing protocols will start (have 2 labs available) Testing not required for students Education staff may begin vaccination on Feb. 22 Dr. Rosas recapped the reopening journey explaining role of state mandates and local COVID numbers Families expressed concerns about interaction with the board. Dr. Rosas conducting Coffee Chats Each MS having site meeting with in person students next week.
<b>Recentering the Work: (15 min)</b> <ul style="list-style-type: none"> <li>○ New ETF Member onboarding</li> <li>○ ETF purpose, outcomes, timelines</li> </ul>	Nicole Anderson, Equity Consultant  Dr. Shelley Holt, Equity Consultant	Group tasked with unpack equity challenges and provide board with recommendations  How is the work being communicated. What key things should be shared from the task force? <ul style="list-style-type: none"> <li>- There is curiosity</li> <li>- What does the task force used to do?</li> <li>-</li> </ul>
<b>Content/Capacity Building: (15 min)</b> <ul style="list-style-type: none"> <li>○ Review district definition of equity</li> <li>○ Equity action planning systems change recap (focus areas, goals)</li> </ul>	Nicole Anderson, Equity Consultant	Talking points from Subcommittees <ol style="list-style-type: none"> <li>1. Task force purpose: identity and research equity gaps in district</li> <li>2. Equity Focus areas of ETF: Academic: MTSS, School Safety: LGBTQ, Staffing</li> <li>3. Equity statement</li> <li>4. Equity Action planning to create board recommendations by June 2021</li> </ol>
<b>Collaboration/Equity Impact Action Planning: (55 min)</b> <ul style="list-style-type: none"> <li>○ Sub-Committee collaboration(breakout rooms) <ul style="list-style-type: none"> <li>○ Academic: MTSS</li> <li>○ School Safety: LGBTQ</li> <li>○ Staffing</li> </ul> </li> <li>○ Equity action planning process (refine parts 1-5 in google doc) <ul style="list-style-type: none"> <li>○ equity focus area/goals</li> <li>○ data review</li> <li>○ research needs</li> <li>○ root cause analysis</li> </ul> </li> </ul>	Nicole Anderson, Equity Consultant  Dr. Shelley Holt, Equity Consultant  ETF Sub Committee Members  Staff Liaisons	
<b>Next Steps: (5 min.)</b> <ul style="list-style-type: none"> <li>○ Sub committee collaboration</li> <li>○ Closing remarks/announcements</li> </ul>	Nicole Anderson, Equity Consultant  Dr. Joan Rosas, Superintendent	Thank you for time, energy and engagement Keep in touch with one another between meetings through collaboration to continue action planning
<b>Adjournment:</b>	Dr. Joan Rosas, Superintendent	Motion: Karla 2nd: Anthony Vote: Approved